



LGPA 2017/18

Accountability Requirements

Lwengo District

(Vote Code: 599)

Assessment	Compliant	%
Yes	3	50%
No	3	50%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.	xxx	Annual Performance Contract submitted on 05/07/2017 under receipt serial no.3682 which is later than the timeline of June 30th.	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).	xxxxx	From the Budget website, the DLG budget was accompanied with a Consolidated Procurement Plan.	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)	xxxxx	Annual Performance report was submitted on 03/08/2017 under receipt No.3460 which is later than the timeline date of July 31st.	No
LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)	xxxxxxx	Q1 Submitted on 14/11/2016 under receipt No. 0054; Q2 report submitted on 02/02/2017 under receipt number 3386; Q3 report submitted on 31/05/2017 under receipt number 0780; Q4 annual performance report submitted on 04/08/2017 under receipt number 4512.	No
Assessment area: Audit			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>XXXXX</p>	<p>From the Ministry of Finance's inventory of LG submissions of responses to audit queries, this assessment established that Lwengo District Local Government submitted to PS/ST responses to audit queries raised in FY 2015/2016 on 28/02/2017.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>XXXXX</p>	<p>From the Auditor General's report for FY 2016/2017, this assessment established that Lwengo District Local Government received an unqualified audit opinion.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Lwengo District

(Vote Code: 599)

Score 58/100 (58%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. 	0	<p>A Physical Planning Committee was appointed in accordance with the requirements of the Physical Planning Act, 2010 through a letter dated 06/07/2014 by the CAO Mr. Bukeera Anatolious. However, the committee is non-functional in the absence of the Physical Development/Structural Plan. All new investments for the DLG are outsourced through LLGs within the district.</p>
		<ul style="list-style-type: none"> • All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2. 	0	<p>DLG lacks a Physical Development/Structural Plan.</p>

The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles

- Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.

2

From the Budget Conference report dated December 12/12/2017 and availed for assessment the following areas were identified as areas of priority: (i) Commercialisation of Agriculture; (ii) Improvement of Infrastructure; (iii) Improvement in Education; (iv) Accountability & Value for Money; (v) Construction of District Administration Offices; (vi) Maintenance of District Roads; (vii) Provision of quality Health Services; (viii) Provision of Clean & Safe Water; (ix) Enhancement of Local Revenue; (x) Enhancement of Community Participation in Development Programs which are well linked with priorities in the AWP for FY 2017/18 with some of the sampled examples as: Construction of administration blocks at Lwengo District Headquarters and Kyazanga and Lwengo Town councils; Kyazanga Subcounty Headquarters rehabilitated, Lwengo town council offices rehabilitated; Revenue collected from markets, private schools, application fees, agency fees, business licences, animal husbandary and inspection fees land fees, local service tax, and funds distributed; (No. of cooperatives assisted in registration (8); at least one per sub-county, in all sub counties & town councils of Malongo, Kyazanga, Kyazanga TC, LwengoTC, Kkingo, Kisseka and Ndagwe etc.

		<ul style="list-style-type: none"> Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	2	<p>From the sampled projects in the approved AWP for FY 2017/18 namely: Construction of administration blocks at Lwengo District Headquarters and Kyazanga and Lwengo Town councils;rehabilitation of Lwengo town council offices; Construction of two classroom blocks at Kanyogooga in Ndagwe and Lugologolo in Malongo; 24 (Buyiki-Balimanyanakya (2KM) and Kalegero-Kigaba (2KM) in Kisseka sub county,Ssenya-Kakoma -Kisansala (KM) ,Kibuye-Misenyi (4KM) and culvert instalation in Ndagwe Subcounty,Kitongole-Kengwe (4KM) in Kyazanga, Katongole-Nkukutte (4KM) and culvert installation in Malongo,and Mayira-Musubiro B (4KM) in Lwengo sub county) these capital investments are all quite well linked in the five year DDP 2015/16-2019/20 under Chapter 7; Project profiles pages 149ff dated August 2015 signed off by the LCV Chairman Mr. George Mutabazi & CAO Mr.Kuruhiira Godfrey MA.</p>
		<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	1	<p>Project profiles have been developed in accordance with the LG Planning Guideline and can be traced in the DDP Chapter 7; Page 149ff and have been discussed by TPC for all investments in the AWP in accordance with the LG Planning guideline.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	1	<p>Annual Statistical Abstract compiled and availed for assessment. It has all the gender disaggregated data and has been presented to the TPC to support budget allocation and decision- making based on the following minutes for the meetings held on the dates as follows: 28/09/2017; 02/11/2017; 19/10/2017; 20/11/2017; 30/08/2017; 11/12/2017</p>

4

Investment activities in the previous FY were implemented as per AWP.

Maximum 6 points on this performance measure.

- Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2

2

Based on the sampled implemented projects in the Annual Budget Performance report & Vouchers: Installation of one mini Solar Powered Borehole in Lwempanyi in Malongo Sub-County; Installation of one Mini Solar Powered Borehole in Lubaale, Malongo Subcounty; Construction of Katovu-Kyamparakata Road; Construction of 5 stance lined Pit Latrine in Busumbi Market; Construction of a 50 Cu. M Brick Masonary Tank; Construction of a 50 Cu. M Brick Masonary; Construction of 2 Classroom Block with an Office at Kanyogoga P/S; Construction of Classroom block at Lugologolo P/S; Construction of a 5 Stance lined Pit Ltrine at Ssenya P/S are all linked in the AWP pages 69ff.

- Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0

0

Installation of one mini Solar Powered Borehole in Lwempanyi in Malongo Sub-County; Installation of one Mini Solar Powered Borehole in Lubaale, Malongo Subcounty; Construction of Katovu- Kyamparakata Road; Construction of 5 stance lined Pit Latrine in Busumbi Market; Construction of a 50 Cu. M Brick Masonary Tank; Construction of 2 Classroom Block with an Office at Kanyogoga P/S; Construction of Classroom block at Lugologolo P/S; Construction of a 5 Stance lined Pit Latrine at Ssenya P/S are all reflected in the annual budget performance report were all completed as per work plan. However, it was difficult to ascertain the %age of completion since the vouchers are not accompanied with Certification of Practical Completion

5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	2	<p>Based on the Annual Budget Performance report & Budget the following investments: Installation of one mini Solar Powered Borehole in Lwempanyi in Malongo Sub-County; Installation of one Mini Solar Powered Borehole in Lubaale, Malongo Subcounty; Construction of Katovu- Kyamparakata Road; Construction of 5 stance lined Pit Latrine in Busumbi Market; Construction of a 50 Cu. M Brick Masonary Tank; Construction of a 50 Cu. M Brick Masonary; Construction of 2 Classroom Block with an Office at Kanyogoga P/S; Construction of Classroom block at Lugologolo P/S; Construction of a 5 Stance lined Pit Ltrine at Ssenya P/S were all completed within the approved budget.</p>
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	0	<p>From the sampled projects in the Q4 Annual Performance report & annual Budget Performance report the following projects were completed within the approved budget as follows: Nkoni –Nzizi road routine mechanised with a budget of Ugx: 47,450,000/= but spent 47,150,000/=; Kitooro-Kamiti-Katuuro road with a budget of Ugx: 76,582,000/= but spent Ugx: 76,583,000/=; Kiganga-Bwengana-Kawule road with a budget of Ugx: 60,063,000/= but spent 30,000,000/=; Katovu- Kyampalakata (9KM) with a budget of Ugx: 72,076,000/= but spent Ugx: 72,024,000/=; Bunyere-Kirayangoma-Nkunyu (9KM) with a budget of Ugx:54,057,000/= but spent Ugx: 54,057,000/= which translates to 78%.</p>

Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	0	<p>From the Human Resource office this assessment established that all the 9 Heads of departments had not signed performance Contracts and had no annual performance reports on their personal files for financial year 2016/2017.</p>
		<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<p>From the Human Resource office and reviewed personnel files, this assessment established that 1 out of the 9 HODs is substantively appointed. That is the DCDO file CR/D/028 appointed on 4/1/2018 under DSC Minute 47/2017(LDSC) (I) .</p>

8	Staff recruited and retiring access the salary and pension payroll respectively within two months	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	0	From Secretary District Service Commission, this assessment established that all the staff recruited in financial year 2016/2017 accessed salary payroll two month after date of appointment.
	Maximum 5 points on this Performance Measure.	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	<p>The list of staff retired the FY 2016/17 was availed for verification.</p> <p>The assessment established that the 4 staff who retired in the financial year 2016/2017 had not accessed salary payroll.</p> <p>Three staff retired on 7/9/2016 and one staff on 11/11/2016 respectively,</p>

Assessment area: Revenue Mobilization

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points If the increase is from 5 -10% : score 2 point If the increase is less than 5% : score 0 points. 	4	From the final accounts of FY 2016/2017 the assessment established that Lwengo District Local Government collected local revenue amounting to UGX 251,229,382 and UGX 216,918,284 in FY 2015/2016 implying an increase of UGX 34,311,098 (15.8%).
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	2	From the final accounts for FY 2016/2017 this assessment established that Lwengo District Local Government collected local revenue amounting to UGX 251,229,382 against a budget of UGX 251,229,382 implying a realisation ratio of 1%

11	Local revenue administration, allocation and transparency Maximum 4 points on this performance measure	<ul style="list-style-type: none"> Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	From the final accounts for FY 2016/2017 and books of account, this assessment established that Lwengo District Local Government obtained from the district payroll, local service tax amounting to UGX 72,374,434 of which UGX 33,773,898 (46.7%) was remitted to sub-counties and town councils. This was less than the required 65%.
		<ul style="list-style-type: none"> Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	2	From the final accounts for FY 2016/2017 and books of account, the assessment established that during FY 2016/2017 Lwengo District Local Government collected local revenue amounting to UGX 251,229,382 of which UGX 31,100,000 (12.3%) was spent on Councillors' allowances.

Assessment area: Procurement and contract management

12	The LG has in place the capacity to manage the procurement function Maximum 4 points on this performance measure.	<ul style="list-style-type: none"> Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	2	The LG PDU is headed by a senior procurement officer and procurement officer who are substantively recruited. From HRM records: SPO was appointed on 10/8/2017 (File Number: CR/D/003; DSC Minute: 29/2017 (LDSC) (1) and PO was appointed on 04/01/2018. DSC Minute: 46/2017 (LDSC) (K). Record File number: CR/D/1282.
		<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	1	<p>PDU presented TEC Report under technical compliance evaluation method dated 28/10/2016.</p> <p>Subject: Construction of 50,000 Cubic metres Missionary Tank at Bwingana Village, Kalagala Parish in Malongo Sub county:LWEN599/Works/16-17/00002;</p> <p>PDU presented TEC report and minutes dated 28/10/2016. Subject: Construction of 50 cubic metres mansory Tank at Bamunanika in Kyazanga Sub-county: Ref: LWEN 599/works/16-17/00016</p>

