



LGPA 2017/18

Accountability Requirements

Gomba District

(Vote Code: 591)

Assessment	Compliant	%
Yes	2	33%
No	4	67%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.	xxx	<ul style="list-style-type: none"> Gomba DLG submitted to MoFPED a Final Performance Contract for FY 2017/18 on 24th/7/2017 while a Draft had been submitted on 11th April 2017 	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).	xxxxx	<ul style="list-style-type: none"> Though Gomba DLG submitted to MoFPED Budget for FY 2017/18 on 6th/02/2017 there was no evidence that it included a Procurement plan for the said year. 	No
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)	xxxxxx	<ul style="list-style-type: none"> Gomba DLG submitted to MoFPED the Annual Performance Report for FY 2016/17 on 1st August 2017 which was past the due date. 	No
LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)	xxxxxxx	<p>Gomba DLG submitted to MoFPED all the 4 Quarterly budget performance reports on dates stated here below:</p> <p>Quarter I: 24th/11/2016</p> <p>Quarter II: 2nd/03/2017</p> <p>Quarter III: 10th/5/2017</p> <p>Quarter IV: 1st/8/2017</p> <p>It is evident that the Quarter IV report was submitted past the due date of 31 July 2017.</p>	No

Assessment area: Audit

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>XXXXX</p>	<p>The District LG produced and submitted information to the PST/ST on the implementation of Internal Auditor General findings for the financial year 2015/2016 in a letter (unreferenced), dated 24th March 2017 and was received by the Directorate of Internal Audit, MOFPED on 27th March 2017. This was before the deadline of 31st April 2017.</p> <p>All the 11 findings in the internal audit report for the FY 2016/17 were responded to.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>XXXXX</p>	<p>The audit opinion on the Financial statements of the District for the FY ended June 2016 was not adverse or disclaimed. The audit opinion was, in fact, unqualified.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Gomba District

(Vote Code: 591)

Score 70/100 (70%)

No.	Performance Measure	Scoring Guide	Score	Justification												
Assessment area: Planning, budgeting and execution																
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has: • A functional Physical Planning Committee in place that considers new investments on time: score 2.</p>	0	<ul style="list-style-type: none"> • District Physical planning committee was in place and functional having been constituted in CAO's letter dated 28th/12/2012 under ref. no. CR/GOM/214/01 • Committee had held meetings as evidenced by the 3 sets of Committee minutes reviewed, that is, meetings of 15th May 2017, 18th July 2017 and 22nd November 2017 during which applications for approval of building plans, fees plan, enforcement of new developments and Physical Planning unit progress reports were discussed. • Registration book was in place. • Only 1 of the 3 building plans sampled below had been given final approval which was within 28 days. The other 2 had been given interim approval within 28 days. <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Developer submitted</th> <th style="text-align: left;">Building type Decision & Date</th> <th style="text-align: left;">Date</th> </tr> </thead> <tbody> <tr> <td>Kalule Godfrey 15/5/2017</td> <td>Filling station Approved (interim) 15th/ 05/2017</td> <td></td> </tr> <tr> <td>Eaton Towers 22nd/06/2017</td> <td>Telecom mast Final approval 18th/7/2017</td> <td></td> </tr> <tr> <td>Kabula Core PTC Main Hall 10/2017</td> <td>Approved (interim) 30th/10/2017</td> <td>12th/</td> </tr> </tbody> </table>	Developer submitted	Building type Decision & Date	Date	Kalule Godfrey 15/5/2017	Filling station Approved (interim) 15th/ 05/2017		Eaton Towers 22nd/06/2017	Telecom mast Final approval 18th/7/2017		Kabula Core PTC Main Hall 10/2017	Approved (interim) 30th/10/2017	12th/
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Kabula Core PTC Main Hall 10/2017	Approved (interim) 30th/10/2017	12th/														

		<ul style="list-style-type: none"> • All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2. 	0	<ul style="list-style-type: none"> • District physical development plan was not in place however Kanoni Town Council had an approved Physical development plan 2015-2025. • Only 2 out of the 4 new investments had approved physical development plans, that is, Commercial buildings of Sempija Franciso and Kakaye Moses and were consistent with Physical development plan – where in commercial zone.
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	2	<p>The report of the Budget conference – pages not numbered (including annexes of sector presentations) held on 1st/11/2016 prepared by District Planner identified priorities for FY 2017/18 which were also reflected in the AWP 2017/18:</p> <ul style="list-style-type: none"> • Production sector (also on pg. 45-49 of AWP) • Health (also on pg.49-54 of AWP) • Education (also on pg. 55-60 of AWP) • Roads (also on pg.61-65 of AWP) • Water (also on pg. 66-70 of AWP)

		<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	2	<p>The capital investments in the approved Annual Work Plan for FY 2017/18 were drawn from the approved five year district development plan (DDP) 2015/16-2019/20 pg. 114-125, 131-133:</p> <ul style="list-style-type: none"> • Production sector: pg. 47 of AWP and on pg. 114, 133 of DDP • Education: pg. 55-60 of AWP and on pg. 115-116, 132 of DDP • Roads: pg.61-65 of AWP and on pg. 117, 131-132 of DDP • Water: pg. 67-70 of AWP and on pg. 117,132 of DDP • Natural resources: pg. 71-74 and on pg. 124-125, 132 of DDP
		<ul style="list-style-type: none"> • Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	0	<p>Project profiles developed were contained in the DDP pg. 151-164.</p> <p>Although the DTPC in a joint meeting with DEC on 7th/02/2017 discussed the departmental workplans for FY 2017/18 under Min. DTPC 04/02/2017 it was not evident that project profiles were discussed.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> • Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	0	<ul style="list-style-type: none"> • Statistical abstract 2017 was compiled. The abstract contained gender disaggregated data including table 3.1.1 – population by Sub county, enrolment by class and sub county. • Though Statistical abstract was presented to TPC in meeting of 22nd/03/2017 under Min. DTPC 06/03/2017 there was no evidence of application of the abstract during targeting / budget allocation and decision making

Investment activities in the previous FY were implemented as per AWP.

