



LGPA 2017/18

Accountability Requirements

Kyegegwa District

(Vote Code: 584)

Assessment	Compliant	%
Yes	5	83%
No	1	17%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	xxx	<p>LG submitted the performance contract for 2017/2018 to ministry of finance draft by 12/05/2017 as per copy of counter yellow receipt issued and final on 12/7/2017 as per ministry register, beyond 30th June</p>	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).</p>	xxxxx	<p>LG submitted budget as part of the performance contract and the accompanying approved procurement plan signed on 10/05/2017.</p>	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	xxxxx	<p>LG submitted the annual performance report to ministry of finance on 31/7/2017 as per counter copy of yellow receipt issued</p>	Yes

<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)</p>	<p>xxxxxx</p>	<p>LG made all quarterly submissions Q1 4/11/2016, Q2 13/2/2017, Q3 12/5/2017 and Q4 31/7/2017 to ministry of finance as per counter copies of yellow</p>	<p>Yes</p>
<p>Assessment area: Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>xxxxxx</p>	<p>The district submitted the report on 22/3/2017 as indicated by the stamp on the report by the office Internal Auditor Generals.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>xxxxxx</p>	<p>The report from the Auditor General for 2016/17 obtained from their offices indicated that the district is No.47 on page 201 of the report among 146 DLGs and MCs with unqualified opinion.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Kyegegwa District

(Vote Code: 584)

Score 58/100 (58%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. 	0	<p>Physical planning committee as per Physical Planning Act 2010 composed of 13 members in place as per CAOs letter dated 16/Aug/2016. However, no physical/structural plan is being implemented. Physical Planner has locally attempted to develop one for Mpara Town Board, but also not yet implemented due to shortage of funds. So not yet executing physical planning function.</p>
		<ul style="list-style-type: none"> • All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2. 	0	<p>No physical plan is being implemented, so no submissions yet.</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	2	<p>Projects such as construction of classrooms and latrines at Kyankunyule & Kyamwehuuta P/S, Completion of OPD at Migogwe, remodelling and expansion of OPD at Kyegegwa HCIV and borehole are in the AWP and derived from the budget conference priorities of 19/10/2016</p>
		<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	2	<p>Projects such as classroom construction, latrine construction, rehabilitation of wells, rehabilitation of boreholes and mechanised routine maintenance of roads in the current AWP were derived from the five-year approved development plan.</p>

		<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	1	Project profiles for projects of 2017/18 seen and formatted as per format in planning guidelines 2014, and discussed in TPC of 25/01/2017 min. 26/KGWA/TPC 2016
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	0	DLG planning unit did not have a statistical abstract
4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	2	Projects like borehole drilling, classroom construction, construction of maternity wards, roads maintenance were implemented in 2016/17 as per 4th Qtr report section on status of activity implementation and also appear the approved AWP of the same year
		<ul style="list-style-type: none"> Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	2	Of the 22 projects sampled, 20 were complete and 2 not. This give 90% complete. The uncompleted are water facilities.
5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	0	Kyamutyebe BH budget was 17,793 and spent 28,219, Kyamagabu BH budget was 17,793 but spent 28,219, Murunyege BH budget was 17,793 but spent 23,839, retention of works budget 16,910 but spent 92,133. Hence, all outside the budget and beyond the max.15% plus or minus
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	0	O&m budget building was 2millions but spent zero, and maintenance of road budget was 191.16 millions but spent 109.53 millions. Only 56% spent

Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	2	<p>All the HoDs have their appraisals done (signed performance reports) as per the personal files e.g. Production Coordinator file no. CR/D/1337, DEO file CR/D/251, DCDO file CR/D/10007 and DHO file no. CR/D/1090.</p>
		<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<p>Six (6) of the 9 HoDs are substantively appointed as per the personal files e.g. DEO file CR/D/251, DCDO file CR/D/10007 and DHO file no. CR/D/1090. The other three (3) i.e. Principle Assistant Secretary is acting as Deputy CAO, District Engineer and commercial officer are in acting capacity.</p>
7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	2	<p>The positions submitted to DSC for consideration in 2016/17 FY (Letter from CAO dated 21/9/2016 ref. CR/ 156/3) with attached Public Service Form 1 (PSF1) were advertised as per external advert no.1 of 2016 dated 10/10/2016 on file. Other submissions were made on 12/01/2017, 28/2/2017 and 13/3/2017. All these were considered as per the comments on submissions by the chairman DSC as well as the minutes of the DSC sitting on 13/12/2016 (minute 195/2016 - 198/2016), 17/01/2017 (minutes 204/2017-223/2017), 14th – 15th march 2017 (minutes 10/2017 – 20/2017), and 25/5/2017 (minute 41/2017).</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	1	<p>Individual submissions to DSC for confirmation were made e.g. letters dated 25/10/ 2016 and handled by the DSC during the sitting on 4/10/2016 (minutes 125/2016 – 129/2016) and 8/11/2016(minutes 132/2016 – 180/2016). Other submissions were made in letters dated 15/2/2017, 3/5/2017 and 15/5/2017. These were considered during the DSC sitting on 25/5/2017 under minutes 38/2017 – 40/2017.</p>

		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<p>Nine (9) disciplinary cases were submitted to the DSC in letters dated 28/10/2016 and considered during the DSC sitting on 28/11/2016 (minutes 188/2016 – 194/2016). Other submissions were made on 20/2/2017 and 13/3/2017. These were considered during the DSC sitting on 25/3/2017 under minutes 38/2017 – 40/2017.</p>
8	Staff recruited and retiring access the salary and pension payroll respectively within two months	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	3	All staff recruited during FY 2016/17 as per the staff list accessed payroll not later than 2 months from the time of recruitment.
	Maximum 5 points on this Performance Measure.	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	During 2016/17 FY, 5 staff retired between 1st July 2016 and 22nd February 2017. They accessed payroll between March and June 2017 i.e. 0% accessed payroll within two months.
Assessment area: Revenue Mobilization				
9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points If the increase is from 5 - 10% : score 2 point If the increase is less than 5% : score 0 points. 	4	<ul style="list-style-type: none"> Actual OSR revenue collection in 2015/16 was 215,085,398 page 22 of the Final Accounts as compared to actual collection in 2016/17 which was 245,298,912. An increase of 30,213, 514 equivalent of 14 %.

10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	0	<ul style="list-style-type: none"> The revenue budgeted in 2016/17 was 220,317,000 then revised to 245,298,912 Actual collection was 245,298,912. Ratio = $245,298,912 / 220,317,000 \times 100 = 111\% - 100\% = 11\%$ Or Actual collection more than budget by $245,298,912 - 220,317,000 = 24,981,912 / 220,317,000 \times 100 = 11\%$
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	<ul style="list-style-type: none"> The district does not remit to LLG but receive 35% remittance of local revenue collected by LLG (Sub Counties) The only remittance is LST. Actual collection 2016/17 = 51,619,664. Page 25 of the final accounts Schedule of transfer to LLG from General Fund cash book dated: 8/11/2016, 7/1/2017, 7/1/2017, 3/9/2017, 1/9/2017 total to 23,915,611 $23,915,611 / 51,619,664 = 46\%$
		<ul style="list-style-type: none"> Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	0	<ul style="list-style-type: none"> Page 22 OSR = 245,298,912 From Trial Balance Council emoluments code 211103 = General Ledger for Boards & Commissions sheet No. 47 = 51,163,000 As percentage $51,163,000 / 245,298,912 = 21\%$
Assessment area: Procurement and contract management				

12

The LG has in place the capacity to manage the procurement function

Maximum 4 points on this performance measure.

- Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2

0

. The Senior and Procurement Officer is in Place:
Evidence
1. Senior Procurement Officer Ref: CR/D/10854, Dated 18th December 2017, Minute DSC-Min48/2017.
2. Procurement Officer: is not yet appointed due staff turnover.

- Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1

1

TEC report: Bid Evaluation Report No.004/2016-2017. Procurement of works under selective bidding for FY 2016/17. Kyeg584/Wrks/16-17/00026: Construction of 4-stance VIP Latrine at Kasule Seed Secondary School, Funding: DDEG, Amount 9,967,224 UGX, Contractor M/s Kakwe Services LTD, Signed by 3 members. On file there 4 TEC reports covering various procurements.

- Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1

1

DCC approved the TEC recommendation;
• TEC report dated 30th Sept 2016: Kyeg/Wrks/16-17/00002 2nd Phase Construction of piped water systems at Kyazinga Trading Centre, Amount 189,450,684 UGX, Contractor: M/S Mast Logistics. Deviation in BOQ noted by TEC on section E621, page 4.1-2 under reservoir tank Bidder quoted 48,343,000 UGX instead of 52,343,000UGX. Amendments made on the Bid by the CC. CC minute Kyeg/60/09/2016-2017.
• TEC report dated 2nd to 5th September 2016: Kyeg/584/Sup/16-17/00001. Supply of double cabin pickup for Education Department, Amount: 134,205,000UGX; Firm MAC east Africa LTD. CC approval vide Minute:Kyeg/63/09/2016-17

13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	0	<p>Current PP FY 2017/18 dated 29th June 2017, submitted to PPDA, stamped 7th July 2017 and MOFPED stamped received 7th Jul 2017. PP has 15 pages with all infrastructure and supply related project.</p> <p>AWP/Budget page Project profiles page 2-13 Test of Adherence Bid Notice No.1 date 25th July 2016 e.g. Kyeg/584/Sup/16-17/00001. Supply of double cabin pickup for Education Department Plan dates Vs Actual dates Bid invitation 30/06/2016 Vs 25/07/2016 Bid Opening/Close 27/7/2016 Vs 19/08/2016 TEC 03/08/2017 Vs 2/9/2016 Award 17/08/2016 Vs 23rd/09/2016 Adherence not met</p>
14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	2	<p>172 Planned Procurements and Supply for projects FY 2017/18</p> <p>Bid Documents prepared vide Quarterly Reported date 12th October 2017 therein are Macro Procurement referred to Capital projects (Construction) are 14.</p> <p>Bid documents prepared on 10th July 2017 CAO's letter</p> <p>Submission dates to PPDA, Auditor General IGG on 17th of October 2017</p>
		<ul style="list-style-type: none"> For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	2	<p>The Districts has a CR dating last 3 FY in a manual register/Book well up-to-date</p> <ul style="list-style-type: none"> Kyeg/Wrks/16-17/00002 2nd Phase Construction of piped water systems at Kyazinga Trading Centre, Amount 189,450,684 UGX, Contractor: M/S Mast Logistics. Kyeg584/Supls/16-47/00002: Supply of Yamaha Motor Cycle DT125, Amount: 15,500,000 UGX Kyeg584/Supls/16-17/000050: Supply of 72 (3-seater Desks) 4 teacher tables, 4 teachers Chairs for Sooba and Kanoni P/s

