



LGPA 2017/18

Accountability Requirements

Kanungu District

(Vote Code: 519)

Assessment	Compliant	%
Yes	3	50%
No	3	50%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.	xxx	Annual performance contract submitted on 10/07/2017 which later than the timeline date	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).	xxxxx	Consolidated Procurement Plan was accompanied as part of the Budget submission.	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)	xxxxxx	Annual performance report submitted 04/08/2017 which is later than the required timeline of July 31.	No
LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)	xxxxxxx	Quarterly budget performance report Q4 submitted to MoFPED & received on 04/08/2017 under serial number 4509. Q1 dated 16/11/2016; Q2 dated 09/02/2017, Q3 dated 03/05/2017;	No
Assessment area: Audit			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>xxxxx</p>	<p>From the Ministry of Finance's inventory of local government submissions of responses to audit queries, this assessment established that Kanungu District Local Government submitted to PS/ST responses to audit queries raised in FY 2015/2016 on 27/02/2017.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>xxxxx</p>	<p>From the Auditor General's report for FY 2016/2017, this assessment established that Kanungu District Local Government received an unqualified audit opinion.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Kanungu District

(Vote Code: 519)

Score 61/100 (61%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. <p>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</p>	0	<p>Physical Planning committee appointed but not functional due to absence of a Physical planner, in the district establishment. This is further explained by a non-existent Physical Structural Plan, Registration book & Minutes of the Physical Planning Committee.</p> <p>No Physical Structural plan in place.</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	2	<p>Based on the following priorities i.e. Construction of a theatre & accommodation at Kanungu h/c IV, Construction Kinaba H/C III, Construction of Nyanga H/C II, Construction of Ntungamo H/C II, Upgrade Samalia H/C II, Upgrade Kitunga Rubimbwa H/C II from the Health deptment which can be traced on page 14 of the report and Construction of Kinaba GFS phase 2, Extension of piped water to Rwegyerezo, Design of Kihumuro, Rubimbwa, and Mafuga GFSs., Extension of Mpungu GFS to Ngara, Rain water harvesting systems in hilly areas, Rain water harvesting system for Katiba Phase 11, Design of Kyatabaro GFS in Bushura, Extension of Banyara GFS to Byumba Extension of GFS to needy areas, Design of Katerampungu GFS, Construction of public sanitation facilities in selected public places from the Water department which can also be traced from page 16 & 17 of the budget conference report.</p>

		<ul style="list-style-type: none"> Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	0	<p>The following Works & Technical Services capital investments i.e. All CAIP roads, Nyakinoni – Barracks-Nshaka road, Savana-kibimbiri –kameme, Hamuvure –Mafuganyakagyeme –kinaba, Rutenga-Buganika-Katojo-kirimbe, Karanga – Kitarironyakabungo, Kihanda-ketegyengyere, Kambuga-Rweyerezo-Katete, Nyakinoni-Kigarama, Kanyantorogo-kihumuro-birara, Nyakinoni-rutebuka-kigarama, Kanyantorogokihumuro-kihemdo, Rugyeyo-omukingakanungu T/c, Nyarutuntu-nyakahongakaranga when traced from approved annual AWP dated April 2016 and the DDP pages 75-79 & 280ff which clearly show the linkage between the two tools.</p>
		<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	1	<p>Project profiles have been developed and can be sighted in the 5-year development plan dated April 2015 for the period 2015/16-2019/20 and can be traced in the DDP from page 145ff.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	0	<p>Annual Statistical abstract a copy availed shows that it was compiled with gender disaggregated data but not yet presented to TPC to support budget allocation.</p>

4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<p>• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</p>	2	<p>From the approved AWP dated April 2015 & Annual Budget the following listed infrastructure projects i.e. Construction of a theatre & accommodation at Kanungu h/c IV, Construction Kinaba H/C III, Construction of Nyanga H/C, Construction of Ntungamo H/C II, Upgrade Samalia H/C, Upgrade Kitunga Rubimbwa H/C II under the Health Department; Extension of Mpungu GFS to Ngara, Rain water harvesting systems in hilly areas, Rain water harvesting system for Katiba Phase 11, Design of Kyatabaro GFS in Bushura, Extension of Banyara GFS to Byumba, Extension of GFS to needy areas, Design of Katerampungu GFS, Construction of public sanitation facilities in selected public places from the Water department as a case in point all show linkage and were approved by Council on the following dates: 26/09/2017; 15/08/2017;08/05/2017; 13/04/2017; 07/02/2017; 18/10/2016 & 27/7/2016. The above sampled projects were all successfully implemented having been derived from the work plan & budget.</p>
		<p>• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0</p>	2	<p>Construction of 3 stance VIP latrine at Kanungu HCIV, Construction of a 3 stance VIP latrine at Ntungamo HC11, Installation of power and water at Katete HC III.4 stance VIP latrine at kirima HC111 and a 4 stance VIP latrine at kanungu HCIV, Costructed. A 4 stance VIP latrine at Kanyatorongo HC111 completed, 50 (VIP Latrines constructed at the following sites, 5 stances at Kibimbiri primary school,Kinaaba, Rweyerezo, Bushekwe, Nyabirehe, Rubona, Kiruruma, Kagashe, Kangarame, Ruhimbi and Kihihi, primary schools, 25 (VIP Latrines constructed at the following sites, 5 stances at Kibimbiri primary school,Kinaaba,Rweyerezo, Bushekwe, Nyabirehe,rubona, Kiruruma, Kagashe,Kangarame,Ruhimbi and Kihihi,primary schools.) 10 (latrine stances costucted in 2 schools each with5 stance VIP latrine at the following schools,Kazuru primary school, kishoro primary school refer to AWP page 53 & 58ff and completed in the %age region of 80-99% which is also supported by Payment Certificates of Practical Completion.</p>

