

# **Vote: 758** Lira Municipal Council

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## **Structure of Budget Framework Paper**

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**Foreword**

**Executive Summary**

**A: Revenue Performance and Plans**

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## **Foreword**

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This BFP 2016/7 was prepared in accordance with the Ministry of Finance guidelines and the Output Budgeting Tool which has been modified in line with the Ministry of Local Government budgeting manuals pursuant to Regulation 5(3) of the LGFAR. The BFP also reflects the GoU sector policies and is consistent with the Approved 5-year Municipal Development Plan. I wish to thank all the department and section heads who made the preparation of this BFP possible. Your cooperation is appreciated. Please continue in the same spirit in the service of Lira Municipality.

**Abirebe Assy Tumwesigire, TOWN CLERK**

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## Executive Summary

### Revenue Performance and Plans

UShs 000's	2015/16		2016/17
	Approved Budget	Receipts by End September	Proposed Budget
1. Locally Raised Revenues	1,465,907	176,309	1,575,675
2a. Discretionary Government Transfers	9,232,918	7,949,070	7,795,896
2b. Conditional Government Transfers	5,790,737	1,465,106	5,309,862
2c. Other Government Transfers	1,528,969	359,660	1,528,969
4. Donor Funding	10,000	8,656	44,624
<b>Total Revenues</b>	<b>18,028,531</b>	<b>9,958,802</b>	<b>16,255,026</b>

#### Revenue Performance in the first quarter of 2015/16

By the end of Quarter 1 on Sept 31, Cumulative receipts of revenue by the Council had reached 56% of the approved budget. This was slightly above the cumulative receipts of 25% because of the USMID balances ( 6,773,345,375 ) carried forward from the previous FY. However, there was poor performance by local revenue at only 12% of the approved budget, and "other Government Transfers" at a mere 33% of the approved budget . Otherwise, other funding sources did very well at over 20% of the approved b

#### Planned Revenues for 2016/17

In FY 2016-17, revenues are projected as follows; Total=16,255,026,000, Locally Raised Revenues=1,575,675,000, Discretionary Government Transfers=7,795,896,000, Conditional Government Transfers=5,309,862,000, Other Government Transfers=1,528,969,000, and Donor Funding=44,462,000

### Expenditure Performance and Plans

UShs 000's	2015/16		2016/17
	Approved Budget	Actual Expenditure by end Sept	Proposed Budget
1a Administration	1,815,033	243,644	3,060,377
2 Finance	503,248	70,041	404,708
3 Statutory Bodies	561,663	64,014	351,787
4 Production and Marketing	105,626	5,574	3,110,285
5 Health	565,217	85,909	661,950
6 Education	4,967,672	1,233,301	4,944,586
7a Roads and Engineering	8,869,776	543,657	3,081,480
7b Water	0	0	0
8 Natural Resources	278,446	5,193	172,736
9 Community Based Services	222,568	12,289	221,533
10 Planning	78,930	18,496	182,660
11 Internal Audit	60,352	9,296	62,925
<b>Grand Total</b>	<b>18,028,531</b>	<b>2,291,415</b>	<b>16,255,027</b>
Wage Rec't:	4,632,861	1,088,890	4,642,882
Non Wage Rec't:	4,630,417	580,138	4,599,950
Domestic Dev't	8,755,253	622,386	6,967,571
Donor Dev't	10,000	0	44,624

#### Expenditure Performance in the first quarter of 2015/16

Out of the approved budget received by the council, 55% was disbursed to departments which spent 23% of the approved budget released, implying that 32% remained in the General Fund Account. Departments used the revenues recieved as follows: Administration, 243,644,000; Finance, 70,041,000; Council, 64,014,000, Production 5,574,000 ; Health, 85,909,000, Education, 1,233,301,000; Works, 543,657,000; Natural Resources, 5,193,000, Community Based Services 12,289,000, Planning 18,496,000, and In

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## Executive Summary

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### *Planned Expenditures for 2016/17*

The council plans to reconstruct the buspark, construct storm drainages, renovate administration block, relocate the Airfield, tarmac administration walk ways, construct staff houses, dormitories and wards, extend the boundaries of Lira MC, developing roads infrastructure and procure transport means among others

### *Medium Term Expenditure Plans*

Beautification of Mayors Garden, relocation of sewerage, construction of taxi park and construction of markets in divisions

### **Challenges in Implementation**

- Difficulty in attraction, and retention of key sector staff especially heads of departments
- Insufficient capital and recurrent grants and low local revenue base
- Inadequate socio-economic infrastructures (water, education, health etc)
- High rates of encroachment, degradation, depletion of natural resources such as land, forest, wetlands and water resources
- Few non-governmental development partners
- We also have a significant challenge in attraction of private sector investment i

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## A. Revenue Performance and Plans