		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<p>See Quarter 1 Report date: 13th October 2016 CAO's Stamp</p> <p>Open Bidding</p> <ul style="list-style-type: none"> Kyeg584/Wrks/17-18/00003: Drilling and Installation works of 6 boreholes lot1. Amount 119,100,0586 UGX, Sumadhura Technologies LTd <p>Selective Bidding</p> <ul style="list-style-type: none"> Kyeg584/wrks/16-17/00006: Construction of 2Block of 5-stance VIP latrines at Bugogo and Kidindimya P/s, Amount 25,050,000 UGX Micro Kyeg584/Srvce/16-17/000011 Motor Vehicle Repairs of UG 4194 M Ambulance, 345,000 UGX
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<ul style="list-style-type: none"> Kyeg/584/Sup/16-17/00001. Supply of double cabin pickup for Education Department, Amount: 134,205,000UGX; Firm MAC east Africa LTD has a Inspection Report (Internal memo) from Eng. OC Mech to CAO date 5th December 2016 certifying the supply, Goods received note dated: 8th November 2016 by MAC East Africa LTD. Completion certificate: Kyeg584/Wrks/16-17/000021: Remodelling of Kyegegwa community Radio Offices, 39,345,658 UGX, Contractor, SKYMAX Services LTD dated 24th February 2017 Office of Superintendent of Works stamp. Inspection report 23rd /02/2017
		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	<ul style="list-style-type: none"> No works have provision for signage's in the BOQs thus lack of site installation of site boards
Assessment area: Financial management				

16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	<ul style="list-style-type: none"> • Bank reconciliations are prepared on monthly basis as verified from the sampled cash books for: Natural Resources 3/1/2018; Administration 5/1/2017; Production 3/1/2017
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	0	<ul style="list-style-type: none"> • There is a payment claim register although there is no transaction posted in it. The Final Accounts last page shows an outstanding payments for the 2016/17 of 41,506,540. During 2017/18, 29,758,140 has been paid leaving a balance of 11,748,400
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	<ul style="list-style-type: none"> • The approved structure from the PS ministry of Labour & Public Service dated 20/1/2017 Ref.ARC/135/306/01 and received by the district on 11/4/2017 does not provide for the position of Senior Internal Auditor. However , there is a Principal Internal Auditor employed.
		<ul style="list-style-type: none"> • Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	2	<ul style="list-style-type: none"> • Letters of follow up by CAO dated 14/12/2017 Ref: CR/101/2 to ACAO Adm; 14/12/2017 Ref: CR/101/2 to DEO; 23/11/Ref: CR104 to Ms. Nayoni Agnes Finance Officer; 14/12/2017 Ref: CR161/1/ to District Engineer. • Management response by CAOs to queries dated: 16/11/2016 Ref: CR101/1; 15/2/2017 Ref: AUD 250/3; 12/12/2016 • SAS Hapuyo Sub County dated 14/3/2017 • SAS Mpara Sub County dated 3/3/2017 • CFO dated 12/12/2016

		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	1	<p>Submission of all the 4 quarterly reports were verified.</p> <p>Submissions made to CAO, Secretary PAC, Speaker, DHO, DEO District Engineer, and other Heads of departments.</p> <p>To central registry:</p> <p>Q1 20/12/2016</p> <p>Q2 20/3/2017</p> <p>Q3 26/6/2017</p> <p>Q4 10/11/2017</p> <p>Reviewed by PAC:</p> <p>Minute No. PAC/05/04/2017 sitting on 11/4/2017</p> <p>Minutes No. PAC/04/12/2016 sitting on 22-23/12/2016</p> <p>PAC reports dated 10/7/2017 and 30/5/2017</p>
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	0	<ul style="list-style-type: none"> The Assets register though maintained for all categories of assets and in the prescribed format,, some information are not recorded like the values for land, details on some titles all road equipment form Ministry of Works have no values.
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY: • unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0</p>	4	<ul style="list-style-type: none"> Kyrgegwa District local government obtained unqualified opinion as reflected in the Auditor General Report on page 201 list of districts No. 47
Assessment area: Governance, oversight, transparency and accountability				

21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>Council sitting 28/9/2016 under minute KGDC04/09/2016/17 reviewed achievements plus departments activities, reports and challenges. KGDC/09/09/2016/17 discussed standing committee reports. KGDC/08/09/2016/17 discussed and approved LG-PAC reports members. Council sitting 21/12/2016 under minute KGDC 10/12/2016/17 discussed PAC reports and made recommendations.</p>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2. 	0	<p>No person has been designated for that purpose yet.</p>
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p>	2	<p>Pay roll of Jan 2018 and pension schedule dated 22/1/2018 and invoices dated 8/01/2018 seen published on HR notice board.</p>
	<ul style="list-style-type: none"> Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	1	<p>Projects awarded and contract sums for 2017/18 dated 30/08/2017 seen on general notice board. For example supply of photocopy machine by Computech 4,900,000/= etc.</p>	
	<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	<p>N/A</p>	

24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	<p>Letter by CAO dispatching strategic guidelines and directives for term 2016-2012 to all S/Cs, Health Units incharges, and Head teachers dated 16/09/2016 seen.</p> <p>Law reform programme 2018/22 dispatch to and acknowledgements by S/C official seen.</p>
		<ul style="list-style-type: none"> • Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	1	<p>Letter scheduling radio programme dated 23/Jan/2017 for all HODs signed by CAO seen. All HODs were allocated time airspace.</p> <p>Comprehensive community dialogue meeting held on 30/06/2017 at Kakabara S/C, also at Hapuyo S/C on 5/05/2017 at all parishes. Also comprehensive community dialogue meeting in Rwentuha S/C at all parishes running between 1st and 26th June 2017.</p>

Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<p>DLG Second 5-year Development Plan 2015/16-2019/2020 District Situational Gender Analysis Page 50-54</p> <p>Kyegegwa Project Profiles per sector FY 2017/18 Annex and 5 Year development Plan page 260-268</p> <p>TPC Meeting dated 27th June 2017 Minute 6/06/KGWA/TPC/2017 Annual Performance Reports & Gender Mainstreaming Presentation. Also A report on Gender Mainstreaming to TPC members Highlighting National Gender Policy, Gender Analysis, Planning and Budgeting, dated 27th June 2017.</p> <p>Women Council Meeting Held on 16/6/2017 Min-wn-Cou/29/6/2017 Reaction on Training on Liquid soap and Sanitary pads as part of gender mainstreaming</p>
----	---	--	---	--

