



LGPA 2017/18

Accountability Requirements

Bunyangabu District

(Vote Code: 622)

Assessment	Compliant	%
Yes	1	50%
No	1	50%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.	xxx	LG submitted the performance contract for 2017/2018 to ministry of finance draft by 5/05/2017 as per copy of counter yellow receipt issued and final on 11/7/2017 as per ministry register, beyond 30th June	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).	xxxxx	LG submitted budget as part of the performance contract and the approved procurement plan signed was accompanying. Finance acknowledged receipt of procurement plan on 20/10/2017	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)	xxxxx	LG was not operational last FY	N/A
LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)	xxxxxx	LG was not operational last FY	N/A
Assessment area: Audit			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>xxxxx</p>	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year. 	<p>N/A</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>xxxxx</p>	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year. 	<p>N/A</p>



LGPA 2017/18

Crosscutting Performance Measures

Bunyangabu District

(Vote Code: 622)

Score 10/100 (10%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. <p>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</p>	0	<p>Physical Planning Committee in place appointed by CAO as per letter dated 8/Jan/2018, composed of 12 members as per Physical Planning Act 2010. But has not developed any Physical / Structural Plan</p> <p>No Physical Plan yet and therefore no submissions considered. In process of developing a physical plan and engaged a consultant " GIPEA Africa Ltd in association with SARVIXMAX. At profiling stage.</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	0	<p>Budget conference 2016/17 was held while still under Kabarole. But when district became operational, AWP was adjusted to suit the priorities and interests of Bunyangabu.</p> <p>LG does not yet have a five-year Development Plan. Still making reference to the five year of mother district Kabarole. District has not yet recruited a District Planner, and presently being helped by Planner Ntoroko and who is also mainly supporting in reporting on PBS and BFP. However, in Nov/2017 CAO designated a S/C CDO as planner, but apparently he is inexperienced. CAO has requested NPA for technical support to come up with a Bunyangabu specific five year plan.</p>

		<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	0	No profiles have been developed.
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	0	Not in place.
4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	0	LG was not operational last FY
		<ul style="list-style-type: none"> Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	0	LG was not operational last FY
5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	0	LG was not operational last FY
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	0	LG was not operational last FY

Assessment area: Human Resource Management

6	LG has substantively recruited and appraised all Heads of Departments	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.
	Maximum 5 points on this Performance Measure.	<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	All the HODs in post are on assignment of duties. The district has not received funds for recruitment from the MoFPED to fill the positions substantively.
7	The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.
	Maximum 4 points on this Performance Measure	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017..
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.
8	Staff recruited and retiring access the salary and pension payroll respectively within two months	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.
	Maximum 5 points on this Performance Measure.	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.

Assessment area: Revenue Mobilization

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
11	<p>Local revenue administration, allocation and transparency</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
Assessment area: Procurement and contract management				

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	0	<p>Senior Procurement Officer Position Not Substantive vide; CAO Kabarole Letter dated 28th /06/2017, Kabarole DSC Minute 72/2017 on promotion as Procurement Officer Assignment of duty as a Senior Procurement Officer, CAO Bunyangabo dated 13th July 2017 stamped 14th July</p> <p>There is no procurement officer</p>
		<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	0	<p>This indicator Not Applicable as it's a New District.</p>
		<ul style="list-style-type: none"> Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	0	<p>CC not applicable but in Place</p>
13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	0	<p>Bunyangabo District Local Government Procurement Plan dated 18th October 2017, stamped received 20th October 2017 by PPDA, MoFPED 20th/10/2017.</p> <p>Adherence not tested as it required previous year PP.</p>

14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	0	<p>Investment/Infrastructure project planned are 9 in PP 2017/18</p> <p>The PP Bid document preparation are dated 5/07/2017, however the sampled project for review</p> <ul style="list-style-type: none"> Buny/622/Wrks/17-18/00007: Construction of Facilities at Katungunda P/s Buny/622/Wrks/17-18/00004: Construction / Overhaul of Buheesi GFS <p>Only 2 out of 9 Bid documents were prepared in October 2017</p>
		<ul style="list-style-type: none"> For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	0	This indicator Not Applicable as it's a New District.
		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	0	This indicator Not Applicable as it's a New District.
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	0	This indicator Not Applicable as it's a New District
		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	6 out of 9 projects have site boards but not with all the complete requirements as in the procedure
Assessment area: Financial management				

16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	<ul style="list-style-type: none"> Bank reconciliations are done on monthly basis as verified from cash book sampled for: General Fund on 8/1/2018, Education on 31/1/2018; Statutory Bodies on 31/1/2018
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	0	<ul style="list-style-type: none"> The district has a substantially appointed Senior Internal Auditor transferred from Kabarole as per DSC Minute No.239/2011 dated 2/11/2011 on File No.CR/D/11659 opened on 31/10/2011. The district became operational in July 2017 ie 2017/18 financial year and reports from the previous FY not available.
		<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	<ul style="list-style-type: none"> The district became operational in July 2017 ie 2017/18 financial year and reports from the previous FY not available.

		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	0	<p>The assets register presented during the assessment does not conform to the format on page 167 & 168 of the accounting manual.</p>
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
Assessment area: Governance, oversight, transparency and accountability				
21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	0	<p>LG was not operational last FY. However for current FY Council sat 14/11/2017, 2/10/2017 and 14/9/2017 and discussed among others committee reports and supplementary budget issues.</p>

22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feedback (grievance /complaints) and responded to feedback and complaints: score 2. 	0	No person has been designated yet.
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2 	0	Pay roll Jan 2018 seen on the notice board. Not yet started paying of pension, but made submissions to ministry of public service.
		<ul style="list-style-type: none"> Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	1	Best evaluated bidder notice dated 5/12/2017 seen on notice board indicating awarded companies and contract amounts. For example, construction of latrine at district headquarters to M/S Richart Partners Ltd at 19,923,376, construction of Kisomoro Administration block to M/S Ahiwa Co. Ltd at 27,850,600 etc.
		<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	N/A.
24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	Circular from ministry of education on closing unlicensed schools dated 14/11/2017 dispatched to S/Cs and T/Cs. Also circular from UBOS on verification of weights and measures dated 14/11/2017 dispatched to all S/Cs and T/Cs.

		<ul style="list-style-type: none"> • Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	0	LG was not operational last FY
--	--	--	---	--------------------------------

Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<ul style="list-style-type: none"> • DTPC held on 18th December 2017 Minute Bunya08/18/12/2017 Reports Community Based Services and Dissemination of Gender mainstreaming guideline. • Gender Situational Analysis Bunyangabo District Page 1-16 All sectors represented No date and Author • A gender Awareness Training for CBS Staff for LLG dated 13th September 2017 by Ag. DCDO a 2-page report. • Skills Training Workshop Report dated 2/08/2017 Signed Ag. DCDO • The District has no development plan to assess mainstreaming in sectors
		<ul style="list-style-type: none"> • Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	0	<p>Budget estimates for the FY 2016/17 page 37-39 Allocation to Gender mainstreaming 108107- Allocation 1,000,000 UGX page 26.</p> <p>The District Development Plan "Kabarole District Local Government Development FY 2015/16-2019/2020 Approved Under Minute 97/05/2015. Lack gender Analysis and Gender Concerns on project Profiles</p>

26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	2	<ul style="list-style-type: none"> Kyamuhemba P/s Construction of 2 Classroom Block at Kisomoro S/C 27th September 2017 signed Environment Officer Construction of Bunyangabu District HQ at Kabiito Town Council dated 7th December 2017 Construction of Katungunda Vocational Poly Technical at Kabonero Sub County, dated 27th October 2017 Signed by environment officer Construction of Nyamba B P/S date 27th October signed by Environment Officer
		<ul style="list-style-type: none"> Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	0	<p>No evidence was presented as screening tools did not have costing and neither is it indicated in the project profiles for the Districts</p>
		<ul style="list-style-type: none"> Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	0	<p>No evidence shared by the Environment Officer</p>
		<ul style="list-style-type: none"> Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	0	<p>Only 1 period maintenance of selected National Unpaved Roads- Nyakigumba-Katebwa (7km) at Katebwa S/c Completion Certificate 001, dated 10/12/2017 seen</p>



LGPA 2017/18

Educational Performance Measures

Bunyangabu District

(Vote Code: 622)