		<ul style="list-style-type: none"> • Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	1	<p>Contracts Committee meeting minutes dated 03/11/2016 presented.</p> <p>Subject: LWEN 599/Works/16-17/00021. Construction of 50 cubic metres of Mansionary Tanks at Bwingana LCI Village at Kalagala Parish and Kyazanga Sub county, Lwengo District:</p> <p>Decision on a submission/deviation: Contract awarded to Parsue Enterprises because bidder was eligible at preliminary, compliant at technical and within the engineers financial estimates.</p>
13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<p>Consolidated DLG Procurement Plan for FY 2017/18 dated 07/12/2017 was presented ; annual work plan and Budget for FY 2017/18 covers all infrastructure Projects : These include:</p> <p>Spot improvement of Nkalwe-Kabwaami-Mitimikalu planned at UGX: 70,000,000.</p> <p>Spot improvement of Ndagwe-Jjaaga-Lwengo plaaned at UGX: 30,919,000;</p> <p>Maintenance of Equipment planned at UGX: 100,920,000.</p> <p>LG made procurements in FY 2016/17 as per plan: These include:</p> <ul style="list-style-type: none"> • Construction of Lwengo District Administration Block Phase II; date of award: 18/7/2016. Ref: LWEN 599/WRKS/16-17/000001 • Construction of solar powered borehole in Ndagwe Subcounty; date of award: 18/7/2016. • Construction of a 2 classroom block, office and store at Rugologolo Primary School;ref: LWEN 599/WRKS/16-17/00004: 18/7/2016 • Construction of Lwengo Town Council Administration Block phase 2. Date of award: 18/7/2016: Ref: LWEN 599/WRKS/16-17/00002

The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure

• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2

2

The LG presented bidding documents. A sample of 4 documents out of 5 (80%) suggest they were prepared by 30th August, 2017. Sample bidding Documents include:

- Standard bidding documents for procurement (works)

Construction and installation of 1 mini solar powered motorised deep borehole at Kyasonko in Kisekka Sub County: Ref: LWEN 599/WRKS/17-18/000006: Dated 29/8/2017.

- Standard Bidding document for procurement for works: Construction of Lwengo Town Council Administration Block Phase III: Ref: LWEN 599/WRKS/17-18/000005. Date:29/8/2017.

- Standard bidding document for procurement for works: : Construction of 2 classroom block, office and supply of 36 -3 seater desks at Kaikolongo Primary School: At Kaikorongo Primary School dated: 29/8/2017.Ref: LWEN 599./wrks/17-18/000003. Under open bidding.

- Standard bidding documents for Procurement fpor works: Construction of Lwengo District Administration Block, Phase III. Under Open Domestic bidding. Date: 29/8/2017. Ref: LWEN 599/WRKS/17-18/000001.

- Standard bidding document for Procurement for works : Construction of 2 classroom block, office, and supply of 36-3 seater desks at Kaliisizo Primary School. Ref: LWEN 599/Wrks/17-18/000002. Dated: 29/8/2017

• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2

2

The LG presented updated contracts register for FY 2016/17. Titled: Lyantonde DLG Contracts Register for FY 2011/12-FY 2017/18. PDU advised to separate contracts by FYs by using the PPDA format in the counter book.

Complete Procurement Files FY 2016/17 include:

LG made procurements in FY 2016/17 as per plan: Examples include:

- Construction of Lwengo District Administration Block Phase II; date of award: 18/7/2016. Ref: LWEN 599/WRKS/16-17/000001
- Construction of solar powered borehole in Ndagwe Subcounty; date of award: 18/7/2016.
- Construction of a 2 classroom block, office and store at Rugologolo Primary School;ref: LWEN 599/WRKS/16-17/00004: 18/7/2016
- Construction of Lwengo Town Council Administration Block phase 2. Date of award: 18/7/2016: Ref: LWEN 599/WRKS/16-17/00002.

		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<p>The LG adhered to procurement thresholds in FY 2016/17:</p> <p>Open Domestic Bidding:</p> <p>New Vision Advert payment voucher dated: 4/7/2016 Receipt Number: JK005005RN. Amount: 1,800,000. Advert for running an advert ¼ page advert. Advert is for:</p> <p>Construction of District Administration Block Phase II; UGX: 350,000,000</p> <p>Construction of Two classroom block and store at Kanyogoga P/S in Ndagwe Sub-county; UGX: 63,450,000.</p> <p>Construction of 3 motorised solar powered wells in Kyazanga , Malongo and Ndagwe sub counties; UGX: 285,000,000.</p> <p>Construction of Lwengo Town Council Administration Block phase II. UGX: 100,000,000.]</p>
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<p>LG prepared interim and completion certificates for works/projects. These include:</p> <p>Interim Certificate No 1: for construction of administration block phase II: dated 16/12/2016; Awarded to : P and D Traders and Contractors LTD. Actual work completed: 15%; Actual completion date: 16/4/2017.</p> <p>Interim Completion dated 29/6/2017. District Water Sanitation and Development condition grant: Installation of one min solar powered borehole by Sumadhurah Technologies Limited: Max retention:10% Value of work: UGX 94, 989,200: Actual payment: 85,490,280; Contract period: 24th Jan-24th April, 2017.</p> <p>Interim certificate for Installation of one min solar powered borehole by Bakamuulai High Quality Contractors at Lubaale: Period: 24th Jan-24th April, 2017. Actual payment: 79,897,086. Dated: 29/6/2017.</p>

		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	LG did not present site boards in FY 2017/18 that are labelled with name of the project, name of contractor, source of funding and Funder and contract value.
Assessment area: Financial management				
16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	0	During FY 2016/2017 Lwengo District Local Government operated 16 bank accounts of which, only 14 were reconciled and up to date by the time of this assessment.
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	0	The claims register maintained by the CFO's office lacks a provision for date of payment. As such, the timeliness of payments to suppliers could not be readily ascertained from this register.
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	From the internal audit department, it was established that all the four quarterly Internal Audit reports for FY 2016/2017 were produced by the Principal Internal Auditor who was substantively appointed on 17/02/2014 based on the personnel records cited by this assessment.