		<ul style="list-style-type: none"> • Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	0	<p>Current FY 2017/18 Approved Annual Budget Provisions dated 17th May 2017 page 30 and Annual Work Plan page 99-100 dated 21st March 2017. Performance Contract 2016/17 dated 30/06/2016, received stamped MoFPED 8th July 2016</p> <p>Previous FY AWP vote 584 2016/17 for Activities implemented: Outputs page 30, Previous Budget in AWP 4,450,000 UGX and Total Expenditure per vouchers FY 2016/17 Amounts to 2,514,000 UGX a 56.5% utilisation</p>
26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	2	<ul style="list-style-type: none"> • Environmental Compliance Monitoring Checklist Report dated 15th May 2017 signed by Environment Officer on Project: Construction of Agro processing facility-shelter at Katirwe • Report on Environment Screening of opening of Mechanised Routine Maintenance of 5 feeder roads, dated 8th June 2016, Certificate form: Mechanised Routine Maintenance of 5 feeder roads dated 6th June 2016 • Environment Social Screening Form (ESSF), dated 8th June 2016 • Environment and Social Certificate for Community roads, dated 11th June 2016 • EIAs planned for all Capital Projects in 5 Year 2015/16-2019/2020 development Plan 15 July 2015 page 260-268
		<ul style="list-style-type: none"> • Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	1	<ul style="list-style-type: none"> • Kyeg584/Wrks/16-17/00003 Completion of A maternity ward at Kyegewa HC IV. BOQ provision of 50 trees to Health facility, costed 375,000 UGX • Kyeg584/Wrks/16-17/00005 Construction of a 2 stance lined latrine at Wekomire Technical School. BOQ Preliminary and General Items A4 planting of 30 trees Costs 100,000 UGX dated 16th January 2017 by MAST Logistics

	<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	0	<ul style="list-style-type: none"> • Interaction with Land Officer, Physical Planner and Natural resources shows there is no agreements or land titles for ongoing projects. Most land are from founding bodies and church etc.
	<ul style="list-style-type: none"> • Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	0	<p>Only 1 Certificate form: Mechanized Routine Maintenance of 5 feeder roads dated 6th June 2016 seen</p>



LGPA 2017/18

Educational Performance Measures

Kyegegwa District

(Vote Code: 584)

Score 74/100 (74%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	4	<ul style="list-style-type: none"> The performance contract for 2017/18, pg 26-75 shows budget for 641 teachers. Basing on the sampled schools; Bugogo has 14, Kyaisaza 9, Kyamugabira 7, Kabani 8, sooba 8, Kasule 9. pg 16-72 of the Performance Contract. The above evidence indicates a minimum of a teacher per class.
		<ul style="list-style-type: none"> Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 	4	<ul style="list-style-type: none"> From the sampled schools there was a head teacher and at least 7 teachers. Verified deployment by physically visiting schools sampled, (Key: S.L is staff lists, and DP is Deployment) Kibira S.L 10 - DP 11 , Kabweza S.L 8 - DP 8, Kako S.L 13 – DP 13, and Kibuye S.L 10 - DP 9 teachers.
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0 	6	<ul style="list-style-type: none"> The performance contract 2017/18, pg 20 indicates planned teachers 614 given the wage bill. However from the staff lists from DEOs office indicates 614 teachers on pay roll. $614/614 * 100 = 100\%$

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	6	<ul style="list-style-type: none"> From the staff list in DEOs office indicates all positions of school inspectors dully filled.
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<ul style="list-style-type: none"> Basing on the letter dated 13th Sept, 2017; Ref. CR/156 dated 8TH Aug 2017; signed by Permanent secretary MOPS indicates a wage shortfall of 53,703,354, and therefore cannot recruit more teachers and also as specified in performance contract pg 20.
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	2	<ul style="list-style-type: none"> All inspectors' positions as per the staff structure is filled up.
5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3</p>	3	<p>The District has three (3) school inspectors. All have their appraisal s done as per the personal files (Tugwine D fine no.CR/D/1464, Kabagombe Rose file no. CR/D/1155 and Twahirwa Justus file no. CR/D/ 269) i.e. 100% appraisal.</p>
		<p>Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0</p>	3	<p>All the 5 sampled head teachers had their appraisals (performance agreements and reports) completed and endorsed by their supervisors (Sub-County Chief and DEO) i.e. 100% appraisal done.</p>

Assessment area: Monitoring and Inspection

<p>6</p>	<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	<p>1</p>	<p>Circulars from MOES seen evident by;</p> <ul style="list-style-type: none"> • Registration of learners by NIIRA from all private and government schools. Announcement from office of CAO on 23/06/2017. • Guidelines on school charges; dated 4/10/2017, signed by PS/ST MOES; disseminated to all head teachers, proprietors of private schools. Minute no.3/2017; Attendants 101 participants. • Dissemination of National assessment framework to Head teachers, Minute no. 3/1/2017. dated 2/8/2017. • Circular on utilising UPE funds, implementation of EGR,
		<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	<p>2</p>	<ul style="list-style-type: none"> • DEOs meet with headteachers at beginning and close of term to pass over information; • Payroll verification, un registered/ unlicensed schools and service delivery meeting on 22/11/2017; Min. No.20/11 PSDM/2017/18; Communication from the CAO.

7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all private and public primary schools have been inspected at least once per term and reports produced: o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0. 	8	<ul style="list-style-type: none"> Local government has 65 government and 29 private schools. Private schools inspection list; Term one 29/29 = 100%, term two 16/29= 55%, term three 7/29 = 24%. Average is 60% From sampled government schools visited, inspection indicate 100%. Then Average is 80%
8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	4	<ul style="list-style-type: none"> District inspector of schools Qtr 4 report about poor performance of Head teacher. This was followed u by a disciplinary meeting for Mr Rukuba Expedito on 7/8/2017; Min.S/DISC/2017. The DIS and SMC wrote him a warning letter.
		<ul style="list-style-type: none"> Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	2	<ul style="list-style-type: none"> Form 4, acknowledgement of submissions received by Principal Inspector DES - 0772822554 on 7/7/2017. From DES matrix chart indicates all reports, work plans and accountabilities for all quarters for 2016/17 were submitted and received.
		<ul style="list-style-type: none"> Evidence that the inspection recommendations are followed-up: score 4 	4	<ul style="list-style-type: none"> DEOs meeting to address all p/s Headteachers on 7/8/2017 about: abscondment from duty, arising from Mr Rukuba Expedito's report of Katamba P/S.

