



## LGPA 2017/18

Accountability Requirements

Ibanda District

(Vote Code: 558)

Assessment	Compliant	%
Yes	6	100%
No	0	0%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	xxx	<p>The LG submitted the Final Performance Contract to MoFEP on July 28th,2017, receipt serial number 4011</p>	Yes
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).</p>	xxxxx	<p>The LG budget submitted was accompanied by a procurement plan. From the MoFPED inventory, Ibanda district had earlier submitted the draft budget to the MoFEP together with the procurement plan on 28/4/2017 receipt serial number 0535</p> <p>The final performance contract / budget submitted on 28/7/2017 is a summarised document that does not contain any annex documents as it is done while LG is submitting a draft budget. other documents are found in the OBT in soft copy</p>	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>XXXXX</p>	<p>The LG submitted the Annual Performance Report for the previous FY before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015). An acknowledgment receipt No. 0840 of report submission from MoFPED dated 28th/7/2017 was available</p>	<p>Yes</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)</p>	<p>XXXXXX</p>	<p>The LG submitted the quarterly budget performance reports for all the four quarters. Receipts seen for all quarters are as below:</p> <p>Q1 dated 3/11/2016</p> <p>Q2 dated 2/2/2017 receipt number 0275</p> <p>Q3 dated 28/4/2017 receipt number 0667</p> <p>Q4 dated 28th/7/2017 receipt number 0840</p>	<p>Yes</p>
<p>Assessment area: Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>XXXXX</p>	<p>The Local Government submitted status on implementation of recommendations of 2015/16 on letter Ref: AVD/D/213/2 dated 14th November 2016 and received in MOFPED on 7th March 2017.</p>	<p>Yes</p>

The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer

XXXXX

Unqualified opinion as per Auditor General's report of 2016/17 submitted on 29th December 2017 (page225)

Yes



## **LGPA 2017/18**

Crosscutting Performance Measures

Ibanda District

(Vote Code: 558)

Score 64/100 (64%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 2.</li> </ul>	0	<p>Yes the committee is in place, and includes DEO, DHO, Physical planner, DWO, DAO, District Surveyor, DCBS officers. Appointed by the CAO on 11/01/2018.</p> <p>The existing minutes were of informal committee where they were sitting quarterly contrary to the guidelines. The committee cannot consider applications for new investments on time.</p>
		<ul style="list-style-type: none"> <li>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</li> </ul>	0	<p>The LG does not have a Physical Plan to implement</p> <p>From the Minutes of the Physical Planning Committee, there was no trace of applications for new infrastructure investments.</p> <p>Submissions in the registration book and minutes, new investments considered by the physical planning committee are for private developers.</p>

The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles

- Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.

2

Education;

The AWP page 47 contains procurement of a double Cabin pick Up for the Education dept and is in the Budget Conference Report (BCR) page 46

Water;

- Construction of Mini Solar Powered water System at Kashozi BCR page 52 and AWP page 54

Health;

- Construction of Maternity Ward at Ishongororo HC4
- Construction of Mortuary at Ishongororo HC4, page 41 AWP and BCR page 40

Roads

- Routine Mechanised maintenance of roads- Igorora page 52 BCR and page 49 AWP
- Rwomuhoro (14km), Rwenkuba- Nyakabungo- Nyamarebe (8km)
- Igorora- Rwomuhoro-Kihani-Katongore (12km) and
- Birengo-Kinagamukono-Kyenkanga (7km)

		<ul style="list-style-type: none"> <li>Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2.</li> </ul>	2	<p>Education;</p> <p>The AWP page 47 prioritized procurement of a double Cabin pick Up fort the Education dept and is in the DDP page 105</p> <p>Water;</p> <ul style="list-style-type: none"> <li>Construction of Mini Solar Powered water System at Kashozi AWP page 54 and DDP page 107</li> </ul> <p>Health;</p> <ul style="list-style-type: none"> <li>Construction of Maternity Ward at Ishongororo HC4</li> <li>Construction of Mortuary at Ishongororo HC4, page 41 AWP and DDP page 104</li> </ul> <p>Roads</p> <ul style="list-style-type: none"> <li>Routine Mechanised maintenance of roads-Igorora page 49 of the AWP and DDP page 106</li> <li>Rwomuhoro (14km), Rwenkuba-Nyakabungo- Nyamarebe (8km)</li> <li>Igorora- Rwomuhoro-Kihani-Katongore (12km) and</li> <li>Birengo-Kinagamukono-Kyenkanga (7km)</li> </ul>
		<ul style="list-style-type: none"> <li>Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1.</li> </ul>	1	<p>LG developed project profiles and were presented to TPC and discussed in a meeting held on 20th / 2/2017 under Min: 63/TPC/2017. The profiles seen are elaborate, for all projects and follow the format; they include work plan, M&amp;E strategy, M&amp;E plan, EIA and mitigation plan.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point.</li> </ul>	1	<p>LG compiled a statistical abstract for FY 2016/17, dated October, 2017, presented to TPC on 7th /10/2017 under Min: 31/TPC/10/2017. It included gender disaggregated data: male and female, rural and urban population, by LLG, page 11, on page 30 enrollment in schools by gender, membership in SACOs by gender, page 36, immunization coverage by gender page 20, OPD attendance by gender etc.</p>



4

Investment activities in the previous FY were implemented as per AWP.

Maximum 6 points on this performance measure.

• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2

2

From the Annual Budget Performance Report, the infrastructure projects implemented by the LG were derived from the AWP and budget approved by the LG examples are captured below:

- Construction of 2 classroom blocks at Irinya PS, Kicuzi Sub County and Bwahwa II PS in Nyabuhikye S/C, AWP Page 47 Approved budget shs 171,054,000

Actual expenditure- shs 156,649,000 =

registered 100% completion, page 88 Q4 report

- Construction of 5 stances pit latrine at Ryabatenga PS in Kicuzi Sub county, AWP page47 and page 88 Q4 report

Approved budget shs 36,170,000

Actual expenditure shs 36,170,000 = 100% completion

- Periodic maintenance of Keihiro rd- Omukahate-Omukabaare- Keimihoko rd

Budget shs 24,122,000

Actual exp shs 24,122,000 =100%

- Routine Mechanized Maintenance

- o Nyabuhikye-Bwenda-Omukikoona rd

- o Rwenkoobwa- Akayanja rd

- o Omucaceeri-Omukahaate rd, pg 52AWP and Pg 92 Q4 report ( 100%) completion

Approved budget shs 136,117,000

Actual expenditure shs 136,000,000 (100%) completion pg 92 of Q4 report

- Construction of Solar Powered pump Water supply system in Kashozi Phase I, Ishongororor Sub county

Approved budget shs 248,000,000

Actual Expenditure shs 246,326,000

Pg 59 AWP and Pg 99 of Q4 report (100% completion)

• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0

4

From the Annual Budget Performance Report for FY 2016/17 investment projects implemented were completed as per work plan by end of FY

- Construction of 2 classroom blocks at Irinya PS, Kicuzi Sub County and Bwaha II PS in Nyabuhikye S/C,

- Approved budget shs 171,054,000

Actual expenditure- shs 156,649,000 = (100%) completion,

- Construction of 5 stances pit latrine at Ryabatenga PS in Kicuzi Sub county,t

Approved budget shs 36,170,000

Actual expenditure shs 36,170,000 == (100%) completion

- Periodic maintenance of Keihiro rd- Omukahate-Omukabaare- Keimihoko rd

Budget shs 24,122,000

Actual exp shs 24,122,000 = (100%) completion

- Routine Mechanized Maintenance

- o Nyabuhikye-Bwenda-Omukikoona rd

- o Rwenkoobwa- Akayanja rd

- o Omucaceeri-Omukahaate rd, (100%) completion

Approved budget shs 136,117,000

Actual expenditure shs 136,000,000 (100%) completion

- onstruction of Solar Powered pump Water supply system in Kashozi Phase I, Ishongororor Sub county

Approved budget shs 248,000,000

Actual Expenditure shs 246,326,000 =(100%) completion)

The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY

Maximum 4 points on this Performance Measure.

- Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2

2

Construction of 2 classroom blocks at Irinya PS, Kicuzi Sub County and Bwaha II PS in Nyabuhikye S/C,

- Approved budget shs 171,054,000

Actual expenditure- shs 156,649,000 = (100%) completion,

- Construction of 5 stances pit latrine at Ryabatenga PS in Kicuzi Sub county,

Approved budget shs 36,170,000

Actual expenditure shs 36,170,000 = (100%) completion

- Periodic maintenance of Keihiro rd- Omukahate-Omukabaare- Keimihoko rd

Budget shs 24,122,000

Actual exp shs 24,122,000 = (100%) completion

- Routine Mechanized Maintenance
  - o Nyabuhikye-Bwenda-Omukikoona rd
  - o Rwenkoobwa- Akayanja rd
  - o Omucaceeri-Omukahaate rd, (100%) completion

Approved budget shs 136,117,000

Actual expenditure shs 136,000,000 (100%) completion

- onstruction of Solar Powered pump Water supply system in Kashozi Phase I, Ishongororor Sub county

Approved budget shs 248,000,000

Actual Expenditure shs 246,326,000 = (100%) completion

		<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted and spent at least 80% of O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	2	<p>Evidence for expenditure on O&amp;M for infrastructure was as below;</p> <p>Urban paved roads</p> <p>Budget 361,762,000</p> <p>Actual 357,377,285 = (99%)</p> <p>District road Maintenance</p> <p>Budget 406,114,000</p> <p>Actual 394,877,663 = (97%)</p> <p>Maintenance of buildings</p> <p>Budget 10,339,000</p> <p>Actual 12,869,000 = (102.4%)</p> <p>Vehicle maintenance</p> <p>Budget 17,480,000</p> <p>Actual 11,638,850 = (66%)</p>
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Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p>	<ul style="list-style-type: none"> <li>Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	0	<p>Only 5 HODs out of 09 had complete performance agreements and reports signed by the CAO</p>
	<p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	0	<p>The staff establishment 2017/2018 recommends for 11 HODs. Only 03 were substantively filled</p> <ul style="list-style-type: none"> <li>The Principal Assistant Secretary appointed under Min No. 63(a)/03/2016 of DSC (CR/D/10205)</li> <li>The District Education Officer appointed on accelerated promotion under Min. No. 06(f)/01/2015 of the DSC (CR/D/10241)</li> <li>The District Health Officer appointed under Min No. 8(xiv)2011 of the DSC(CR/D/10259)</li> </ul>

7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 percent of staff submitted for recruitment have been considered: score 2</li> </ul>	2	<p>139 positions were declared to DSC in the FY 2016/2017.(89 vacant positions and 50 replacements).Ref:CR/D/156/1</p> <p>89 positions were filled during the 63rd meeting of DSC held from 13-28 March 2017, 28 during the 64th meeting held from 24-25 May 2017 and 02 during the 65th meeting held on 1st June 2017. No candidates were attracted for the remaining 20 positions. (CR/D/156/1)</p>
		<ul style="list-style-type: none"> <li>• Evidence that 100 percent of staff submitted for confirmation have been considered: score 1</li> </ul>	0	<p>25 staff were recommended by the CAO for confirmation in the FY 2016/2017. 11 were considered during the 60th meeting of DSC held from 20-22 September 2016, 11 during the 61st meeting held from 13-15 December 2016 and 02 during the 63rd meeting held from 13-28 March 2017. The remaining 01 staff was considered the following financial year during the 66th meeting held from 30th August to 4th September 2017</p>
		<ul style="list-style-type: none"> <li>• Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1</li> </ul>	0	<p>07 cases were submitted to the DSC for disciplinary action in the FY 2016/2017 These cases ranged from extortion of money, absenteeism to abandonment of duty. 06 cases were considered in the FY 2016/2017(Extracted minutes of 60th meeting of DSC held from 20th -22nd September 2016) and 01 case was considered the following financial year(2017/2018)( Extracted minutes of the 66th meeting of DSC held from 30th August to 4th September 2017)</p>
8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	0	<p>100% staff recruited in the FY 2016/2017 did not access salary payroll within two months after appointment.</p>
		<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	0	<p>The LG retired 22 staff in the FY 2016/2017. 09 accessed the pension payroll during the same FY but not within two months from retirement, 03 accessed in the FY 2017/18 and 10 have not accessed ( Retired staff list 2016/2017 )</p>

Assessment area: Revenue Mobilization

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points</li> <li>• If the increase is from 5 -10% : score 2 point</li> <li>• If the increase is less than 5% : score 0 points.</li> </ul>	0	<ul style="list-style-type: none"> <li>• The OSR Revenue for 2016/17 was Uganda Shillings 727,911,841 and the previous year it was 807,039,382.</li> <li>• This is a decrease of shs 79,127,541 equivalent to 9.8% reduction as per Annual Financial statements (Page 9 and 34).</li> </ul>
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points.</li> </ul>	2	<ul style="list-style-type: none"> <li>• The Budgeted Revised Revenue was Ugx 728,948,865 and the Actual collection as per Annual Financial statements of 2016/17 (Page 14 &amp; 15) was 727,911,841 which is a 99.8% performance.</li> </ul>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>			<ul style="list-style-type: none"> <li>• The LG is Categorised by LGA 85 (2) “ In rural areas, revenue shall be collected by the Sub county councils and a sub county council shall retain 65%, or any other higher percentage as the district council may approve , of the revenue collected by it and pass the remaining percentage over to the district.”</li> <li>• Local Revenue (Page 35) Annual Financial Statements was 727,911,841 less LST 65,804,046 Less Education Levy 40,088,500 = 622,019,295 i.e. 100% and 65% = 404,312,541 was retained by the Sub Counties and 35% = 217,706,753 was retained by the District.</li> <li>•</li> <li>• Sec 85(4) “ A district council may, with the concurrence of a sub county, collect revenue on behalf of the sub county council but shall remit 65 percent of the revenue so collected</li> </ul>

<ul style="list-style-type: none"> <li>• Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	2	<p>to the relevant sub county.”</p> <p>The money collected and Sharable</p> <p>Local Service Tax: <math>65,804,046 \times 65\% = 42,772,629</math>.</p> <p>Ugx 38,476,079 Retained as LGA 85(3) and 4,296,550 (shared according to tax payers residing in Sub County) and Uganda Wild Life Authority: 21,557,376 to Kicuzi (as per work plan drawn between UWA and Kicuzi) which Totals = 25,878,926.</p> <ul style="list-style-type: none"> <li>• Shared as follows:</li> <li>• Ishongorora Sub County :277,655</li> <li>• Keihangana Sub County : 296,738</li> <li>• Kicuzi Sub County : 21,873,773</li> <li>• Kijongo Sub County : 188,662</li> <li>• Kikyenyke Sub County : 326,024</li> <li>• Nyabuhikye Sub County : 165,693</li> <li>• Nyamarebe Sub County :502,630</li> <li>• Rukiri Sub County : 543,638</li> <li>• Ishongororo Town Council: 784,986</li> <li>• Rushango Town Council : 661,265</li> <li>• Igorora Town Council : 282,862•</li> </ul>
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		<ul style="list-style-type: none"> <li>Evidence that the LG is not using more than 20% of OSR on council activities: score 2</li> </ul>	2	<p>The Local Revenue for r FY 2015/16 was Ugx 807,039,382 less Education: 38,087,400 &amp; Sale of Property: 21,268,144 = 747,683,838 and 20% is 149,536,767.</p> <p>Statutory Expenses of 398,057,810 (Page 9) includes the following to be deducted:</p> <p>Less : Salaries Political &amp; Excom: 55,800,000</p> <p>Less : Transfers from GOU : 264,649,541</p> <p>Total = 320,449,541.</p> <p>Therefore Local Revenue component of statutory Bodies expenditure is (398,057,810-320,449,541) = 77,608,269.</p> <p>This works out as 10.4% =77,608,269:747,683,838</p> <p>Which is less than 20%, hence compliant.</p>
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Assessment area: Procurement and contract management

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	0	<ul style="list-style-type: none"> <li>The position of Senior Procurement Officer (SPO) was not substantially filled in FY 2016/17.</li> <li>The position of Procurement Officer (PO) was substantially filled as shown in the appointment letter dated 7th October 2013 under District Service Commission (DCS) Minute No: 50 (a)/09/2013 (1).</li> </ul>
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• Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1

1

There was evidence that TEC produced and submitted reports to the Contracts Committee (CC) in FY 2016/17. For example;

i. Construction of Production staff Office at Nyamarebe S/C was (*Proc Ref No: IBAN/558/WRKS/2016-2017/00004*) was submitted to CC on 18th May 2016. TEC recommended Kosail as best evaluated bidder to be awarded the contract at a bid price of UGX 31,671,082.

ii. Construction of a 2 classroom Block at Bwahwa II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) was submitted to CC. TEC recommended Katbel Construction Ltd as the best evaluated bidder to be awarded the contract at a bid price of UGX 58,105,383.

iii. Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00010*) was submitted to CC. TEC recommended Katamba Technical Services Ltd as the best evaluated bidder to be awarded the contract at a bid price of UGX 19,748,716.

(vi). Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) was submitted to CC. TEC recommended Epic Construction and Engineering Ltd as the best evaluated bidder to be awarded the contract at a bid price of UGX 13,197,120.

• Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1

1

There was evidence, in the procurement files and minutes of Contracts Committee (CC), that the recommendations from TEC were considered. For example,

- MIN No: 091/05/2016/2017 dated 19th November 2016 indicated approval of recommendation from TEC.
- MIN No: 086/05/2016 dated 19th November 2016 indicated approval of recommendation from TEC to award contract for the construction of a 2 classroom Block at Bwaha II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) to Katbel Constructions Ltd at a bid price of UGX 58,105,383.
- MIN 061/11/2016 dated 4th November 2016 approved the recommendation of TEC to award contract for Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) to Epic constructions & Engineering Ltd at a bid price of UGX 13,197,120.
- MIN 087/05/2016 dated 18th May 2016 approved the recommendation of TEC to award contract for Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00010*) to Katamba Technical Services Ltd as the best evaluated bidder at a bid price of UGX 19,748,716.

<p>13</p>	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<p>• a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2</p>	<p>2</p>	<p>The Procurement and Disposal Plan (PDP) for the current FY 2017/18 had a receipt stamps of PPDA dated 18th August 2017, MFPED dated 21st August 207 and MLG dated 21st August 2017 and CAO dated 9th August 2017. PDP 2017/18 covered all infrastructure projects in the approved AWP and Budget for FY 2017/18. For example;</p> <ul style="list-style-type: none"> <li>• Kanyambogo Gravity Flow Scheme Phase 1 was in the approved PDP 2017/81 and also seen on page 54 of the approved AWP 2017/18.</li> <li>• Construction of Public Toilet at Saza Headquarters was in the approved PDP 2017/18 and also seen on page 28 and page 54 of the approved AWP 2017/18.</li> <li>• Construction of Maternity Ward at Ishongoro HCIV was in the approved PDP 2017/18 and also seen on page 17 of the approved AWP 2017/18.</li> <li>• Construction of Mortuary and 2 Stance pit latrine at Ishongoro HCIV was in the approved PDP 2017/81 and also seen on page 17 of the approved AWP 2017/18.</li> <li>• Fencing around the Ibanda District Headquarters was in the approved PDP 2017/18 and also seen on page 17 of the approved AWP 2017/18.</li> </ul> <p>In addition, the LG also adhered to the procurement plan) for FY 2016/17. For example, the following projects were in the PDP and AWP/OBT for 2016/17.</p> <ul style="list-style-type: none"> <li>• Construction of a 2 classroom Block at Bwahwa II P/S in Nyabuhikye S/C (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00008</i>) was in the approved PDP 2017/18 and also seen on page 90 of the approved AWP 2017/18.</li> <li>• Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00010</i>) was in the approved PDP 2017/18 and also seen on page 90 and page 117 of the approved AWP 2017/18.</li> </ul>
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14

The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure

- For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2

2

- Out of a total of 15 infrastructure projects which required bid documents in the PDP for FY 2017/18, Twelve (12) bid documents (80%) were prepared and approved by CC by 30th August 2017 of current FY 2017/18. The bid documents for all investment/infrastructure projects were prepared by 8th August 2017 which was before 30th August 2017.

- For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2

2

The Contracts Register for FY 2016/17 was updated and there was evidence of 13 completed procurement activity files for FY 2016/17. For example,

- Serial Number (S/N) 4: Construction of Production staff Office at Nyamarebe S/C was (*Proc Ref No: IBAN/558/WRKS/2016-2017/00004*) was seen in the contracts register.

- Serial Number (S/N) 7: Construction of a 2 classroom Block at Bwahwa II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) was seen in the contracts register.

- Serial Number (S/N) 11: Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) was seen in the contracts register.

• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.

2

There was evidence that Ibanda district adhered to procurement thresholds as shown in the Contracts Register and Procurement files [i.e. LGPP form (1)] and PDP. For example, the value of all projects and the procurement methods used were within the thresholds recommended by PPDA LGPP Regulations 2006. A sample of infrastructure projects below was considered and it showed that all bids below UGX50,000,000 were procured using selective bidding while those worthy at least UGX 50,000,000, Open domestic bidding (ODB) was used. Framework contract was used on projects under the Force Account.

i. Construction of Production staff Office at Nyamarebe S/C was (*Proc Ref No: IBAN/558/WRKS/2016-2017/00004*) at UGX 31,671,082. Selective bidding was used.

ii. Construction of a 2 classroom Block at Bwahwa II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) at UGX 58,105,383. Open bidding was used.

iii. Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) at UGX 13,197,120. Selective bidding was used.

15

The LG has certified and provided detailed project information on all investments

Maximum 4 points on this performance measure

- Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2

2

All works projects implemented in FY 2016/17 were appropriately certified (i.e. completion certificates are on the procurement file) for all projects based on technical supervision. Completion certificates were signed by the Assistant Engineering Officer, CAO & CFO who also signed on Payment Certificates. The completion certificates were attached to payment requests submitted to Finance Department as indicated in the Vouchers, progress report, BoQs, and requisition by the contractor. For example, projects included:

- i. Construction of Production staff Office at Nyamarebe S/C was (*Proc Ref No: IBAN/558/WRKS/2016-2017/00004*) has an inspection progress report, certificate of project completion dated 26th January 2017 signed by the Assistant Engineering Officer.
- ii. Construction of a 2 classroom Block at Bwaha II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) has a Payment Certificate No.4 dated 19th June 2016 signed by Accounting Officer & Assistant Engineering Officer. It also has an Inspection Report dated 19th June 2016 signed by the Assistant Engineering Officer. It was completed and certified on 30th December 2016 by the District Environment Officer.
- iii. Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00010*) had a certificate form dated 2nd February 2017 signed and stamped by the District Environment Officer.
- iv. Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) had a certificate form dated 15th March 2017 signed by the District Environment Officer.

		<ul style="list-style-type: none"> <li>Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	0	<p><u>Not All</u> the works projects for FY 2017/18 were labelled (Site Boards) indicating the name of the project, the contractor; source of funding and contract value. For example, the project on fencing around Ibanda district Headquarters had a site board which did not indicate the actual contract value.</p>
Assessment area: Financial management				
16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</li> </ul>	4	<ul style="list-style-type: none"> <li>All the 2 Bank Accounts in DFCU and BOU had all been reconciled up to date (July to December 2017).</li> <li>This local Government is operating on IFMS. We run the General Ledger Reconciliation Summary report on 1st February and the report had no un reconciled items.</li> </ul>
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2.</li> </ul>	2	<ul style="list-style-type: none"> <li>From Payments register for 2016/17, and from the sample made on payments, Education Sector: The sample of payments worth Ugx 58,105,383 at Bwahwa Primary School for Latrines was paid on time in a period not exceeding 2 days.</li> <li>Waters Sector: Part Payment in respect of Main Solar Piped Water System worth Ugx 39,558,645 was made on time in a period not exceeding one day</li> </ul>

18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3.</li> </ul>	3	<ul style="list-style-type: none"> <li>The LG has a substantial Senior Internal Auditor. He was appointed 3rd Feb 2015 and was confirmed by minute DSC170/7/2004 (3)</li> <li>All Quarterly Audit reports for the previous financial year produced and were submitted to the relevant offices.</li> </ul>
		<ul style="list-style-type: none"> <li>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2.</li> </ul>	2	<p>The LG has provided information to LG PAC and subsequently in the last Quarter of October - December 2017 have discussed 5 reports from the Internal Auditors reports.</p> <p>Namely: Igorora Town Council for Quarters July-September 2016, October – December 2016 and January to March 2017.</p> <p>Ishongororo Town Council: January to March 2017 and April to June 2017 as per PAC minutes for meeting held on 19th December 2017.</p>
		<ul style="list-style-type: none"> <li>Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1</li> </ul>	1	<p>The reports were submitted to the Chairman / Speaker on the following dates Quarter 1. 31/10/2016, Quarter 2. 31/1/2017, Quarter.3 28/4/2017 and Quarter 4. 31/7/2017. They were copied and received by the Auditor General, LGPAC, MOLG, RDC, Internal Auditor General, MOFPED &amp; CAO-Accounting Officer.</p>
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	0	<ul style="list-style-type: none"> <li>The Asset register is not updated as per format in the Accounting Manual.</li> <li>All Non-Current Assets shown on (page 26, 30 &amp; Note 8 &amp; 14) of the Financial Statements for the period ended 30th June 2017 could not be verified from the Asset Register.</li> <li>The LG has a lot of land without Titles. Appendix IV, Page 13 to 16, Auditor General's report for FY 2016/17.</li> </ul>