5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	2	<p>Using the Water Departmental investments as an example, 5 shallow wells constructed; Bugongo shallow well in Kinyashohera, Nyanga Shallow well in Nyanga, Mashaku shallow well in Mashaku II, Nyakabungo shallow well in Nyakabungo and Nkuriyingoma shallow well in nyakabungo, 4 Shallow wells Constructed; Bugongo shallow well in Kinyashohera-Nyakabungo shallow well in Nyakabungo, bavuga shallow well in Kihihi TC and Nkuriyingoma shallow well in Nyakabungo, 5 Mashaku shallow well in Nyamirama, Bogongo shallow well in Kihihi TC, Bavuga shallow well in Kihihi TC, Nkuriyingoma shallow well in Nyanga and Nyakabungo shallow well in Nyanga. A total budget of 27,000 in thousands was approved & the DLG spent 14,391 in thousands.</p>
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	2	<p>36Km of community Access roads maintained as follows: 3.8km of kasoni-Bugiri-Nyakabungo road in Kanyatorogo S/C, 1.8 km of Gabriel-Bukorwe road in Nyanga sub county maintained, 2Km Muramba-Nyamirengyere road in Rutenga S/C maintained, 3.2 kms of kizagiriza-Rwangoboka road in nyakinoni S/c maintained, 2km of rwambogo-kinyisa road in Mpungu sc maintained, 0.5kms of katete tc - katete hc 2 road in katete S/c maintained, 3.2km of mukyogo-Mpangango road in Nyamirama S/C maintained, km of katiba road Kayonza S/C maintained, 3km of kyampoza-namunye road in Kambuga S/C maintained, 3km of rwembwa-kashosha road in Rugyeyo S/C maintained, 4kms of rwambogo-kinyisa road in Kinaba s/c maintained, 3.2km of Kororo-Kimbugu-Kibimbiri road in Kihihi S/C maintenance , 2.5km of Kinyampimbi-keita-kiiga road in Kirima S/C. From the approved budget of 48,841 an expenditure on the same projects amounted to 48,841 which translate into 100% spent on O & M using roads as an example.</p>

Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	0	<p>From the Human Resource office it was established that 5 out of 9 Heads of departments had signed performance Contracts and Annual performance reports on their personal files for the financial year 2016/2017. These were DCDO, CFO, DNRO, DPO and DEO.</p> <p>The rest of the staff had no Annual performance reports on their files</p>
		<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<p>From the Human Resource office this assessment established that 6 out of the 9 HoDs are substantively appointed. These include; DHO, DEO, DNRO, DPO, CFO, and DCDO.. The position of Deputy CAO(Administration) is not filled by the ministry (MoLG). The new department of Trade, Industry and Local Economic Development and District engineer have got staff in Acting Capacity.</p>
7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	2	<p>From Secretary DSC it was established that 100% of all staff submitted by CAO for recruitment were considered as evidenced by</p> <p>The CAO Declaration of vacancies to DSC on letter dated 8/5/2017, 14/12/2016, 20/4/2016, 19/12/2016, 28/11/2016, 9/11/2016. These submissions were received by Secretary DSC on 21/4/2016 and 22/12/2016 respectively.</p> <p>They were all considered by the DSC in the meeting of 24th January -2nd February 2017, 22nd -30 march 2016, 19th April-18th May 2017, 1st June-8th June 2017</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	1	<p>The DSC received submissions from CAO for confirmation in the letters dated 5th ,16th May 2016 and all were considered during the sitting of 24th January – 2nd February 2017</p>

		<ul style="list-style-type: none"> • Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<p>From the Secretary DSC this assessment established that CAO submitted 3 staff for disciplinary action to DSC as per letter dated 4th November 2016 ref CR/163/5. The submission was considered in DSC meeting of 24th January- 2nd February 2017</p>
8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	0	<p>All the staff recruited during the sitting of DSC of 24th January -2nd February 2017, 22nd - 30th March 2016, 19th April-18th May 2017, 1st June-8th June 2017 in financial year 2016/2017 accessed payroll within two months from date of appointment.</p> <p>All the staff were appointed on 26/5/2017 and accessed payroll in July 2017.</p> <p>Only 3 staff mainly Askalis accessed payroll in the month of November and December 2017.</p> <p>That is 5 months from the date of Appointment.</p> <p>This was as a result of submitting wrong bank account Numbers</p>
		<ul style="list-style-type: none"> • Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	<p>From the list of retirees, this assessment established that there were 19 staff that retired in financial year 2016/2017.</p> <p>out 19 retirees non accessed pay roll within two months after the date of retirement</p>
Assessment area: Revenue Mobilization				

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	4	<p>From the final accounts of FY 2016/2017 the assessment established that Kanungu District Local Government collected local revenue amounting to UGX 384,837,300 and UGX 133,999,710 in FY 2015/2016 implying an increase of 187%.</p>
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	0	<p>From the final accounts for FY 2016/2017 this assessment established that Kanungu District Local Government collected local revenue amounting to UGX 384,837,300 against a budget of UGX 471,213,314 implying a realisation ratio of -18%.</p>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	2	<p>From the final accounts for FY 2016/2017 and books of account, this assessment established that Kanungu District Local Government received local service tax amounting to UGX 90,291,850 of which UGX 69,233,086 (76.7%) was shared with sub-counties based on the data of contributing persons resident in the recipient Sub-counties. In addition, the district collected timber sales amounting to UGX45,000,000 of which 29,250,000 (i.e. 65%) was remitted to sub-counties.</p>

		<ul style="list-style-type: none"> Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	0	<p>From the CFO, the assessment obtained and reviewed quarterly revenue sharing schedules for FY 2016/2017 and established that every quarter, local revenue and unconditional grants are combined together and then the resultant figure is shared across all district departments as per budgeted ratios. As a result of sharing a combined amount, this assessment was not able to ascertain the exact amount of local revenue allocated to statutory bodies and how much local revenue was spent on council activities during FY 2016/2017.</p>
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Assessment area: Procurement and contract management