<i>US\$ 000's</i>	2015/16		2016/17
	Approved Budget	Receipts by End September	Proposed Budget
<b>1. Locally Raised Revenues</b>	<b>1,465,907</b>	<b>176,309</b>	<b>1,575,675</b>
Inspection Fees	13,785	375	13,785
Other Fees and Charges	21,538	24,875	100,000
Occupational Permits	16,353	0	16,353
Market/Gate Charges	134,784	4,195	158,892
Local Hotel Tax	23,683	1,661	
Local Government Hotel Tax		0	23,683
Other licences	7,560	0	7,560
Land Fees	50,388	1,823	50,338
Miscellaneous	5,263	20,436	5,260
Educational/Instruction related levies	16,000	0	16,000
Business licences	80,075	9,177	80,075
Application Fees	1,633	0	1,633
Animal & Crop Husbandry related levies	21,356	5,000	21,356
Agency Fees	6,000	4,428	
Advertisements/Billboards	10,750	2,882	20,000
Liquor licences	3,150	0	3,150
Rent & rates-produced assets-from private entities	96,000	0	96,000
Local Service Tax	35,250	17,923	35,250
Sale of non-produced government Properties/assets		679	4,001
Rent & Rates from private entities	496,095	0	496,095
Rent & Rates from other Gov't Units	5,250	0	5,250
Registration of Businesses	1,575	319	1,575
Registration (e.g. Births, Deaths, Marriages, etc.) Fees	3,475	110	3,475
Refuse collection charges/Public convenience	7,690	0	7,690
Property related Duties/Fees	114,238	28,885	114,238
Park Fees	294,016	53,542	294,016
<b>2a. Discretionary Government Transfers</b>	<b>9,232,918</b>	<b>7,949,070</b>	<b>7,795,896</b>
Urban Unconditional Grant (Wage)	576,381	144,518	619,624
District Unconditional Grant (Wage)	43,243	33,282	
Urban Discretionary Development Equalization Grant	8,219,595	7,672,846	6,662,849
Urban Unconditional Grant (Non-Wage)	393,699	98,425	513,424
<b>2b. Conditional Government Transfers</b>	<b>5,790,737</b>	<b>1,465,106</b>	<b>5,309,862</b>
Development Grant	418,858	83,772	182,548
Transitional Development Grant	0	0	9,374
Sector Conditional Grant (Non-Wage)	1,033,404	327,222	966,327
Sector Conditional Grant (Wage)	4,023,250	1,002,991	4,023,258
Support Services Conditional Grant (Non-Wage)	315,226	51,121	128,356
<b>2c. Other Government Transfers</b>	<b>1,528,969</b>	<b>359,660</b>	<b>1,528,969</b>
Municipal Infrastructure Grant (MIG)		340,679	
Roads maintenance - URF	1,416,169	18,981	1,416,169
Youth Livelihood Program	112,800	0	112,800
<b>4. Donor Funding</b>	<b>10,000</b>	<b>8,656</b>	<b>44,624</b>
NEMA-Carbon Credit Fund		8,656	34,624
Uganda AIDS Commission Support	10,000	0	10,000
<b>Total Revenues</b>	<b>18,028,531</b>	<b>9,958,802</b>	<b>16,255,026</b>

### Revenue Performance in the first Quarter of 2015/16

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## A. Revenue Performance and Plans

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### *(i) Locally Raised Revenues*

By the end of Q1 in September 2015, locally raised revenues did not do well at 12% of approved budget. This was due to either poor collection or the budget was unrealistic. However, there were good performing sources such as inspection fees, local service tax, occupation permits, park fees and rent and rates. The worst performers were Market/Gate Charges and business licenses, Land Fees, and Local Hotel Tax. The Council has commissioned a new market which is expected to generate more revenue by

### *(ii) Central Government Transfers*

Most Government transfers did well and their performances ranged from 12% to 87%. However, some Government transfers did not perform at all. These were Conditional Transfers to Agric Extension Salaries, Salary and Gratuity for LG elected political leaders

### *(iii) Donor Funding*

The planned donor funding from NUHITES did not come. The Nu-hites project was cancelled by USAID. The only donor fund for the quarter was received from MEMA (Carbon Credit Fund) at 8,656,000 against the 10,000 planned.

### **Planned Revenues for 2016/17**

### *(i) Locally Raised Revenues*

Since the local revenue estimate of the previous year was not exceeded in actual collection, it appeared imprudent to increase the estimate to about 1,575,675,000 in FY 2016/17.

### *(ii) Central Government Transfers*

Transfers from Central Government is projected as; Discretionary Government Transfers 7,795,896,000, Conditional Government Transfers 5,309,862,000, Other Government Transfers 1,528,969,000

### *(iii) Donor Funding*

Donor Funding is projected at 44,624,000

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## Summary of Performance and Plans by Department

### Workplan 1a: Administration

#### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	1,045,102	177,086	1,288,667
Locally Raised Revenues	471,739	16,546	468,288
Multi-Sectoral Transfers to LLGs	246,027	58,561	289,603
Support Services Conditional Grant (Non-Wage)	9,039	2,200	128,356
Urban Unconditional Grant (Non-Wage)	90,176	42,921	172,309
Urban Unconditional Grant (Wage)	228,121	56,858	230,110
<i>Development Revenues</i>	769,931	349,696	1,771,710
Multi-Sectoral Transfers to LLGs	150,475	0	
Urban Discretionary Development Equalization Grant	619,457	349,696	1,771,710
<b>Total Revenues</b>	<b>1,815,033</b>	<b>526,781</b>	<b>3,060,377</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	1,045,102	150,798	1,288,667
Wage	251,471	36,674	230,110
Non Wage	793,631	114,123	1,058,557
<i>Development Expenditure</i>	769,931	92,847	1,771,710
Domestic Development	769,931	92,847	1,771,710
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>1,815,033</b>	<b>243,644</b>	<b>3,060,377</b>

#### Revenue and Expenditure Performance in the first quarter of 2015/16

Revenue allocated to the department was below the quarterly projection. The 116% of the quarterly returns from because of the unspent balances from USMID Capacity Building. There is low local revenue collection and partly poor financial management practices. Money is transferred to the departmental account when there is actual expenditure to be incurred. This affected expenditure performance of the department.