Maximum 6 points on this performance measure.

• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2

2

Review of the Qtr 4 cumulative report and the approved AWP 2016/17 confirmed that all the projects implemented in FY 2016/17 were derived from the AWP for the said year.

The change in priority under Water sector to replace of construction of Water offices with increasing the number of borehole drilled to 9 (no.) was approved in Council meeting of 8th/12/2016 under Min.07/DC/12/2016.

• Education (pg. 99 of the Qtr 4 Cumulative report and on pg. 59-60, 108-109 of AWP)

• Roads (pg. 105-107 of the Qtr 4 Cumulative report pg. 64-66 of AWP)

• Water (pg. 112 of the Qtr 4 Cumulative report pg. 69-72 of AWP)

• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0

0

Quarter 4 Cumulative/ Annual Performance report for FY 2016/17 indicated that though some of the projects were completed within the FY others were only partially achieved thus bringing the overall performance to 73.6%:

Completed and over-performance projects:

- 14 out of 8.8 km of urban unpaved roads periodically maintained- pg 105
- 54 out of 50 km of district roads periodically maintained pg. 105
- 30 boreholes out of 10 rehabilitated pg. 112
- 9 out of 9 boreholes drilled pg. 112

Partially achieved:

1 science laboratory complex constructed at St Leonardo Maddu SSS (30%) –pg. 99.

2 out of 10 Classrooms constructed at Kisozi Seed SS –pg. 99

2 out of 5 bottlenecks removed from CARs through spot improvement, swamp raising & installation of culverts Kaalya-Nakasozi-Buye pg. 104-105

11 out of 15 bottlenecks on CARs cleared budgeted 12,626,000= and spent 29,398,000= pg. 106

6 out of 12 km of urban unpaved roads periodically maintained- by road gangs pg 105

134 out of 196 km of district roads routinely maintained pg. 107

13 out of 15 hectares of land planted with trees –pg. 114

The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY

Maximum 4 points on this Performance Measure.

• Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2

0

The following sampled projects as captured in Gomba DLG Annual performance report 2016/17 and Qtr 4 cumulative reports for Roads and Water departments indicated a total expenditure of 414,460,180= against a budget of 234,247,000=, representing +76.9% which is much higher than the acceptable range of max +/- 15% of the original budget:

- 54 km of district roads periodically maintained (budgeted

165,000,000 and spent 153,596,180= pg. 106-107 of Consolidated report & also in Qtr 4 Roads report (URF))

- 30 boreholes rehabilitated

- 9 boreholes drilled (both budgeted for 69,247,000 and spent 260,864,000= pg. 112)

		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	2	<p>Based on the sample below drawn from Gomba DLG Annual performance report FY 2016/17 and Qtr 4 cumulative reports for Roads and Water departments indicated that the LG spent 334,573,200= against a budget of 336,666,000= (99.4%) for O&M of infrastructure:</p> <p>2 bottlenecks removed from Community Access Roads through spot improvement, swamp raising & installation of culverts Kaalya-Nakasozi-Buye (budgeted 96,840,000 spent 65,115,000= pg. 104-105)</p> <p>14 km of urban unpaved roads periodically maintained; 6 km of urban unpaved roads periodically maintained- by road gangs (both budgeted 78,000,000= and spent 66,024,000= pg. 105).</p> <p>11 bottlenecks on CARs cleared budgeted 12,626,000= and spent 29,398,000= pg. 106</p> <p>54 km of district roads periodically maintained</p> <p>134 km of district roads routinely maintained (both budgeted at 114,000,000= and spent 130,903,000= pg. 106-107)</p> <p>30 boreholes out of 10 rehabilitated budgeted at 35,200,000= and spent 43,133,200= pg. 112 of Consolidated District report and Qtr 4 report Water department)</p>
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Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	2	<p>Appraisal reports and agreements found inside personal files of HoDs and heads of units indicates that 13 of them were appraised during FY 2016/17. This represents 93% of all HoDs in Gomba. Appraisal reports verified are dated 3rd July 2017, 26th June 2017, 28th July 2017, 6th Sept 2016, and 30th June 2017 demonstrate appraisal dates of these HoDs in Gomba using guidelines issued by MoPs.</p>
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		<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<p>Out of 14 heads of departments and main units in Gomba district LG, 5 are found to have been substantively filled during FY 2016/17. This is evidenced by their various appointment letters dated: 29th June 2015, 1st July 2014, 24th Jan 2018, 9th August 2016, and 13th May 2012. This is also confirmed by minute extract numbers: DSC/090/2012, DSC/246/2011, DSC/703/2010, MTY/DSC/1/2018,. 5 HoDs and head of main units filled represents 35.7% of the total number.</p>
7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	2	<p>According to DSC minutes and submission lists viewed in Gomba, a total of 31 positions were submitted for recruitment at DSC during FY 2016/17. Submission lists were dated and referenced as follows: 1st Jan 2017 and 24th April 2017 for the 31 staff positions and submission dated 2nd January 2017, These submission viewed indicate that all the 31 positions were considered for recruitment. That is 100%.</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	1	<ul style="list-style-type: none"> Gomba District LG submitted a total of 227 staff for confirmation to DSC. This is according to submission lists referenced as CR/D/157 dated 24th March 2017 and CR/D/157 of 11th May 2017. Out of 227, all the submitted positions were considered for confirmation during FY 2016/17. Therefore 100% of the positions submitted to DSC were all considered .
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<ul style="list-style-type: none"> According to the submission lists looked into for disciplinary action in Gomba, only 7 cases were submitted for disciplinary action during FY 2016/7. Minute extracts referenced as 63-71 of 6/2017 and serial number 06/2017 of the same FY 2016/7 confirm that all cases of disciplinary action were considered and handled.