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	2	<p>According to HRM, and Chairman contracts committee Reports, Kanungu DLG PDU is headed by a senior procurement and procurement officer who are substantively recruited .</p>
		<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	1	<p>PDU presented TEC minutes dated 24/5/2017. Agenda and list of committee members with their signatures appended.</p> <p>TEC presented Report for works 02/5/2017. Construction of 2 stance VIP latrine at Kikombe P/S in Kambuga S/C. Procurement Ref No: KANU519/WRKS/2016/17/00023: Details of Bid closing and opening and evaluation committee are included in the report.</p>

		<ul style="list-style-type: none"> • Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	1	<p>PDU presented contracts committee minutes and Reports on Committee Decision on a submission:</p> <p>Contracts Committee Minutes dated 6/12/2017: Agenda included review of previous minutes of 26th October and 13th November 2017;</p> <p>PDU presented contracts Committee Report:Decision on a submission dated 13/11/2017.</p> <p>Report from Contracts Committee Decision on a submission dated 7/12/2016 : Construction of 2 Stance VIP latrine at Kanungu District Headquarters awarded to MOBENI Contractors CO. Uganda LTD at UGX: 12,946,500 VAT inclusive.</p>
13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<p>PDU presented the approved PDU plan for FY 2017/18 that covers all infrastructure projects. PDU plan accepted by MOFPED and PPDA on 16/08/2017. Infrastructure projects are aligned to budget and plan for FY 2017/18.</p> <p>Infrastructure projects include:</p> <ul style="list-style-type: none"> • Construction of 5 Stance VIP latrine at Kayonza Primary School Ref No: KANU519/WRKS/2017-18/0007; • Renovation of Business Lock Ups for Kanungu Town Council in Kanungu Taxi Park Ref: KANU/WRKS/2017-18/0000015 • Supply and installation of solar power system at Kayonza Subcounty Headquarters: Procurement Ref No: KANU519/WRKS/2017-18/00024

The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure

- For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2

2

Kanungu District LG prepared 80% of the bid documents for all investments and infrastructure projects by August 30, 2017. The Procurement Plan for FY 2017/18 was submitted on time (16/8/2017).

Sampled Bid documents prepared in FY 2017/18 include:

- Bid document for operation of slaughter slab at Kambugu Town Council issued 26/6/2017. Ref: KANU519/SVCS/000
- Bid document for framework Contract for Supplies: Supply of Motor Vehicles spare parts (Tyres, tubes and others) under open domestic bidding: Ref: KANU519/SUPLS/17—18/0001. Dated June 2017.
- Construction of 5 stance VIP Latrine at Kayonza Primary School: Ref: KANU 519/WRKS/2017-18/0007.
- Construction of VIP latrine at Omubuga Primary School and Kayonza Primary School REF: KANU516/WRKS/2017-18/00012 and REF No: KANU519/WRKS/2017-

- For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2

0

Kanungu DLG did not present an updated Contracts Register for FY 2016/17. According to Contracts Committee Chairman, the SPO was being interdicted in FY 2016/17.

		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<p>LG adhered to procurement thresholds as follows:</p> <p>Open Domestic Bidding: Kanungu DLG Advert in the New Vision dated: 29/9/2016: Bid Notice Under Domestic Bidding: Construction of Gravity Flow Scheme and Rehabilitation of facilities Hospital Phase 1: Ref: Kanu519/wrks/16-17/0002</p> <p>Selective Bidding:</p> <p>Procurement Reference: KANU519/Wrks/16-17/0016 dated 23/02/2017: Construction of Abattoir in Kihhi Town council. and Supply and installation of 151 litre bins in Butogota trading centre</p> <p>KANU 519/Wrks/16-17/ Construction of 2 stance VIP latrine at Kikombe Primary School in Kambuga sub county dated: 23/02/17.</p>
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<p>DLG presented Interim and completion certificates in FY 2016/17 based on technical supervision:</p> <p>Completion Certificate dated 16/01/2017 and signed by SPO on 18/01/2017: for Proc Ref No: KANU519/WRKS/16-17/0005: Construction of 2 stance VIP latrine at Kanungu District Headquarters. Certificate bears Contractor Name; commencement date, completion date (15/01/2017), contract value (UGX: 12,946,500); and Maximum retention (UGX: 650,000).</p> <p>Completion Certificate dated 5/6/2017. Proc Ref: KANU519/Wrks/16-17/0019: Construction of a 5 Stance VIP latrine at Kazuru Primary School in Kirima Sub-county at UGX: 17,991,106. Certificate bears Commencement and completion dates, and maximum retention UGX</p>

- Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2

0

District Engineer did not present projects in FY 2017/18 with clearly labelled site boards indicating name of project, contractor, source of funding and Contract value during this assessment. Projects with site boards were implemented in FY 2016/17 but none has contract value

Assessment area: Financial management

16

The LG makes monthly and up to-date bank reconciliations

Maximum 4 points on this performance measure.

• Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4

0

During FY 2016/2017 Kanungu District Local Government operated 10 bank accounts whose reconciliation status is presented in the table below;

Bank a/c

Reconciliation status

TSA

Reconciled and up to date as at 31/12/2017.

General Fund

Reconciled and up to date as at 31/12/2017.

UNFPA

Reconciled and up to date as at 31/12/2017.

Health Services

Reconciled and up to date as at 31/12/2017.

Global Fund

Reconciled and up to date as at 31/12/2017.

YLP- Recovery

Reconciled and up to date as at 31/12/2017.

YLP- operations

Not reconciled

District Imprest

Not reconciled

UWEP – Operations

Not reconciled

UWEP- Recovery

Not reconciled

Based on the above tabulated results, it was established that 4 out 10 bank accounts were not reconciled and up to date by the time of this assessment.