		<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	From the Clerk to Council, CAO and the Internal Audit Department, it was established that by the time of this assessment, Lwengo District Local Government had not yet provided information to Council and LG PAC on the status of implementation of internal audit recommendations raised during FY 2016/2017.
		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	0	From the Clerk to Council, it was established that the internal audit reports for FY 2016/2017 were submitted to LG PAC and discussed but resolutions were not yet finalised and follow up was not yet made.
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	0	The assets register was obtained from the CFO and verified. It was noted that all the assets acquired by the district are therein recorded. However, the format used is different from that prescribed by Local Government Finance Manual. For instance, the motor vehicle section lacks provisions for; Make/model, Tyre size, Capacity, Fuel Type, engine number, and chasis number; the land and buildings section lacks a provision for land title reference.
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	4	From the Auditor General's report for FY 2016/2017, the assessment established that Lwengo District Local Government received an unqualified audit opinion.
Assessment area: Governance, oversight, transparency and accountability				

21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>Based on the Minutes of Council presented for assessment, meetings were held on the following dates: 27/05/2016; 25/08/2016; 26/10/2016; 16/12/2016; 23/02/2017; 23/03/2017 where delivery related issues, TPC, monitoring & supervision reports were discussed with their respective recommendations</p>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2. 	2	<p>District Planner Mr. Happius R. Namanya is the designated person to coordinate response to feed-back & this has also been confirmed by an authority letter to this effect dated 24/06/2017.</p>
23	<p>The LG shares information with citizens (Transparency)</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p>	0	<p>The LG Payroll & Pensioner Schedule not displayed on any Public Notice Board.</p>
	<p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	0	<p>Procurement Plan & Awarded contracts with amounts displayed on the Procurement Notice Board.</p>
		<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	<p>No LG PA was carried out during the previous FY.</p>

24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	<p>From the CAO's communications file that was opened on 01/01/2016 availed for assessment it was proved that the DLG/HLG communicates & explains guidelines, circulars and policies issued by the national level to LLGs. On the file was CAOs monthly reports from LLGs, Invitations for meetings to LLGs; Budget Call Papers, Policies & Guidelines from MoLG & Circular Standing Instructions from MoPS etc.</p>
		<ul style="list-style-type: none"> Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	0	<p>DLG did not conduct any discussions with the public to provide feed-back on status of activity implementation in the previous FY.</p>

Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<ul style="list-style-type: none"> The Gender Focal Point person presented a gender mainstreaming a training report for CDOs and HODs dated 18/3/2017. Attendance attached. TPC presentation dated 22/5/2017: GFP presented summary on Gender and Community Based Services.
----	---	--	---	---

• Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2.

2

The Final Budget and Annual Work plan FY 2017/18 for the CDO Department has planned activities for Gender which include:

- Facilitating Women and Youth Council activities
- Gender mainstreaming;
- Children and Youth
- Support to women and youth groups under UWEP and YLP activities respectively.
- Funding at least 20 women projects
- Support to the elderly and youth.

Over 90% of previous year's budget was spent implementing support to Lower local governments in implementing gender activities:

Payment of Community Development Workers engaged in gender mainstreaming activities:

Voucher date: 09/03/2017: UGX: 2,160,000

Voucher date: 03/5/2017: Amount: UGX: 2,160,000: Percentage = 100%.

Voucher date: 3/5/2017: UGX: 2,183,000

Voucher date: 01/10/2016: UGX: 2,183,000

Total allocated 8 680,000

Total spending: UGX 8,680,000

Percentage implemented >

LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition

Maximum 6 points on this performance measure

- Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2

2

The DLG Environmental Officer presented EIA Review Reports and Screening Reports;

- Environment inspection report for sure House Primary School dated 11/01/2018;
- EIA Review Report for Upgrade and Construction of Loris Oil Kativu Fuel Station dated : 17/01/2017;
- Screening form for Construction of a 5 stance Pit Latrine at St. Kizito Primary School dated 17/9/2016;
- Screening Report for Construction of 2 classroom block at Rugologolo dated 16/9/2016.
- Activity Report for Screening of Road Works at the DLG FY 2017/18 dated 31/10/2017.

- Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1

1

LG integrated environmental and social management in contract bid documents as follows:

- Interim payment certificate for works FY 2016/17 dated 22/6/2017: BOQs for Construction of 50 Cubic metre brick masonry tank allow for mitigation measures;
- BOQs for Construction of two classroom block, office and block at Kaikolongo Primary School provide for Environmental mitigation. Ref: LWEN 599/Wrks/17-18/000004.;
- Interim Payment Certificate and BOQs for Construction of 50 Cubic feet brick masonry at Kalagala dated 9/5/2017. Environmental officer signed certificate and BOQs provide for environmental mitigation.

		<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	1	<p>LG presented land titles as proof of land ownership.</p> <ul style="list-style-type: none"> • Certificate of Title for Block 437, Plot 130. Private Mailo. Size: 1.5820 Hectares for Lwengo District Local Government, P.O. Box 1396, Kampala: Project on this land: Lwengo District Administration Block and Health Stores etc. Reg. Date: 26/03/2014; • Agreement of land sale between Lwengo DLG and Aboud Kitatta (MP) dated 22/10/2015; size: 3.048 hectares; location: Buddu Block 437 Plot 90 at Nyenje: Masaka District; Cost: UGX: 30,000,000. Lan is not yet developed.
		<ul style="list-style-type: none"> • Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	2	<p>The environmental officer presented environmental and social mitigation certification forms as follows:</p> <ul style="list-style-type: none"> • ESM form dated 23/01/2017: for Construction of hand Dug Wells-LOT 2 at Kanku, Kyakanuzi by R.B. MUBIRU Services; Costs of mitigations and Percentage completed.100% • ESM Certificated dated: 23/01/2017 for Construction of 50 M3 Brick Mansony Tank , Nakalago Village by Laina Designers and Civil Engineering Services LTD. Costs of mitigations and Percentage completed.100% • ESM Certificate dated 9/11/2017 for Construction of Two classroom block, office and store at Kanyogoga P/S. Awarded to: Kaleeta Construction. Costs of mitigations and Percentage completed.100%