9	The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> List of schools which are consistent with both EMIS reports and OBT: score 5 	5	<ul style="list-style-type: none"> The list of 65 primary schools, that were submitted MOES on 9/1/2018, are consistent with performance contract staff lists 2017/18 pg 26-72.
	Maximum 10 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> Enrolment data for all schools which is consistent with EMIS report and OBT: score 5 	0	<ul style="list-style-type: none"> EMIS enrolment data shows total of UPE pupils 39,380 (19,954 males and 19,426 females) pupils as provided by DEO's office Performance contract 2017/18, Pg 20 indicates total enrolment as 39,001 for UPE. The totals are not consistent.

Assessment area: Governance, oversight, transparency and accountability

10	The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council	<ul style="list-style-type: none"> Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 	2	Finance, Planning and Education Committee discussed reports and implementation plan 2017/18 min. FCM09/03/2016/17 dated 26/04/2017. This was presented and approved in council of 17/05/2017 min, KGDC/09/05/2016/17.
	Maximum 4 for this performance measure	<ul style="list-style-type: none"> Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	Finance, Planning and Education Committee discussed supplementary budget for education in meeting of 13/03/2017, which was presented and approved in council of 28/06/2017 min.KGDC 11/06/2016/17. This was under UNICEF funding.

11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	0	<ul style="list-style-type: none"> • No data/ reports/ files were seen in DEOs office establish functionality; SMCs report files not accessed. • At the schools sampled, the mandatory 3 meetings, once per term were evidently seen.
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<ul style="list-style-type: none"> • Department of education displayed UPE grants on notice board. <p>From all sampled schools of Kibira, Kabweza, Kako, and Kibuye P/S</p> <p>UPE grants publicised and displayed.</p>
Assessment area: Procurement and contract management				
13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	4	<ul style="list-style-type: none"> • Basing on approved sector AWP for 2017/18, a sample of procurement plans including; latrine construction, classroom construction, desks, tables and water tanks, and renovations of school buildings were seen. then procurement requisition copies prepared and signed by user department on 26/5/2017 and submitted and received by PDU on 30/5/2017.

14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	3	<p>1)Construction of 2 Blocks of 5 stance VIPLatrine, one each at Bugoya and Kidindimaya P& School in Kasule Sub County worth 25,050,000 by M/S Ronam General Contractors Ltd.</p> <p>Contract date: 30/9/2016</p> <p>Certificate No.2 8/5/2017</p> <p>Payment date: 29/5/2017</p> <p>Voucher No:19773</p> <p>2) Supply of Double Cabin Pick up for Education department fully registered in the Names and series of Kyegegwa DLG worth 134,205,000 by MAC East Africa Ltd.</p> <p>Contract date: 30/9/2016</p> <p>GRN dated:8/11/2016</p> <p>Invoice date 9/11/2016</p> <p>Voucher No.19138</p>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Q1 4/11/2016, Q2 13/2/2017, Q3 12/05/2017 and Q4 31/7/2017 as compilation dates, but HODs submitted 2 days earlier which is still later than mid July.</p>

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0 	2	<p>Follow ups made for quarter 4 by letter dated 29/11/2017 Ref Educ.213 queries raised on 4 secondary schools by the DEO</p> <p>CAO's letter to the DEO dated 14/12/2017. Ref CR/101/2</p>
----	---	---	---	---

Assessment area: Social and environmental safeguards

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2 	2	<ul style="list-style-type: none"> • Guidelines for Senior women/men teacher on menestruatral hygiene management; disseminated through workshop training on 20-21/2/17 and 65 senior women teachers attended.. • Guidelines on Understanding and managing menstruation 2013. • All sampled schools have senior woman teachers to handle issue of girl/boy hygiene.
		<ul style="list-style-type: none"> • Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	2	<ul style="list-style-type: none"> • Guidelines for implementing the three star approach for water, sanitation and hygiene in schools; Nov 2017'
		<ul style="list-style-type: none"> • Evidence that the School Management Committee meet the guideline on gender composition: score 1 	1	<ul style="list-style-type: none"> • All committees in sampled schools adhered to gender guidelines as stipulated the in education act 2008, second schedule;. A minimum of 2 or more members out of 6 founding members should be females. For example Kako has 4 females, Kabweza has 4 , Kibira 3, and Kibuye has 3.

18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	0	<ul style="list-style-type: none"> • DEO signs with H/ teachers the Annual Performance Agreement strategic outputs; sub section B4: Professional development initiatives and innovations to improve performance, include planting 60fruit and timber trees, flower gardens. • However in sampled schools, no environment management guidelines /circulars seen. Meaning a gap in implementation / communication .
----	--	---	---	---



LGPA 2017/18

Health Performance Measures

Kyegegwa District

(Vote Code: 584)