8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	3	<ul style="list-style-type: none"> • A summarised list of staff recruited during FY 2016/17 indicates that 30 staff submitted and recruited. Comparing this list with the salary payroll, all the 30 recruited with Ref numbers and minute extract DSC/3/2017 for 22 staff and DSC/5/2017 for 8 staff and dated 15th March and 5th June 2017 respectively. On further viewing individual payslips all the 30 staff recruited accessed salary payroll within 2 months of recruitment. That $30/30 \times 100 = 100\%$.
		<ul style="list-style-type: none"> • Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	<p>There were only 4 staff who retired during FY 2016/17 in Gomba district LG according to the list of retired staff viewed. Pension payrolls dated 21st April 2017 and 31st May 2017 and others indicate that no retired staff accessed pension payroll within 2 months of retirement during FY 2016/17. This is also confirmed by submission list for pensioners payroll referenced as CR/D/157 of 24th April 2017 and DR/D/157 of 3rd Jan 2017. Most of these staff accessed pension payroll four months and above after retirement.</p>
Assessment area: Revenue Mobilization				
9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	4	<p>The district LG OSR increased by 19% from UGX 186,450,000 in the FY 2015/16 to UGX 222,638,000 in the FY 2016/17. (Source: Gomba District Final accounts for FY 2016/17).</p>

10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	2	<p>The actual/budget revenue collection ratio for the FY 2016/17 was 100% (UGX 222,638,000/222,638,000). This resulted in a budget variance of 0% which is lower than 10%. (Source: Gomba District accounts for FY 2016/17)</p>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	<p>There was evidence that the DLG collected at UGX 51,653,000 in Local Service Tax at the District Headquarters and remitted UGX 24,116,256 was remitted to Sub-Counties (47%). The district was therefore not compliant in remitting the statutory revenues to the LLGs.</p>
		<ul style="list-style-type: none"> • Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	2	<p>The LG spent UGX 13,055,000 in the FY 2016/17 on Council allowances and emoluments compared to UGX 186,450,000 collected in the FY 2015/16. This was 7% of OSR for the FY 2015/16 (less than 20%) as per the Local Governments Act CAP 243. (Source: the Gomba DLG final accounts for the FY 2015/16 and FY 2016/17)</p>

Assessment area: Procurement and contract management

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	0	<ul style="list-style-type: none"> • Evidence shows that the positions are not substantively appointed. The Procurement Officer was assigned duties on 13 November 2016 (CAO's letter Ref. CR/D/218/01). The district LG does not have a Senior Procurement Officer.
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		<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	1	<p>The TEC committee produced Evaluation Reports and submitted to the Contracts Committee. E.G Evaluation report for the construction drilling and installation of nine handpump boreholes GOMB591/WORKS/2016-2017/00002 signed on 19 January 2017 which recommended China-Geo Engineering Corporation Ltd at evaluated price of UGX 191,109,496.</p>
		<ul style="list-style-type: none"> Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	1	<p>The Contracts Committee minutes were available and they considered TEC reports. E.g. Contracts Committee meeting of 19 January 2017 (Min 6/3/CC/JAN/16-17) considered and approved the recommendations of the TEC and awarded GOMB591/WORKS/2016-2017/00002 to China-Geo Engineering Corporation Ltd.</p>
13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<ul style="list-style-type: none"> Review of the procurement and disposal plan for FY 2017/18 shows that the infrastructure projects are reflected in the annual work plan. E.g. Three deep boreholes siting and drilling is item no. 17 in the Procurement Plan and is matching with item three under Planned Outputs 2017/18, page 21 Workplan 7b: Water of the Local Government Workplan Vote:591 Gomba District. Procurement in FY 2016/17 was as planned, e.g. construction a pit latrine at Buwanguzi Rural Growth Centre (GOMB591/WORKS/2016-2017/00003) awarded on 21 January 2017 (item 2 page 1 of the contract register) is reflected in the procurement plan as item 15 under Technical Services (Water sector) with planned value of UGX 11,000,000.

14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	2	<ul style="list-style-type: none"> • Review of the consolidated procurement plan for FY 2017-18 shows that 100% of the bid documents for infrastructure were prepared by August 30.
		<ul style="list-style-type: none"> • For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	2	<ul style="list-style-type: none"> • The Contracts Register for FY 2016-17 was available and all four procurement were entered. • The procurement files were complete with relevant documents such as copy of pre-qualification and solicitation documents, record of bid opening and closing, evaluation reports, contracts committee decisions, notice of best evaluated bidder, Letter of Bid Acceptance, among others.
		<ul style="list-style-type: none"> • For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<ul style="list-style-type: none"> • Projects reviewed indicate that the procurement thresholds were adhered to. E.g Open Bidding (OB) for Contract GOMB591/WORKS/2016-2017/00002 valued at UGX 191,109,496 is within the OB threshold of more than UGX 50,000,000. Contract GOMB591/WORKS/2016-2017/00003 valued at UGX 10,664,887 is within Selective Bidding threshold of not exceeding UGX 50,000,000.
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<ul style="list-style-type: none"> • Completed works projects from FY 2016/17 had Completion Certificates in the files e.g. GOMB591/WORKS/2016-2017/00002 and GOMB591/WORKS/2016-2017/00003 had Completion Certificates dated 27 June 2017.

		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	Project sites visited were not labelled e.g. construction of 5 stance pit latrines at Kifamba C/U Primary School and at Mamba Rural Growth Centre.
Assessment area: Financial management				
16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	All the monthly reconciliation statements for the FY 2016/17 plus those for the period July to January 2018 were in place. They were all signed by the sector accountants and verified by the Head Accountant.
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	2	A sample of 8 transactions from departments showed that all payments were fully within the period of payment timelines of 30 days as indicated in Contracts. The range of payment timeline for the sampled vouchers was from 1 day to 29 days which was within the maximum recommended period of 30 days.
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	The Head of Internal Audit department (Mr Kivumbi Scofield) was substantively appointed a Principal Internal Auditor on 1st October 2010 under DSC/703/2010 in a letter signed by the then CAO. He is therefore higher than the level of a substantive Senior Internal Auditor as required by the LGPA Manual. The district internal audit department also produced all the four quarterly internal audit reports.