LGPA 2017/18

Educational Performance Measures

Lwengo District

(Vote Code: 599)

Score 50/100 (50%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p> <p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4</p>	<p>4</p> <p>0</p>	<p>• Performance contract FY 17/18 shows that the district has budgeted for 1663 teachers</p> <p>• Lists of schools and minimum teachers required shows a total staff of 1048 staff and so current wage bill provision and budget meets the threshold</p> <p>• Performance contract FY 2017/18 shows that a total of 16 schools do not meet the Threshold of one head teacher and minimum of 7 teachers per school</p> <p>• Lists of schools and staff also show that 16 schools do not have the requisite number of teachers</p>
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0</p>	3	<p>• Performance contract FY 2017/18 OBT shows that teachers for whom a wage bill is provided is 1663</p> <p>• HRM staff structures shows current posts of teachers filled is 1450 and thus achieved 87%</p>

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	6	<ul style="list-style-type: none"> Wage bill provision for the district is for two Inspectors of school HRM staff structures shows that all inspectors for whom wage bill is provided are in place
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<ul style="list-style-type: none"> Performance contract Recruitment plan 2017/18 shows that 273 teachers to be recruited this FY 2017/18
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	2	<ul style="list-style-type: none"> Staff registers shows all required Inspectors of schools in place
5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3</p>	0	<p>This assessment reviewed the personnel files for the 2 Inspectors of Schools. The senior Inspector file CR/D/030 and inspector CR/D/121 respectively.</p> <p>The assessment established that two inspectors were not appraised in financial year 2016/2017</p>

		<p>Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0</p>	0	<p>From the Human Resource Office, 12 out of 124 Headteachers personnel files were reviewed</p> <p>The Reviewed personnel file were for the following primary schools;</p> <p>CR/E/1012 Nkundwa, CR/D/268 Nkunyuu, CR/E/706 Kiwangala, CR/E/727 Kaganda, CR/E/336 Emmanuel Kitambuza, CR/E/675 Nzizi CR/E/176 Ngareko, CR/E/131 St Herman Nkoni, CR/E/048, CR/E/271, CR/E/435, CR/E/049, CR/E/620, CR/E/973, Primary schools</p> <p>All the Headteachers for the above primary schools had no appraisal reports in their personnel file for calendar year 2016</p>
--	--	--	---	--

Assessment area: Monitoring and Inspection

6	<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<p>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</p>	0	<ul style="list-style-type: none"> • Guidelines, circulars, policies from MoEs in FY 2016/17 include <ul style="list-style-type: none"> o Circular ADM/203/255/01 dated 30/06/17 on Teacher Support supervision o Circular ADM/282/137/02 Dated 10th March 2017 regarding 2017 Comprehensive education and sports Sector data collection exercise o DES/97/17 dated 16th January, 2017 on unlicensed/unregistered schools by PS MoES o Circular 8/2017 ADM 137/235/01 dated 9th May 2017 on adherence to school calendar o Circular ADM/48/118/01 dated 18/04/2017 regarding coding of schools o Circular ADM/282/137/02 dated 10/03/2017 regarding updated lists of educational schools and institutions • Sampled schools Bishop Ssenyonjo, Sseke, Nkunyuu, Kigusa C/U and Kyanjovu primary schools no circulars were found on file or provided to indicate that guidelines were communicated
---	--	---	---	--

		<ul style="list-style-type: none"> Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	2	<ul style="list-style-type: none"> Minutes from meetings between DEO and head teachers held on 21/09/17 under Min 04/2017 dissemination of circulars on NIRA and Teacher Support supervision seen and also Under Min 7/2017 midday meals and feeding guidelines shared
7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> 100% - score 12 90 to 99% - score 10 80 to 89% - score 8 70 to 79% - score 6 60 to 69% - score 3 50 to 59% - score 1 Below 50% - score 0. 	0	<ul style="list-style-type: none"> Inventory of schools inspected in FY 2016/17 and School inspection reports show the following schools inspected QTR1 166 Schools in Total QTR2 153 schools in total QTR3 161 Schools in total QTR4 135 Schools in total <p>List of schools shows that there are 131 Schools and 180 private schools and thus average coverage of inspections is 49.3%</p> <ul style="list-style-type: none"> Sampled schools Bishop Ssenyonjo, Sseke, Nkunyuu, Kigusa C/U and Kyanjovu inspected last FY 2016/17 shows inspections done once the whole year
8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	4	<ul style="list-style-type: none"> Minutes of departmental meetings held on 4/05/2017 under Min 5/Educ/05/2017 shows that inspections issues regarding absenteeism, private schools and pupil's lunch were discussed and recommendations made for corrective actions. Also departmental minutes of meeting held on 30/09/2017 under Min 03/Min 04/Min 05 inspection issues discussed and followed up that included poor teaching methodologies, poor learning environment and teacher learning process

		<ul style="list-style-type: none"> Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	2	<ul style="list-style-type: none"> Acknowledgement form 4 from DES shows that the District submitted inspection reports for QTRs 2, 3, and 4 FY 2016/17
		<ul style="list-style-type: none"> Evidence that the inspection recommendations are followed-up: score 4 	4	<ul style="list-style-type: none"> Sampled schools of Kyanjovu, Nkunyu, Kigusa C/U Bishop Ssenyonjo and Sseke Priamry show that in each school inspection recommendations were left and later followed up on issues such as Teacher support supervision, lesson planning, Midday meals among others
9	<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5 	0	<ul style="list-style-type: none"> Performance contract FY 2017/18 shows that there are 131 Primary Schools List of schools shows that there are 180 private schools EMIS forms from MOES shows that there a total of 131 government schools and 49 private schools
	<p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5</p>	0	<ul style="list-style-type: none"> Performance contract FY 2017/18 shows that enrollment is 62,250 pupils in UPE EMIS forms from MOES shows that there are 56, 935 pupils in UPE
Assessment area: Governance, oversight, transparency and accountability				
10	<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 	2	<p>Based on the minutes of the Social Services Standing committee which houses the Council Committee for Education on the dates of: 20/04/2017; 20/01/2017; 23/11/2016; 21/09/2016; 21/07/2016 it met and discussed education related service delivery issues, inspection & monitoring reports</p>
	<p>Maximum 4 for this performance measure</p>			