17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	0	<p>From the CFO, a claims register was obtained and reviewed by this assessment and noted that it lacked dates of payment of claims. As such, the timeliness of payments to suppliers could not be readily ascertained.</p>
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	<p>From the personnel office, this assessment confirmed that Kanungu District Local Government has substantive Principal Internal Auditor appointed on 14/10/2013. From the internal audit department, it was established that all the four quarterly Internal Audit reports for FY 2016/2017 were produced.</p>
		<ul style="list-style-type: none"> • Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	<p>From the Clerk to Council, CAO and the Internal Audit Department, it was established that by the time of this assessment, Kanungu District Local Government had not yet provided information to Council and LG PAC on the status of implementation of internal audit recommendations raised during FY 2016/2017.</p>
		<ul style="list-style-type: none"> • Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	0	<p>From the Clerk to Council, it was established that the internal audit reports for FY 2016/2017 were submitted to LG PAC. However, by the time of this assessment, only 3 out of 4 reports were discussed. Clerk to Council represented that arrangements were still being made for LG PAC to discuss the quarter 4 audit report of 2016/2017 and quarter 1 audit report of 2017/2018 in a single sitting.</p>

19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	4	<p>Kanungu District Local Government maintained an updated asset register in a format that is prescribed by the Local Government Finance Manual. All assets are recorded in their respective classes such as land and buildings; motor vehicle and heavy plants; General assets as recommended by the Local Government Finance Manual.</p>
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	4	<p>From the Auditor General's report for FY 2016/2017, the assessment established that Kanungu District Local Government received an unqualified audit opinion.</p>
Assessment area: Governance, oversight, transparency and accountability				
21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>From the availed file for District Council minutes that dates from 2015-ff there is proof of Council meetings with minutes dated as follows: 02/03/2016; 06/04/2016; 27/04/2016; 30/05/2016; 20/07/2016; 25/08/2016; 20/12/2016; 22/02/2017; 20/04/2017; 25/05/2017; 30/05/2017; 31/08/2017; 27/10/2017; 19/12/2017 for the FY 2016/17 where discussions ranging from service delivery related issues including TPC reports, monitoring reports, performance assessment results/ reports & LG PAC reports.</p>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2. 	2	<p>Planner is the designated person to coordinate response to feed-back. An appointment letter to the effect dated 20/08/2016 was availed for assessment</p>

23	The LG shares information with citizens (Transparency)	Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2	2	LG Payroll & Pensioner Schedule duly displayed on the CAO's Notice Board along the corridor of the Main Administration Block.
	Total maximum 4 points on this Performance Measure	• Evidence that the procurement plan and awarded contracts and amounts are published: score 1	0	Procurement plan not seen on the notice board but is available & some of the Contracts are published for the period on the Procurement Notice Board.
		• Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1.	0	No performance assessment was carried out in the previous FY.
24	The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens	• Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1	1	• Un-referenced flimsy file from the CAO's office availed with proof of all communications that include Budget Call papers, Guidelines & policies from MoLG to LLG. Budget call papers, invitations for meetings, communications from MoLG were all available on file which is proof of communication from HLG to LLGs.
	Maximum 2 points on this performance measure	• Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1.	1	Copy of Baraza meeting that was conducted by the RDC availed which show one meeting dated 19/05/2017.
Assessment area: Social and environmental safeguards				

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<p>The DCDO/GFP presented minutes on the dissemination of Gender based policies and conducted training: Report dated: 18/7/2017. All HODs attended.</p>
		<ul style="list-style-type: none"> • Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	2	<p>The DCDO/GFP presented Annual Work Plan for FY 2017/18 and Budget FY 2017/18 with Gender mainstreaming activities. These include:</p> <ul style="list-style-type: none"> • Support to Women Councils at UGX: 4,010,000 • Community Development Services at High Level Government (e.g. Women's day, Labour day organised and celebrated at District Level etc.) at UGX: 13,000,000. • Social Rehabilitation Services e.g. Support to Elderly and PWDs: UGX: 9,000,000. • Probation and Welfare Support: Resettlement of Children <p>90% of the Gender Mainstreaming Budget for FY 2016/17</p> <p>GBV Alliance meeting and to review implementation of GBV response held at District level: Allocated UGX:2,500,000 Expenditure: UGX 3,778,000 due to increase in Women Groups:</p> <p>Percentage spending: $(3,778,000/2,500,000)=151\%$.</p>

LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition

Maximum 6 points on this performance measure

• Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2

2

The LG environmental Officer presented environmental screening reports including:

- School Environmental Inspection Report for Top Hill School Kanyantoroogo dated 14/7/2016.
- Report on EIA Review Comments for the proposed Kawere Service Station in Kihhi Town Council dated: 14/10/2016.
- Baseline Verification of AK Service Station, Kanungu dated 21/6/2017.
- Report on Implementation of Environmental and Social Mitigation Measures for CAIP Projects dated:4/7/2017

• Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1

0

The LG did not provide evidence on integration of ESM plans in contract bid documents. Both interim and project completion certificates reviewed do not have input from the District Environment Officer.

• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1

1

LG presented Land Titles for land owned by the DLG. These include:

Certificate of Title Ref No: CR/1207/573: Freehold Register, Volume HQT97 FOLIO 21; Block (Road) 58, Plot 89at Bugaraama, Nkamba owned by Kanungu DLG. Area: 1.554 hectares. Registered: 28/02/2014.

Certificate of Title Ref No: CR/1207/611: Block) Road) 64, Plot 81, 82, and 83 at Nyakishojwa owned by Kanungu District Local Government: Area: 260.046 hectares. Registered Date: 28/02/2014.

Certificate of Title Ref: CR/1207/673: Freehold located Block (Road) 59 Plot 113 at Katate; Ownership by Kanungu DLG and Kanungu Health Centre IV) issued on 08/08/2017. Area: 3.048 hectares.