Score 27/100 (27%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p> <p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4</p>	4	<p>• Basing on the staff lists along with the schools list reviewed in DEOs office; the department has acquired the minimum of a teacher per class.</p> <p>• Evidence by Deployment from staff and schools list reviewed in DEOs office indicates 686 teachers for 61 schools. On average 11 staff per school.</p> <p>• The sample schools below; Kiryantama 12, Ntanda 8, Kibaate 9, Ntambi 8, Bunjonjo 8, among others shows minimum met.</p>
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0</p>	3	<p>• From the HR office, the approved and adopted staff structure with a wage bill provision for 2017/18 is 706 teachers.</p> <p>• The teaching staffs currently filled are 686 teachers on payroll.</p> <p>• $686/706 \times 100 = 97\%$</p>

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	0	<ul style="list-style-type: none"> From staff structure and the wage bill provision for department staff, indicates 2 positions of school inspectors, plus 1 inspector for special needs education, all of which are not substantively filled.
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<ul style="list-style-type: none"> Staff recruitment plan for primary education was submitted to PS. MoPS in reference to CR/156/5, dated 1/12/2017, authorised recruitment; Head teacher, Deputy Head teacher and education Assistant. Evident by recruitment advert in New Vision, Monday January, 29th, 2018, with Deputy Head teachers 13, Head teachers 14, senior education teachers 3, and education assistants 13, posts.
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	0	<ul style="list-style-type: none"> 2 positions of school inspectors, plus 1 inspector for special needs education, of which all are not substantively filled due to wage bill

5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3</p>	0	<p>This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.</p>
		<p>Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0</p>	0	<p>This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.</p>
Assessment area: Monitoring and Inspection				

6

The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools

Maximum 3 for this performance measure

• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1

1

Circulars from MOES include;

- Ensuring teachers presence in schools through enforcing sanctions and rewards; dated 22/6/17, was communicated to H/teachers on 17/7/2017.
- Circular on Unregistered and unlicensed schools; issued to H/teachers directors of private schools dated 22/9/2017.
- Teachers' support supervision tool in schools dated 30/6/2017, was received and distributed to schools on 18/7/2017.
- Circular on NIRA exercise was sensitised to H/teachers for preparation, DEOs communication min.6/7/2017.

		<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	2	<ul style="list-style-type: none"> • DEOs communication to head teachers meeting; Min3/2017: All private schools and proprietors; Government policy to register schools, dated 9/9/17, (39 attendants). • Circular on Registration and licensing of schools, Min.6/7/2017. Disseminated through School leaders and managers meeting. • Teachers' staying in schools circular disseminated by DEO in a meeting Min.6/7/2017, on 20/7/2017.
7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0. 	0	<ul style="list-style-type: none"> •N/A. The Local government was not in existence in the previous FY 2016/17.

8	LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	0	N/A
		<ul style="list-style-type: none"> Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	0	N/A
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> Evidence that the inspection recommendations are followed-up: score 4 	0	N/A
9	The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5 	0	<ul style="list-style-type: none"> 61 govt primary schools submitted with EMIS code to MoES through OBT. But no other data to compare with. Performance contract for current FY 2017/18 was inaccessible.
	Maximum 10 for this performance measure	Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5	0	<ul style="list-style-type: none"> EMIS enrolment data shows total of 30,046 for base year. No data to compare with.
Assessment area: Governance, oversight, transparency and accountability				

10	<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 • Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	0	<p>LG was not operational last FY</p> <p>LG was not operational last FY. And nothing has been presented.</p>
11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	3	<ul style="list-style-type: none"> • SMCs appointment was done by mother district. • Report files accessed and reviewed but not all committees submitted reports to DEOs office. • Minutes discussing resource issues were seen in all reports sampled. • Three meetings in a year, at least once a term was evident by reports.
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<ul style="list-style-type: none"> • No display of UPE grants seen on Department of education notice board. • But display for UPE grants seen in visited schools.

Assessment area: Procurement and contract management

13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	0	<p>A sample of procurement requests were done and all were from approved sector AWP for 2017/18:</p> <ul style="list-style-type: none"> 132 desks worth 20,000,000/= was signed by user department on 27/11/2017 and submitted to CAO/PDU on 27/11/2017 Classroom construction of Kyamuhemba and Nyamba p/s blocks was prepared on 15/7/2017 and submitted to CAO and PDU on 18/7/2017. All requests made failed to meet the deadline of 30th April.
14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
Assessment area: Financial management and reporting				

15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>LG was not operational last FY</p>
16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.