		<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	2	There was evidence that the LG provided information to Council and LGPAC on the status of implementation of internal audit findings. The District Internal Auditor had produced and submitted the 1st quarter, 2nd quarter, 3rd quarter and 4th quarter to LGPAC on 5th October 2016, 1st March 2017, 20th June 2017, and 5th October 2017 respectively to the LGPAC, CAO and the Chairperson LCV. The quarterly internal audit reports were duly acknowledged by the above offices.
		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	1	The Accounting Officer and the LGPAC received all the internal audit but the LGPAC discussed only the first two quarterly reports.
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	4	The LG maintains updated assets registers. The latest update on the assets register was the entry of the following District Road equipment of a TEFE TRACTOR Reg No UBA470J acquired on 13th December 2017 from the Road Fund. There was no evidence of any other asset that was not registered in the Assets Register.
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	4	The LG received unqualified audit opinion on the financial statements for the FY 2016/17. (source: The OAG audit report for the FY 2016/17 for the District).

Assessment area: Governance, oversight, transparency and accountability

21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	<p>2</p> <ul style="list-style-type: none"> • The following sets of Minutes of District Council meetings reviewed for FY 2016/17 confirmed that the Council discussed service delivery related issues: <ul style="list-style-type: none"> a) Meeting of 13th/10/2016 considered creation of new sub counties and Town Councils, abolishment of coin slot machines, election of Council representatives to government schools and Health centres, power installation at the new district headquarters. b) Meeting of 8th/12/2016 discussed standing Committee reports including General purpose, revision of water grant workplan 2016/17 to procure 9 boreholes replacing water office construction which had been rejected by the Ministry of Water and Environment. c) Meeting of 31st/05/2017 approved the district budget estimates FY 2017/18. d) Meeting of 29th/06/2017 discussed LG PAC report for Qtr 1 2016/17 under Min. 07/DC/06/2017.
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22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<p>• Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2.</p>	2	<ul style="list-style-type: none"> • The Senior Records Officer, Mr. Ssettema Daniel, had been assigned by the CAO in a letter dated 22/08/2017 as Focal Person for Grievance handling under reference no. CR/D/10460 to coordinate response to feedback (grievances /complaints) • The following was evidence that response to the citizens' complaints had been provided: <ul style="list-style-type: none"> - Reports of complaints (analysed) in place e.g. dated 6/10/2017 and 2nd/February 2018 highlighting the nature complaint, action officer and action taken. - Complaint by Mr. Kyajja (Contractor) dated 24th/01/2018 about unfair process in procurement of Contractors for revenue collection to which the CAO had provided response on 30th /1/2018 under ref. no. CR/D/207/02 giving guidance to the complainant on procedure for administrative review. The complainant withdrew the complaint in a letter to CAO dated 1/02/2018.
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p>	2	<ul style="list-style-type: none"> • LG Payroll January 2018 and Pensioner Schedule January 2018 had been posted on the notice board at the District headquarters.
		<ul style="list-style-type: none"> • Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	1	<ul style="list-style-type: none"> • Procurement plan 2017/18 and awarded contracts 2017/18 and amounts were published on the notice boards at the District headquarters.
		<ul style="list-style-type: none"> • Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	<p>N/A. The Central Government did not conduct the Annual Performance Assessment for LGs in FY 2016/17</p>

24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	<p>Gomba DLG had communicated and explained guidelines, circulars and policies to LLGs and was demonstrated by:</p> <ul style="list-style-type: none"> Fact that in the DTPC meeting of 22nd /03/2017 (attended by LLG staff –SAS and Town Clerk) the budgeting and planning guidelines for Local Governments FY 2017/18 were disseminated under Min. DTPC 05/03/2017.
		<ul style="list-style-type: none"> Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	1	<ul style="list-style-type: none"> Qtr 4 Cumulative consolidated district report indicated that 3 radio talk shows were held under production sector - pg.91 and community sensitisation meetings conducted on land issues in all the LLGs under Natural Resources - pg. 117.

Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<ul style="list-style-type: none"> The Community Based Services Annual Performance Report for FY 2016-17 show that support and guidance was provided to sector departments to mainstream gender in their activities.
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		<ul style="list-style-type: none"> Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	2	<ul style="list-style-type: none"> The work plan for FY 2017-18 indicates that the gender focal person has planned activities to strengthen women's roles e.g. support to women's councils, women's entrepreneurship program (UWEP), women's groups involved in income generating activities (through Community Driven Development), Youth Livelihood Programme, among others. A comparison of the budget for gender activities (gender mainstreaming, women's entrepreneurship program and support to women's councils, Youth Livelihood Programme) against availed evidence (YLP cash ledger, UWEP cash ledger, PV 2/11/6 dated 20 Nov. 2016, PV 04/03 dated 16 May 2017, PV 5/5 dated 30 May 2017, PV 04/6 dated 27 June 2017) indicates that 99% of FY 2016-17 budget was used.
26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	0	<ul style="list-style-type: none"> Environmental screening is being done for selected projects like construction of pit latrines. However, water projects are not being screened.
		<ul style="list-style-type: none"> Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	0	<p>No evidence was availed to show that the LG integrates environmental and social management plans in the contract bid documents.</p>
		<ul style="list-style-type: none"> Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	0	<p>Proof of ownership of land is only available where water projects are implemented. However, no evidence was availed to prove ownership of land for other projects.</p>
		<ul style="list-style-type: none"> Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	0	<p>No evidence was availed to show Environmental and Social Mitigation certification of completed projects.</p>



LGPA 2017/18

Educational Performance Measures

Gomba District

(Vote Code: 591)

