

ANNEX 12



FORM N7

PROCUREMENT OF ICT PRODUCTS AND SERVICES - APPROVAL FORM

Applicant MDA/LG details

Name of MDA/LG:

Vote Number:

Department:

Contact Person:

Title:

Contact Email:

Contact Phone:

Details of Request

Type of Request:

New System

Replacement

Upgrade

Others (Specify)

Purpose of procurement:

Details of the ICT system/Application/Infrastructure including quantities (attach document if necessary):

Location(s)/Site where the ICT System/application/Infrastructure will be deployed/hosted:

Expected service to be delivered:

Estimated Total
Cost Estimate:

(State Cost of Acquisition)

(State Cost of Maintenance & Support)

Is Budget available?

Yes

No

If Yes, specify source of funding (e.g. GOU, NTR, Donor, Grant):	
State any other related procurements/Implementations in progress :	
State terms for maintenance, support and warranty:	
State Required Licenses and quantities:	
Expected hosting environment (e.g. Office server room, user desktop, National Datacenter etc.):	
State integration requirements with any other systems (attach document if necessary):	
State any anticipated technology dependencies with any existing systems and why?	
Select attached document(s) (must attach at least one):	
<input type="checkbox"/> Signed-off User Requirements	<input type="checkbox"/> Terms of Reference
<input type="checkbox"/> Systems Requirements Specifications	
Requestor (Accounting Officer)	
Name:	
Signature:	Date:
NITA-U's Approval	
Name:	
Comments:	
Signature:	Date: