



LGPA 2017/18

Accountability Requirements

Pallisa District

(Vote Code: 548)

Assessment	Compliant	%
Yes	3	50%
No	3	50%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	xxx	<p>Pallisa District Local Government submitted a Draft Performance Contract for FY 2017/2018 on 7th June 2017 and issued with a receipt (No. 0649) by MoFPED. The district submitted a Final Performance Contract for FY 2017/2018 on 18th July 2017 (<i>as per MoFPED Submission Schedule</i>).</p> <p>This was a late submission - done after the mandatory deadline of 30th June 2017.</p>	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).</p>	xxxxx	<p>The District Local Government has a Budget for FY 2017/2018 including a Procurement Plan for FY 2017/2018.</p>	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	xxxxx	<p>The Annual Budget Performance Report for FY 2016/2017 was submitted on 9th August 2017 (Receipt No. 4540) issued by MoFPED.</p> <p>This was a late submission; made after the deadline of 31st July 2017.</p>	No

<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)</p>	<p>XXXXXX</p>	<p>The District Local Government submitted to MoFPED, ALL the four Quarterly Budget Performance Reports for FY 2016/2017 as indicated below:</p> <ul style="list-style-type: none"> • Quarter One submitted on 6th December 2016 (Receipt No. 0152) issued by MoFPED. • Quarter Two submitted on 8th February 2017 (Receipt No. 0293) issued by MoFPED. • Quarter Three submitted on 19th May 2017 (Receipt No. 0732) issued by MoFPED. • Quarter Four submitted on 9th August 2017 (Receipt No. 4540) issued by MoFPED. <p>All quarterly reports were submitted late. The requirement is that quarterly reports should be submitted by the end of the following month after the end of the each quarter.</p>	<p>No</p>
<p>Assessment area: Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>XXXXXX</p>	<ul style="list-style-type: none"> • Status report on implementation of Auditor General findings for FY 2015/16 was submitted to PS/ST, Directorate of Internal Audit via letter dated 6th April 2017, reference CR/210/48. The assessment result/ score is therefore compliant since the status report was submitted before 30th April 2017 in line with Section 11 (2) Public Finance Management Act, 2015. • All the 10 audit findings were responded to. Therefore, compliant. 	<p>Yes</p>

The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer

xxxxx

Unqualified audit opinion for FY 2016/17 as per Auditor General Report of December 2017. Therefore, compliant.

Yes



LGPA 2017/18

Crosscutting Performance Measures

Pallisa District

(Vote Code: 548)

Score 64/100 (64%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. <p>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</p>	0	<ul style="list-style-type: none"> • The Physical Planning Committee was inaugurated in October 2017; and has never held any meeting since. • There is no registration book. <p>Therefore, it was not possible to ascertain the functionality of the Physical Planning Committee.</p> <p>There is no physical development plan for Pallisa District. Arrangements are underway to develop local physical development plans for Gogonyo, Kasodo, Kaboloi, and PutiPuti.</p> <p>Nonetheless, there is an urban physical development plan for Pallisa Town Council</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	0	<p>Pallisa district did not hold a Budget conference for FY 2017/2018 due to a court injunction that barred Pallisa Council business because of the unsettled boundary dispute between Pallisa District and the newly created Butebo District. – Specifically the ‘belonging of Kibale County’.</p>

		<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	2	<p>The capital investments in the Approved Annual Work Plan for 2017/2018 were derived from the approved Five-Year Development Plan (2015/2016 – 2019/2020). Refer to DDP.</p> <p>For example, under:</p> <ul style="list-style-type: none"> • Health: compare the investments in the Paliisa District Local Government Budget FY 2017/2018 – Section C: Detailed Estimates of Expenditure (Page 14); and the projects in the Pallisa DDP – Chapter Three: Summary of Sectoral Programmes / Projects for 5 Years - 2015/2016 – 2019/2020 (Pages 105 - 107). • Education: compare the investments in the Paliisa District Local Government Budget FY 2017/2018 – Section C: Detailed Estimates of Expenditure (Pages 18 - 19); and the projects in the Pallisa DDP – Chapter Three: Summary of Sectoral Programmes / Projects for 5 Years - 2015/2016 – 2019/2020 (Pages 107 - 109).
		<ul style="list-style-type: none"> • Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	0	<p>The project profiles were not developed.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> • Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	0	<p>The Annual statistical abstract for FY 2016/2017 had not been compiled,</p>

4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	2	<p>The infrastructure projects implemented during FY 2016/2017 (as indicated in the Fourth Quarter Performance Report for the Financial Year 2016/17 – Cumulative Department Work Plan Performance - Pages 29-30, 48 – 49, 63, 68-69, & 87) were derived from the Annual Work Plan and Budget Estimates for FY 2016/2017 – C: Detailed Estimates of Expenditure (Pages 14, 19, 22, 25 – 27, & 34).</p>
		<ul style="list-style-type: none"> Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	4	<p>Information obtained from PDU, showed that all investment projects implemented (at district-level) in FY 2016/2017 were completed as per work plan by end of FY 2016/2017.</p>
5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	2	<p>Sixty-six (66) investment projects implemented during FY 2016/2017 were completed within approved budget of UGX 1,768,756,613. The overall expenditure was UGX 1,718,049,149, which was 97.1% of the approved budget.</p>
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	2	<p>The total budget for O&M (for all departments) for FY 2016/2017 was UGX 427,058,000, while the actual expenditure was UGX 601,362,000.</p> <p>This was 175.5% of the budget for O&M [Fourth Quarter Performance Report for the FY 2016/17 - Cumulative Department Work Plan Performance - Pages 1- 87].</p>
Assessment area: Human Resource Management				