Assessment area: Social and environmental safeguards

17

LG Education Department has disseminated and promoted adherence to gender guidelines

Maximum 5 points for this performance measure

• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2

2

• Inspection tool for inspectors has a component of Health and sanitation which emphasises :

-Adequate latrine stances,

- Hand washing facilities

-Availability of rubbish pit,

- % of learners who package food and storage.

• Construction guideline for classrooms and latrines to contractors; at least one toilet stance at every school with ramps.

• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2

2

• Inspection report 30/11/2017; on health and sanitation; encouraged stances for disabilities to all schools constructions.

		<ul style="list-style-type: none"> • Evidence that the School Management Committee meet the guideline on gender composition: score 1 	1	<ul style="list-style-type: none"> • From SMC's appointment letters sampled, the composition of members adhered to gender guidelines as stipulated the in education act 2008, second schedule; A minimum of 2 or more members out of 6 founding members should be females.
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	3	<ul style="list-style-type: none"> • Department has implemented environmental guidelines; Mandatory environmental screening of all government development projects for grass and tree planting, levelling of excavated earth, etc



LGPA 2017/18

Health Performance Measures

Bunyangabu District

(Vote Code: 622)

Score 36/100 (36%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	3	<ul style="list-style-type: none"> The district was created in July 2017; the health sector has 283 approved posts of which 215 are in post. There is no PHC wage for new recruitment in 2017/18 FY and the staffing level is 76%
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<ul style="list-style-type: none"> A recruitment plan dated July 2017 was submitted for 96 vacant posts but no funds were provided in the budget for new recruitment. The current budget cannot meet the cost of salaries for available staff.
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<p>This indicator is not applicable for assessing the District as it came into existence as a district Local Government during the current FY i.e. started operations on 1st July 2017.</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<ul style="list-style-type: none"> All the 27 health facilities have at least one qualified. Staff. The deployment list is available and shows staffing per health facility and the wage performance by cost centre. These facilities are 1 HCIV; 12 HCIII; 14 HCII
---	--	--	---	---

Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	0	<p>Not applicable since the district was created this current FY</p>
			0	<ul style="list-style-type: none"> 2 meetings were held on 14th Nov 2017 and 11th Dec 2017; but not to explain the guidelines or circulars
6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	0	<ul style="list-style-type: none"> There is one HCIV(Kibiito) support supervision conducted with support from Baylor Uganda, Malaria action program for districts; and Pathfinder International for the current FY not the previous FY The reports are dated 14th Sept 2017 and 16th Oct 2017

		Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0	0	<ul style="list-style-type: none"> No applicable because the district came into being in July 2017
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	2	<ul style="list-style-type: none"> The Support supervision log books are available at the health facility e.g. Kasunganyaja HCIII dates 27th July 2016; 8th Sept 2016; 16th Sept 2016; 13th Oct 2016; 14th Dec 2016; 23rd Jan 2017; 1st March 2017; 16th May 2017 This is integrated with the DHT since the staff of the HSD has been assigned roles of DHT. Lack of transport has affected the support supervision role.
8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4 Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	0	<p>No evidence that the support supervision reports are being discussed</p> <ul style="list-style-type: none"> No evidence that these are being followed up

9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> The list of Health facilities in HMIS is consistent with that in OBT.
Assessment area: Governance, oversight, transparency and accountability				
10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	0	LG was not operational last FY
		<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	0	LG was not operational last FY. And nothing has been presented.
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> If 100% of randomly sampled facilities: score 5 If 80-99% : score 3 If 70-79%: : score 1 If less than 70%: score 0 	5	<ul style="list-style-type: none"> All health facilities have HUMC trained through BTC and meet quarterly In Kabasunganyaja HCIII HUMC meetings took place on 5th Dec 2016;3rd April 2017, 3rd May 2017 In Kibiito HCIV the meetings took place on 7th Oct 2016;22nd Sept 2017; 20th Dec 2016;