Score 69/100 (69%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 	4	<p>Review of staff lists and list of schools for the current FY 2017/18 indicated that the Education Department has budgeted for a head teacher and at least 7 teachers per school in the 91 government-aided primary schools in Gomba district.</p> <p>According to the list of schools and staff lists for FY 2017/18, a head teacher and a minimum of 7 teachers per school have been deployed in each of the 91 government-aided primary schools in Gomba district. This information was validated by checking staff lists of a few schools namely Lumanyo Primary School; St Joseph Galiraya Primary School; Ngomanene Pub Primary School, and Kalwanga Primary School.</p>
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> If 100% score 6 If 80 - 99% score 3 If below 80% score 0 	3	<p>The LG approved structure for primary school teachers for Gomba district is 777 teachers. Of this, 96% of the structure for teachers with a wage bill provision have been filled, verified from the HRM Register.</p>

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	6	<p>The approved Local Government staff structure for Gomba district provides for 2 positions of inspectors of schools, both of which are already substantively filled – according to the recruitment plan submitted to HRM for FY2017/18.</p>
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<p>According to the recruitment plan dated 11 Oct 2017 submitted to the HRM, 55 teachers are to be recruited categorised as follows:</p> <ul style="list-style-type: none"> - 12 Head Teachers; 11 Deputy Head Teachers; 12 Senior Education Assistants; and 20 Education Assistant Grade II.
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	2	<ul style="list-style-type: none"> - The 2 positions for inspectors of schools are already filled as per approved structure and the recruitment plan for 2017/18.

5	The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.	Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3	0	<ul style="list-style-type: none"> • Within the Gomba district LG, there are two Inspectors of Schools, i.e Lwanga Charles and Nakiwala Dorothy. Personal files of these Inspectors verified indicate that only Nakiwala Dorothy was appraised during FY 2016/17. Appraisal date was 20th July 2017 and appraised by Ssekindu Kalifani.
	Maximum 6 for this performance measure	Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0	3	Gomba District LG has 91 Primary schools under its care. On viewing a 10% representative sample of this figure, 10 files of head Teachers were verified. Various appraisal reports and agreements were dated as 5th Dec 2016, 24th Jan 2017, 15th March 2017, 10th Dec 2016, 10th August 2017, 22nd Jan 2017 and 21st March 2016. It is found that 9 out of 10 were appraised. This means 90% of the head teachers were appraised during FY 2016/17.

Assessment area: Monitoring and Inspection

6	The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	1	Communication between the education department and the schools through circulars, meetings, etc is on course, which allows guidelines, circulars, etc from the national level to be disseminated to the schools, eg: - Circular Letter No 2 of 2017, dated 15 Aug 2017 from MoPS on Implementation of Circular Letter No 2 of 2015 - Circular dated 22 Sept 2017 from MoES on Unlicensed/Unregistered Schs - Circular dated 23 Nov 2017 from MoLG on New Dates for the Joint Stakeholder Mobilisation Meeting on Teacher and Learner Absenteeism - Guideline from MoES on Post-Primary Placement Information Guide for Primary Seven Candidates – 2013 Edition - “Guidelines for Quality Assurance in Basic Education in Uganda” sent from MoES - National Integrated Early Childhood Development Policy of Uganda: Popular Version dated Aug 2016
	Maximum 3 for this performance measure			

		<ul style="list-style-type: none"> Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	2	Meetings between the education department and the head teachers to explain and sensitise on the guidelines, etc are regularly held, eg meeting dated 14 Dec 2017 on Teachers and Learners Absenteeism.
7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0. 	10	The current school inspection coverage of both private and public primary schools stands at 98%, according to the following inspection reports: - Inspection reports for Maddu Zone - Kyegonza Town Council inspection reports - Kabulasoke inspection reports - Reports for 26th, 27th, 28th Sept 2017 (4thQter 2017) - Reports dated 3 Jul 2017; 13 June 2017; 26 May 2017
8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	4	Minutes of meeting held 15 Nov 2017 on 2nd Quarter inspection 2017/18, show that inspection reports are discussed by the education department and recommendations for corrective action generated.
		<ul style="list-style-type: none"> Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	0	No evidence was availed to show that submission of inspection reports were made to DES.
		<ul style="list-style-type: none"> Evidence that the inspection recommendations are followed-up: score 4 	4	Follow-ups on inspection recommendations are being carried out, evidenced by Proposed Transfers for Head Teachers and Teachers dated 18 Jan 2017; invitation of errant teachers dated 19 Jan 2018 to appear before the disciplinary committee due 24 Jan 2018.

9	The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5 	5	Statistical returns for primary schools for 2016 and 2017 were examined for 6 sampled schools namely Kinvunikidde Primary School; Kyebeyengerero Primary School; Lubowa Memorial Junior School; Joy & Grace Primary School; Mamba Primary School; and Kirungu Primary School. The compilation of the data was found to be accurate and consistent with both EMIS reports and OBT.
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5 	5	School enrolment data for 6 randomly sampled schools namely Kinvunikidde Primary School; Kyebeyengerero Primary School; Lubowa Memorial Junior School; Joy & Grace Primary School; Mamba Primary School; and Kirungu Primary School were examined for 2016 and 2017 and found to be accurate/consistent with EMIS reports and OBT.