6	LG has substantively recruited and appraised all Heads of Departments	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	2	<ul style="list-style-type: none"> The heads of departments were appraised and there reports are in there personnel files
	Maximum 5 points on this Performance Measure.	<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<ul style="list-style-type: none"> Some positions are in acting capacity e.g. the district engineer, district planner
7	The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY. Maximum 4 points on this Performance Measure	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	2	<ul style="list-style-type: none"> Minutes of the DSC meeting held on 27/03/2017 Minutes of the DSC meeting held on 21/03/2016 Minutes of the DSC meeting held on 15/03/2017 <p>The staff submitted for recruitment were considered</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	1	<ul style="list-style-type: none"> Minutes of DSC held on 6th/04/2017 Minutes of DSC meeting held on 26/08/2016 Minutes of the DSC meeting held on 11/08/2016 <p>The staff submitted for confirmation were considered</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<ul style="list-style-type: none"> Minutes of DSC meeting held on 6th/04/2017. Min 154/4/2017 <p>The disciplinary case submitted was considered</p>

8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 • Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	<p>3</p> <p>0</p>	<ul style="list-style-type: none"> • The staff recruited for the year 2016/17 accessed the pay roll in June and were recruited for May. Some of the staff that retired in 2016/17 are not yet on the pension pay roll and files are with MOPS
Assessment area: Revenue Mobilization				
9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	<p>4</p>	<p>Own Source Revenue collection in FY 2015/16 was UGX 269,540,663 which increased to UGX 318,895,059 in FY 2016/17. The increase was UGX 49,354,396 which is equivalent to 18.3%. This is more than 10% hence maximum score of 4.</p>
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	<p>0</p>	<p>Own Source Revenue was budgeted at UGX 370,668,556 in the FY 2016/17 and the actual collection was UGX 318,895,059. This translates into negative variance of UGX 51,773,497 equivalent to -14.0%. The variance is more than -10% therefore, zero score.</p>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	<p>2</p>	<ul style="list-style-type: none"> • Pallisa District received local revenue (Local Service Tax) totalling UGX 104,799,750 in FY 2016/17. • UGX 59,558,163 was remitted to 18 LLGs on 5th October 2016 being net 65%. • Therefore, score 2.

		<ul style="list-style-type: none"> • Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	2	<ul style="list-style-type: none"> • Pallisa District Council expenditure for FY 2016/17 was UGX 53,233,306. • 20% of local revenue for FY 2015/16 was UGX 53,908,133. • Therefore, council expenditure for FY 2016/17 being less than 20% of 2015/16 local revenue in line with First Schedule of the LGs Act, CAP 243. Therefore, a score of 2.
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Assessment area: Procurement and contract management

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	2	<ul style="list-style-type: none"> • Positions of Senior Procurement officer and Procurement are present.
		<ul style="list-style-type: none"> • Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	1	<ul style="list-style-type: none"> • TEC minutes are presented in the works project files of the subsequent project and bids and Contracts committee reports (18 No for FY 2016/17) are also presented
		<ul style="list-style-type: none"> • Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	1	<ul style="list-style-type: none"> • All recommendations by contracts committee were approved for all the projects. Technical evaluation committee does its work well

13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<ul style="list-style-type: none"> • Procurement plan for current FY is presented and fully signed dated 20th July 2017. • Previous FY Procurement plan is also presented and signed dated 22nd July 2016. • Infrastructure in the procurement plan of 2016/17 planned and on file. • Projects in the current FY work plan are seen in the procurement plan. They are all consolidated from the different departments
14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	0	<ul style="list-style-type: none"> • Advert newspapers presented for the current year bidding was dated 6th Nov 2017 beyond the 30th Aug. • Best Evaluated Bidder notice board is dated 17th Jan 2018 far beyond the required date of 30th August.
		<ul style="list-style-type: none"> • For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	0	<ul style="list-style-type: none"> • The Contracts register presented is of FY 2015/16. Procurement dept claims that the updated contracts register is with auditors in Mbale

• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.

2

LG follows the procurement thresholds see below:-

- Construction of a 2 class room block at Odusai P/S
PAL/548/WRKS/16-17/00004
contract value 52,336,104 (Open National Bidding)
- Construction of a 2 class room block at Dodoi P/S
PAL/548/WRKS/16-17/00003
contract value 63,296,714 (Open National Bidding)
- Drilling, siting, hydrological surveys of 11 boreholes Lot 9
PAL/WRKS/2016/17/00009 contract value 220,789,800 (Open domestic bidding)
- Construction of a staff house and 4 stance lined pit latrine at Agule HC III
PAL/548/WRKS/16-17/00007
contract value 90,939,310 (Open National Bidding)
- Construction of a 2 stance lined pit latrine at Gogonyo HC III
PAL/548/WRKS/16-17/00025
contract value 8,788,808 (Selective Bidding)

15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<ul style="list-style-type: none"> Interim certificates presented in terms of payment certificate records of projects examples are construction of a 2 stance pit latrine at Sidanyi P/S dated 15th Nov 2017 and Completion certificate on 28th Dec 2017, In Kameke HCIII construction of a 3 stance pit latrine dated 4th April 2017, Construction of 5 stance lined pit latrine in pallisa General hospital dated 16th June 2017, Construction of 5 stance at Adoidoi P/S dated 9th May 2016, dated 11th Oct 2016, Completion certificate at Kalalaka P/S dated 70 Feb 2017, Completion certificate of 2 classroom block with office and store at Sidanyi 11th Oct 2017
		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	<ul style="list-style-type: none"> No site boards available for this current year for the projects.
Assessment area: Financial management				
16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	<ul style="list-style-type: none"> Review of cash books revealed that Pallisa District makes monthly bank reconciliations which are properly reviewed and approved accordingly. Reconciliation statements available from July 2016 up to January 2018. Therefore, maximum score of 4 points.

17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	2	<ul style="list-style-type: none"> • Pallisa District did not have overdue bills/ accounts. • Use of IFMS controls unnecessary accumulation of bills. Therefore, a score of 2.
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	<ul style="list-style-type: none"> • There is evidence of a substantive Principal Internal Auditor effective 1st July 2017 via letter dated 2nd June 2017, reference CR/156/2 under DSC Minute No. 20/2017 • All quarterly internal audit reports were produced and submitted as follows; <ul style="list-style-type: none"> o 1st Quarter – dated 15th November 2016, submitted on 23rd December 2016 o 2nd Quarter – dated 28th February 2017, submitted on 22nd March 2017. o 3rd Quarter – dated 10th April 2017, submitted to PS/ST on 24th April 2017. o 4th Quarter – dated 25th July 2017, submitted on 13th September 2017 • Therefore, a maximum score of 3.

		<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	<p>There is no evidence of status report to council on implementation of internal audit findings. Matters on implementation of internal audit findings were not discussed in the 2 meetings of Finance, Planning and Administration Committee held during the year (FY 2016/17). The meetings were held on;</p> <ul style="list-style-type: none"> 12th December 2016 28th March 2017 Therefore, score zero.
		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	0	<p>Quarterly internal audit reports for FY 2016/17 were submitted to CAO and LG PAC as follows;</p> <ul style="list-style-type: none"> 1st Quarter – 23rd December 2016 2nd Quarter – 2nd March 2017 3rd Quarter – 26th April 2017 4th Quarter – 6th September 2017 <p>However, there was no evidence that the LG PAC reviewed internal audit reports. Therefore, zero score.</p>
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	0	<ul style="list-style-type: none"> Pallisa District does not have an up to date assets register. For example, the newly acquired road equipment (Grader Komatsu WA250, Registration No. UG 2048W and Water Bouser Registration No. UG 2458W) which were received from the Government in December 2017 had not been included in the assets register during the time of assessment – 7th February 2018. Therefore, zero score.

20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY: • unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0</p>	4	<p>Unqualified audit opinion for FY 2016/17 as per Auditor General Report of December 2017. Therefore, maximum score of 4.</p>
Assessment area: Governance, oversight, transparency and accountability				
21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>During FY 2016/2017, the Pallisa District Council met and discussed service delivery related issues as below:</p> <ul style="list-style-type: none"> • MIN. 058/COU/2017 (Minutes of District Council meeting held 2nd June 2017). • MIN. 051/COU/2017 (Minutes of District Council meeting held 31st March 2017). • MIN. PDL/043/2016 (Minutes of District Council meeting held 22nd December 2016). • MIN. PDLG/COU/034/2016 (Minutes of District Council meeting held 16th November 2016). • MIN. PDLG/COU/020/2016 & MIN. PDLG/COU/021/2016 (Minutes of District Council meeting held 30th August 2016).
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that LG has designated a person to coordinate response to feedback (grievance /complaints) and responded to feedback and complaints: score 2. 	0	<p>There is no person designated to coordinate response to feedback (grievances / complaints).</p>

23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p>	2	<p>The District Payroll was displayed on the Notice Board in the Administration Block, while the Pensioner Schedule is displayed on the walls in the same building at Pallisa District headquarters.</p>
		<ul style="list-style-type: none"> • Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	1	<p>Information on the awarded contracts was displayed on the notice board in the PDU building at Pallisa District headquarters.</p>
		<ul style="list-style-type: none"> • Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	<p>Not Applicable. The Central Government did not conduct the Annual Performance Assessment for LGs in 2016/2017.</p> <p>Also, the district website (www.pallisa.go.ug) was not functional. However, the district endeavoured to utilise radio talk shows (i.e. AISA FM based in Ngora for Ateso listeners, and BIG FM based in Mbale for Lugwere listeners). Also, the print media (especially Etop and the New Vision) was utilised publish other information.</p>
24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	<p>The district communicated and explained guidelines, circulars and policies issued by the national level to LLGs during FY 2016/2017. For example:</p> <ul style="list-style-type: none"> • A Report on the Proceedings of the Sensitisation Meeting of the Sub-County Stakeholders on the Implementation of the Uganda Women Entrepreneurship Programme held on Wednesday, 18th January 2017 at the Red Cross Hall – Pallisa District (Refer: CR/223/36 UWEP File)

		<ul style="list-style-type: none"> • Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	1	The district partnered with Action Aid Uganda to conduct community / barazas. Copies of the reports can be accessed in the DPU.
Assessment area: Social and environmental safeguards				
25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<p>Guidance is present in the Gender sector including among others the following</p> <ul style="list-style-type: none"> • Report on monitoring on gender mainstreaming in the 19 lower local government dated 3rd April to 12th April 2017 • Report on gender awareness creation and training on gender planning and budgeting held on the 14th Nov 2017 • Action plan in the implementation of gender in the road section to improve guidance on gender participation on road 12th July 2016 • Functional Adult literacy report for FY 2016/17 dated 21st June 2017
		<ul style="list-style-type: none"> • Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	0	<ul style="list-style-type: none"> • Activities for current FY include district council for disability, special grants for PWD, PWD inventory data, district council for older persons, functional adult literacy, youth councils, women councils including UWEP programme, and gender programme. • However all these planned activities are based on conditions of grants to the subsequent sectors and all budgets are totaled to one grand total. This makes it difficult to factor out what goes to the women roles.

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	2	<ul style="list-style-type: none"> Environmental activities are budgeted for under the Natural Resources Dept 2017/18 with activities of Environmental inspections, certifications supervisions, selections of tree seedlings, radio talks and monitoring EMP for construction of pit latrine dated 28th Dec 2017 presented Environmental and Social Screening Form (ESSF) for construction of pit latrines presented Review and comments on EIA for construction of Agule petrol station presented dated 22nd Nov 2017 Review and comments on EIA for base transceiver station site in Otelepi presented Report on the inspection and Audit of district projects presented dated 6th March 2017
	<ul style="list-style-type: none"> Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	1	<ul style="list-style-type: none"> The presented works and infrastructure projects all integrated ESMP involving tree planting, and environmental mitigation and restoration presented in the BOQs of bids.
	<ul style="list-style-type: none"> Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	0	<ul style="list-style-type: none"> Not presented
	<ul style="list-style-type: none"> Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	0	<ul style="list-style-type: none"> Only 1 Environmental mitigation implementation Certificate for construction of a s stance pit latrine presented No NR 2016/17/001 was presented yet there are other completed projects that lacked the completion certificates



LGPA 2017/18

Educational Performance Measures

Pallisa District

(Vote Code: 548)

Score 39/100 (39%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	0	<p>According to the LG Performance Contract 2017/2018, the district has a wage provision of 5,994,387 billion to cater for the 867 teachers on the payroll.</p> <p>The wage provision will also cater for 9 Head Teachers 5 Senior Education Assistants and 17 Education Assistants who are due to be recruited on replacement in 2017/2018. Within this wage provision all 76 Government aided schools meet the standard of a minimum of 7 teachers per school. However, even after recruitment of 9 Head Teachers in 2017/2018, 9 schools will still not have a substantive Head Teacher</p>
		<ul style="list-style-type: none"> Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 		<p>According to the staff list in the LG Education Department, each of the 76 Government schools has a minimum of 9 teachers. However 18 schools do not have a substantive Head Teacher.</p> <p>Even when the 9 Head Teachers are recruited in 2017/2018, the district will still have a deficit of 9 schools without a substantive Head Teacher</p>

2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0 	6	<p>The ceiling for teachers within the wage bill is 867 teachers. The number of teachers on the payroll is 867. This translates into 100% of positions of primary teachers filled within the wage bill provision</p>
3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	0	<p>The structure of the LG has 4 positions of school inspector. These are;</p> <p>Senior Inspector of Schools (1) filled</p> <p>Inspectors of schools (3) not filled</p>
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<p>HRM had a record of the recruitment requirements of the Department. These include; 301 Education Assistants, 25 Head Teachers, 30 Deputy Head Teachers, 3 inspectors of schools among others.</p> <p>In the FY 2017/2018, the LG will recruit 9 Head Teachers and 5 Senior Education Assistants and 17 Education Assistants on replacement</p>

		Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2	2	The Ministry of Public Service in a letter dated 23rd January 2018, gave clearance to the district to recruit various officers including 2 inspectors of schools
5	The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY. Maximum 6 for this performance measure	Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3	3	The school inspectors were appraised. Ref CR/D/14319 and CR/D/11748
		Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0	0	• Five out of the 76 head teachers performance reports were seen
Assessment area: Monitoring and Inspection				

The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools

Maximum 3 for this performance measure

• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1

0

At the time of assessment, there was no evidence that the LG had a systematic way of communicating circulars, guidelines and policies issued by the national level to schools

Meanwhile, the LG presented only 3 circulars received from the national level in 2016/2017. These are;

- Notice No.1 of 2017; Dressing Code for the non-uniformed officers in the Public Service, from Ministry of Public Service
 - Warning against non-declaration of Private Candidates dated 25th April 2017 from UNEB
 - Progress of National Registration of all learners dated 12th June 2017 from Ministry of Local Government
- In the schools that were visited the following circulars from the national level were found;
- Odwarat-Olua P/S and Limoto P/S; Uganda National Primary Schools Performing Arts Festival Syllabus for 2017 dated 17th February 2017 from Ministry of Education and Sports (MOES)
 - Pallisa Girls P/S; Regulations on the Conduct and Supervision of PLE dated November 2016 from UNEB
 - Kagoli P/S did not present any circular

• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2

2

The LG presented 3 sets of Head Teachers meetings at the time of assessment. These were drawn from the meetings held on 6th October, 2016, 31st January 2017 and 25th May 2017

The meeting of 25th May, 2017 cautioned teachers to dress decently (drawn from the Notice No.1 of 2017; Dressing Code for the non-uniformed officers in the Public Service, from Ministry of Public Service)

<p>7</p>	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all private and public primary schools have been inspected at least once per term and reports produced: o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0. 	<p>8</p> <p>Inspection was undertaken in the 4 Quarters of 2016/2017 and reports were compiled as follows;</p> <p>1st Quarter inspection report covered the period of November 2016; Government and Private Primary Schools inspected were 148</p> <p>2nd Quarter inspection report covered the period November-December 2016; Government and Private Primary Schools inspected were 111</p> <p>3rd Quarter inspection report covered March-April 2017; Government and Private Primary Schools inspected were 137</p> <p>4th Quarter report covered the period of June 2017; Government and Private Primary Schools inspected were 136</p> <p>This translates to 87% (drawn from 107 Government aided schools and 152 private schools)</p> <p>NB* The school inspections of 2016/2017 were conducted before Butebo which was carved out of Pallisa became a district hence the big number of schools. Currently, Pallisa has 76 Government schools and 125 Private schools</p>
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8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	0	<p>There were no minutes to show that the Department had held meetings to discuss school inspection reports</p>
		<ul style="list-style-type: none"> • Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	2	<p>The Directorate of Education Standards (DES) requires each LG to submit 4 Quarterly inspection reports each FY.</p> <p>The LG submitted the inspection reports for the 4 Quarters to DES as follows;</p> <ul style="list-style-type: none"> • 1st and 2nd Quarter inspection reports were submitted 30/1/2017 • 3rd Quarter inspection report was submitted on 8/6/2017 • 4th Quarter inspection report was submitted on 1/8/2017
		<ul style="list-style-type: none"> • Evidence that the inspection recommendations are followed-up: score 4 	0	<p>There was no evidence of follow up of inspection recommendations provided at the time of assessment</p>
9	<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5 	0	<p>The list of schools in the LG Education Department is inconsistent with EMIS and OBT</p> <p>The list in the Department lists 76 Government schools, EMIS data presents 66 Government schools while OBT presents 65 Government schools</p> <p>Also the list in the Department presents 125 Private Schools while EMIS data presents 75 Private Schools</p>

Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5

0

The enrolment data in the three data sources has minimal discrepancies;

For instance, Apapa P/S has 870 pupils as per the EMIS data while the District Data and OBT presents 915 and 911 pupils respectively for the same school

Apopong P/S has 995 pupils as per the EMIS data while the District Data and OBT presents 973 and 972 pupils respectively for the same school

Chelekura P/S has 748 pupils as per the EMIS data while the District Data and OBT presents 758 and 746 pupils respectively for the same school

Gogonyo P/S has 1213 pupils as per the EMIS data while the District Data and OBT presents 1313 and 1296 pupils respectively for the same school

Kaboloji P/S has 1187 pupils as per the EMIS data while the District Data and OBT presents 1014 and 1011 pupils respectively for the same school

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 	2	<p>During FY 2016/2017, the Social Services (Health and Education) Committee met and discussed service delivery issues as follows:</p> <ul style="list-style-type: none"> • Minutes of the Committee meeting held on 1st June 2017 (under MIN. 020/June/2017). • Minutes of the Committee meeting held on 27th March 2017 (under MIN. 014/March/2017). • Minutes of the Committee meeting held on 13th December 2016 (under MIN. PDLG/007/2016).
		<ul style="list-style-type: none"> • Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	<p>The Social Services (Health and Education) Committee met and generated recommendations for presentation to the District Council. For example, 'A Report for Second Quarter for FY 2016/17 Presented to the District Council on Thursday 22nd ... 2016 at District Council Chambers'.</p>

11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	0	<p>Each of the 76 Government aided schools has an SMC that has been approved by the district. Some of the SMCs have submitted Minutes to the district as required. However, only Pallisa Girls had attached the report of the Head Teacher to the Minutes of the SMC.</p> <p>Also, some of the SMC's are either not holding the 3 mandatory meetings per year (i.e. at least once a term) or they are not submitting the Minutes to the DEO.</p> <p>For instance; Dodoi P. S., Ngalwe P. S. and Kameke P. S. have submitted 3 sets of Minutes for 2017 to the District Education Officer as is required. However, none of the 3 schools had a report of the Head Teacher attached to their respective Minutes.</p> <p>Agurur Rock P. S. and Kachango P. S. did not submit any minutes or report to the District Education Officer in 2017.</p>
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<p>• Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3</p>	3	<p>LG have publicised all schools receiving non-wage recurrent grants for Quarter 1, 2017/2018. Also the sampled schools had posted these grants in the office of the Head Teacher</p>
Assessment area: Procurement and contract management				

<p>13</p>	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>• Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</p>	<p>0</p>	<p>The LG made late submissions of the following procurement requests to PDU;</p> <ul style="list-style-type: none"> • Construction of a 2 Classroom block and a lightening arrester at Omalutan and Adodoi Primary Schools at a budgeted cost of 57,500,000/=. Submission was made on 23/10/2017; • Construction of a 2 Classroom block, office and store with lightening arrester at Kameke P/S budgeted at 68,000,000/=. Submission was made on 23/10/2017; • Supply of 147, 3 Seater desks to Kameke P/S (36), Katuke P/S (75), Dodoi P/S (36) at 17,640,000/=. Submission was made on 5/2/2018; • Supply of 144, 3 Seater desks to Ogoria P/S (36), Omalutan P/S (36) and St. Johnson Bolsio II (36) and Obwanai P/S (36) at 17,280,000/=. Submission was made on 5/2/2018; • Construction of a 5 Stance lined pit latrine in Kachango and Akisim II Primary Schools at 18,000,000/= each. Submissions were made on 5/2/2018; • Emptying of 5 pit latrines in Akuoro P/S, Osupa P/S, Ogoria P/S, Kamuge Station and Kalapata P/S at 15,000,000/=. Submission was made on 5/2/2018
<p>14</p>	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>			<p>There are no delays in certification, recommendation, and payment of suppliers in the education sector for example, some of the major contracts implemented in the education sector during the FY 2016/17 were handled as follows;</p> <p>i. Name of Contractor – Abuza Technical Services</p> <p>a. Nature of Contract –</p>

• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points

3

Construction of 5 stance pit latrine at Okungulo Primary School – Agule Sub-county

b. Award date – 10th March 2017

c. Contract date – 22nd March 2017

d. Payment request – 17th May 2017

e. Engineer's Certificate – 22nd May 2017

f. Payment approval – 30th May 2017

g. Payment date – 2nd June 2017

ii. Name of Contractor – Odel Drilling and Construction Company Ltd

a. Nature of Contract – Construction of 5 stance pit latrine at Nyakoi Pimary School – Kameke Sub-county

b. Award date – 5th January 2017

c. Contract date – 12th January 2017

d. Payment request – 28th April 2017

e. Engineer's Certificate – 10th May 2017

f. Payment approval – 10th May 2017

g. Payment date – 2nd June 2017

iii. Name of Contractor – Odel Drilling and Construction Company Ltd

a. Award date – 5th September 2016

b. Contract date – 20th September 2016

c. Payment request – 11th April 2017

				<p>d. Engineer's Certificate – 11th April 2017</p> <p>e. Payment approval – 12th April 2017</p> <p>f. Payment date – 12nd April 2017</p> <p>Therefore, a score of 3.</p>
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Assessment area: Financial management and reporting

15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>The DPU provided OBT Baby Files during each quarter; after filling the appropriate information the files would be returned to the District Planner for integration into the Master OBT for Pallisa District.</p> <p>However, the dates of submission could not be established as no schedule was kept.</p>
16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0 	0	<ul style="list-style-type: none"> There was no evidence on the status of implementation of 2nd Quarter 2016/17 internal audit report by the sector. Internal audit queried expenditure of UGX 1,817,000 by the Head teacher of Katukei Primary School as it remained unaccounted for. During assessment, there was no evidence that the funds had been accounted for and no proof of any effort to recover the funds. Therefore, zero score.

Assessment area: Social and environmental safeguards

17

LG Education Department has disseminated and promoted adherence to gender guidelines

Maximum 5 points for this performance measure

- Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2

0

At the time of assessment, the LG Education Department did not produce evidence of dissemination of guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills

- Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2

0

At the time of assessment, the LG Education Department did not produce any evidence of issue and explanation of guidelines on how to manage sanitation for girls and PWDs in primary schools.

- Evidence that the School Management Committee meet the guideline on gender composition: score 1

1

The requirement of the gender composition of an SMC as per the 2nd Schedule of the Education Act 2008 is at least 2 women on the Foundation Body which has a total of 6 people.

In a letter dated 4th March 2016 and titled "Approval of SMCs", the LG approved SMCs in the 76 LGs. The letter indicates that each of these have 2 women and 4 men.

Information in the schools that were sampled i.e. Odwarat Olua P/S, Our Lady of Africa, Pallisa Girls P/S, Kagoli P/S and Limoto P/S indicated that the SMC's in each of these schools have 2 women and 4 men. This is in line with the guideline on the gender composition of SMCs

18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	<p>In a circular dated 4th September, 2016, and titled, "School Environment Management" the DEO communicated some environment management guidelines to all Head Teachers;</p> <p>In the circular, he called upon the Head Teachers to:</p> <ul style="list-style-type: none"> • Allocate some of the UPE funds towards purchase of tree seedlings; • Engage pupils and teachers in tree planting; • Establish flower beds along the paths and verandahs in schools; • Clean the Compound; • Plant live fences to protect school land; • Establish and maintain rubbish pits • Conduct environment education <p>Limoto P/S., which was one of the schools that were sampled, had a copy of this circular</p>
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LGPA 2017/18

Health Performance Measures

Pallisa District

(Vote Code: 548)

Score 45/100 (45%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	3	<ul style="list-style-type: none"> The DHO office presented an updated staff list showing the staff by cadre, duty station computer number, National IDs and type of staff old and newly recruited. In addition, a list of the health established structure was presented that describe the approved number of health workers, those filled and Vacant posts. This list indicates that 69% of the structure of Pallisa District health workers have been recruited. And 74% overall; all staff including non-health workers.
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<ul style="list-style-type: none"> A recruitment plan was presented composed of 53 vacant posts of health workers under different cadres. The recruitment will be conducted in the current financial year 2017/18.
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<ul style="list-style-type: none"> The hospital in charge's performance report was not seen

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	0	<ul style="list-style-type: none"> Not yet done according to the response presented by the DHO's office. Recruitment is in progress
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Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	0	<p>The evidence presented was a DHO delivery book used in distribution of guidelines. In this book delivery of clinical guidelines to lower health units was done to Apopong HCII delivered on 31/10/2017 and Kibale HCIII where guidelines were delivered on 19/9/2017 but the DHO introduced this arrangement this financial year and no evidence presented for the year 2016/17 to this assessment</p>
		<ul style="list-style-type: none"> Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	0	<ul style="list-style-type: none"> No evidence presented regarding training of in-charges. The DHO office confirmed to this assessment that the activity was not done.
6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	0	<ul style="list-style-type: none"> The DHO office produced 3 reports for Integrated support supervision dated as follows, Q2 Oct-Dec 2016 dated 19 Dec 2016, Q3 dated 10th April 2017 and Q4 dated April-June 2017. All reports did not indicate support supervision to HSD which is Pallisa hospital was done

		<p>Evidence that DHT has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0 	3	<ul style="list-style-type: none"> • The 3 reports for Integrated support supervision dated as follows, Q2 Oct-Dec 2016 dated 19 Dec 2016, Q3 dated 10th April 2017 and Q4 dated April-June 2017, were presented to this assessment. The content of reports outlines the activities that were covered and summarized as follow per health facility; Administration, . Financial management, data management, Infrastructure, information and education materials, Nutrition, Reproductive health, infection prevention management of referrals and Human resource management
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced:</p> <ul style="list-style-type: none"> • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0 	6	<ul style="list-style-type: none"> • The Health Sub-District which is Pallisa Hospital carried out routine support supervision and the report of quarterly support Supervision 8th June 2017 indicate that the following Health facilities were supervised; Kasodo HCIII, Kaukura HCII, Kaboloi HCIII, Agule HCIII, Kamuge HCIII, Gogonyo HCIII, Kameke HCII and Oiok HCII. The overall supervision in the year 2016/17 was affected my inadequate funding
8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4 	0	<p>The quarterly report f 8th June 2017 describes issues that were discussed as follows</p> <ul style="list-style-type: none"> o -Financial management of health facility o Program activities; Immunisation, nutrition HIV ect o Health facility infrastructures o Data management and reporting. <p>This evidence is not sufficient to demonstrate chain linked discussions after supervision whereby issues are discussed after supervision and action points developed..</p>

		<ul style="list-style-type: none"> • Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	0	No evidence of regular follow-up presented
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: o List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • 4 Quarterly OBT reports were presented as well as some HMIS data. Information on deliveries was found to be consistent rom both DHIS2 and OBT reporting and this confirms that there is consistence in HMIS reporting and OBT reports. All facilities which receive PHC funds and report in HMIS actually are the same facilities that report in OBT as HMIS extracted information

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>During FY 2016/2017, the Social Services (Health and Education) Committee met and discussed service delivery issues as follows:</p> <ul style="list-style-type: none"> • Minutes of the Committee meeting held on 1st June 2017 (under MIN. 020/June/2017). • Minutes of the Committee meeting held on 27th March 2017 (under MIN. 014/March/2017). • Minutes of the Committee meeting held on 13th December 2016 (under MIN. PDLG/007/2016).
		<ul style="list-style-type: none"> • Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>The Social Services (Health and Education) Committee met and generated recommendations for presentation to the District Council. For example, 'A Report for Second Quarter for FY 2016/17 Presented to the District Council on Thursday 22nd ... 2016 at District Council Chambers'.</p>

11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0 	5	<ul style="list-style-type: none"> • This assessment visited Pallisa Hospital found out that the Hospital Management committee is fully functioning. It regularly meets and discusses issues of Hospital financing and resource allocations in general. The HUMC met on 22/12/2016, discussed and approved the supplementary budget which emerged when the ministry of Health revised the hospital budget from 131,634,000 to 183,628,929. The additional increase in Hospital funds was not communicated earlier.
12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<ul style="list-style-type: none"> • This assessment did not find any PHC non-wage recurrent grants displayed at any notice board of Pallisa District administration

Assessment area: Procurement and contract management

13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	2	<p>A copy on procurement plan 2017/18 was presented as evidence and was submitted to PDU on 29 March 2017</p>
		<p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	0	<p>No request presented as evidence</p>

14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: • 100% - score 8 • 70-99% – score 4 • Below 70% - score 0 	0	No evidence presented
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>There are no delays in certification and recommendation of suppliers/contractors in the health sector as confirmed in 3 contracts executed in FY 2016/17 as follows;</p> <p>i. Name of Contractor – Kalim General Services Ltd</p> <p>a. Nature of Contract – Construction of staff house at Agule HC III, Agule S/C</p> <p>b. Award date – 4th October 2016</p> <p>c. Contract date – 11th October 2016</p> <p>d. Payment request – 1st December 2016</p> <p>e. Engineer’s Certificate – 1st December 2016</p> <p>f. Payment approval – 1st December 2016</p> <p>g. Payment date – 2nd December 2016</p> <p>ii. Name of Contractor – Ms Hadais Multi-Purpose Enterprises Limited</p> <p>a. Nature of Contract – Renovation of Pallisa General Hospital Maternity Ward</p> <p>b. Payment request – 28th October 2016</p>

			<p>c. Engineer's Certificate – 11th November 2016</p> <p>d. Payment approval – 23rd November 2016</p> <p>e. Payment date – 23rd November 2016</p> <p>iii. Name of Contractor – Inter Build Technical Services Limited</p> <p>a. Nature of Contract – Renovation of Main Operation Theatre – Pallisa General Hospital</p> <p>b. Payment request – 22nd March 2017</p> <p>c. Engineer's Certificate – 10th April 2017</p> <p>d. Payment approval – 18th April 2017</p> <p>e. Payment date – 21st April 2017</p> <p>• Therefore, a score of 2 points</p>
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Assessment area: Financial management and reporting

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>The DPU provided OBT Baby Files during each quarter; after filling the appropriate information the files would be returned to the District Planner for integration into the Master OBT for Pallisa District.</p> <p>However, the dates of submission could not be established as no schedule was kept.</p>
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17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	4	<ul style="list-style-type: none"> • There were no internal audit issues/findings during FY 2016/17 so, no recommendations. • Therefore, a maximum score of 4
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Assessment area: Social and environmental safeguards

18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> • Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2 	2	<p>A selected facility, Pallisa Hospital has a Hospital management committee of 10 members where 2 are Women and 8 Men</p>
		<ul style="list-style-type: none"> • Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2 	0	<ul style="list-style-type: none"> • No evidence presented
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<ul style="list-style-type: none"> • Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points. 	0	<ul style="list-style-type: none"> • No evidence presented



LGPA 2017/18

Water & Environment Performance Measures

Pallisa District

(Vote Code: 548)

Score 24/100 (24%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<p>• Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10</p>	0	<ul style="list-style-type: none"> • The AWP and Budget for the current financial year 2017/2018 obtains Pallisa district local government safe water coverage data at 73%. The same document shows the district is comprised of 11 sub counties with safe water coverage as seen here under; - Kameka s/c – 75% - Chelekura s/c- 55% - Akisim s/c- 70% - Gogonyo s/c 62% - Agule s/c 68% - Kamuge s/c 64% - Apopong s/c 73% - Puti-puti s/c 77% - Pallisa s/c 89% - Kasodo s/c 90% - Olok s/c 91% <p>However, there is no evidence in the AWP and Budget of the current FY 2017/2018 to show that sub counties with safe water below district coverage have been targeted.</p>

2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<p>• Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15</p>	<p>15</p> <ul style="list-style-type: none"> • The 3rd Quarter progress report for the previous financial year 2016/2017 for water and sanitation (11/5/2017) reports 09 deep boreholes drilling (hand pump) in sub counties with safe water coverage below district average of 73%. Namely; <ul style="list-style-type: none"> - Angorom- Osiepai, and Kachinga boreholes in Agule sub county with 68% - Akwawor and Orukuta boreholes in Chelekura sub county with 55% - MangaA, Ochapai, and Onyara-Akuoro boreholes in Gogonyo sub county with 62% - Akisim-Apetet, Omalutan-Aputon boreholes in Akisim sub county with 70% • The same progress report shows rehabilitation of deep boreholes in sub counties whose safe water access is below the district average such as Kamuge station borehole in Kamuge Sub County with 64%. Also Ajepat p/s borehole and Okwi borehole in Gogonyo Sub County were rehabilitated. This shows that Pallisa district local government water and sanitation department targeted to boost safe water access to sub counties below district average in the previous financial year 2016/2017
Assessment area: Monitoring and Supervision			

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0 	0	<ul style="list-style-type: none"> • While the annual progress for the previous financial year shows that the water department carried out monitoring and supervision of WSS facilities, there was no supervision / monitoring plan and reports for the previous financial obtained at the DWO. The reason levelled is that the assistant water officer who handled them transferred service to the new Butebo district local government and has not handed over officially office keys to his supervisor.
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10 	0	<ul style="list-style-type: none"> • There was no evidence that the LG has submitted accurate/consistent data for the current FY 2017/2018 since no list of water facilities in both sector MIS reports and OBT was obtained at the DWO of Pallisa district local government to justify consistence and accuracy of data submitted to MoWE
Assessment area: Procurement and contract management				
5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<ul style="list-style-type: none"> • There was no evidence that the sector submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30). Therefore submissions from DWO to DPU weren't reviewed and cross checked as per the sector annual work plan and budget for the current FY

6	<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	0	<ul style="list-style-type: none"> • The DWO has no contract management plan and there was no evidence that DWO conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan. This stems from the fact that there was no contract manager appointed to manage WSS contracts in the current FY 2017/2018. Hence a sample of 5 WSS projects was not obtained to validate findings from the files/records and reports that were not existing at DWO
		<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	0	<ul style="list-style-type: none"> • There were no architectural designs for water and sanitation facilities obtained in the contractual documents obtained at DWO
		<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	0	<ul style="list-style-type: none"> • There were no handover reports of any completed WSS facilities at DWO
		<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	0	<ul style="list-style-type: none"> • There weren't completion reports filed at DWO obtaining certified certificates for all WSS projects for water and sanitation sector.
7	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> • Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<ul style="list-style-type: none"> • No evidence of projects implemented during FY 2016/17 although 2nd Quarter internal audit report came out with queries on boreholes sunk in Agule and Akisim Sub-counties. Therefore, relevant records were not available to inform the assessment. • Therefore, zero score.

Assessment area: Financial management and reporting

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>The DPU provided OBT Baby Files during each quarter; after filling the appropriate information the files would be returned to the District Planner for integration into the Master OBT for Pallisa District.</p> <p>However, the dates of submission could not be established as no schedule was kept.</p>
9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	0	<ul style="list-style-type: none"> 2nd Quarter 2016/17 internal audit raised the following queries; <ul style="list-style-type: none"> While UGX 20,071,800 was spent to drill a bore at Angaro-Osiepai in Agule Sub-county, very little water was flowing. The audit suspected a technical problem that needed the attention of the Water Officer. While UGX 20,071,800 was also spent to drill a bore hole at Omalutai Aputon in Akisim Sub-county, fencing the facility was not completed by the community. The matter also needed the attention of Water Officer. There was no evidence of status on the implementation or follow up the above findings. <p>Therefore, zero score.</p>
Assessment area: Governance, oversight, transparency and accountability				

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>During FY 2016/2017, the Works and Technical Services Committee met and discussed service delivery issues as follows:</p> <ul style="list-style-type: none"> Minutes of the Committee meeting held on 1st June 2017 (under MIN. 027/June/2017). Minutes of the Committee meeting held on 30th March 2017 (under MIN. 020/March/2017). Minutes of the Committee meeting held on 15th December 2016 (under MIN. PDLG/014/2016). Minutes of the Committee meeting held on 2nd November 2016 (under MIN. PDLG/007/2016).
		<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	<p>The Works and Technical Services Committee met and generated recommendations for presentation to the District Council. For instance:</p> <ul style="list-style-type: none"> 'A Report for Second Quarter for FY 2016/17 Presented to the District Council on Thursday 22nd December 2016 at District Council Chambers'
11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 	0	<ul style="list-style-type: none"> There was no evidence that the LG Water department has shared information widely to the public to enhance transparency on the AWP, budget and the Water Development grant releases and expenditures displayed on the district notice boards as per the PPDA Act
				<ul style="list-style-type: none"> From a sample of WSS projects obtained they weren't clearly labelled indicating the name of the project, date of construction, the contractor and source of funding as exemplified here under; <p>- Apopong senior secondary school borehole 50462</p> <p>2013/21014</p>

• All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2

0

No source of funding

No contractor name

- Okorotok borehole

CD 1475

10/2/1999

No source of funding

No contractor name

- Kapala central Epuripur borehole

DWD25089

Donated by: Nile breweries ltd

08/12/2012

No contractor name

- Kapala primary school borehole

DWD24319

No source of funding

No contractor name

No date of completion

- Aputo village borehole

Apopong s/c

Agule county

DWD50518

2016/2017

No source of funding

No contractor name

No date of completion

		<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	0	<ul style="list-style-type: none"> There was no Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards as per the PPDA act in fact what existed on walls wasn't authentic for they lacked official stamp.
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	0	<ul style="list-style-type: none"> No evidence to show that communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY 2017/2018 at DWO
		<ul style="list-style-type: none"> Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	0	<ul style="list-style-type: none"> No community meeting minutes indicating number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY 2017/2018

Assessment area: Social and environmental safeguards

13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	0	<ul style="list-style-type: none"> No evidence of environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place at ENR office
		<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	<ul style="list-style-type: none"> No evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY 2016/2017
		<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	0	<ul style="list-style-type: none"> No evidence of construction and supervision contracts reports at DWO as such a sample contracts was not possibly taken to check if they have a clause on environment protection. Also implementation of 3 contracts in the field was not taken to assess compliance with good environmental and social protection practices.

14	<p>The LG Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	0	<ul style="list-style-type: none"> • There were no software progress reports obtained at DWO with a list of WSC composition to show that the LG water department promotes gender equity and has at least 50%WSCs women as per the sector critical requirements
15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	3	<ul style="list-style-type: none"> • From the DWO a list of public sanitation facilities was obtained to ascertain if public sanitation facilities have adequate access and separate stances for males, females and PWDS to meet gender equity and social inclusion. The findings shows it was being critically observed as per the sample seen here under; <ul style="list-style-type: none"> - Pallisa hospital OPD - Pallisa Girls primary school - Kaucho Boys primary school - Pallisa secondary school - Pallisa township primary school