12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<ul style="list-style-type: none"> No publication by the local government at DHOs office of PHC non-wage grants
Assessment area: Procurement and contract management				
13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 <p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	0	<p>The procurement plan was submitted on 3rd July 2017 beyond the cut-off date of 30th April 2017</p> <p>A procurement request form for completion of a maternity ward in Kasunganyaja HC submitted on 3rd July 2017</p>
14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: <ul style="list-style-type: none"> 100% - score 8 70-99% – score 4 Below 70% - score 0 	4	<p>Two health facilities (Kiboota HC and Nyamseke HC do not get supplies from NMS</p> <p>The letter from NMS dated 1st July 2017 shows a list of only 15 health facilities submitted procurement plans to NMS</p>

15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
----	--	--	---	---

Assessment area: Financial management and reporting

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>LG was not operational last FY</p>
17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	0	<ul style="list-style-type: none"> The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.

Assessment area: Social and environmental safeguards

18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 	2	<p>In Kibiito HCIV out of 8 HUMC members 3 are female.</p> <p>In Kasunganyaja HCIII, out 6 HUMC members 3 are female.</p> <p>The guidelines from MOH do not specify the minimum number of females in the committee.</p>
		<ul style="list-style-type: none"> • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	0	<p>Guidelines on sanitation neither issued nor seen at the health facilities visited.</p>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> • Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points. 	0	<p>Guidelines on medical waste management neither issued nor seen at the health facilities visited.</p>



LGPA 2017/18

Water & Environment Performance Measures

Bunyangabu District

(Vote Code: 622)

Score 40/100 (40%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	0	<ul style="list-style-type: none"> Bunyangabu district has seven rural sub-counties and five town councils Safe water coverage for the district stands at 72% Three sub-counties are below the district's average coverage, viz.: Kabonero (55%), Kibiito (63%) and Rwimi (50%) Provision has been made for two of the three under-served sub-counties in the FY 2017/18 budget/workplan as follows: <ul style="list-style-type: none"> Kibiito: Extension of Yerya gravity flow scheme (GFS) and rehabilitation of Pohe GFS Kabonero: Rehabilitation of Pohe GFS The LG has not made provision for the least covered sub-county (Rwimi)

2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	0	<ul style="list-style-type: none"> Not applicable as Bunyangabu LG was non-existent in FY 2016/17
---	---	---	---	--

Assessment area: Monitoring and Supervision

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0</p>	15	<ul style="list-style-type: none"> Two WSS projects have been implemented by the newly-created LG: <ul style="list-style-type: none"> Extension of Yerya GFS to Nsokya (Kibiito sub-county) by Standard Civil Works Ltd Rehabilitation of Pohe GFS by Extech Technical Services Ltd Construction supervision and monitoring reports for the two projects were reviewed/assessed as follows: <ul style="list-style-type: none"> Report of December 18, 2017: prepared by Ag. District Water Officer to assess progress of extension works (trenching, laying pipes, backfilling
---	--	---	----	---

				<p>and construction of stand pipes) for Yerya GFS</p> <p>o Progress report of October 20, 2017: prepared by Ag. DWO to assess progress of ongoing rehabilitation (delivery of pipes, uprooting existing pipes and trench excavation) for Pohe GFS</p> <p>• 2 out of 2 Projects: 100%</p>
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<p>• Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10</p>	10	<p>• Bunyangabu LG intends to implement the following WSS projects during FY 2017/18:</p> <p>o Construction of GFS to serve communities in Buheesi sub-county</p> <p>o Extension of Yerya GFS to Nsokya (Kibiito sub-county)</p> <p>o Rehabilitation of Pohe GFS</p> <p>o Construction of 5-stance lined VIP at district HQ</p> <p>• The above list is consistent with MWE's MIS records for district WSS facilities FY 2017/18</p>
Assessment area: Procurement and contract management				

<p>5</p>	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>0</p>	<ul style="list-style-type: none"> • The DWO submitted procurement requests for the projects listed in performance measure 4 as follows: <ul style="list-style-type: none"> o Construction of Buheesi GFS – September 13, 2017 o Extension of Yerya GFS – July 18, 2017 o Rehabilitation of Pohe GFS – July 18, 2017 o Construction of 5-stance lined VIP – September 25, 2017 • The PDU records confirm submission of the PRs • The above notwithstanding, Bunyangabu LG was not in existence before the April 30, 2017 deadline
<p>6</p>	<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	<p>2</p>	<ul style="list-style-type: none"> • Regular site visits are conducted for the aforesaid projects as showcased by construction supervision and monitoring reports presented in Performance Measure 3