	<ul style="list-style-type: none">• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2	2	The District Environmental Officer presented a Certificate of Environmental Restoration Form to Nambale Enterprises Limited dated: 20/12/2016. For Rehabilitation of Karukondo-Kibarama-Kanjabizo-Mukishasha-Kayenje-Nyamurambi-Katete Community Access Road in Nyamirama Sub County, Kanungu District.
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LGPA 2017/18

Educational Performance Measures

Kanungu District

(Vote Code: 519)

Score 43/100 (43%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	4	<ul style="list-style-type: none"> Performance contract FY 2017/18 shows that 1132 teachers are planned and budgeted for in FY 2017/18 Wage bill provision for approved Teachers for Kanungu is 1199 sufficient for the threshold of one head teacher and one
	Maximum 8 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 	0	<ul style="list-style-type: none"> Teachers lists shows the following schools did not meet the threshold: Ruhimbi, Nyakibingo, Bushekwe, Nshaka, Rubor Twimukye, Biuremba, Kashenyi, Kijubwe, Bwanja, Rushebeya, Omuchogo, Rushaka, Mashaka, ihembe, Nyarutojo, Runye Rutenga, rweyerezo, Nyarurambi, parents, Katunda, While lists of teachers at Sampled schools (Burama P/S, Kirima P/S, Nyakatare P/S, Makiro P/S) show the threshold being teacher and one teacher per class
2	LG has substantively recruited all primary school teachers where there is a wage bill provision	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision of 100% score 6 or 80 - 99% score 3 or below 80% score 0 	3	<ul style="list-style-type: none"> Performance contract FY 2017/18 shows approved staff structure for teachers as 1132 Wage bill provision shows wage available for 1199 Positions filled as per performance contract FY 2017/18 and staff list are 1116 representing 93% positions filled
3	LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	6	<ul style="list-style-type: none"> Approved structure Vide 135/306/01 dated 4th October 2017 by PSD Min Of public service to CAO Kanungu, approved education department is to have two inspectors- senior inspector of schools and DIS and all are in place Staff list shows two inspector in place
4	The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.	<ul style="list-style-type: none"> Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2 	2	<ul style="list-style-type: none"> Recruitment plan dated 23/11/2017 reference number CR/156/1 to PS public service for FY 2017/2018 reviewed and staff teachers, One education officer, and 6 SEAs to be recruited.
	Maximum 4 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2 	2	AI inspectors in place

5	The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY. Maximum 6 for this performance measure	Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3	3	From the personnel file this assessment established that the school Inspectors file no CR/D/0001/0536 was appraised dt 2016/2017.
		Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0	0	From the Human Resource Office 15 out of 134 Headteachers personnel files were reviewed. The Reviewed personnel files are for the following primary schools ; Nkambi,Rutugunda,Bushogwe,Nyarurambi,Kijubwe,Bugongi,Katojo,Bihomborwa,Muramba,Makiro,Muhumuza,Ntabagwa and Ruganda Primary schools. All the Headteachers for the Above primary schools had no Performance Assessment reports on their personnel file for c

Assessment area: Monitoring and Inspection

6	The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools Maximum 3 for this performance measure	• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1	0	<ul style="list-style-type: none"> • Circular from Director DES dated 14th September, 2016 ref # DES/120/116 to DIS/MIS on Monitoring learning achieven Literacy seen- called for identification of trainers of trainers and also dissemination of operational guidelines. • Circular on PLE regulation dated 1st march 2017 received from MoEs and not seen at school level • No evidence shown at DEOs office on communication of circulars and guidelines to schools in the absence of minutes c Head teachers and DEO • Not all circulars disseminated
		• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2	0	<ul style="list-style-type: none"> • No minutes of meeting between DLG DEO and head teachers provided or available at DEOs office for review to ascert
7	The LG Education Department has effectively inspected all private and public primary schools Maximum 12 for this performance measure	• Evidence that all private and public primary schools have been inspected at least once per term and reports produced: o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0.	6	<ul style="list-style-type: none"> •A review of FY 2016/17 inspection reports shows the following: QTR 1 134 govt and 50 private= 184 inspected QTR 2: 80 govt and 48 private=128 QTR3 : 67 govt and 47 private=114 QTR 4: 120 govt and 53 private=173 Total number of schools 134 government and 80 private schools thus a total of 214 schools in total Average inspection across reporting period is 70% coverage • Sampled school show inspections as follows: Makiro P/S two inspections(3/10/17, 14/03/17) Nyakatara P/S shows two inspections 21/09/2017, 13/0/2017, 21/10/2017 Kirima P/S one inspection 15/03/17 Burema P/S one inspection 30/05/17

8	LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	4	<ul style="list-style-type: none"> Departmental minutes for Meeting held 12/04/2017 shows discussion of inspection issues of teacher transfer and follow action under Min 03/2017 and also MIN4/2017 on quality of inspections and Min 5/2017 on inspection scheduling and req among others
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	0	<ul style="list-style-type: none"> DES record show that no inspection reports were submitted to the Ministry
		<ul style="list-style-type: none"> Evidence that the inspection recommendations are followed-up: score 4 	0	<ul style="list-style-type: none"> Minutes of SMCs of sampled schools Makiro, Nyakatare, Kirima, Burema Primary schools show no follow up or discussi recommendations
9	The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> List of schools which are consistent with both EMIS reports and OBT: score 5 	0	<ul style="list-style-type: none"> List of schools shows there are 134 private 80 government schools EMIS forms shows that Kanungu DLG has 106 government and 132 private schools
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> Enrolment data for all schools which is consistent with EMIS report and OBT: score 5 	0	<ul style="list-style-type: none"> Lists of School UPE enrollment records in DEOs office shows 49,332 pupils Performance contract FY 17/18 shows that enrollment of the district stands at 50086 EMIS records shows that Kanungu has an enrollment of 50180
Assessment area: Governance, oversight, transparency and accountability				
10	The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council	<ul style="list-style-type: none"> Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 	2	Based on the minutes on file dated: 20/11/2017; 10/10/2016; 01/08/2016; 01/08/2016; 29/07/2016; 25/09/2017; 04/12/2017/05/2017; 12/04/2017; 10/02/2017 all show presented issues that required approval to Council.
	Maximum 4 for this performance measure	<ul style="list-style-type: none"> Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	Based on the minutes on file dated: 20/11/2017; 10/10/2016; 01/08/2016; 01/08/2016; 29/07/2016; 25/09/2017; 04/12/2017/05/2017; 12/04/2017; 10/02/2017 all show presented issues that required approval to Council which included among Briefs from Head teachers on performance of schools; coaching during holidays, remedial teaching; pupil teacher ratio; s committees.
11	Primary schools in a LG have functional SMCs	<ul style="list-style-type: none"> Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) <ul style="list-style-type: none"> 100% schools: score 5 80 to 99% schools: score 3 Below 80% schools: score 0 	5	<ul style="list-style-type: none"> List of Schools shows that all Schools have approved SMCs Karuhinda, Primary School has SMC minutes submitted for meeting of 29th June 2017 and also under min 12 and Min of Budget and resource issues, Minutes of Meeting of 16th March, 2017 also reviewed Burema P/S meeting minutes dated 24/03/17 found on file and under Min 3/SMC/2017 discussion of budget seen. Also on 22/06/2017 also reviewed and on file. Minutes of meeting held on 04/10/16 seen and reviewed and under Min 5/SMC discussed Kirima P/S Minutes of meeting held 06/04/17 on file and under Min 7/17 Resources are discussed Nyakatare P/S minutes of meetings held on 25/04/17 on file and under Min 06/17 audit report discussed, Min 7/17 PTA Minutes of meeting 11/07/17 on file and under Min 12/2017, Min 13/2017, Min 14/2017 and Min 15/2017 budget issues & allocations discussed

12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<ul style="list-style-type: none"> Publication of all schools that have received UPE IPFs for 2017/18 and UPE non-wage releases seen on DLG notice board
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Assessment area: Procurement and contract management

13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	0	<ul style="list-style-type: none"> No procurement requests provided by DEO for review to ascertain claiming they were taken by PDU
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14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>From the list of 8 payment requests raised in the Education Department in FY 2016/2017, 2 of them were recommended within one month while the 4 were recommended within two weeks. Such delays led to payment being held for more than days period.</p>
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Assessment area: Financial management and reporting

15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Cumulative Quarterly performance reports provided as follows: ; Q2 dated 10/02/2017; 02/06/2017 for Q3; 03/08/2017 for Q4. All reports were submitted later than the timeline date for submission.</p>
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16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0</p>	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Education Department had 7 audit only 3 were responded to by the time of this assessment.</p>
Assessment area: Social and environmental safeguards				
17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<p>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2</p>	0	<p>• No Minutes of meetings between DEO and Schools provided for review or even available at the DEOs office</p>
		<p>• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</p>	0	<p>• No Minutes of meetings between DEO and Schools provided for review or even available at the DEOs office</p>
		<p>• Evidence that the School Management Committee meet the guideline on gender composition: score 1</p>	1	<p>• Sampled schools Burama P/S, Kirima P/S, Nyakatara P/S, Makiro P/S show guidelines are met</p>
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<p>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3:</p>	0	<p>• No environment guidelines shared with schools</p> <p>• No circulars or correspondence provided to show dissemination of guidelines on environment</p> <p>• No minutes of meeting between Teachers and DEO available at the DEO's office or provided for review.</p>



LGPA 2017/18

Health Performance Measures

Kanungu District

(Vote Code: 519)

Score 57/100 (57%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0 	3	<p>The current staffing structure is at 77% (462 filled/ 601 approved). In addition, there was evidence dated 23rd September 2016 of seeking clearance from Ministry of Public Service to allow the LG to recruit Primary health workers amounting to 735,904,13 following analysis of the wage performance for Q1 FY16/17. These funds were allocated to recruitment of 92 staff in FY16/17. However, recruitment spilled over to FY17/18 as it didn't attract all the required cadres.</p>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<p>From the performance contract, there was evidence of inclusion of vacant positions of health workers in the recruitment plan for the FY17/18 that had not attracted applications in FY16/17. There were declarations and copies of adverts to District Service Commission submitted on 3rd January 2018 for recruitment of 9 staff (1 principal nursing officer, 4 principle health inspectors, 2 dispensers, 1 DHO EH and 1 Biostatistician) in this FY17/18</p>
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<p>The District has 2 HCIVs (Kanungu and Kihiki) and District hospital called kambuga. From the personnel files this assessment established that the in charges for all the health facilities were not appraised during financial year 2016/2017</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<p>The LG has equitably deployed health workers in line with staff lists and submitted budgets. There was ongoing staff deployments and transfers to allow for equitable distribution of Health workers in the various health facilities. A circular dated 20th November 2017 to all health facilities indicating the changes was issued by the health department. At Kambuga Hospital 128, Kihiki HCIV 55 staff, Katete HCIII 14 staff were deployed in line with staff list at the LG</p>
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Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	0	<p>There was a file of available at the DHO's office indicating circulars received from MoH; Circulars on New ART guidelines, 24 Nov 17, Circular on storage of Oxytocin together with vaccines in the UNEPI fridge 14th June 2017 and circular on avoiding wastage of implanon dated 26 June 2017. There was no evidence of distribution of this information to facilities through meeting minutes.</p>
		<ul style="list-style-type: none"> • Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	0	<p>There was no evidence of meeting minutes held with health facility in-charges to disseminate circulars, guidelines and policies. However, district indicated that dissemination is usually done during review meetings with support from partner USAID RHITES-SW, and through the MoH electronic messaging system mTrac</p>