#### Department Revenue and Expenditure Allocations Plans for 2016/17

The revenue for the department increased compared to the FY2015/16. Government has started considering Department of Administration for Central Government Grant and it is encouraging.

#### (ii) Summary of Past and Planned Workplan Outputs

##### Physical Performance in the first quarter of 2015/16

payment of salaries and allowances, support to office operation, monitoring and procurement of books, periodicals and news papers.

##### Plans for 2016/17 by Vote Function

Planned outputs are: Renovation of administration block and furnishing of board room, Fencing Division headquarters of Adyel and Lira central Division, tarmacking office compound, procurement of a pick-up vehicle and motor cycles.

##### Medium Term Plans and Links to the Development Plan

The medium term plans for the department include: expanding the administration offices, construction of council hall, connecting the office block to the main sewer line. All these are in the five year Development Plan of the Municipality, 2015/16 - 2019/20.

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Community Sensitization and mobilization for development by NGOs.

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## Workplan 1a: Administration

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Attitude

The community living in and around the municipality have negative attitude towards development. Sometimes they want money to participate or compensation incase of land related development.

#### 2. Maintenance

The population are reluctant to maintain investments put in place, whether road, building or maintaining the hygiene and sanitation of the town.

#### 3. Political Interference

Both local and National politicians have always interfered with development initiatives of the municipality in the name of consolidating their votes.

## Workplan 2: Finance

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	503,248	95,595	404,708
Locally Raised Revenues	338,886	62,195	234,777
Support Services Conditional Grant (Non-Wage)	16,191	4,048	
Urban Unconditional Grant (Non-Wage)	33,281	0	43,281
Urban Unconditional Grant (Wage)	114,890	29,352	126,650
<b>Total Revenues</b>	<b>503,248</b>	<b>95,595</b>	<b>404,708</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	503,248	70,041	404,708
Wage	126,650	21,329	126,650
Non Wage	376,598	48,712	278,058
<i>Development Expenditure</i>	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>503,248</b>	<b>70,041</b>	<b>404,708</b>

#### Revenue and Expenditure Performance in the first quarter of 2015/16

The department received 19% of its approved budget and this is not a very good revenue performance since at this time the expected performance level should have been 25%. This poor revenue performance was contributed to mostly by the unconditional grant non-wage, 0% of the approved budget was received by the department. Urban Unconditional Grant Wage performed at 26% of the approved budget in the quarter.

#### Department Revenue and Expenditure Allocations Plans for 2016/17

Total revenue to the department in 2016-17 has reduced this year by 8%. This is due to the general reduction in Local revenue projection from about 1.8b to 1.5b. There will be no development expenditure in this financial year

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

The annual final accounts were prepared and submitted to the Office of the Auditor General on the 31/08/2015. The annual budget and workplan was approved on 27/02/2015 while annual workplan 2015/16 was approved on the 28/05/2015. Quarterly and Monthly financial reports were produced and submitted to the executive committee of Council.



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## Workplan 2: Finance

Plans for 2016/17 by Vote Function

- LG Financial Management services improved
- Revenue Management and Collection Services improved
- LG Expenditure management Services improved
- Staff Capacity Building in Financial Management (UMI)
- Mentoring Support To LLG, in record keeping, financial management and reporting.
- Liaise with communication companies and come up with best methods of revenue collection

### Medium Term Plans and Links to the Development Plan

- LG Financial Management services improved
- Revenue Management and Collection Services improved
- LG Expenditure management Services improved
- Mentoring Support To LLG, in record keeping, financial management and reporting.
- Liaise with communication companies and come up with best methods of revenue collection

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

NA

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Poor Revenue Collection

- Unwillingness of tax payers to pay tax leading to low revenue collection
- High interest rate in micro finance institutions that reduces purchasing power of taxpayers
- Resistance to payment of Local Service Tax and Local Hotel tax

#### 2. Poor records management

- Inaccurate enumeration leading to inaccurate assessment
- Unwillingness by employers especially in the private sector/business proprietors to avail correct data for planning and revenue assessment purposes

#### 3. Poor communication

Communication gap between council and public

## Workplan 3: Statutory Bodies

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	561,663	88,806	351,787
District Unconditional Grant (Wage)	43,243	33,282	
Locally Raised Revenues	162,290	9,512	162,290
Support Services Conditional Grant (Non-Wage)	289,996	44,873	
Urban Unconditional Grant (Non-Wage)	33,281	0	153,281
Urban Unconditional Grant (Wage)	32,853	1,139	36,216

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## Workplan 3: Statutory Bodies

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>Total Revenues</b>	<b>561,663</b>	<b>88,806</b>	<b>351,787</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	561,663	64,014	351,787
Wage	36,216	0	36,216
Non Wage	525,447	64,014	315,571
<i>Development Expenditure</i>	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>561,663</b>	<b>64,014</b>	<b>351,787</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

During Q1 the Council Department received only 64% of its planned revenue but spent 46% of the planned revenue. The reason for the poor revenue performance is the failure by the budget desk to allocate the planned resources to the department. On a cumulative basis, the department received 16% and spent 11% of the approved budget. Thus, although revenue performance was poor, the absorption was good.