Score 90/100 (90%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	6	<ul style="list-style-type: none"> The Local Government performance contract 2017/18 FY on page 17 has PHC wage provision of 1,666,37,000;this is for the PHC workers in post; there is no PHC wage provision for new recruitment and thus the district has not conducted any recruitment this FY <p>The staffing level in the district is 94%. There are 227 PHC workers in post out of the staff structure of 241</p>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<ul style="list-style-type: none"> The Local government performance contract has a recruitment plan submitted by health. The recruitment plan is dated 18th Jan 2017; pages 15-25 .The vacant positions in health has a wage amount of 190,871,700 and these have been included in the current FY
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	8	<p>The District has one (1)) HCIVs and no Hospital i.e. Kyegegwa HCIV. The In charge has appraisal done for the period 1//7/2016 to 30/6/207 as per the personal file and is signed by the supervisor on 4/8/2017 i.e. 100% appraisal done.</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<ul style="list-style-type: none"> • The staff list is dated Jan 2018 and all the 15 health centres in the district have at least qualified staff deployed. The staffing level in the district is 227 in post out of 241 available positions (94%).
---	--	--	---	--

Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	3	<p>A number of guidelines were seen at DHOs office and in the health facilities visited. These include; Uganda clinical guidelines; Quality improvement methods; Uganda national Malaria in Pregnancy policy guidelines; HIV/AIDS priority action plan. Medical waste management; Sanitation guidelines</p>
		<ul style="list-style-type: none"> • Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	3	<ul style="list-style-type: none"> • Meetings with health facility in charges dated 19th Aug 2016 and 16th Jan 2017 were used to explain the guidelines • Guidelines are available at the health facilities e.g. Kakabara HCIII, St Theresa Wekomiire HCIII and Kyegegwa HCIV

6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	3	<ul style="list-style-type: none"> • There is only one HCIV. The Support supervision reports of 4th Jan 2017;10th Jan 2017;25th Feb 2017;6th April 2017 • The support supervision log books at the health facility are available. • The DHT meeting of 11th Nov 2016 reviewed the support supervision reports.
		<p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	3	<ul style="list-style-type: none"> • All 15 health facilities (1HCIV; 7HCIII; 7HCII) were supervised. • Support supervision reports of 9th Dec 2016, 15th Dec 2016, 21st June 2017 are an example. • Facility based support supervision log books are available with a record of visits. • DHT meets monthly to review the reports. • Support is provided by partners e.g. Baylor Uganda and UNICEF
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	4	<ul style="list-style-type: none"> • Support supervision reports of 2nd Aug 2016;10th Aug 2016;9th Feb 2017;13th Feb 2017 show that the health facilities were supervised by HSD

8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4 	4	<p>DHT holds monthly and quarterly support supervision meetings to discuss the reports and make recommendations .g 25th Feb 2017 and 4th Jan 2017</p> <p>Some of the recommendations include capacity building for staff to manage HIV/AIDS services.</p>
		<ul style="list-style-type: none"> • Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	6	<ul style="list-style-type: none"> • Capacity building for staff to manage HIV/AIDS held on 16th Jan 2017 was a follow up action; other follow up actions are included in the DHT meeting action papers. <p>Some of the follow up actions include; quality improvement review meetings; proper quantification to address stock out of essential supplies;infrastructure improvements to address congested working spaces; provision of staff accomodation; construction of health centres in sub counties with no health facilities</p>
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: o List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • The list of 15 health facilities in the LG performance contract is similar to the list that submits HMIS reports
Assessment area: Governance, oversight, transparency and accountability				

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<p>• Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</p>	2	<p>Community Based services and Health Committee of 10/3/2017 discussed and approved reports and sector implementation plan 2017/18, which was subsequently approved in council of 21/3/2017 min.KGDC10/03/2016/17</p>
		<p>• Evidence that the health sector committee has presented issues that require approval to Council: score 2</p>	2	<p>Community Based Services and Health Committee presented accreditation of HC11s to start giving ART services to council of 21/12/2016 which was approved under minute KGDC 06/12/2016/17. The HCs were Mugamba, Kishagazi and Bugogo.</p>
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues): • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0</p>	3	<p>• All health facilities have HUMC and meet quarterly. Examples include HUMC minutes for</p> <p>Karwenyi HCII of 27th March 2016,29th June 2017,30th Sept 2016</p> <p>Kakabara HCIII on 9th June 2016,30th June 2016,</p> <p>Mukondo HC II on 28th June 2017, and 29th Sept 2016</p> <p>However not all 4 sets of minutes were seen in some facilities</p>

12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<ul style="list-style-type: none"> The website is non-active however the posting is available at DHOs notice board and the health facilities visited e.g. Kakabara HC
----	--	---	---	--

Assessment area: Procurement and contract management

13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	2	<p>The procurement request was received by PDU on 29th June 2017; This is contained in page 4 of the district consolidated procurement plan. The investments in the annual health sector work plan have been included in the procurement request.</p> <p>Kyegegwa district has a best practice of preparing procurement requests even before the FY starts so long as the budget has been approved. In this way the procurement process is not delayed even when the funds are received late by the district.</p>
		<p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	2	<p>The procurement request form was submitted on 29th June 2017.</p> <p>Kyegegwa district has a best practice of preparing procurement requests even before the FY starts so long as the budget has been approved. In this way the procurement process is not delayed even when the funds are received late by the district.</p>

14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: • 100% - score 8 • 70-99% – score 4 • Below 70% - score 0 	8	<p>14 health facilities indicated in the Local government performance contract get supplies from NMS. The submission letter to NMS was acknowledged by NMS on 18th July 2017</p>
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>1) Completion of maternity ward at Karwenyi HC II in Ruyonza Sub County worth 63,185,903 by Skymax Services Ltd.</p> <p>Contract date: 30//9/2016</p> <p>Certificate No.1: 14/12/2016</p> <p>Payment date:22/12/2016</p> <p>Voucher No. 19219</p>
Assessment area: Financial management and reporting				
16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Q1 4/11/2016, Q2 13/2/2017, Q3 12/05/2017 and Q4 31/7/2017 as compilation dates, but HODs submitted 2 days earlier which is still later than mid July.</p>