6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p> <p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	3	<p>The DHT supervised Kambuga Hospital, Kihihi HCIV and Kanungu HCIV in all the 4 quarterly supervision visits reports were available for Q1 30 Sept16; Q2 4th Jan 2017, Q3 3rd April 2017 and Q4 30th June 2017</p> <p>The DHT supervised 7/22 (32%) lower health facilities (Rujejo HCIII, Kanyantorogo HCIII, Kirima HCIII, Katete HCIII, Kayonza HCIII, Nyamwegabira HC3 and Rutega HC3) in the FY16/17 as per the 4 quarterly reports available.</p>
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	0	<p>No HSD supervision reports were available to indicate supervision of lower health facilities by the HSD</p>
8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<p>• Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4</p>	4	<p>The 4 DHT quarterly supervision reports clearly indicated the findings from the support supervision and recommendations for corrective action were discussed and used to make recommendations. For example, findings at Kihihi HCIV indicated that latrines were full and required emptying; In Katete HC3 maternity ward required curtains while at Kirima HC3 patients and staff shared the same toilet and there was need to construct a separate toilet for the staff.</p>

		<ul style="list-style-type: none"> Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	6	<p>From the DHT reports; the recommendations were followed up and action taken, at Katete HC3 PHC funds were used to procure curtains for the maternity ward; at Kirima HC3, a 4 stance pit latrine was constructed by the LG, at Kihihi HCIV the pit latrines were emptied.</p>
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<p>In the performance contract a total of 45 facilities were listed to receive PHC funds. These included 26 Govt and 19 PNFP facilities. All the 45 facilities were part of the 54 health facilities submitting HMIS reports to the MoH which include all government, PNFP and PFP facilities in the district.</p>

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>Based on the minutes presented under the file for Social Services Committee which combines Education & Health dated as follows: 20/11/2017; 15/9/2017; 7/08/2017; 10/08/2017; 20/11/2017; 04/10/2016; 01/08/2016 show proof of health Standing committee of the Council meets to discuss service delivery issues etc.</p>
		<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>From the meetings held on the following dates: 20/11/2017; 15/09/2017; 07/08/2017; 10/08/2017; 20/11/2017; 04/10/2016; 01/08/2016 the health sector standing committee presented issues that included for example renovation of Kambuga Hospital; Kirima, Nyamirama HCIII, Kanyantorogo & Ntungamo HCII that required approval from Council.</p>

11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0 	0	<ul style="list-style-type: none"> • All the health facilities have functional HUMC boards. The four sampled facilities; Kambuga Hospital had 3 HUMC meetings (28th Nov 2016, 19th April 2017 and 27 June 2017), Kihihi HCIV (06 June 2017, 07 Feb 2017), Katete (01 Sept 2016, 31 March 2017 and 30 June 2017) and Kanungu HCIV (Quarter 1 meeting was held on 17 Oct 2016 and Q2 on 09 Dec 2016) <p>None of the sampled facilities had held the 4 mandatory HUMC meetings in the last FY16/17 indicating delay in appointing new HUMC members following expiration of the old committee and delayed release of funds.</p>
12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<p>The LG had publicized the list of 42 facilities receiving PHC funds on the notice board at the CAO's office and DHO's block for Q3. 3 facilities; Kayonza tea factory, Bulola HC2 and Kihanda HC2 had not received PHC funds although they are in the performance contract</p>
Assessment area: Procurement and contract management				
13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	2	<p>The health department submitted the annual procurement plan to PDU on 29th March 2017</p>
		<p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	2	<p>The Health department submitted the procurement request for Q1 on 7th September 2017. This was for phase II renovation of Kambuga Hospital</p>

14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: • 100% - score 8 • 70-99% – score 4 • Below 70% - score 0 	8	<p>The procurement plans were submitted to NMS on 20th January 2017 and copies of submitted procurement plans were available at the DHO's office</p>
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	0	<p>From the list of 3 payment requests raised in the Health Department in FY 2016/2017, 2 were recommended within two months; while 1 took about two weeks. Delayed recommendation by the Head of Department led to payment being held for more than the contractual 30 days period.</p>
Assessment area: Financial management and reporting				
16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Departmental annual performance report submitted after mid- July 03/08/2017 for Q4; 02/06/2017 for Q3; Q2 dated 10/02/2017; Q1 dated 16/11/2016.</p>

17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	2	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Health Department has 2 audit queries which were responded to by the time of this assessment.</p>
Assessment area: Social and environmental safeguards				
18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 	0	<p>The HUMC at 3/4 sampled facilities meets gender composition of at least one third being female; Kambuga Hospital 4/9 (44%), Kihiki HCIV 3/8 (38%), Katete HCIII 5/9 (56%) and Kanungu HCIV 3/11 (27%)</p>
		<ul style="list-style-type: none"> • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	2	<p>There was no evidence that the LG had issued guidelines on how to manage sanitation. No sanitation guidelines were available. Toilets not labelled clearly separating male from female.</p>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> • Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points. 	0	<p>Guidelines on waste management were available at 2/4 of the the facilities sampled. At Katete HCIII and Kambuga Hospital, the guidelines and job aides were available including a waste management committee, while at Kihiki and Kanungu HCIV there was no evidence of availability of guidelines on waste management at the facilities</p>



LGPA 2017/18

Water & Environment Performance Measures

Kanungu District

(Vote Code: 519)