### Department Revenue and Expenditure Allocations Plans for 2016/17

There was a reduction of over 37% of the department's revenue. This was because the Support Services Conditional Grant (Non-Wage) was shifted to administration. Other revenues remained constant.

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

There were no standard physical outputs but council and committees met as required.

#### Plans for 2016/17 by Vote Function

Gratuity and Ex-gratia paid.  
 Staff and political leader's salaries and allowances paid.  
 Quarterly progress report prepared.  
 Council and Committee minutes written.  
 BOQs prepared.  
 Tender advertised, evaluated and awarded  
 6 main Council meetings held in four quarters or yearly.  
 36 standing Committee meeting held by six standing committees.

#### Medium Term Plans and Links to the Development Plan

The medium term plan is to improve the place for council meetings and provide permanent seats that cannot be borrowed for functions or otherwise removed.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Meeting Place

There is no proper council chamber and the council meets in the Community Hall which is not configured for council meetings.

#### 2. Unco-operative council

Council expenditure is 20% of previous year's local revenue collection but this collection has been stagnant and councilors have sometimes been uncooperative because of this.

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## Workplan 3: Statutory Bodies

### 3. Office space

The committee clerk operates out of a small poorly furnished and poorly ventilated cubicle and yet she has to handle a large number of clients, most of them councilors

## Workplan 4: Production and Marketing

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	<b>2015/16</b>		<b>2016/17</b>
	<b>Approved Budget</b>	<b>Outturn by end Sept</b>	<b>Proposed Budget</b>
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	105,626	5,574	110,285
Locally Raised Revenues	45,425	0	45,425
Sector Conditional Grant (Non-Wage)	9,039	2,260	2,650
Sector Conditional Grant (Wage)	22,501	1,875	22,498
Urban Unconditional Grant (Non-Wage)		0	8,116
Urban Unconditional Grant (Wage)	28,662	1,439	31,596
<i>Development Revenues</i>	0	0	3,000,000
Urban Discretionary Development Equalization Grant		0	3,000,000
<b>Total Revenues</b>	<b>105,626</b>	<b>5,574</b>	<b>3,110,285</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	105,626	5,574	110,285
Wage	31,596	3,314	54,094
Non Wage	74,030	2,260	56,191
<i>Development Expenditure</i>	0	0	3,000,000
Domestic Development	0	0	3,000,000
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>105,626</b>	<b>5,574</b>	<b>3,110,285</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

#### Department Revenue and Expenditure Allocations Plans for 2016/17

The department received 3 billion shillings for the redevelopment of the buspark hence increasing the revenues for 2016-17 by over 100%

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

#### Plans for 2016/17 by Vote Function

- Bus Park redeveloped in Ojwina division
- Livestock Health and Marketing improved
- Crop disease control and marketing improved
- Staff salaries paid

#### Medium Term Plans and Links to the Development Plan

- Promoting value addition through agro processing
- Procurement of land for the construction of a modern abattoir in Railways division
- Constructing a modern abattoir in Ayago railways division
- Establishing agricultural demonstration sites
- Establishing fish handling facilities in fish markets
- Promoting value addition through agro processing
- Procurement of land for the construction of a modern abattoir in Railways division
- Constructing a modern abattoir in Ayago railways divisi

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## Workplan 4: Production and Marketing

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

NA

(iv) The three biggest challenges faced by the department in improving local government services

1. Lack of modern facilities

Lack of modern market facilities in some division, Poor slaughtering and meat handling facilities  
Lack of an operational holding facility for animals apprehended

2. Inadequate staffing

The department is Under staffed with only 2 officers

3. No Transport means

No transport for operations

## Workplan 5: Health

(i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	461,934	82,831	457,654
Locally Raised Revenues	65,311	6,000	65,311
Sector Conditional Grant (Non-Wage)	57,426	14,357	60,131
Sector Conditional Grant (Wage)	309,840	62,475	309,856
Urban Unconditional Grant (Non-Wage)	22,187	0	15,187
Urban Unconditional Grant (Wage)	7,170	0	7,170
<i>Development Revenues</i>	103,283	18,657	204,296
Development Grant	93,283	18,657	47,537
Donor Funding	0	0	10,000
Transitional Development Grant	0	0	9,374
Unspent balances - donor	10,000	0	
Urban Discretionary Development Equalization Grant		0	137,385
<b>Total Revenues</b>	<b>565,217</b>	<b>101,488</b>	<b>661,950</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	461,934	82,439	457,654
Wage	317,010	62,184	317,026
Non Wage	144,924	20,255	140,629
<i>Development Expenditure</i>	103,283	3,470	204,296
Domestic Development	93,283	3,470	194,296
Donor Development	10,000	0	10,000
<b>Total Expenditure</b>	<b>565,217</b>	<b>85,909</b>	<b>661,950</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