Assessment area: Governance, oversight, transparency and accountability

10	The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 	0	<p>The minutes of the General Purpose Committee (Education, Health, Works +Water, Community Based Services, Production, Natural Resources) meetings reviewed confirmed that the Committee held meetings and discussed service delivery issues:</p> <ul style="list-style-type: none"> • Meeting of 20th/09/2016 discussed progress reports and work plans • Meeting of 1st/12/2016 discussed Departmental progress reports for Education, Health, Works +Water. <p>However it was not evident that Committee had discussed LG PAC reports.</p>
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		<ul style="list-style-type: none"> Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	<p>Review of the minutes of the District Council of the following dates evidenced that the General Purpose Committee (Education, Health, Works +Water, Community Based Services, Production, Natural Resources) Committee presented to the District Council issues that required approval of Council:</p> <p>a) Meeting of 13th/10/2016 considered creation of new sub counties and Town Councils, election of Council representatives to government schools, power installation at the new district headquarters.</p> <p>b) Meeting of 8th/12/2016 discussed standing Committee reports including General purpose</p> <p>c) Meeting of 31st/05/2017 approved the district budget estimates FY 2017/18 .</p>
11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	5	<p>All the primary schools in Gomba District have functional SMCs, which meet regularly and submit reports to the education department, evidenced by reports from the following sampled schools: - St Balikuddembe Kyabagamba; - St Samaria Junior Primary School; - Kanziira C/U Primary School - Kisoga C/S Primary School; - Kyabagamba Primary School. In brief, all the SMCs are 100% functional.</p>
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<p>No list of schools receiving non-wage recurrent grants (UPE) was displayed on any of the public notice boards in the LG premises.</p>
Assessment area: Procurement and contract management				

13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	0	<p>Work plan and budget for 2017/18 was prepared and submitted to PDU on an unspecified date. No acknowledgement from PDU was available for verification.</p>
14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	3	<p>The education department certified and recommended payments to suppliers on time. A sample of 2 payment vouchers and 2 contracts/LPOs which were examined and compared with the payments registrar indicated that payments were made within a range of 1 day and 8 days compared to maximum period of 30 days indicated in the LPOs .</p>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Annual performance report for FY 2016/17 was reviewed. Quarterly reports were not availed for validation in relation to the annual report. Submission to the Planner for consolidation was made on 28 July 2017, later than the stipulated timeline of mid-July.</p>

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0 	0	<p>The education department's status of implementation of internal audit issues were given to the internal audit department by various individual officials in the education department. But not all audit findings were responded to.</p>
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Assessment area: Social and environmental safeguards

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2 	0	<p>No documented evidence was provided to show that there was collaboration between the education department and the gender focal point person; neither was there any proof that guidelines on gender issues were disseminated to schools.</p>
		<ul style="list-style-type: none"> • Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	0	<p>No evidence of activities carried out to explain guidelines on how to manage sanitation for girls and PWDs in primary schools.</p>
		<ul style="list-style-type: none"> • Evidence that the School Management Committee meet the guideline on gender composition: score 1 	1	<p>Lists of SMCs of various schools indicated compliance with guideline on gender composition, evidenced by the following sampled schools: - Kinvunikidde Primary School; Kyebeyengerero Primary School; - Lubowa Memorial Junior School; Joy & Grace Primary School; - Mamba Primary School; Kirungu Primary School</p>

18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	3	<p>Departmental meeting held 26 May 2016 to discuss environmental concerns in schools indicated that there was collaboration between the education department and that of environment on environment management issues in schools.</p>
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LGPA 2017/18

Health Performance Measures

Gomba District

(Vote Code: 591)

Score 76/100 (76%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	6	<p>- The wage budgetary allocations for the district was 1,010,732/= and 1,010.732/= (100%) was used for staff wages</p> <p>- The total staffing levels were at 58.5% (technical staffing at 95.5% and support staffing at 4.5%), but it can be noted that all positions for the budgetary allocations were filled</p> <p>- The balance on wage bill allocations needed for 100% recruitment is 467,338,656/= and this would bring the total health wage bill to 1.5B.</p>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<p>- The recruitment plan was in place developed with intra-health covering all the vacant positions in the establishment.</p> <p>- There was also a letter of January 2, 2018 to Ministry of Public Service requesting for increasing wage budgetary allocations to the district to recruit theatre staff at Maddu HCIV</p>

3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	8	<ul style="list-style-type: none"> • The Health Centres IVs is 1 and has therefore only one In-charge. This HC4 in-charges, (Dr. Mujumbi Fredrick of Madu HC4 was appraised during FY 2016/17 as indicated by his appraisal report dated 24th July 2017.1 out of 1 represents a percentage of 100%.
4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<p>- The staffing list available tallied with the OBT outputs and any variances were due to local transfers</p>
Assessment area: Monitoring and Supervision				

5

The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities

Maximum 6 for this performance measure

• Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3

3

- There was a receipt book for all documents but there was no dispatch book

- The list of distributed guidelines and circulars included:

o Management and control of TB and Leprosy (26 trainees from all facilities)

o HIV treatment guidelines

o Addendum to the Uganda National Malaria in pregnancy

o Handbook of the Ministry of health standard for Service delivery for the health sector

o Circular on the dress code for no uniformed officers in the public service

o Circular identification and validation of the MOH Assets register

- There was also a constant communication flow on mTrac where contents of local circulars and other directives are communicated to all health workers through SMS.

		<ul style="list-style-type: none"> Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	3	<ul style="list-style-type: none"> There was scanty evidence. But a Training report for the Gomba District rapid response team for yellow fever, January 9-13, 2017 where 36 health workers attended was available. There was a facility based mentorship on logistics, January 1, - February 28, 2017 where a number of staff in five facilities were trained on ordering of supplies. Quality improvement coaching and mentorships were done in seven facilities (high volume facilities)
6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p> <p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	0	<ul style="list-style-type: none"> There was no sufficient evidence since all the four quarterly reports were not available Quarterly reports for only the 2nd and 3rd quarter were available and in both only 8 facilities were supervised
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	0	<ul style="list-style-type: none"> There was no sufficient evidence since all the four quarterly reports were not available

The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up

Maximum 10 points for this performance measure

- Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4

4

- Meetings of August 26, 2016, November 9, 2016, February 28, 2017, March 30, 2017 and April January 31, 2017 by the DHT and focal persons of different programs presented reports and discussed challenges from the field. However, the meeting agenda need to be sharpened to reflect what is discussed

- Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6

6

- There was constant communication flow on mTrac where information from local circulars and other directives are sent to all health workers through SMS.