		<ul style="list-style-type: none"> Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	<p>On the dates of: 20/04/2017; 20/01/2017; 23/11/2016; 21/09/2016; 21/07/2016 the council committee responsible for education presented work plans, budgets, PLE results & UPE enrollment reports from schools, inspection reports that required approval.</p>
11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	0	<ul style="list-style-type: none"> Files of SMC minutes at DEO's office show that all schools have SMC that have expired and their tenure ended in October 2017
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<ul style="list-style-type: none"> UPE non- wage IPF FY 2017/18 for all schools seen on District Notice board

Assessment area: Procurement and contract management

13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	4	<ul style="list-style-type: none"> • Procurement request documents submitted by DEO reviewed for the purchase of a motor Vehicle and construction of latrines submitted to PDU on 23/02/2017 and items as planned for in Sector AWP • DPU shows submission by DEO by April 30 FY 2016/17
14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	3	<p>From the list of 17 payment requests raised in the Education Department in FY 2016/2017, it was noted that they were recommended by the Head of Department within an average of 7.4 days.</p>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Annual Performance report for the department of education submitted on 2/13/2018 which is later than mid-July of the set timeline.</p>

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year If sector has no audit query score 4 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points If all queries are not responded to score 0 	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Education Department has 7 audit queries which were not yet responded to by the time of this assessment.</p>
----	---	--	---	---

Assessment area: Social and environmental safeguards

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2 	2	<ul style="list-style-type: none"> Guidelines on gender shared in collaboration with Senior community development officer in a circular dated 06/02/2017 to Schools on hygiene and reproductive health and gender guidelines on sanitation. The Circular is referenced 305/1
		<ul style="list-style-type: none"> Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	2	<ul style="list-style-type: none"> Guidelines on gender shared in collaboration with Senior community development officer in a circular dated 06/02/2017 Ref 305/1 on gender guidelines on sanitation

		<ul style="list-style-type: none"> • Evidence that the School Management Committee meet the guideline on gender composition: score 1 	0	<ul style="list-style-type: none"> • Sampled schools such as Nkunyu have no female representatives and others like Sseke Primary school have only one female representative. • Lists of Schools shows that SMCs expired in October 2017
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	3	<ul style="list-style-type: none"> • Reviewed and saw Circulars dated 06/02/2017 Ref 305/01 to schools by DEO instructing them to plant trees and form environment clubs and it was a follow up communication to the one written by the Senior environment officer dated 05/12/2016 providing guidelines to the schools on tree planting and environment issues in general



LGPA 2017/18

Health Performance Measures

Lwengo District

(Vote Code: 599)

Score 41/100 (41%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	3	<p>• Current filled position 206/310 (66.5%)</p> <p>There was recruitment of 32/84 staff in this FY17/18 although the recruitment process started in FY16/17</p> <p>Advert took place on 06/Feb/2017 and recruitment took place in July and August 2017</p> <p>A list of 32 recently recruited staff was available at the health department and these staff were already deployed to different health facilities.</p>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<p>The health department submitted a staff recruitment plan to the HRM which was incorporated in the performance contract submitted to Ministry of Finance on 4th July 2017.</p> <p>An additional 12 staff (3 at the DHO, 6 at HCIVs and 3 at HCIII) were included in the recruitment plan with a wage bill provision of 111,263,568 UGX for these staff and indicated as "to be recruited"</p>
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<p>The District has 3 Health centre IVs (Kiwangala, Kyazanga, and Lwengo).</p> <p>From the personnel files this assessment established that the Health Unit in charges for all the above health centre IVs facilities had no performance appraisal reports on their file for financial year 2016/2017.</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<ul style="list-style-type: none"> • The LG deploys health care workers based on need at the health facilities. Current staff deployed at sampled facilities was consistent with staff list at health department • Lwengo HCIV 34 • Kyazanga HCIV 36 • Kinoni HCIII 19 • Kyetume HCIII 12 • Kaganda HCII 5
---	--	--	---	--

Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	3	<p>The health department indicated that communicates guidelines during trainings with facility staff and sends copies of circulars/policies to facilities.</p> <p>Facilities were trained in ART guidelines between May and August 2017 and ART guidelines were available at ART facilities.</p> <p>Training on Family planning was carried out in April 2017 at facility level as verified in the facility visitors' book and family planning guidelines distributed.</p> <p>In addition, there was a circular on "Policy guidance on the change in the number of doses for intermittent treatment of Malaria in Pregnancy" that was found displayed at the sampled facilities.</p>
---	--	--	---	--

		<ul style="list-style-type: none"> • Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	0	<p>Although the DHO holds meetings with in-charges once a quarter and monthly DHT meetings held on 10th Dec 2016, 03/01/2017, 15/02/17, 5/03/17 were held at facilities due to lack of adequate office space at the district headquarters, guidelines and policies were not among the issues discussed in the meetings. Issues discussed included; challenges in management TB due to inadequate HR, stock outs and regularisation of health unit management committee meetings at facilities</p>
6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	0	<ul style="list-style-type: none"> • Reports seen Q2: No date on report, 21 facilities visited (3 HC4), Q3: 5/04/17 (3HC4 out 7 facilities visited); Q3 10/05/17; <p>Q4 18/07/17 focused on Immunisation due to outbreak of measles in Bukoto West HSD. Health department visited 9 facilities and all were outreach sites .</p> <p>There was no quarterly supervision done in Q1 and as such the DHT didn't conduct the 4 mandatory quarterly supervision to all the HCIVs in the FY16/17</p>