The department received only 101,488,000 of the revenue planned for the quarter because a) releases of local revenue, PHC salaries and Urban Unconditional Grant-wage were inadequate and B) Multi-sectoral transfers (PHC Non-wage) were made directly to the health units. On a cumulative basis, therefore, the department received only 18% of the approved budget which, however, was all absorbed

### Department Revenue and Expenditure Allocations Plans for 2016/17

Work plan revenues and expenditures of the department will increase in 2016/17 by 15% because of an increase in Urban Discretionary Development Equalization Grant

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## Workplan 5: Health

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

PHC salaries and wages paid for 3 months, 2 staff meetings at LMC and Ayago HC III held, 6 support visits made to all the health centres. Vehicles maintained (ambulance and pick-up), selected trade premises in all divisions were inspected, Inspection visits were made to all primary and secondary schools within the Municipality, support supervision of garbage management was done, support supervision of environmental staff in divisions was made, repair and fueling of motorcycle done

#### Plans for 2016/17 by Vote Function

Central Incinerator constructed, Lira MC HC II fenced, water closet Toilet constructed at the health facilities, Pit Latrine constructed in Ayago HCII, VHTs trained, health workers recruited and trained, staff salaries paid, Adyel HC III made functional and staffed, health education and promotion, Sanitation improvement through keep Lira Clean campaign /mayor's day

#### Medium Term Plans and Links to the Development Plan

Shifting of toilets in council hall behind and replacing them with offices, Extension of Sewage line to areas which do not have in collaboration with NWSC, Water quality surveillance and testing in collaboration with NWSC, Management of anti malarial drains, Management of solid waste in institution/ commercial premises; schools, factories, barracks, market, abattoir by providing skips, Opening, improvement & maintenance of; corridors/ streets, sanitary lanes, road verges / reserves, open spaces

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Provision of safe male circumcision

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Poor Management of Solid waste

There is poor management of medical waste (no functional incinerator)  
There is constant break down of garbage tracks and boxed bodied track

#### 2. Human Resources for Health

Rigid HRH structure (staffing norms), Absenteeism and unprofessional conduct due to weak rewards and sanction mechanism within the system, Nonfunctional HUMC in most of the health facilities, Poor attitude and lack of commitment to work

#### 3. Lack of equipment

Lack of equipment in the lower health facilities - No supply by MoH since 2004 yet there limited PHC funds

## Workplan 6: Education

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	4,737,001	1,256,040	4,672,190
Locally Raised Revenues	68,745	0	68,745
Sector Conditional Grant (Non-Wage)	930,415	300,666	874,703
Sector Conditional Grant (Wage)	3,690,908	938,641	3,690,904
Urban Unconditional Grant (Non-Wage)	22,187	9,000	13,093
Urban Unconditional Grant (Wage)	24,745	7,733	24,745
Development Revenues	230,671	46,134	272,396
Development Grant	230,671	46,134	135,011

# Vote: 758 Lira Municipal Council

## Workplan 6: Education

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
Urban Discretionary Development Equalization Grant		0	137,385
<b>Total Revenues</b>	<b>4,967,672</b>	<b>1,302,174</b>	<b>4,944,586</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	4,737,001	1,233,301	4,672,190
Wage	3,715,653	932,669	3,715,649
Non Wage	1,021,347	300,631	956,541
<i>Development Expenditure</i>	230,671	0	272,396
Domestic Development	230,671	0	272,396
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>4,967,672</b>	<b>1,233,301</b>	<b>4,944,586</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

Central Government releases of recurrent nature have been accessed by staff, used but partly accounted for since some activities of school inspection are being carried out beyond the quarter but Education office facilitation fund organised a meeting and disseminated report on status of private schools to stakeholders. However, capital grant released is still intact, not fully used since the projects are still at advertisement levels but expenditures have been incurred on BOQ preparations and

### Department Revenue and Expenditure Allocations Plans for 2016/17

The activities to be funded are similar to previous financial years but there is revenue short fall in every sector except in primary salaries though with also a very minute margin. This signifies tough time as little resource available shall not meet the usual needs let alone increasing demand.

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

BOQ for projects are prepared, environmental screening of projects done, LGPP form 1 filled, projects due for advertisement.

#### Plans for 2016/17 by Vote Function

Planned out puts includes, payment of primary, secondary, tertiary and departmental staff salaries. Also holding stakeholders' meetings, participating in national games and sports activities, supervision and monitoring schools, supervising and coordinating internal and national examinations, construction of staff houses and class room blocks amongst others.

#### Medium Term Plans and Links to the Development Plan

The mid term plans seeks to implement activities picked from the DDP such as provision of school facilities, holding sector working group meetings so as to deliver quality education services to the people of Lira Municipality.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Training teachers piloting the Mango Tree projects in their methodology

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate staff in department.