<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	<p>2</p>	<ul style="list-style-type: none"> • Field assessment was conducted on February 9, 2018 for recently implemented WSS projects; i.e. Yerya gravity flow scheme in Kibiito sub-county, and public sanitation facilities at district HQ • It was established the facilities were built as per designs
<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	<p>2</p>	<ul style="list-style-type: none"> • Assessed WSS facilities are handed over to the LG, which in turn handed over the water extension works to NWSC for utility management • No issue was reported with respect to service levels of WSS facilities • As the LG is in its first few months of operation, the defects liability period for the projects is still on

		<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<ul style="list-style-type: none"> • The LG largely implements water extension projects, which have a construction period of 3 to 6 months • Substantial completion reports prepared by the DWO paved way for certifying extension works. Certified works included: <ul style="list-style-type: none"> o Extension of Yerya GFS to Kibiito – by Standard Civil Ltd (November 6, 2017; UGX 49m and November 18, 2017; UGX 3.2m) o Rehabilitation of Pohe GFS – by Extech Technical Services Ltc (October 20, 2017; UGX 32m and December 15, 2017; UGX 18m)
7	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.
Assessment area: Financial management and reporting				

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	LG was not operational last FY
9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	0	<ul style="list-style-type: none"> • The indicator is not applicable because the district became operational in July 2017 ie 2017/18 financial year.

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	0	LG was not operational last FY
	<p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the water sector committee has presented issues that require approval to Council: score 3 	0	LG was not operational last FY. And nothing has been presented for approval.

11

The LG Water department has shared information widely to the public to enhance transparency

Maximum 6 points for this performance measure

- The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2

2

- At the time of assessment, the FY 2017/18 budget was displayed on the LG notice boards:

- o Water (development): UGX 420m
- o Sanitation and hygiene: UGX 20.6m

- All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2

0

- Projects assessed during fieldwork show neither FY of construction nor details of funding source and contractor:
 - o 5 No. public stand pipes on the Yerya extension to Nsokya: none had any labelling
 - o 5-stance lined public VIP toilet at district HQ: while the project is ongoing, the information board is not in place

		<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> At the time of assessment, the following info on tenders and contracts was displayed: <ul style="list-style-type: none"> Construction of 5-stance VIP: best evaluated bidder – Richart Partners (UGX 19.9m); date – December 5, 2017 Extension of Yerya GFS to Zakayo: best evaluated bidder – Nkamat Contractors Ltd (UGX 6.3m); date – December 5, 2017 Extension of Pohe GFS to Nyamba Primary School: best evaluated bidder – Acram Ltd (UGX 10m); date – December 5, 2017
12	Participation of communities in WSS programmes	<ul style="list-style-type: none"> If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	0	<ul style="list-style-type: none"> No community applications were on file/availed
	Maximum 3 points for this performance measure	<ul style="list-style-type: none"> Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	0	<ul style="list-style-type: none"> Functionality of WSCs is not documented
Assessment area: Social and environmental safeguards				

13	The LG Water department has devised strategies for environmental conservation and management	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	0	<ul style="list-style-type: none"> No evidence of environmental screening was availed
	Maximum 4 points for this performance measure	<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	<ul style="list-style-type: none"> No evidence of environmental certification was availed
		<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	0	<ul style="list-style-type: none"> The LG does not provide for environmental protection in contracts
14	The LG Water department has promoted gender equity in WSC composition.	<ul style="list-style-type: none"> If at least 50% WSCs are women as per the sector critical requirements: score 3 	0	<ul style="list-style-type: none"> Records with regard to composition of WSCs were not availed
15	Gender- and special-needs sensitive sanitation facilities in public places/RGCs.	<ul style="list-style-type: none"> If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	3	<ul style="list-style-type: none"> The LG's first public sanitation facility is under construction, and it provides for separation of sexes and ramp for PWDs
	Maximum 3 points for this performance measure			