20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY: • unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0</p>	4	<ul style="list-style-type: none"> <li>• Unqualified Opinion for the FY 2016/17. (Page 225 Auditor General Report on 29th December 2017)</li> </ul>
Assessment area: Governance, oversight, transparency and accountability				
21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<ul style="list-style-type: none"> <li>• Council is functional and discusses service delivery issues; for example: Council meeting held on September 14th 2016, Minute ; Min C/90/09/24/2016: discussed formation of standing committees, approval of clients charter</li> <li>• Council sitting of December 14 th/3/2016 under Min C/101/12/2016; presentation and discussion of sector reports, Works , Production and Natural Resources ,Finance, planning and Management; Social Services education, sports, health,, community</li> <li>• Further information is contained in the Council minutes: min C/104/12/2016 of the same sitting where council discussed Upgrading of Kikyenkye HCIII to HC4.</li> </ul>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2.</li> </ul>	2	<p>There is evidence that the CAO designated a person who handles issues of transparency and accountability including coordinating response to feedback from Citizens. The appointment letter is dated 7/7/2016, ref: CR/D/222/1</p>

23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p> <p>• Evidence that the procurement plan and awarded contracts and amounts are published: score 1</p> <p>• Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1.</p>	<p>2</p> <p>1</p> <p>0</p>	<p>The LG published information on the notice board include: staff pay roll and pensioner payment schedule payment made in December 2017 and Jan,2018</p> <p>The LG procurement plan and awarded contracts and amounts are published on the noticeboard eg:</p> <p>IBAN558/SUPLS/2016/-2017/00007Supply and delivery of a double Pick up brand new to Iband district, by Victoria Motors, Kampala, amount: 134,022672</p> <p>Construction of a commercial building at Saza Hqs, contractor: M/S Tobic Uganda Ltd, amount 141,894,629</p> <p>“N/A. The Central Government did not conduct the Annual Performance Assessment for LGs in 2016/17”.</p>
24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<p>• Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</p>	<p>1</p>	<p>There was evidence that the District communicated and explained guidelines, circulars and policies issued by the national level to LLGs : a letter was available by the CAO dated October 10th to LLGs ref: CR/D/156/1 regarding dissemination of guidelines for DDEG,. There was also evidence of distributing policies, circulars and guides in monthly TPC meetings, where co-opted members from LLGs receive them..</p>

		<ul style="list-style-type: none"> <li>• Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	1	<p>There was evidence that the district last FY conducted discussions (e.g. fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation. A meeting was held at Rukiri sub County, on 23/3/2017 to HoDs and Sub County Chief of Rukiri. The Meeting was attended by RDC, LCV Chairperson, TPC members, LC! &amp; II Chairpersons, SMC, HMC, VHTs, Head teachers, private sector, religious leaders etc</p>
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Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>			<p>There was evidence that the LG Gender Focal person (GFP) provided guidance and support to sector departments on how to mainstream gender into their activities within FY 2016/17. For example,</p> <p>?? In FY 2016/17, CBS prepared quarterly workplans &amp; submitted them to TPC for discussion and approval. CBS developed an Annual Workplan for FY 2016/17 and FY 2017/18 from which quarterly action plans were generated. Quarterly workplans for FY 2016/17 were signed by the SCDO &amp; DCDO.</p> <ul style="list-style-type: none"> <li>• CBS held meetings with TPC on gender issues and statistics. There was evidence of a report on Dissemination of gender related information to members of DTPC on 30th May 2017. TPC Minute No: 92/DTPC/2017 in which copies of the report were given to all the 26 participants representing all department/units.</li> <li>• CBS designated an officer/CDO (Alex Muhimbiise) to the water sector who supported in community mobilisation, formation and training of Water User Committees (WUCs). There was evidence of a Software Report on water &amp; Sanitation sector in Ibanda district for the 4th Quarter for FY 2016/17 dated 14th July 2017. In it, community sensitizations were done and 5 meetings held attended by 36 men and 27 females. WUC were formed and trained on specific activities to be undertaken to ensure continued functionality of the shallow wells.</li> <li>• Annual Software Report on Water &amp; Sanitation Sector in Ibanda district dated 14th July 2017 for FY 2016/17 was in place.</li> </ul>
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• Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2.

2

• Though there was no specific CBS officer/CDO designated to support the Health department, the CBS advised the DHO to mainstream gender in activities of the department. For example, ensure that 1 out of every 3 of the Health Unit Management Committees are women.

• PDC and FAL instruction monitoring: report on Nutrition, ECD & Food Security dated 19th December 2016 compiled by the PDC to which the Sub County CDOs are members. A total of 100 households were reached by the CBS.

• Report dated 10th February 2017 in which 40 households were reached in Kihangara S/C.

• Report dated 18th November 2016 on Home visits by the Parish Development Committee (PDC) was received by the CAO on 21st November 2016.

• CBS also supported education sector. For example, Acting DCDO wrote a circular (Ref: CBS/D/123 dated 21st March 2017) to all Headteachers in Ibanda district. It was titled “Dissemination of Guidelines on Gender, Hygiene & Sanitation”. It required H/Ts to separate and label bathrooms for girls and boys.

• CBS supported the works department to mobilise communities, form and train infrastructure management committees (IMCs) for CAIP-3 roads in Rukiri S/C. There was a report dated 17th August 2016 on community sensitization meeting involving communities along the completed roads in Kashangura S/C, Rukiri S/C & Kicuzi S/C. Activity took place on 4th – 12th August 2016 attended by LCs, Opinion leaders, religious leaders and general public. It was facilitated by CAO, DCDO and CDO from LLGs.

• There was a report on training IMC on their role in operating the Agro-processing and value addition facilities (APFs) in Kicuzi S/C, Rukiri S/C & Kashangura S/C for FY 2017/18 dated 19th October 2017 submitted to CAO on 20th October 2017 (Ref: CBS/D/123).

• Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2.

0

There was evidence that gender focal person planned activities to strengthen women roles in current FY 2017/18 as shown in the approved AWP & Budget for FY 2017/18, and the quarterly i.e 1st, 2nd , 3rd & 4th Quarters. Specifically, there was evidence of existence of CBS workplan for FY 2017/18 from which quarterly workplans were generated to mainstream gender in Ibanda district sector activities in the 1st, 2nd, 3rd & 4th quarters. For example, CBS presented a report on GBV in Ibanda district to TPC on 19th December 2017 (*under TPC Minute No: 52/TPC/12/2017*). The outputs in the CBS quarterly workplans were in sync with those indicated in the approved AWP 2017/18/OBT.

Out of the actual total expenditure of UGX 247,535,779 on gender activities excluding wage in FY 2016/17, UGX 178,749,072 was spent on gender activities as per the final approved AWP & budget for FY 2016/17 and also as indicated in the final accounts for 2016/17. Hence representing 72.21 percent (inclusive of non-wage) for CBS department. This percentage was less than 90 percent

LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition

Maximum 6 points on this performance measure

• Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2

0

Where applicable, the Environment screening & EIA (where applicable) was not conducted though they were budgeted for mainly for infrastructure projects. For example,

- i. Construction of Production staff Office at Nyamarebe S/C was (*Proc Ref No: IBAN/558/WRKS/2016-2017/00004*) was not screened by a SEO/Environment Officer. ESSF not available.
- ii. Construction of a 2 classroom Block at Bwaha II P/S in Nyabuhikye S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00008*) was not screened by a SEO/Environment Officer. ESSF not available..
- iii. Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00010*) was not screened by a SEO/Environment Officer. ESSF not available.
- iv. Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (*Proc Ref No: IBAN/558/WRKS/2016-2017/00012*) was the only project that was screened by a SEO/Environment Officer. The screen (ESSF) form dated 13th September 2016 was on file.