		<p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	<p>0</p>	<p>There was no evidence of DHT integrated quarterly supervision report in Q1 and as such the DHT didn't conduct the 4 mandatory quarterly supervision. Therefore it was not possible to assess the % of lower health facilities supervised in the FY16/17</p> <p>At facilities visited, most of the supervisions were program specific and carried out by partners</p> <p>Lwengo HC4: 09/03/17</p> <p>Kyazanga HC4; 02/09/16, 04/01/17</p> <p>Kinoni HC3: 2/03/17; 31/05/17</p> <p>Kyetume HC3; 21/03/17</p> <p>Kaganda HC2: 31/05/17</p>
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	<p>0</p>	<p>The district has 3 health sub districts; Bukoto South with 12 facilities; Bukoto Midwest with 6 facilities; and Bukoto West with 9 facilities. None of the 3 HSD had submitted quarterly support supervision reports to the district for FY16/17</p>

8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p>	<ul style="list-style-type: none"> • Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4 	0	<p>There was no evidence that the reports were discussed and used to make recommendations for corrective actions during the previous FY. Monthly DHT meetings 10th Dec 2016, 03/01/2017, 15/02/17, 5/03/17 didn't discuss issues from supervision reports, however, they provided updates from different health departmental members and Implementing partners with action plans and responsible person</p>
	<p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	0	<p>There was no evidence that recommendations from support supervision are followed up and specific corrective action undertaken</p>
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: o List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<p>All the 25 facilities receiving PHC funds are submitting HMIS reports to Ministry of Health</p> <p>The LG has a total of 36 health facilities; 16 government facilities and 11 PNFP and 9 PFP facilities. The total number submitting HMIS reports are 36 health facilities.</p> <p>The total number in OBT indicated to receive PHC funds are 25 facilities: (16 GoU, 9 PNFP).</p>

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>Based on the minutes of the Social Services Standing committee which houses the Council Committee for health on the dates of: 20/04/2017; 20/01/2017; 23/11/2016; 21/09/2016; 21/07/2016 it met and discussed health related service delivery issues, inspection & monitoring reports.</p>
	<p>Maximum 4 for this performance measure</p>			

		<ul style="list-style-type: none"> • Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>Based on the meetings held on the dates of: 20/04/2017; 20/01/2017; 23/11/2016; 21/09/2016; 21/07/2016 the health sector committee presented issues such as health sector budget; work plans, maternal health report, health infrastructure projects, monitoring reports & inspection reports</p>
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0 	0	<ul style="list-style-type: none"> • Facilities have functional HUMC in this FY17/18. Kyazanga HCIV didn't have a functional HUMC in FY16/17 due to expiration of the committee. • All 4 mandatory HUMC meetings were held for only 2/5 (40%) facilities visited • Lwengo HCIV (29/09/16, 20/12/16, 27/03/17, 30/06/17) • Kyazanga HCIV: No meeting held because the committee had expired • Kinoni HC3: 25/08/16, 20/12/16, 26/04/17, 22/06/17 • Kyetume HC3: No minutes seen • Kaganda HC2: 03/01/17
12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<p>All the 25 facilities receiving PHC are displayed on the notice board.</p>
Assessment area: Procurement and contract management				

13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 <p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	0	<p>There was no evidence of submission date of procurement requests to PDU. The health department had no major procurements to be done in this FY17/18, micro procurements for Stationary, vehicle maintenance, fuel, lubricants and oil totalling to 35,800,000 UGX were budgeted for and included in the annual procurement plan submitted to PPDA on 8th June 2017</p> <p>No quarter one request was submitted to procurement department</p>
14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: 100% - score 8 70-99% – score 4 Below 70% - score 0 	8	<p>All the procurement plans were done electronically and submitted to NMS. NMS confirmed receipt of procurement plans for 16 government facilities (3 HCIV, 4 HCIII and 9 HCII) before the deadline of 30th June 2016</p>
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>From the list of 16 payment requests raised in the Health Department in FY 2016/2017, it was established that they were recommended by the Head of Department within an average of 4.1 days.</p>

Assessment area: Financial management and reporting

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Annual Performance report for the department of health submitted on 2/13/2018 which is later than mid-July of the set timeline.</p>
17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Health Department has 21 audit queries of which 19 were not yet responded to by the time of this assessment.</p>
Assessment area: Social and environmental safeguards				
18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 	0	<p>HUMC gender composition of at least one third female was met by Kinoni HC3 out of the facilities visited</p> <ul style="list-style-type: none"> • Lwengo HC4 2/9 • Kyazanga HC4 2/9 • Kinoni HC3 4/7 • Kyetume HC3 2/7
		<ul style="list-style-type: none"> • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	0	<p>No evidence of issue of guidelines on sanitation was seen.</p> <p>All the facilities visited have 2 stance pit latrine and patients are sharing with the staff and thus toilets could not be labelled separating male from female</p>

19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none">• Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points.	0	<p>There is no evidence that the LG has issued guidelines on medical waste management.</p> <p>All facilities visited have not received training in medical waste management.</p>
----	---	---	---	--



LGPA 2017/18

Water & Environment Performance Measures

Lwengo District

(Vote Code: 599)