The departmental personnel structure is obsolete so it impedes recruitment because the posts especially in Inspectorate is at Diploma level yet it requires supervising degree holders.

#### 2. Lack of a comprehensive data capturing tool

Most of the information are scattered and stored in different format such that when several types e.g qualification of staff cannot be found on payroll, nor accommodation status in schools or general quality indicator levels. nor academic

# Vote: 758 Lira Municipal Council

## Workplan 6: Education

performance.

### 3. High numbers of illegal and ill- equipped private schools.

Despite existing laws, most of the schools are hidden from leaders, and do contrary to provisions such as boarding for nursery kids, illegal hostels in residential buildings, coaching etc

## Workplan 7a: Roads and Engineering

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	1,475,683	20,904	1,481,480
Locally Raised Revenues	2,482	0	2,482
Other Transfers from Central Government	1,416,169	0	1,416,169
Urban Unconditional Grant (Non-Wage)	11,093	4,270	12,187
Urban Unconditional Grant (Wage)	45,939	16,634	50,642
<i>Development Revenues</i>	7,394,093	7,570,483	1,600,000
Development Grant	94,904	18,981	
Other Transfers from Central Government		340,679	
Urban Discretionary Development Equalization Grant	7,299,189	7,210,823	1,600,000
<b>Total Revenues</b>	<b>8,869,776</b>	<b>7,591,387</b>	<b>3,081,480</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	1,475,683	17,588	1,481,480
Wage	50,642	13,364	50,642
Non Wage	1,425,041	4,224	1,430,838
<i>Development Expenditure</i>	7,394,093	526,069	1,600,000
Domestic Development	7,394,093	526,069	1,600,000
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>8,869,776</b>	<b>543,657</b>	<b>3,081,480</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

Revenue receipts by the department during the quarter was fair, amounting to only 400% of the planned revenue for the quarter. This is because USMID unspent balances, which constitutes nearly 7 billion brought forward from 4th quarter and additional 600m USMID grants received during 1st quarter. In addition, Unconditional Grant Non-wage was also received by the department. However, that having been said, absorption of the funds received was also poor since only 28% of the planned revenues receive

### Department Revenue and Expenditure Allocations Plans for 2016/17

Funds for financing the works sector are expected from the central government in form of conditional grant and that includes URF, USMID, PRDP and unconditional grant. This grants will account for more than 99% of the the sector budget. Own resource will account for the balance. It should be noted about 10% of the sector expenditure (development and recurrent) is geared towards the maintenance and development of the roads network. The budget for FY 2016-17 has reduced by over 50% because of councils

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

3 months' staff salaries paid, 3 months' contract support staff wage paid, Consultant paid, Fuel, stationery and allowances paid, monitoring and supervision facilitated, two Kms of urban roads were upgraded; these include duku Road (0.47km), Imat Maria Road (0.41 km), Maruzi Road (0.63 km), Oyite Ojok Lane (0.34 km), Amobhai Road (0.21 km), Awangemola Road (0.21 km)

# Vote: 758 Lira Municipal Council

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## ***Workplan 7a: Roads and Engineering***

*Plans for 2016/17 by Vote Function*

- One (1km) road network upgraded to bituminous standard
- five 5km of road network Graveled/re-graveled
- fifteen (15km) of paved and unpaved road network routinely maintained manually
- storm water Drainage improved
- Staff salaries paid

*Medium Term Plans and Links to the Development Plan*

Routine mechanized maintenance of 30km of both paved and unpaved road network

**(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors**

NA

**(iv) The three biggest challenges faced by the department in improving local government services**

*1. Inadequate resources*

Resources that do not meet the needs (e.g road maintenance funds can not maintain every kilometer of roads in Municipality as required)

*2. Old equipment*

Old vehicles, plant, equipment and machinery that frequently break down  
Lack of other vehicles, plant, equipment and machinery (e.g a Viral Roller) that would make the Department fully functional

*3. Inadequate budget for running operational,*

Inadequate budget for running operational, maintenance and recurrent budget (e.g no funds for paying street lighting bills)

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## ***Workplan 7b: Water***

**(i) Overview of Workplan Revenue and Expenditures**

*Revenue and Expenditure Performance in the first quarter of 2015/16*

*Department Revenue and Expenditure Allocations Plans for 2016/17*

**(ii) Summary of Past and Planned Workplan Outputs**

*Physical Performance in the first quarter of 2015/16*

*Plans for 2016/17 by Vote Function*

*Medium Term Plans and Links to the Development Plan*

**(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors**

**(iv) The three biggest challenges faced by the department in improving local government services**

1.

2.



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## Workplan 7b: Water

3.