<ul style="list-style-type: none"> <li>Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1</li> </ul>	1	<p>Ibanda district integrated environmental and social management plans in the contract bid documents/BoQs for infrastructure projects sampled. For example:</p> <ul style="list-style-type: none"> <li>Bid documents/BoQs (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00004</i>) provided for environment mitigation measures at a cost of UGX 100,000 under Item (H).</li> <li>Bid documents/BoQs (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00008</i>) provided for environment mitigation measures at a cost of UGX 500,000 under Item (I).</li> <li>Bid documents/BoQs (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00012</i>) provided for environment mitigation measures at a cost of UGX 500,000 under Item (I).</li> <li>Bid documents/BoQs (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00010</i>) provided for environment mitigation measures at a cost of UGX 100,000.</li> </ul>
<ul style="list-style-type: none"> <li>Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	0	<p><u>Not ALL</u> completed infrastructure projects was on Government owned land that was titled. For example,</p> <p>i. Construction of production house at Nyamarebe S/C was (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00004</i>) was on Government land but without a land title. In addition, Government does not own the primary schools on which the infrastructure was established in Ibanda district but just supports/aids primary Schools some of which are under the religious Bureaus e.g Catholic Church &amp; Church of Uganda (CoU). There was no evidence on file, in form of agreement/MoU between the church foundation(s) and Ibanda DLG as proof.</p>

		<ul style="list-style-type: none"> <li>• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2</li> </ul>	0	<p><u>Not All</u> completed projects had Environmental and Social Mitigation Certification Form completed and signed by the Senior Environmental Officer (SEO) or Environment Officer. For example,</p> <p>i. Construction of Production staff Office at Nyamarebe S/C was (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00004</i>) has an inspection progress report, certificate of project completion dated 26th January 2017 signed by the Assistant Engineering Officer but was not certified by the SEO/District Environment Officer.</p> <p>ii. Construction of a 2 classroom Block at Bwahwa II P/S in Nyabuhikye S/C (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00008</i>) has a Payment Certificate No.4 dated 19th June 2016 signed by Accounting Officer &amp; Assistant Engineering Officer. It also has an Inspection Report dated 19th June 2016 signed by the Assistant Engineering Officer. It was completed project and certified on 30th December 2016 by the District Environment Officer.</p> <p>iii. Construction of a 5 Stance lined latrine at Ryabatenga P/S in Kicuzi S/C (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00010</i>) had a certificate form dated 2nd February 2017 signed and stamped by the District Environment Officer.</p> <p>iv. Construction of 2 Ferro Cement Tank at Kijongo P/S in Keihangara in Kijongo S/C (<i>Proc Ref No: IBAN/558/WRKS/2016-2017/00012</i>) had a certificate form dated 15th March 2017 signed by the District Environment Officer.</p>
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## **LGPA 2017/18**

Educational Performance Measures

Ibanda District

(Vote Code: 558)

Score 69/100 (69%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p> <p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4</p>	4	<p>The LG has budgeted for a Head teacher and a minimum of 7 teachers per school according to Performance contract CR/D/103/2 (Page 38 of 72) which was signed by the CAO on 3/7/2017 and the PS/ST on 5/7/2017. The budgeted amount is Shs 5,916,490,560 as per work plan and budget FY 2017/18</p> <p>The LG has deployed a Head teacher and a minimum of 7 teachers in the 82 primary schools as per the list of schools and Staff lists as of December 2017.</p> <p>In the sample of schools visited, at Ishongororo P.S (rural), there was 1 Head teacher and 9 teachers for the 336 pupils (167M 169F). At Omwitagi P.S, there was 1 Head teacher and 7 teachers for the 382 pupils (200M 182F). In Kakunyu Modern P.S there is 1 Head teacher and 9 teachers with enrolment at 389 pupils (194M 195F), while at Kigunga P.S (rural) there is a Head teacher and 8 teachers for the 390 pupils (196M 194F).</p>
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0</p>	3	<p>LG has substantially recruited all primary school teachers with a wage bill provision.</p> <p>The approved structure in the LG Performance Contract indicates 774 teachers. Filled posts are 723 according to the staff registers</p> <p>This represents a 93.4% filling of the structure for primary teachers with a wage bill provision.</p>

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	0	<p>The LG has not substantively filled all positions of school inspectors. The approved structure provides for 2 inspectors, yet 1 Inspector is in place.</p>
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<p>The following positions were included in the recruitment plan submitted to HRM; 5 vacancies for Head teachers (U4) and 25 for Education Assistants (U7)</p>
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	2	<p>In the recruitment Plan, the positions of Senior Inspector of Schools at U3 (1) and an Inspector of Schools at U4 (1) were included.</p>

5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3</p>	3	<p>The LG had only 1 Inspector of schools in the FY 2016/2017. The appraisal was completed and signed by the CAO on 19th July 13, 2017(CR/D/10576)</p>
		<p>Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0</p>	2	<p>The LG had a total of 82 primary school head teachers in the FY 2016/2017. A sample of 8 primary school head teachers was taken(10%). 06 had complete appraisals (both a performance agreement and a performance report), 01 had a no performance agreement and report and 01 had only a performance report)(EDU/D/321215, EDU/D/11096, EDU/D/28054, EDU/D/11722, EDU/D/31566, EDU/D/11223, EDU/D/11223, and EDU/D/11663)</p>

Assessment area: Monitoring and Inspection

6	<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<p>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</p>	0	<p>While the circular on closure of schools was communicated under CR/D/305/1 on 8/2/2017, and that of Teachers Support supervision communicated in a workshop held on 30/6/2017, Circular No. 3/2017 from the Ministry of Public Service dated 27/1/2017 on Performance Management in the Teaching Service was not yet communicated.</p> <p>In visited schools, at Ishongororo, the guidelines on Teacher Support Supervision were found. At Omwitagi P.S, in addition to the circular found at Ishongororo, the additional guidelines found were on Operation of unlicensed and unregistered schools as well as on Submission of acknowledgement receipts for UPE Funds ref. CR/D/104 from the Ministry of Education and Sports. At Kakunyu in addition to the circular on Teacher Support Supervision and Submission of Acknowledgement receipts for UPE Funds, also found were Guidelines on Gender and Guidelines on Environment. Guidelines on Teacher Support Supervision were found in Kigunga P.S.</p>
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• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2

2

Meeting for Head teachers where the guidelines are explained and teachers sensitised took place on 12/10/2017 with 97 Head teachers (including those from private schools) in attendance. Guidelines on School Feeding, letter dated 5/5/2017 was found at Kigunga P.S.

7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59% score 1</li> <li>o Below 50% score 0.</li> </ul> </li> </ul>	8	<p>A total of 331 inspections were carried out in 2016/17 by the LG. In all there are 131 (82 public and 49 private) primary schools. The expected inspections would be 393 (131X3) inspections if each school had been visited on a termly basis. Therefore on average 331 out of 393 inspections were made representing 84.2% expected inspections</p> <p>In the sample of schools visited the schools had been visited and inspection reports produced as follows:- Ishongororo on 8/8/2016, 28/9/2016, 28/6/2017, and 15/4/2017; Omwitaagi on 16/3/2016 and 28/6/2017, Kakunyu on 28/6/2017, 16/3/2017, 30/6/2016, and 15/3/2016, while Kigunga was inspected and reports produced on 11/10/2016, 8/7/2016, and 5/5/2016.</p>
8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> <li>Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> <li>Evidence that the inspection recommendations are followed-up: score 4</li> </ul>	4  2  4	<p>Departmental meetings held on 14/2/2017 and 24/5/2017 under Min 4/DM5/2017 discussed internal Monitoring and Supervision function by Head teachers and Monitoring of Teacher and pupils attendance. They also discussed the school feeding issue from Inspection reports to make recommendations for action</p> <p>All inspection reports and accountabilities were submitted.</p> <p>Acknowledgement letters from DES confirm Q1 submissions were made on 22/9/2016, Q2 on 31/1/2017, Q3 on 2/6/2017, and Q4 on 1/12/2017</p> <p>The recommendations have been followed-up and used for corrective action. For example at Kigunga, the recommendation on planting of fruit trees has been implemented, as well as the recommendation on extension of the banana plantation</p>

9	The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5</li> </ul>	0	LG has not submitted accurate / consistent data with EMIS data obtained from MoES. LG shows a total 131 (82 public and 49 private) primary schools while MoES EMIS shows a total of 107 schools
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5</li> </ul>	0	LG has not submitted enrolment data for all schools consistent with EMIS report and OBT. LG indicates a total enrolment of 36,174 (17,594M 18,580F) while MoES EMIS shows a total of 32,802 (15,911M 16,891F) pupils

Assessment area: Governance, oversight, transparency and accountability

10	The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2</li> </ul>	2	<p>On 16/5/2017 under Min 17/SOS/05/2017 the DEO presented his report for discussion as well as on 17/11/2016 under Min 3/SOS/11/2016.</p> <p>The sector implementation plan was approved on 23/5/2017 under Min. C/120/5/2017</p>
	Maximum 4 for this performance measure	<ul style="list-style-type: none"> <li>• Evidence that the education sector committee has presented issues that requires approval to Council: score 2</li> </ul>	2	<p>On 22/2/2017 under Min 11/SOS/02/2017 a request to procure a double cabin was presented and recommended for approval. Also on 17/11/2016 under Min 3/SOS/11/2016 the department sought approvals for the recruitment of 1 Inspector, and 65 Education Assistants</p>