Score 79/100 (79%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<ul style="list-style-type: none"> Summary showing the average safe water coverage of the district (88%) and each of the sub counties was presented. 3 Sub-counties are below the average safe water coverage and these included Kinaba 87%, Nyakinama 45% and Nyanga 66% 2 sub-counties below the district safe water coverage were targeted in the AWP 2017/2018 which includes Nyanga and Kinaba Sub counties,
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	15	<ul style="list-style-type: none"> From the annual work plan and budget for financial year 2016/2017 and the annual progress reports on quarterly basis submitted to the line ministry, it was established that 4 water facilities were planned and implemented in the sub counties with safe water coverage below the district average safe water coverage and these included 2 shallow wells in Nyanga sub county, construction of GFS in Kinaba sub county and GFS in Nyakinama Sub county
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0</p>	15	<ul style="list-style-type: none"> - From the AWP and progress reports from the DWO it was established that 4 projects were implemented. - From the DWO it was established that all monitoring and supervision reports for the projects were done and a sample obtained from the supervision and monitoring reports carried on 3/4/2017, 16/3/2017 27/4/2017, 20/6/2017 for Kinaba and shallow wells and 11/4/2017 for Katiba GFS.
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • The reports of MIS obtained from MoWE, the performance contracts and the OBT attached to AWP 2017/2018 submitted to MoWE Shows the same list of projects that are consistent and in the MIS reports and performance contracts established from the MoWE and at the district.and these include; extension of kinaba GFS in kinaba subcounty, Construction of RWT at katiba, protection of 5 springs 2 in yelusalem,1 in marongo,11 in kitokye,and 1 in mafuga
Assessment area: Procurement and contract management				
5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<ul style="list-style-type: none"> • From the submission report to PDU by DWO, it was established that all the investment projects in the annual work plan were submitted to PDU for procurement however the dates of submission were not established

6	<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	0	<ul style="list-style-type: none"> - From the DWO water it was established that was no contract management plan was available - From kinaba contract file, it was established that there were site meeting reports held on 16/3/2017,27/4/2017 and issues of planting grass along the transmission line, extra works and poor backfilling were discussed.
		<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	2	<ul style="list-style-type: none"> - From the sampled project vistic, it was established that the Kinaba GFS in kinaba sub county extension was constructed as per design and specifications in the BOQs with drainage channel on spring protection, a collection tank, reservoir tank and pipe line
		<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	0	<ul style="list-style-type: none"> - From the contract file it was established that they were No handover reports by the contractor
		<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<ul style="list-style-type: none"> - From the contract management file, it was established that all the projects implemented were certified by DWO for payment and completion reports attached. the DWO certified payment for kinaba GFS on 26/5/2017 and Rain water tank on 6/6/2017
7	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>From the DWO, it was established that the district water officer certified some payments after more than a month from the date of receipt. These payments include; construction of kinaba GFS which was submitted by the contractor on 25/4/2017 and certified by the DWO on 26/5/2017, construction of katiba tank which was submitted by the contractor on 18/5/017 and certified by DWO on 6/6/2017.</p>
Assessment area: Financial management and reporting				

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	5	<p>Cumulative quarterly reports for Q1 and dated 05/10/2016; Q2 and dated 04/01/2016; Q3 and dated 04/04/2017; Q4 dated 10/07/2017 were availed & show proof that they were submitted to the Planner before Mid- July for consolidation.</p>
9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	3	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Water Department has 2 audit queries which were responded to by the time of this assessment.</p>

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>From the minutes presented on file and dated as follows: 27/07/2016; 18/10/2016; 05/12/2016; 07/02/2017; 13/04/2017; 08/05/2017; 15/08/2017; 26/09/2017; 01/12/2017 there is show of proof that the Water Sector Committee under the Umbrella of Works & Technical Services met and discussed service delivery issues related to water & sanitation.</p>
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		<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	<p>From the minutes dated 26/09/2017; 15/08/2017;08/05/2017; 13/04/2017; 07/02/2017; 18/10/2016 & 27/7/2016 the committee presented a brief on NWSC operations in ten sub-counties of Kanungu TC; Kihhi TC;Kambuga TC; ButogotaTC,Kanyantorogo Sub-county, Nyanga Sub-County, Nyakinoni Sub-County & Kihhi Sub-County, acquisition of Land Titles for Water sources, home improvements campaigns for sanitation in Kayonza & Mpungu Sub-Counties; Protection Springs & Construction of Rain Water harvesting system-phase two.</p>
11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 	2	<ul style="list-style-type: none"> From the district notice board, it was established that they were displays of releases and procurement plans From the Reports of advocacy meetings attached to soft ware report, it was established that expenditures and releases were discussed
		<ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	0	<ul style="list-style-type: none"> From the sampled project of kabana GFS it was established that it was not labelled.
		<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> From the district notice board it was established that, invitation to tenders, best evaluated bidders were displayed on notice board
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	1	<ul style="list-style-type: none"> From the village request application file, it was established that communities apply for the facilities an example of application for a for protected spring that was submitted by nshogi viilage on 24/1/2017 Land agreement seen between tumwesigye Herbert and Kibale II Village to offer land for construction of a spring

		<ul style="list-style-type: none"> • Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	0	<ul style="list-style-type: none"> • From the DWO it was established that there was collection of O&M fees for kanyampanga GFS and a receipt of 50,000 was issued. • However it was also established that they were no preventive maintenance that was carried in the current financial year
Assessment area: Social and environmental safeguards				
13	The LG Water department has devised strategies for environmental conservation and management	<ul style="list-style-type: none"> • Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	2	<ul style="list-style-type: none"> - From the DWO it was established that in the design report for the construction of Kinaba GFS on page 21, an environmental impact assessment report was carried out
	Maximum 4 points for this performance measure	<ul style="list-style-type: none"> • Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	<ul style="list-style-type: none"> • From the DWO it was established that there were no follow up support on environmental concerns in the financial year 2016/2017
		<ul style="list-style-type: none"> • Evidence that construction and supervision contracts have clause on environmental protection: score 1 	1	<ul style="list-style-type: none"> • From the file of rain water tank for katiba community It was established from the contract that environmental concerns were indicated on article 13 for the contractor to address them
14	The LG Water department has promoted gender equity in WSC composition. Maximum 3 points for this performance measure	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	3	<ul style="list-style-type: none"> • From the extension workers file and annual progress reports, it was established that at least 50% of the composition of WSSC are women and these were seen for nshogi spring 5 women out 7 member, bugarama spring 3 women out of 5 members, nyarutojo spring 4 women out of 7 members

15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none">• If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3	0	<p>from the DWO it was established that they were no sanitation facilities target for construction</p>
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