## Workplan 8: Natural Resources

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	146,543	12,362	138,112
Locally Raised Revenues	91,035	0	91,035
Sector Conditional Grant (Non-Wage)	4,519	1,130	234
Urban Unconditional Grant (Non-Wage)	22,187	5,187	15,093
Urban Unconditional Grant (Wage)	28,802	6,045	31,750
<i>Development Revenues</i>	131,903	8,656	34,624
Donor Funding		8,656	34,624
Locally Raised Revenues	4,000	0	
Urban Discretionary Development Equalization Grant	127,903	0	
<b>Total Revenues</b>	<b>278,446</b>	<b>21,018</b>	<b>172,736</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	146,543	5,193	138,112
Wage	31,750	6	31,750
Non Wage	114,793	5,187	106,362
<i>Development Expenditure</i>	131,903	0	34,624
Domestic Development	131,903	0	0
Donor Development	0	0	34,624
<b>Total Expenditure</b>	<b>278,446</b>	<b>5,193</b>	<b>172,736</b>

#### Revenue and Expenditure Performance in the first quarter of 2015/16

The department did poorly in Q1. It received 31%(21,018,000) of planned revenue and spent 25%(5193,000). This was because of the absent of the vote controller who had transferred her service to the Ministry. The approval of the replacement took place too late at the close of the quarter

#### Department Revenue and Expenditure Allocations Plans for 2016/17

There was a reduction in the budget by almost half. large percentage of the workplanned revenue will be locally raised revenue while the central government transfers will comprise of Urban Unconditional Grant and conditional transfer to natural resources ( 234,000). Development expenditures will mainly be from the local development grant. The locally raised revenue will majorly be used to operate the compost plant

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

Operation of the compost plant where sorting of waste has been done on a daily basis, 3 Monthly Routine monitoring of wetland use within the municipality, 30 inspections visit of varrous facilities and factories for enviromental screening and compliance audit has been carried out

#### Plans for 2016/17 by Vote Function

- Tree Planting and Afforestation
- Community Training in Wetland management
- Stakeholder Environmental Training and Sensitization
- Monitoring and Evaluation of Environmental Compliance
- Land Management Services (Surveying, Valuations, Titling and lease management)

# Vote: 758 Lira Municipal Council

## Workplan 8: Natural Resources

### Medium Term Plans and Links to the Development Plan

- Extension of Lira Municipal Council boundary
- Staff Capacity Building in Geographical information system. (GIS)
- Purchase of planning, survey and Environmental monitoring equipment's.
- Planning of unplanned areas and Opening of more planned roads.
- Re-planning of Barogole
- Increasing the council's resilience to the impacts of climate change through tree planting and beautification of open spaces
- Increasing sustainable and Equitable use of natural resources through sensitisation

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Donor development is estimated to be 34,624,000. this is a grant from NEMA for carbon credit

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate knowledge of environment and laws

Rapid urbanization coupled with shooting up of development activities which have overtaken planning.  
Nature of land ownership in the municipality.  
Compensation.  
Political interventions and interference  
Conflicting laws

#### 2. Poor attitude

Poor attitude and behaviour of people/communities towards planning and Environmental issues

#### 3. Limited collection of Land related fees

Limited collection of Land related fees like ground rent

## Workplan 9: Community Based Services

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	109,768	22,428	108,733
Locally Raised Revenues	43,610	4,000	43,610
Sector Conditional Grant (Non-Wage)	32,005	8,811	28,609
Urban Unconditional Grant (Non-Wage)	11,093	1,316	11,093
Urban Unconditional Grant (Wage)	23,060	8,302	25,421
<i>Development Revenues</i>	112,800	10,000	112,800
Other Transfers from Central Government	112,800	0	112,800
Urban Discretionary Development Equalization Grant		10,000	
<b>Total Revenues</b>	<b>222,568</b>	<b>32,428</b>	<b>221,533</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	109,768	12,289	108,733
Wage	25,421	8,002	25,421
Non Wage	84,347	4,287	83,312
<i>Development Expenditure</i>	112,800	0	112,800
Domestic Development	112,800	0	112,800
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>222,568</b>	<b>12,289</b>	<b>221,533</b>

# Vote: 758 Lira Municipal Council

## Workplan 9: Community Based Services

### Revenue and Expenditure Performance in the first quarter of 2015/16

Releases to the department from the Central Government were as per the IPF for the quarter. Local revenue were not released to the department as planned.

Consequently, the overall performance of revenue receipts during the quarter was only 13%. The cumulative performance up to 30 September was 6% of the approved budget and absorption was poor because even though 13% of planned revenue for the quarter was received, only 6% of planned revenue for the quarter was utilized.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department's revenues and expenditures have remained at the previous year's levels

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

3 months staff salaries and allowances paid, 2 cartons of stationery purchased. Committee meeting held, small office equipment purchased, newspapers and text books purchased, travel inland facilitated and computers serviced and functional, 2 Children abandoned by their mother in Teso Bar were referred to probation and relocated to Lira Babies Home, the mother of the abandoned children was traced and counselled and children resettled back to her,

#### Plans for 2016/17 by Vote Function

- Awareness raising/training of workers, children, women and PWDs on rights together with partners
- Arbitration, reconciliation and negotiating complaints and welfare cases for children
- Consolidating of the Functional Adult Literacy Programmes at the Division levels
- Promoting and facilitating programmes for the disadvantaged communities/ groups
- Dissemination of National Strategy to end Child Marriage and teenage pregnancy.
- Training Stakeholders in gender responsive planning, budget

#### Medium Term Plans and Links to the Development Plan

Procurement of Motor Cycles for Community Development officers at municipal headquarters and the Divisions  
Revitalisation of the cultural practices in the Municipality  
Media campaigns and sensitisation on community development programmes

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

NA

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Insufficient funding

Insufficient funding to the department both by the central and local government

#### 2. Lack of logistics

Lack of logistics such as transport facilities and photocopiers etc.