11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	5	<p>All primary schools have functional School Management Committees and have held the mandatory 3 SMC meetings. In copies of five randomly selected school files at the DEO, the following schools had held SMCs as follows;</p> <p>Kicuzi on 30/11/2016, 5/7/2016, and 26/4/2016, Kibugo on 14/10/2016, 29/8/2016, 16/6/2016, 28/2/2016, and 10/2/2016, Kanoni II on 22/6/2017, 23/3/2017, and 27/10/2016, Ishongororo on 13/3/2016, 22/6/2016, 29/9/2016, and 11/10/2016, while at Kakunyu Modern the SMC met on 5/12/2016, 6/5/2016, 12/12/2016 and 28/4/2017.</p>
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<p>• Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3</p>	3	<p>There was evidence on the district administration general notice board, and in the DEO's noticeboard that the LG had publicised all schools receiving non-wage recurrent grants</p> <p>In the visited schools, at Ishongororo, the non-wage recurrent grants were displayed in the general office Shs. 1,589,232 had been received for Term III 2017. At Omwitaagi the non-wage recurrent grants were displayed in the staff room and in the Head teacher's office. The school had received in Q4 Shs 1,227,722. In Kakunyu they were displayed in the general office, while in Kigunga, they were displayed inside the Head teacher's office and the school had received Shs 1,334,788 in Q3.</p>
Assessment area: Procurement and contract management				



13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</li> </ul>	4	<p>The sector had submitted all investment items in the approved sector annual work plan and budget on time before 30/4/2017 for the following items; 2 classroom books and latrine each at Bwaha II and Irinya Primary schools valued at 58,105,383 and 58,227,962 respectively, as well as a latrine at Ryabatenga valued at 19,748,716.</p>
14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	3	<ul style="list-style-type: none"> <li>• From the Contract samples, all the Classroom Contracts have a duration of four months (e.g. Start date 16/8/2016 to End date 16/12/2016) and payment requests and certificates of Bwahwa PS worth 58,105,383 Ugx in respect to this school, It was established payments were made on time. Not exceeding two days period from the day the payment of request was made.</li> </ul>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	0	<p>The annual performance report for the previous year was submitted to the Planner on 28/7/2017 after the prescribed date of mid-July</p>

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0</li> </ul>	2	<ul style="list-style-type: none"> <li>• The Sector had 17 queries during the financial year and they were all responded too and the status of implementation was availed on the letters dated 15/6/2017, 8/9/2017, 11/9/2017, 8/9/2017 and 23 &amp; 28/11/2017.</li> </ul>
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Assessment area: Social and environmental safeguards

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2</li> </ul>	2	<p>The LG Education department in consultation with the gender focal person had disseminated guidelines on 21/3/2017 as per communication CBS/D?123 from the District Community Development Officer copied to CAO and the DEO. A copy on the Guidelines on gender, hygiene and sanitation in schools was found at Ishongororo P.S.</p>
		<ul style="list-style-type: none"> <li>• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	2	<p>The gender focal person had disseminated guidelines on 21/3/2017 as per communication CBS/D/123 from the District Community Development Officer copied to CAO and the DEO. A copy on the Guidelines on gender, hygiene and sanitation in schools was found at Ishongororo P.S.</p>

		<ul style="list-style-type: none"> <li>• Evidence that the School Management Committee meet the guideline on gender composition: score 1</li> </ul>	1	<p>Guidelines on gender composition issued to all schools in letter CR/D?305/1 dated 7/8/2015 on SMCs have been met.</p> <p>In visited schools at Ishongororo, Roselyn Babirye, Roselyn Tumushabe, and Vastin Asiimwe were all females on the SMC representing the Foundation body. In Omwitaagi, Peace Tumuheirwe and Fausta Kobusingye were females on the SMC representing the Foundation body. In Kigunga, Cleophas Kyakumpa, Rosemary Kaggwa, and Agnes Atuwheire were females from the Foundation body on the SMC.</p>
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3:</li> </ul>	3	<p>LG Education department in collaboration with Environment department issued guidelines on environment in letter EDU/D/554/1 dated 6/4/2017 captioned "Environment concerns in schools to all schools". In a Head teachers' meeting on 18/8/2016 under Min 21/8/2016 Environment conservation issues were discussed. The meeting was attended by 131 schools (including municipal schools) Head teachers.</p>



## **LGPA 2017/18**

Health Performance Measures

Ibanda District

(Vote Code: 558)

Score 74/100 (74%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 6 points,</li> <li>• 60 – 80% - score 3</li> <li>• Less than 60% filled: score 0</li> </ul>	6	<ul style="list-style-type: none"> <li>• The approved structure has a total of 193 staff as provided in the wage bill of Ugx 1,127,265,052/=</li> <li>• Filled positions are 168</li> <li>• Filled percentage is 87% compared to the approved structure</li> </ul>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<ul style="list-style-type: none"> <li>• Recruitment plan for 2017/2018 under reference H/D/156?6 dated 10th August 2017 is in place with 11 positions to be filled</li> </ul>
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	8	<p>The LG had 1 HC IV and 4 HCIII in the FY 2016/2017. All the facility in-charges completed appraisals, signed by CAO(CR/D/10563,CR/D/10464,CR/D/10644, CR/D/10283 and CR/D/10293)</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4</li> </ul>	0	<ul style="list-style-type: none"> <li>The staff list from DHO office has discrepancies with the deployments at the facilities</li> </ul> <ol style="list-style-type: none"> <li>Ishongororo HCIV DHO-39 HC-33</li> <li>Kikyenkye HCIII DHO-18 HC-18</li> <li>Kakiinga HCII DHO-2 HC-2</li> <li>Nyamarebe HCIII DHO-15 HC-14</li> <li>Kashozi HCII DHO-2 HC-2</li> </ol>
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Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>There was a signed distribution list of the following policies and guidelines in the DHOs office going to the health facilities</li> <li>HUMC guidelines distributed on 5th July 2017</li> <li>Service delivery standards distributed on 10th October 2017</li> <li>LARC implementation plan distributed on 24th October 2017 as well as oxytocin guidelines</li> <li>These distribution lists are contained in a file named MoH Circulars and guidelines 2016/2017/2018 in the DHO office</li> </ul>
		<ul style="list-style-type: none"> <li>Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>On 4th January 2017 during a meeting of the extended DHT under minute MIN 21/2016/2016, the following guidelines were discussed: Quality improvement methods, polio vaccine, and utilisation of PHC.</li> </ul>

6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	3	<p>FY2017/2018 supervision reports included the only Ishongororo HCIV</p> <p>Q1 report dated 25/10/17</p> <p>Q2 report dated 10/01/18</p> <p>FY2016/2017</p> <p>Q1 report dated 4/11/16</p> <p>Q2 report dated 28/11/16</p> <p>Q3 report dated 27/04/17</p> <p>Q4 report dated 13/06/17</p> <p>All reports cover all the 21 health units in the District</p>
		<p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	3	<p>FY2016/2017 supervision</p> <p>Q1 report dated 4/11/16</p> <p>Q2 report dated 28/11/16</p> <p>Q3 report dated 27/04/17</p> <p>Q4 report dated 13/06/17</p> <p>All reports cover all the 21 health units in the District</p>
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	6	<p>• Ishongororo HCIV Sub District has supervised all the health facilities in the District under the following reports</p> <p>Q1 report dated 28/09/16</p> <p>Q2 report dated 29/12/16</p> <p>Q3 report dated 27/03/17</p> <p>Q4 report dated 29/06/17</p>

8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	4	<ul style="list-style-type: none"> <li>• An in charges meeting was held on 20/12/2017 under MIN 20/DEC/2017 they discussed that the ambulance service was very far and there was need for uniforms and name tags for health workers</li> <li>• In another meeting on 27/09/17 MIN 27/9/17 there was a need to pay special attention to HIV positive prisoners</li> <li>• On 29/06/17 under MIN 29/06/17 they discussed the challenge of the nutrition clinic</li> <li>• These minutes are contained in the file Ishongororo HCIV activity reports HSD meetings</li> </ul>
		<ul style="list-style-type: none"> <li>• Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6</li> </ul>	6	<ul style="list-style-type: none"> <li>• From review of the supervision log book, the following recommendations and actions were seen</li> <li>• At Kikyenkya HCIII on 28/12/17 page 267406 (flipside) there was an action to display PHC immediately</li> <li>• At Kashozi HCII on 14/09/17 page 247801 the action was to put up a duty roster</li> <li>• At Nyamarebe HCIII on 5/08/17 page 264024 were instructed to put up ART corner</li> </ul>
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data regarding: o List of health facilities which are consistent with both HMIS reports and OBT: score 10</li> </ul>	10	<ul style="list-style-type: none"> <li>• HMIS has 61 facilities while OBT has 27 facilities. All the facilities in the OBT report into HMIS</li> </ul>
Assessment area: Governance, oversight, transparency and accountability				