17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	4	<p>Q1 9 issues were raised and responded to on letter dated 13/12/2016 Ref. MED/101/2 and for Q3 also responded to, all in file labelled Procurement & Audit.</p> <p>There are no pending audit queries</p>
Assessment area: Social and environmental safeguards				
18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 	2	<p>The list of HUMC members from individual attendance shows representation of 2-3 females as per the guidelines.</p> <p>The DHO has a comprehensive lists of all HUMC dated 2016.</p>
		<ul style="list-style-type: none"> • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	0	<ul style="list-style-type: none"> • The sanitation guidelines found in the health facilities visited e.g. Kakabara HC were different from those issued by MOH • All health facilities have separate sanitation facilities for male and females.
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> • Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points. 	2	<p>Guide lines on management of medical waste were found at the health facilities visited e.g. kyegegwa HC</p> <p>The guidelines titled Approaches to health care waste management; health workers guide.</p>



LGPA 2017/18

Water & Environment Performance Measures

Kyegegwa District

(Vote Code: 584)

Score 82/100 (82%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<ul style="list-style-type: none"> Five of Kyegegwa's eight sub-counties are below the district average coverage of 38%, which puts the district's population among the least covered in the country The low-coverage sub-counties are Rwentuha (19%), Ruyonza (20%), Kigambo (28%), Kakabara (34%) and Mpara (35%) Provision has been made for all the aforesaid sub-counties in the FY 2017/18 budget. Five of the planned nine new deep boreholes, and seven out of 10 boreholes due for rehabilitation are in the low-coverage sub-counties as follows: <ul style="list-style-type: none"> Ruyonza: two new boreholes; two due for rehabilitation Kigambo: two boreholes due for rehabilitation Kakabara: two new boreholes; three due for rehabilitation Mpara: one new borehole; two due for rehabilitation Rwentuha sub-county is home to Kazinga piped water supply system (WSS), and Phase III of the project is planned FY 2017/18

2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	<p>15</p> <ul style="list-style-type: none"> • Quarterly progress reports for FY 2016/17 revealed all the low-coverage sub-counties were catered in the preceding FY as follows: <ul style="list-style-type: none"> o Rwentuha: construction of Kazinga piped WSS Phase II o Ruyonza: one new borehole; two rehabilitated o Kigambo: two new boreholes; one rehabilitated o Kakabara: one new borehole; two rehabilitated o Mpara: two new boreholes; three rehabilitated
---	---	---	--

Assessment area: Monitoring and Supervision

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>		<ul style="list-style-type: none"> • The district water office (DWO) delivered five major projects in FY 2016/17 as follows: <ul style="list-style-type: none"> o Siting, drilling and installation of 9 No. deep boreholes by Multech Ltd and Sumadhura Tech Ltd o Construction of Kazinga piped WSS Phase II by Mast Logistics o Construction of a 3-stance lined VIP latrine at Gasani TC o Rehabilitation of 15 deep boreholes by Benchmark Enterprises o Rehabilitation of 20 No. shallow wells by MAKES Enterprises • Implementation
---	--	--	--

Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored - score 0

15

monitoring reports for WSS undertaken in the foregoing FY were reviewed as follows :

- o Monitoring of Kazinga piped WSS; report dated May 29, 2017

- o Monitoring of WSS projects by the Works Sectoral Committee; report dated June 21, 2017: covered Kazinga piped WSS; 3-stance VIP latrine at Gasana TC; drilling of 8 No. deep boreholes

- o Construction supervision and monitoring report dated September 22, 2016: covered rehabilitation of 15 No. shallow wells; progress with regard to siting and surveying 12 No. deep boreholes; and rehabilitation of 15 No. deep boreholes

- o Monitoring of WSS projects; report dated June 19, 2017: assessed rehabilitation of shallow wells (15 No.); progress of laying pipes for Kisiita WSS; and construction of 3-stance VIP latrine at Gasana

- o 5 out of 5 Projects: 100%

4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data for the current FY: <ul style="list-style-type: none"> o List of water facility which are consistent in both sector MIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • Kyegegwa LG intends to undertake five major WSS projects during FY 2017/18: <ul style="list-style-type: none"> o Construction of Kazinga piped WSS Phase III o Drilling and installation of 9 No. deep boreholes o Rehabilitation of 12 No. deep boreholes o Rehabilitation of 15 No. shallow wells o Construction of 3-stance lined VIP latrine at Kasule TC • The above list is consistent with MWE's MIS records for district WSS facilities FY 2017/18
---	--	---	----	---

Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<ul style="list-style-type: none"> • Procurement requests for the aforesaid projects were submitted on the following dates: <ul style="list-style-type: none"> o 3-stance lined VIP latrine – May 29, 2017 o Rehabilitation of 15 shallow wells – May 29, 2017 o Rehabilitation of 12 deep boreholes - May 29, 2017 o Drilling of 9 No. deep boreholes – July 12, 2017 • The PDU records confirmed submission of the PRs was beyond the stipulated time (April 30)
---	---	---	---	---

The DWO has appointed Contract Manager and has effectively managed the WSS contracts

Maximum 8 points for this performance measure

• If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2

2

- The DWO doubles as contract manager for WSS projects
- Documentation assessed suggests close involvement of various stakeholders in infrastructure projects – including community participation as environment and social certification suggests
- Records show issues raised – for instance land disputes between communities and WSS contractors – were addressed

• If water and sanitation facilities constructed as per design(s): score 2

2

- Field assessment was conducted for select WSS projects undertaken in FY 2016/17; i.e. deep boreholes and public sanitation facilities
- Details of visited projects are provided in subsequent sections; it was established all the facilities were developed as per designs

• If contractor handed over all completed WSS facilities: score 2

2

- During the field assessments, it was established the WSS projects are functional, and user committees are handling O&M

• If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2

2

- The DWO prepared completion reports and issued interim certificates for the assessed WSS projects. Certified works included:

- o Drilling and installation of 6 No. deep boreholes (5 of which were successful; one dry) – Multech Ltd (final inspection and payment certificate February 2, 2017 – UGX 121m)