- Some disciplinary actions were taken like in the letter of December 12, 2016 where a staff was recommended for disciplinary action

- Also, minutes for the Multipurpose committee of December 1st, 2016 where need for the formation of HUMC at Maddu was discussed and the committee has now been formed

9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data regarding: o List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<p>- A total of 19 facilities (17 public and two PNFP) get PHC funds. The facilities were all reflected on the HMIS forms. The HMIS list tallied with the OBT reports.</p>
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Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>Minutes of May 31, 2017 by the General Multi-purpose Committee discussed the issue of upgrading Kanoni HCIII. It was resolved that instead of the upgrade to HCIV, the facility should be upgraded to a general hospital.</p> <p>Meeting of 20th/09/2016 discussed progress reports and work plans</p> <p>Meeting of 1st/12/2016 discussed Departmental progress reports for Education, Health, Works +Water; Council representatives to Maddu HC IV HUMC</p>
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		<ul style="list-style-type: none"> • Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>Review of the minutes of the District Council of the following dates evidenced that the General Purpose Committee (including Health) presented to the District Council issues that required approval of Council:</p> <p>a) Meeting of 13th/10/2016 considered creation of new sub counties and Town Councils, abolishment of coin slot machines, election of Council representatives to government Health centres, power installation at the new district headquarters.</p> <p>b) Meeting of 8th/12/2016 discussed standing Committee reports including General purpose.</p> <p>c) Meeting of 31st/05/2017 approved the district budget estimates FY 2017/18 under</p>
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues): • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0</p>	3	<p>- The facilities at Maddu HCIV, Bulwadda HCII, Kifampa HCII, Mpenja HCIII had functional HUMC but that of Mamba HCII was not functional</p>

12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<p>- The allocations list for PHC recipient facilities was available and on published on notice board</p>
Assessment area: Procurement and contract management				
13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 <p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	0	<p>- There were no capital developments in the health sector since 2015. The 2016 procurement for the consumables were done on a quarterly basis. Procurement plan for 2017/18 was submitted on June 27, 2017 which was late</p> <p>- Requests for example for quarter 2 and 3 were submitted on October 30 2017 and February 6, 2018, which was late</p>
14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: <ul style="list-style-type: none"> 100% - score 8 70-99% – score 4 Below 70% - score 0 	8	<p>- A Web-based ARV ordering system was used for regular ordering, while PUSH kits are determined at the beginning of the year</p> <p>- All facilities were supported to get medicines</p>

15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>The LG Health department certified and recommended payments to suppliers on time. Health department had only one payment voucher contracts/contracts indicated that payment was made between 1 day and 30 days respectively compared to maximum period of 30 days indicated in the contracts and LPOs.</p>
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Assessment area: Financial management and reporting

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>- Quarter 1, was signed and submitted on November 22, 2016, Quarter 2 was signed on March 1, 2017, Quarter 3. was signed on May 6, 2017 and the last quarter was signed on July 31, 2017, which was late</p>
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17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	2	<p>The health department gave the status of implementation of internal audit findings in a letter dated 13th March 2017 signed by the District Health Officer in the FY 2016/17. All the 6 audit findings were responded to.</p>
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Assessment area: Social and environmental safeguards

18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	2	<p>- There was a female member on all HUMCs</p> <p>- World Health Organisation generic guidelines were distributed to the facilities, but a number of facilities did not label facilities according to sex</p>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> • Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points. 	2	<p>- WHO generic guidelines for medical waste management were distributed to the facilities</p>



LGPA 2017/18

Water & Environment Performance Measures

Gomba District

(Vote Code: 591)

Score 65/100 (65%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<p>Gomba district has safe water coverage of 80 % as per the Uganda Water atlas 2017. It has four sub counties that are below the district coverage and these are: Maddu56%, Kabulasoke 76 %, While 2sub counties are above the district water coverage eg Kyegonza 95%, Mpenja 95%.</p> <p>As evidenced in the AWP FY 2017/18 submitted to MWE and sectoral committee report presented on 01/Oct/2017 the district is planning to drill 3 deep boreholes and construct two solar powered systems in Kyayi village in Maddu S/C and Kawuula village in Kabulasoke S/C, and a borehole in Kamusenene village in Kabulasoke S/C were budgeted for.</p>
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	15	<p>Annual Progress report for the previous financial year (2016/17), that was submitted to MoWE dated 15th July 2017, was reviewed and found out that Kabonkonyo, Lunoni, Kawuula, Busaale villages in Kabulasoke Sub county, then Kyamuyisa, Kikonoka, Kanogozi in Maddu Sub County that are below the district water coverage were included in the budget and implemented as planned.</p>
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0</p>	5	<p>From the monitoring and supervision reports on file submitted to CAO are as follows: 520 water facilities were monitored out of 879 water facilities in the district. Therefore 60% of the water facilities were monitored.</p>
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<p>• Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10</p>	10	<p>MIS reports have been submitted to MWE both in the 1st quarter for the current (FY) 2017/18 on 13th Oct 2017, safe water coverage at 69.9% and functionality status of different sub counties it was the same information that was submitted in the first quarter MIS report, which was also submitted on 13th Oct 2017.</p>

Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<p>From the DWO it was established that a list of procurement requests for borehole siting, design and supervision of 3 deep boreholes, construction of 1 Public latrine, construction of 2 mini solar powered piped water system were submitted to PDU on 31st May 2017 (FY 2017/18), beyond the deadline (30th April 2017).</p>
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<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	2	<p>Contract management plans were on file according to different projects to be done (solar piped systems, boreholes and Latrine).</p>
<p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	2	<p>Two deep boreholes were visited, in Busaale village (Kabulasoke), Busukiza village (Mpenje S/C), Kyamuyisa village (Maddu S/C), Kasaka village (Kanoni S/C) They were well installed as per design in the BOQs.</p>
	<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	2	<p>China Geo Engineering Corp U Ltd Handed over a completion report on 10th May 2017 to DWO for the 10 deep boreholes drilled and installed for the FY 2016/17.</p> <p>Masitula General Construction Co. Ltd handed over a completion report on 20th June to the DWO for the construction of rural Growth Centre Latrine with a urinal at Buwanguzi, Mpenja S/C, under contract No. Gomb/591/wrks.16-17/00003.</p>
	<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<p>DWO Handed over a completion certificate on 27th June 2017 to China Geo Engineering Corporation U Ltd.</p> <p>Under contract: Gomb 591/wrks/16-17/00005 for one hand pump borehole and contract no: Gomb 591/wrks/16-17/00002 for the nine deep boreholes drilled and installed.</p> <p>DWO handed over a completion certificate to Mastula General Construction Co. Ltd on 27th June 2017, for the construction of rural Growth Centre Latrine with a urinal at Buwanguzi, Mpenja S/C, under contract No. Gomb/591/wrks.16-17/00003.</p>

7	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	3	<p>The LG Water department certified and recommended the contract for payments to suppliers within the recommended timelines in the contract of 30 days. Sample of 3 payment vouchers and contracts/LPOs indicated that payments were made between 5 days and 14 days compared to maximum recommended timeline of 30 days indicated in the contracts and LPOs.</p>
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Assessment area: Financial management and reporting

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>The DWO submitted the quarterly and annual reports to the planner through feeding information into PBS module.</p> <p>However it wasn't possible to establish the dates when DWO submitted the quarterly and annual performance reports to the Planner for consolidation.</p> <p>But on the auto date function in the OBT report that was printed by the planner it indicates the date of 31st July 2017 for onward submission to the respective Ministries.</p>
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9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> If sector has no audit query score 5 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	3	<ul style="list-style-type: none"> The Water department responded to all the 6 internal audit findings that had been raised. However, the queries were being responded to by the individual staff.
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Assessment area: Governance, oversight, transparency and accountability

10

The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council

Maximum 6 for this performance measure

• Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3

There is evidence that council committee met and discussed water related for the previous FY eg;

on 31st May 2016 under Min 04/GPC/05/2017 the committee resolved that the ACDO should continue sensitizing the communities on the importance of Latrines and also establish latrine user committees on all public Latrines.

on 20th Sept 2016, under Min 04/GPC/09/2016 the District Engineer presented work progressive report for quarter 1 FY 2016/17 and Quarter 2 work plan priorities FY 2016/17.

on 25th 2017 under Min 04/GPC/05/2017 Budget estimates for water sector was presented to the sectoral committee for review and on ward submission to council.

However it was not evidenced that recommendations of the DWSCC had been discussed.

0

• Evidence that the water sector committee has presented issues that require approval to Council: score 3

3

on 31st May 2017, under Min 06/DC/05/2017 the water sector budget estimates for FY 2017/18 presented to council and was approved.

11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 <ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 <ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<p>By 8th Feb 2018 Budget and the water development grant releases were displayed on the district notice board and advocacy meeting reports on file.</p> <p>WSS facilities were well labelled as below:</p> <p>Busaale, Kabulasoke S/C, DWD 46054, DOC 04/04/2017. Funded by PAF under GDLG.</p> <p>Busukiza, Mpenja S/C DWD 46053, 03/04/2017 Funded by PAF under GDLG.</p> <p>Kyamuyisa, Maddu S/C DWD 46056, DOC 06/04/2017 Funded by PAF under GDLG.</p> <p>Kasaka, Kanoni S/C DWD 46057, DOC 01/04/2017 Funded by PAF under GDLG</p> <p>By 8th Feb 2017 Contract awards on contractors name and contract sum were not displayed on the notice board for the last (FY) 2016/17 and current FY 2017/18</p>
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	1	<p>There was evidence that communities apply for WSS facilities and these are: Kamusenene village in Kabulasoke S/C on 20th Aug 2016, Luzira 1 village in Mpenja S/C on 17th Sept 2017, Tiginya village, Mpenja S/C on 12th July 2017.</p> <p>Three receipts from three villages for the villages to benefit this current FY, and these are: Luzira in Mpenja S/C, Kamusenene in Kabulasoke S/C, Tiginya in Mpenja S/C.</p>

		<ul style="list-style-type: none"> • Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	0	There was no evidence O&M fees collected in the communities that were visited.
Assessment area: Social and environmental safeguards				
13	The LG Water department has devised strategies for environmental conservation and management	<ul style="list-style-type: none"> • Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	0	Environmental screening was done in Kyayi village, in Maddu S/C for a solar powered system but left out other water projects planned.
	Maximum 4 points for this performance measure	<ul style="list-style-type: none"> • Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	There was no evidence that environmental concerns raised were followed up in the reports that were on file
		<ul style="list-style-type: none"> • Evidence that construction and supervision contracts have clause on environmental protection: score 1 	0	<p>In the contracts signed with China Geo Engineering Corporation on 10th Feb 2017 for drilling and construction of 9 boreholes. Masitula signed on 1st Feb 2017 for the construction of a latrine at Buwanguzi, Mpenja S/C.</p> <p>In the above contracts signed there was no Environmental protection clause included.</p>
14	The LG Water department has promoted gender equity in WSC composition.	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	3	<p>Five WSCs for five deep boreholes were sampled in the report on file in DWOs office and they all had 50% women on the committees that is:</p> <p>Luzira Borehole 3males 3 females.</p> <p>Tiginya Borehole, 2 males 3 females.</p> <p>Kamusenene Deep borehole 5 Males 4 females.</p> <p>Ngomazakapale 4 Males 3 Females .</p> <p>Kyamuyisa 2 Males 4 Females .</p>

15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	0	<p>One drainable latrine was visited in Buwanguzi constructed by Gomba DLG. It has separate stances but not well marked (Gents, Ladies), the ramp is slippery and cannot be used by PWDS.</p>
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