10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>The council met on 28th February 2017 and under minute MIN C/111/02/2017 the annual work plan including the Health sector plan was approved</li> </ul>
		<ul style="list-style-type: none"> <li>Evidence that the health sector committee has presented issues that require approval to Council: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>On 16th November 2017 the standing committee on health met and under minute MIN 7/SOS/11/2017 (c) discussed departmental reports including health</li> </ul>
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> <li>If 100% of randomly sampled facilities: score 5</li> <li>If 80-99% : score 3</li> <li>If 70-79%: : score 1</li> <li>If less than 70%: score 0</li> </ul>	5	<ul style="list-style-type: none"> <li>5 out of the 5 sampled health facilities had each held at least 4 mandatory meetings</li> <li>Ishongororo HCIV – 4 meetings</li> <li>Kikyenkye HCIII – 4 meetings</li> <li>Kakiinga HCII – 4 meetings</li> <li>Nyamarebe HCIII – 4 meetings</li> <li>Kashozi HCII – 4 meetings</li> </ul>
12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>All 5 sampled facilities had PHC grant details pinned up on the notice board</li> </ul>
Assessment area: Procurement and contract management				

13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul> <p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	2	<ul style="list-style-type: none"> <li>• All the requests cover stationery for the health sector</li> <li>• LPO 00430 RQ 00473 dated 24/07/17</li> <li>• LPO 00316 RQ 00327 dated 14/8/17</li> </ul> <ul style="list-style-type: none"> <li>• Construction of mortuary and latrine at Ishongororo HCIV request dated 3rd August 2017</li> <li>• Construction of latrine at Rushango HCII request dated 25th July 2017</li> <li>• Construction of maternity ward at Ishongororo HCIV request dated 3rd August 2017</li> </ul>
14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time:</li> </ul> <ul style="list-style-type: none"> <li>• 100% - score 8</li> <li>• 70-99% – score 4</li> <li>• Below 70% - score 0</li> </ul>	8	<ul style="list-style-type: none"> <li>• The HCIV directly deals with NMS through the online system and a hard copy of the procurement plan is available in the DHO office under code HF0456</li> <li>• All the 4 sampled facilities had current NMS delivery notes in the stores files. Through the PUSH methods they submitted all their requests to NMS through the DHO</li> </ul>
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points</li> </ul>	0	<ul style="list-style-type: none"> <li>• No development funds for the last two financial years and hence no payments made to the suppliers. Funds available for Wage and Non-Wage recurrent expenditure.</li> </ul>
Assessment area: Financial management and reporting				

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	0	<p>The Q4 report which also is the annual report was submitted beyond mid July (on 28th July 2017)</p> <p>Q1 3/11/16</p> <p>Q2 3/2/17</p> <p>Q3 28/4/17</p> <p>Q4 28/7/17</p>
17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	2	<ul style="list-style-type: none"> <li>The Sector had 17 queries and they have been responded to and the status of implementation of recommendations was availed in letters dated 27/3/2017 and 28/11/2017</li> </ul>

Assessment area: Social and environmental safeguards

18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>5 out of 5 sampled units have at least 30% composition of females</li> <li>Ishongororo HCIV – 2F, 5M</li> <li>Kikyenkye HCIII – 3F, 5M</li> <li>Kakiinga HCII – 2F, 3M</li> <li>Nyamarebe HCIII – 2F, 5M</li> <li>Kashozi HCII – 3F, 2M</li> </ul>
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		<ul style="list-style-type: none"> <li>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2</li> </ul>	0	<ul style="list-style-type: none"> <li>• No guidelines could be traced at each of the 5 sampled health facilities</li> </ul>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> <li>• Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points.</li> </ul>	0	<ul style="list-style-type: none"> <li>• No guidelines could be traced at each of the 4 sampled health facilities</li> <li>• Kikyenkya HCIII had waste care management guidelines</li> </ul>



## **LGPA 2017/18**

Water & Environment Performance Measures

Ibanda District

(Vote Code: 558)

Score 73/100 (73%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10</li> </ul>	0	<ul style="list-style-type: none"> <li>Ibanda District Local Government had an average safe water coverage of 62% according to the submission of computed safe water coverage FY 2017/18 dated 20th/12/2017. Sub-counties below district average included; Nyabuhikye with 30%, Kehangara with 50%, Kicuzi with 61% and Ishongororo with 57%. During FY 2017/18 sub-counties below district average like Kicuzi and Ishongororo got water project allocations while others like Nyabuhikye, Kehangara did not get any water project allocation in the financial Year. It was argued that Nyabuhikye was omitted because the most applicable technology that suit the area thus drilling of bore holes and protected springs was stopped following a circular from the MoWE issued in FY 2015/16. Secondly it was found out that there were plans for intervention by Living Water International an NGO working in the district to implement water activities in the area. For Kehagara sub-county authorities there had applied for Town council status.</li> </ul>
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15</li> </ul>	0	<ul style="list-style-type: none"> <li>Implemented projects in FY 2016/2017 included; Construction of Kabingo Mini-solar system in Isongororo sub-county and construction of Kashozi piped water system in Isongooro sub-county (phase 1). The sub-counties of Nyabuhiikeye with 30%, Kicuzi with 61% and Kehangara with 50% did not get any water project implemented that financial year yet their percentages were below district average</li> </ul>
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15</p> <ul style="list-style-type: none"> <li>• 80 - 95% of the WSS facilities - monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60 - 69% monitored: score 5</li> <li>• 50 - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored -score 0</li> </ul>	<p>15</p> <ul style="list-style-type: none"> <li>• In FY 2016/17, the district water department implemented two major projects: Construction of Kabingo Mini solar system in Ishongororo sub-county at a cost of 208,000,000/= and Construction of Kashozi piped system (Phase I) worth 40,000,000/=. These projects had the following inspection &amp; Supervision reports filled;</li> <li>• A status report of Kabingo and Kashozi mini solar pumped water system dated 03rd/10/2017</li> <li>• Report on supervision of executed and on-going works for water projects and facilities (including Kabingo mini solar water system) dated 08th/06/2017 addressed to CAO</li> <li>• Inspection report on the construction of Kabingo mini solar pumped pipe water supply system dated 31/10/2016</li> <li>• Progress report for the construction of mini solar piped system for Kashozi in Ishongororo sub-county dated 25th/05/2017</li> <li>• Inspection report on Kashozi mini solar water system dated 18th/05/2017 signed by Assistant Water Engineering Officer.</li> <li>• Site verification report of Kashozi mini solar piped water system dated 22nd/05/2017</li> <li>• Inspection report on the construction of Kabingo solar piped system in Ishongororo sub-county dated 31st/12/2016</li> <li>• Dated 7th/11/2016, supervision and monitoring report of Kabingo Mini solar water system</li> <li>• Monthly supervision report of October for Kabingo piped water system dated 23rd/11/2016</li> </ul>
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4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10</li> </ul>	10	<ul style="list-style-type: none"> <li>According to the Performance contracts and Output budget Tool, Ibanda District Local Government was to implement the following projects in Financial Year 2017/2018</li> <li>Output 098184-construction of Kahozi piped water supply system</li> <li>Output 098180-construction of public latrine in Ssaza RGC</li> <li>Construction of Kabingo mini solar project</li> <li>Rehabilitation of Kanywambogo GFS in Kicuzi sub-county</li> <li>All the above water projects were document In performance contracts and tally with information reviewed in MIS reports obtained at the MoWE.</li> </ul>
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Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	4	<ul style="list-style-type: none"> <li>The District water department submitted procurement requests to PDU for current financial year on 22nd/02/2017, this is within the stipulated time frame.</li> </ul>
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6

The DWO has appointed Contract Manager and has effectively managed the WSS contracts

Maximum 8 points for this performance measure

• If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2

2

- The District Water Officer prepared contract management/ implementation plan for each project using PR Form 60 R258(3) and conducted monthly site visits for different WSS projects. For example, a report dated 14th/06/2017 for a site meeting held at Kashozi water project site attended by water & sanitation coordination committee, contractor and Technical Support Unit.
- Minutes of 2nd site meeting held at Kicuzi sub-county head quarter on 5th/12/2017 for the rehabilitation of Kanyambogo GFS (Phase I)
- Site meeting minutes No.3; for rehabilitation of Kanywambogo GFS held on 13th/12/2017 attended by District Water Officer, representative of contractor and TSU8 CDS/Teamleader.
- Minutes of 1st site meeting for the rehabilitation of Kanywambogo GFS held on 15th/11/2017
- Dated 7th/07/2016, site meeting report of introduction of contractors to sites. ( M/S Victoria Pumps Ltd and M/S Zhonguan Advanced Technology Engineering Corporation 'U' Ltd.

