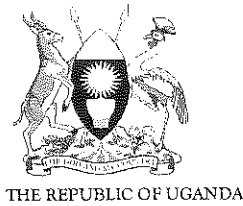


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In any correspondence on  
this subject please quote No BPD 86/107/02

22<sup>nd</sup> October 2015

All Local Government Accounting Officers

**DISSEMINATION OF OUTPUT BUDGETING TOOL (OBT) FOR  
PREPARATION OF THE LOCAL GOVERNMENT BUDGET FRAMEWORK  
PAPERS (LBFPs) FOR FY 2016/17**

Reference is made to the first Budget Call Circular dated 9<sup>th</sup> September, 2015 in which I communicated administrative and policy guidelines for the Budget of FY 2016/17 and the Medium Term Expenditure Framework (MTEF) ceilings for FY 2016/17.

In line with the requirement of the Public Finance Management and Accountability Act, 2015, we have reviewed the format of the Local Government Budget Framework Paper (LGBFP), and made some changes in order to make the document more coherent.

The purpose of this letter therefore is to inform you that;

- i. You will be using an adjusted OBT to prepare and finalize the LGBFPs for FY 2016/17. An update of the tool and a step by step guide on the update has been emailed to the relevant officers in the Planning Unit and all Accounting Officers, and;
- ii. The deadline for submission of the LGBFPs remains 13<sup>th</sup> November 2015 as earlier communicated.

  
Keith Muhakanizi

**PERMANENT SECRETARY/ SECRETARY TO THE TREASURY**

Cc: The Head of Public Service and Secretary to Cabinet  
Ag. Permanent Secretary, Ministry of Local Government  
All Resident District Commissioners  
All District Chairpersons  
All Municipal Council Mayors

*Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*