Score 60/100 (60%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<ul style="list-style-type: none"> From the DWO, a Summary showing the average safe water coverage of the district (76%) and the percentage for each of the sub-counties was Obtained from the national water atlas 3 Sub-counties are below the district average safe water coverage and these included Lwengo 52%, Malongo 50% and kyazanga 73% All the 3 sub-counties below the district safe water coverage were targeted in the AWP 2017/2018
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	15	<ul style="list-style-type: none"> From the AWP and budget for financial year 2016/2017 and the annual progress reports on quarterly basis submitted to the line ministry, it was established that 1 solar powered borehole and 2 RWHT tanks were planned and implemented in Malongo sub county with safe water coverage 50% It was established that a 50m³ tanks was planned and implemented in lwengo with safe water coverage of 52%. It was established that 1 min solar powered borehole and 1 tank in kyazanga were planned and implemented
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0 	0	<ul style="list-style-type: none"> - From the DWO it was established that 14 water projects were implemented but they were no supervision and monitoring reports
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • The reports of MIS obtained from MoWE, the performance contracts and the OBT attached to AWP 2017/2018 submitted to MoWE on 10/10/2017 shows consistence of the same projects and these include 3 valley tanks, 3 tanks of 50m3, 2 tanks of 30m3

Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<ul style="list-style-type: none"> • From the procurement file in the DWO it was established that the DWO Submitted procurement requests to PDU on 10/8/2016 and this was late compared to by 30th April
---	---	---	---	---

6	<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	0	<ul style="list-style-type: none"> - From the DWO it was established that there was no contract management plan in place for the contracts implemented - From DWO it was established that they were no site meeting minutes and site reports
		<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	2	<ul style="list-style-type: none"> - From the sampled project visits, of 2RWT tanks in Malongo sub county, 1 in Ndagwe subcounty, 1 solar powered bore hole in ndagwe sub county and 1 tank in lwengo sub county it was established that the facilities were constructed according to designs and specifications there was a soak pi, roof slab, gutters and taps to fetch water
		<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	0	<ul style="list-style-type: none"> - From DWO it was established that they were No handover reports by the contractor
		<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<ul style="list-style-type: none"> - From DWO in the contract file, it was established that all the projects implemented were certified by DWO for payment and completion reports attached. These included 3 min solar powered boreholes 1 in kyazanga subcounty, 1 in ndugwe subcounty and 1 in malongo subcounties and also among others were RWHT in ndugwe, malongo, kyazanga sub counties and there were completion reports attached for 50m3 tank compiled on 3/5/2017 and the one for solar powered compiled on 24/6/2017
7	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>From the list of 29 payment requests raised in the Water Department in FY 2016/2017, it was established that, 8 were recommended after a period of over one month, 7 were recommended after three weeks, while the 14 were recommended within one week.</p>
Assessment area: Financial management and reporting				

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>Annual Performance report for the department of water was submitted on 2/13/2018 which is far later than the timeline of mid-July for consolidation</p>
9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Water Department has 11 audit queries of which 10 were not yet responded to by the time of this assessment.</p>
Assessment area: Governance, oversight, transparency and accountability				
10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>Based on the minutes presented for the Standing Committee for Finance, Works, Water & Administration which also houses the Council committee responsible for water on the dates of 21/07/2016; 21/09/2016; 23/11/2016; 20/01/2017; 20/04/2017 met and discussed service delivery issues</p>
		<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	<p>Based on the meetings held on the dates of 21/07/2016; 21/09/2016; 23/11/2016; 20/01/2017; 20/04/2017 the water sector committee presented issues ranging from the budget, work plan, supervision reports & programmes & community participation issues for the water sources.</p>

11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> • The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 	2	<ul style="list-style-type: none"> - From the district notice board, it was established that they were displays of releases, development grants - From the DWO, it was established that a report on advocacy meetings was compiled on 18/10/2016 and there were discussions of expenditures and releases
		<ul style="list-style-type: none"> • All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	0	<ul style="list-style-type: none"> • From the 5 sampled projects in the field which included 2 tanks in Malongo, 1 powered solar borehole in Ndugwa, 1 tank in kyazanga and 1 tank in lwengo, <p>it was established that all had no sign boards labelled as required by the assessment manual</p>
		<ul style="list-style-type: none"> • Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> • From the district notice board it was established that, invitation to tenders, best evaluated bidders were displayed on notice board
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	1	<ul style="list-style-type: none"> • From the DWO in the critical requirements file, it was established that community application form requesting for water facilities were submitted to DWO and the included; application from Bwingana Ic1 malongo sub county requesting for water tank dated 6/9/2017, application from bamunanika village in kyazanga sub county requesting for a tank.

		<ul style="list-style-type: none"> • Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	2	<ul style="list-style-type: none"> • From the sampled projects in the field which included 1 solar powered project in Ndeba, Ndugwe sub county, masonry tank in kyazanga Sub County, it was established that there were collections of community contribution for O&M fees and these were banked and receipted. For the ndeba solar powered bore a bank slip with no.3366523 in crane bank was issued to the community and the tank for kyazanga Sub County a receipt no. 6423 was issued.
--	--	--	---	---

Assessment area: Social and environmental safeguards

13	The LG Water department has devised strategies for environmental conservation and management	<ul style="list-style-type: none"> • Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	2	<ul style="list-style-type: none"> - From the DWO in the environmental issues file, it was established that the environmental and social screening was done for all the water projects and a report compiled on 17/11/2016
	Maximum 4 points for this performance measure	<ul style="list-style-type: none"> • Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	<ul style="list-style-type: none"> • From the DWO it was established that there were no follow up support on environmental concerns in the financial year 2016/2017
		<ul style="list-style-type: none"> • Evidence that construction and supervision contracts have clause on environmental protection: score 1 	0	<ul style="list-style-type: none"> • From the contract file in the DWO it was established that the BOQs for tanks had no environmental clauses
14	The LG Water department has promoted gender equity in WSC composition. Maximum 3 points for this performance measure	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	3	<ul style="list-style-type: none"> • From the extension workers file it was established that the composition of women on WSC is 50% and above

15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	3	<p>From the sampled 5 stance lined pit latrine at Busumbi market in kyazanga sub county, it was established that the latrine constructed has adequate access, a separation for men and women, a ramp for PWDs.</p>
----	--	--	---	--