#### 3. Expensive legal services

Expensive legal services and legal representation for clients when it comes to court sessions

## Workplan 10: Planning

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	56,358	19,370	166,291

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## Workplan 10: Planning

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
Locally Raised Revenues	28,276	9,301	80,000
Urban Unconditional Grant (Non-Wage)	11,093	5,009	58,691
Urban Unconditional Grant (Wage)	16,989	5,060	27,600
<i>Development Revenues</i>	22,571	6,472	16,369
Urban Discretionary Development Equalization Grant	22,571	6,472	16,369
<b>Total Revenues</b>	<b>78,930</b>	<b>25,842</b>	<b>182,660</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	56,358	18,496	166,291
Wage	18,727	5,060	27,600
Non Wage	37,631	13,436	138,691
<i>Development Expenditure</i>	22,571	0	16,369
Domestic Development	22,571	0	16,369
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>78,930</b>	<b>18,496</b>	<b>182,660</b>

### Revenue and Expenditure Performance in the first quarter of 2015/16

The Unit received more by 31% of the resources planned for in Q1. On a cumulative basis, 33% of the approved budget was received. This excellent revenue performance was on account of the generous allocation of local revenue to the Unit which exceeded plans and budget. All monies received were utilized.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The Unit's revenues and expenditures will go up by over 50% reflecting an increase in activities coinciding with the recruitment of the Senior Planner

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

All TPC minutes are in place and the Unit is fully staffed, with a New Senior Planner.

#### Plans for 2016/17 by Vote Function

- Implementation of DDP for the next five (5years) coordinated
- Projects Monitoring, Supervision and Staff Mentoring Conducted
- Quarterly reports compiled and submitted, TPC minutes compiled
- Collection, analysis and dissemination of reports conducted
- Staff Capacity Building in Planning and Management built
- Mapping(GIS) of LMC Projects and revenue sources conducted
- Vehicle and Other Transport Equipment motorcycles procured

#### Medium Term Plans and Links to the Development Plan

- Conduct Mapping(GIS) of LMC Projects and revenue sources
- Vehicle and Other Transport Equipment motorcycles

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

NA

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Late release of IPFs and database

Late release of IPFs and reporting OBT tools, hence affecting timeliness and quality of reports and plans

#### 2. inadequate transport and office space

# Vote: 758 Lira Municipal Council

## Workplan 10: Planning

Inadequate Office space to cater for the services.

Lack of transport means to enable data monitoring and evaluation of the projects

### 3. Rigid staff structure

The staffing norms doesn't have the position of Principal planner and stops at scale U3U.

## Workplan 11: Internal Audit

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2015/16		2016/17
	Approved Budget	Outturn by end Sept	Proposed Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	60,352	9,608	62,925
Locally Raised Revenues	24,108	3,300	24,108
Urban Unconditional Grant (Non-Wage)	11,093	0	11,093
Urban Unconditional Grant (Wage)	25,150	6,308	27,724
<b>Total Revenues</b>	<b>60,352</b>	<b>9,608</b>	<b>62,925</b>
<b>B: Overall Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	60,352	9,296	62,925
Wage	27,724	6,287	27,724
Non Wage	32,627	3,009	35,201
<i>Development Expenditure</i>	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>60,352</b>	<b>9,296</b>	<b>62,925</b>

#### Revenue and Expenditure Performance in the first quarter of 2015/16

A total of Ushs 9,296,000 was disbursed to Internal Audit department. Total expenditure at the end of Q1 was Ushs 9,296,000 representing 15% of the total budget of Ushs 60,351,000. All the Staff of Internal Audit were paid their salary which amounts to Ushs 6,287,000 out of the total expenditure for Q1.

#### Department Revenue and Expenditure Allocations Plans for 2016/17

The revenues for internal audit have remained the same as that of 2015-16. The department recruited an Internal auditor

### (ii) Summary of Past and Planned Workplan Outputs

#### Physical Performance in the first quarter of 2015/16

During the period under review one statutory quarterly Internal Audit report was prepared for Lira Municipal Council. UPE for 19 Primary schools accountabilities were verified. Other planned activities were not executed due to insufficient funds disbursed to the department.

#### Plans for 2016/17 by Vote Function

Annual and Quarterly Internal Audit workplans prepared and approved.

Internal Audit budget prepared and approved.

Two laptops and one desktop computer procured in the second quarter.

Subscription to Association of Internal Auditors, IIA, ACCA and ICPAU paid.

Statutory Quarterly Internal Audit Reports Submitted to statutory stakeholders as required.

Internal Audit Staff facilitated for training.

Salary Arrears Paid.

#### Medium Term Plans and Links to the Development Plan

None

# Vote: 758 Lira Municipal Council

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## *Workplan 11: Internal Audit*

(iii) **Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors**

None

(iv) **The three biggest challenges faced by the department in improving local government services**

1. *transport*

No transport means for the department

2. *negative perceptions*

negative perceptions about the dept

3. *limited Knowledge on Audit functions*

people dont understand what audits functions