<ul style="list-style-type: none"> <li>• If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<p>2</p>	<ul style="list-style-type: none"> <li>• There was adherence to the Bills of Quantities whilst implementation of water projects in Ibanda District Local Government. For example, during the construction of Kabingo mini-solar piped water system for by Zhongyuan. Source protection, fencing and tree planting was done, pump house and ecosan built, 6m<sup>3</sup> sedimentation tank &amp; 30m<sup>3</sup> collection tank constructed, 60m<sup>3</sup> reinforcement concrete reservoir tank constructed and 8 community tap-stands connected as established in the BOQs</li> <li>• Construction of Kashozi mini solar water system by Zhonguan Advanced Technology Engineering Cooperation (U) Ltd. A borehole was drilled, pump and guard house constructed, Ecosan and fencing of the source was all done per the signed BOQs</li> <li>• During Rehabilitation of Kanywambogo GFS (Phase I) by Ligitimate Engineering &amp; Technical Services Ltd, the source was developed, collection box constructed and 4 out of the 25 community taps rehabilitated as stipulated in the BOQs. IB</li> <li>• Under contract No: IBAN N558/wrks/2017-18/00003, construction of 3 stance lined pit latrine at Ssaza headquarters works included; external wall finishes, internal wall finishes, doors, 75mm trap urinal, roof construction and 75mm floor trap bathroom. All works were done as per BOQs</li> </ul>
<ul style="list-style-type: none"> <li>• If contractor handed over all completed WSS facilities: score 2</li> </ul>	<p>2</p>	<ul style="list-style-type: none"> <li>• A Handover letter dated 3rd/01/2018 written by Ligitimate Engineering and Technical Services Co. Ltd addressed to CAO for contract No. IBAN 558/WRKS/2017-18/00005- Rehabilitation of Kanywamboga GFS 9PHASE I). The letter pointed out project works executed.</li> </ul>

		<ul style="list-style-type: none"> <li>• If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>• The District Water Officer appropriately certified all WSS projects and prepared completion reports. For instance, completion certificate signed by the District Water Officer on 14th/12/2017 for contract No: IBAN558/wrks/2017-18/00005. (Rehabilitation of Kanywambogo GFS Phase I) issued to Ligitimate Engineering and Technical Services Co. Ltd.</li> <li>• Interim certificate No. 1 issued to Zhongyuan Advanced Technology Engineering Cooperation 'U' Ltd for construction of Kashozi Mini –solar piped water system dated 30th/05/2017</li> <li>• Interim certificate No:6 issued to Zhongyuan Advanced Technology Engineering Cooperation 'U' Ltd dated 10th/01/2018</li> </ul>
7	<ul style="list-style-type: none"> <li>• Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	3	<ul style="list-style-type: none"> <li>• From the Contract samples, all the Water Project Contracts have a duration of six to ten months (e.g. Start date 25/8/2016 to End date 25/9/2017) and payment requests and certificates of a Mini Solar Piped Water System of 39, 558, 645 Ugx, It was established payments were made on time. Not exceeding two days period from the day the payment of request was made.</li> </ul>
Assessment area: Financial management and reporting				
8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	5	<ul style="list-style-type: none"> <li>• The LG water department submitted performance Reports to the Planning Unit as follows;</li> <li>• Fourth quarter submitted 14th/07/2017</li> <li>• Third quarter submitted on 06th/04/2017</li> <li>• Second quarter submitted on 12th/01/2017</li> <li>• First quarter submitted on 17th/10/2017</li> </ul> <p>Submission was made to the planning unit in time.</p>

9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query score 5</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> <li>If queries are not responded to score 0</li> </ul>	5	<ul style="list-style-type: none"> <li>• The Sector had NO queries for the whole of the financial year.</li> </ul>
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Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>• From the Sectoral file, minutes of Works, Production and Natural Resources standing committee meeting held on 22nd/02/2017 under MIN:09/wrks/02/2017: Presentation and discussion of sector Annual Work Plan.</li> <li>• Committee also discussed progress reports on construction of Kabingo mini solar water supply system presented by the District Water Officer.</li> </ul>
		<ul style="list-style-type: none"> <li>• Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	3	<p>Under MIN.C/110/2/2017; Committee reports- The draft Annual Work Plans for the department of works, production and Natural Resources(where water falls) for 2017/2018 was approved by council.</p>

11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2</li> <li>• All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2</li> <li>• Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<p>2</p> <p>0</p> <p>2</p>	<ul style="list-style-type: none"> <li>• The AWP, budget and water Development grant releases and expenditures are displayed on both district central and water department notice boards.</li> <li>• For most of the sampled WSS projects which included construction of Kabingo mini solar system and construction of Kashozi piped System-Phase I; there were no labels indicating name of projects, date of construction, contractor and source of funding. It was only the construction of a line public latrine at Ssaza headquarters RGC that had clear labels.</li> <li>• Information on tenders and contract awards well displayed on the district notice board. For example by the time of assessment it was observed that SMAKK Quality Engineering Service (U) Ltd was selected under Procurement No IBAN558/WRKS/2017-2018 to construct 3 stance lined pit latrine at Ssaza headquarters with a contract value of 18,587,194/=</li> </ul>
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	1	<ul style="list-style-type: none"> <li>• Review of the community file led to observation of a Request letter dated 9th/07/2017 by residents of Rugaaga village in Keihangara sub-county addressed to CAO seeking for safe water source in form of a protected spring in the area. Letter was signed by the LCI chairperson with attached list of residents in support</li> <li>• Letter from Rwebirango in Ishongororo sub-county requesting for a Gravity Flow Scheme in the area.</li> </ul>

		<ul style="list-style-type: none"> <li>Number of water supply facilities with WSCs that are functioning evidenced by collection of O&amp;M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>According to updated Form4, MIS source functionality, 529 WSCs were reported to be functional in the district. 292 committees were reported to be collecting user fees and 230 reported to be undertaking regular servicing of the sources.</li> <li>Critical analysis of sampled WSCs like Kanywambogo GFS central water user committee showed list of tap stands that had contributed 42,000/= each for preventive measures as of 3rd/11/2017</li> <li>With Kabingo Central Water User Committee 20,000/= is charged from every tap stand per month and the money is ear marked for preventive maintenance, payment of guard at the source and plumber. The system has 17 tap stands in total.</li> </ul>
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Assessment area: Social and environmental safeguards

13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	2	<ul style="list-style-type: none"> <li>Environmental inspection report on water source of Kanywambogo GFS was made on 23rd/08/2017; with objectives of identifying areas of concern to be addressed and the likely human activities that can affect the water source and its sustainability. Stop any activity that could contaminate the water like cow dung and human faeces. The report was signed by the District Environment Officer</li> <li>On the project file, an Environment &amp; Social mitigation certificate dated 12th/12/2017 for Rehabilitation of Kanywambogo GFS signed by the District Environment Officer.</li> </ul>
		<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	1	<ul style="list-style-type: none"> <li>Dated 25th/01/2018 An Environment monitoring report of Kabingo-mini solar pipe system detailing mitigation measures signed by the District Environment Officer addressed to CAO</li> <li>A letter written by CAO to M/S Mugarura warning him of encroachment on Kanywambogo GFS copied to LCV, RDC, DNRO, chairperson local environment committee, Kicuzi sub-county. In the letter section 36(1) of the National Environment Act, 1995 (CAP 153) was quoted</li> </ul>

		<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	1	<ul style="list-style-type: none"> <li>Under contract No. IBAN558/WRKS/2016-2017/00023, construction of Kabingo mini solar piped water system clauses A.1.11 was to provide for landscaping and planting of grass</li> <li>A.2 Allow for fencing the source area as directed by the Environment department</li> <li>Under contract No: IBAN558/WRKS/2016-17/00011, construction of a mini solar pipe water system for Kashozi in Ishongororo sub-county; clause F.2 is about planting indigenous tree species within the source area in well prepared 600mmx600mm holes.</li> <li>F.3.1 was about levelling site, removing debris, fill up dug pits with black soil and prepare the ground ready to plant grass recommended by Environmentalist</li> </ul>
14	<p>The LG Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women as per the sector critical requirements: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>According to the water department software performance report 2017/2018, all WSCs in the district had women contributing to at least 50%. Field findings confirmed it as all the sampled WSCs of Kabingo Central Water User Committee had 57% women, Kanywambogo Central Water User Committee had 57% women, Kabingo outlet Tap 6 with 80% women, Ryabatenga I WSC has 60% women, majoro WSC with 60% and Mwesigwa WSC with 80% women. It was also found out in the sampled committees that women occupy key positions especially vice chairperson and secretary slots.</li> </ul>
15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	3	<ul style="list-style-type: none"> <li>Public sanitation facilities sampled included a 5 stance line latrine at Bigyera market, water borne toilet at Ibanda District head quarters, 5-stance line latrine at Nyabuhikye weekly market, 5 stance line latrine at Ssaza weekly market and 3-stance line pit latrine in Ssaza headquarters Rural Growth Centre. All the above sanitation facilities were constructed using the District Water and Sanitation Conditional Grants. The facilities had separate stances for both men and women and had provisions for People with Disabilities.(PWDs)</li> </ul>