- o Drilling and installation of 6 No. deep boreholes (4 of which were successful; two dry) – Sumadhura Technologies (final inspection and certificate April 26, 2017 – UGX 93.7m)

- o Construction of Kazinga piped WSS Phase II – Mast Logistics (Final inspection and certificate May 9, 2017 – UGX 93m)

- o Sitting and drilling supervision of 14 No. boreholes – Gets Technical Services (certificate April 18, 2017 – UGX 18.9m)

7	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	3	<ul style="list-style-type: none"> Two contracts sampled prove that the DWO initiated payments in time. 1) Siting, drilling and installation of 1 deep borehole at Ruyonza Sub County worth 25,155,000 by Sunadhura Technologies Ltd. Contract date: 30/5/2017 Certificate No. 1: 26/6/2017 Payment date: 30/6/2017 voucher No.00630 2) Consultancy services for Boreholes siting, design, and supervision of drilling and installation of 12 Boreholes at different sites in the district worth 22,423,776. Contract date: 30/9/2016 certificateNo.1: 10/4/2017 payment date: 2/6/2017 voucher No:19868
---	---	---	---	---

Assessment area: Financial management and reporting

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>Q1 4/11/2016, Q2 13/2/2017, Q3 12/05/2017 and Q4 31/7/2017 as compilation dates, but HODs submitted 2 days earlier which is still later than mid July.</p>
---	--	---	---	---

9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	3	<p>Responses made for quarter 3 dated 8/12/2017 to PAC, quarter 2 responded in appendix I & II, page 8</p>
---	--	--	---	--

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>Works, Water and Sanitation Committee of 27th 04/2017 discussed reports for 2016/17 and sector implementation plan 2017/18 under min.WWT07/04/2016/17 which was presented and approved in council of 17/May /2017.</p>
		<ul style="list-style-type: none"> • Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	<p>Committee discussed allocation of boreholes for 2017/18, was presented and approved by council. Also discussed recruitment of a water sector planner and mobiliser which was approved by council under recruitment plan 2017/18 min. KGDC 10/06/2016/17. Actually the 2 staff are already on board.</p>

The LG Water department has shared information widely to the public to enhance transparency

- The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2

0

- Quarterly releases are published by the Finance Department, but the Water Department does not display its workplan and budget on available notice boards

Maximum 6 points for this performance measure

- All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2

2

- Field assessment conducted on January 29, 2017 established WSS projects are properly labelled – with details of village, DWD unique number, funder, date of completion, and contractor:

- o Borehole #1 – Village: Nyakagongo; MWE/DWD No.: 59245; Funder: DWSG; Contractor: Multech; Date: 29.01.2017

- o Borehole #2 – Village: Rutungo; MWE/DWD No.: 59247; Funder: DWSG; Contractor: Multech; Date: 19.01.2017

- o Public Sanitation Facility – RGC: Kasule; Funder: DWSG; FY: 2017/18; Contractor: Code Contractors

		<ul style="list-style-type: none"> • Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> • At the time of assessment, the district notice board displayed info for best evaluated bidders as follows: <ul style="list-style-type: none"> o Construction of Kazinga piped WSS: Mast Logistics (UGX 180.6m) o Drilling and installation of 9 No. boreholes: Icon Projects (UGX 171.6m) o Rehabilitation of 12 No. boreholes: MAKES Enterprises (UGX 46.2m) o Rehabilitation of 15 No. shallow wells: Benchmark Enterprises (UGX 37m) o Construction of 3-stance lined VIP latrine: Code Contractors Ltd (20.2m) o Siting and drilling supervision of 9 No. boreholes: Water Resources Consultants (UGX 22m)
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	1	<ul style="list-style-type: none"> • Community applications on file included: <ul style="list-style-type: none"> o Rwamijo LC I, January 7, 2017; subject: new borehole o Wekomire SSS, June 7, 2017; subject: new water source o Bwegiri, May 15, 2017; subject: water source o Kakabara SSS, May 4, 2016; subject: change of site for latrine

		<ul style="list-style-type: none"> • Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	2	<ul style="list-style-type: none"> • Form 4. Source Functionality, Management and Gender is utilized to maintain water source records per county – disaggregated to village level • Records available include whether WSCs collect management fees, what the collections are used for – minor repairs and otherwise • Average district functionality stands at 82.3%
--	--	--	---	---

Assessment area: Social and environmental safeguards

13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	0	<ul style="list-style-type: none"> • The DWO and natural resources officer (DNRO) did not seem to appreciate the need for environmental screening for all WSS projects • It was agreed environment screening will be conducted for all future WSS projects – big and small
----	--	--	---	--

<ul style="list-style-type: none"> • Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	1	<ul style="list-style-type: none"> • Environment and Social Certification Forms (ESCF) are prepared for some WSS projects, but the practice is not institutionalized • ESCF for rehabilitation of 12 No. boreholes by Mark and P Enterprises was reviewed • The ESCF highlighted environmental concerns and attendant mitigation measures by the LG, communities and contractor • Proposed mitigation measures were implemented
<ul style="list-style-type: none"> • Evidence that construction and supervision contracts have clause on environmental protection: score 1 	1	<ul style="list-style-type: none"> • Environmental protection is catered for in BOQs, which form part of works contracts for WSS projects • Provision for environmental protection included replanting of vegetation at construction sites for water sources, installing cut-off drains and fencing-off the water sources

14	<p>The LG Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	0	<ul style="list-style-type: none"> • WSC composition could not be ascertained as the LG water department does not retrieve information on structure of user committees from sub-counties • It was agreed the information with regard to WSC composition will be available before the next LG assessment
15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	3	<ul style="list-style-type: none"> • The public sanitation facilities constructed in FY 2016/17 (at Gasani TC) and FY 2017/18 (Kasule RGC) are sex-separated and have ramps to enable access by PWDs