



LGPA 2017/18

Accountability Requirements

Rukungiri District

(Vote Code: 550)

Assessment	Compliant	%
Yes	5	83%
No	1	17%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.	xxx	Annual Performance Contract Submitted & received at MoFPED on 10/07/2017 which is later than the timeline date of June 30.	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).	xxxxx	Consolidated Procurement Plan was accompanied to the Budget	Yes
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)	xxxxx	Annual Performance report- Q4 was submitted to MoFPED and received on 31/07/2017 which is within the timeline set & under receipt Serial No. 0851.	Yes
LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)	xxxxxx	Quarterly Budget performance report submitted as follows: Q1 dated 09/11/2016 serial number 0024; Q2dated 15/02/2017 under receipt Serial No.0344; Q3 dated 19/05/2017 under receipt serialnumber0731; Q4 dated 31/07/2017 under receipt serial number 0851.	Yes
Assessment area: Audit			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>xxxxx</p>	<p>From the Ministry of Finance's inventory of LG submissions of responses to audit queries, this assessment established that Rukungiri District Local Government submitted to PS/ST responses to audit queries raised in FY 2015/2016 on 02/03/2017.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>xxxxx</p>	<p>From the Auditor General's report for FY 2016/2017, this assessment established that Rukungiri District Local Government received an unqualified audit opinion.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Rukungiri District

(Vote Code: 550)

Score 70/100 (70%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. <p>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</p>	0	<p>Physical Planning Committee appointed on December 12, 2016 but is non-functional in the absence of Physical/Structural plan. A letter designating members of the District Physical Planning Committee available on file. Minutes of the meetings undertaken as follows: December 07, 2016, 13/12/2016; 04/04/2017.</p> <p>DLG lacks a Physical/Structural Plan.</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	2	<p>From the AWP page 103 under Education sector as an example there are priorities such as: Latrine Construction & Rehabilitation (50 in No.) at each of the 10 Primary Schools in Nyakagyeme, Rwemiringa Ps in Bugangari Subcounty, Rutooma Kihanga P/s, Kisiizi P/S, Bwanga in Nyarushanje Subcounty, Omuburama P/S; Omurutoma P/S, Bikongozo P/S in Nyakishenyi Subcounty, Kajwamushana P/S in Ruhinda Subcounty, Kishonga P/S in Buyanja which are based on the outcomes of the budget conference held on October 26th, 2016 page 4 of the Budget Conference report.</p>

		<ul style="list-style-type: none"> Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	0	<p>The DLG has in place an approved AWP under Minute 49/COU/2016/17 that sat on 25/05/2017 and signed by the LCV Chairman Mr. Kateebire Charles Andrewson on June 30th, 2017 for the current FY 2017/18, an approved 5-Year development plan 2015/16-2020/21 dated April 2015 signed off by the LCV- Chairman. The Budget conference report is derived from the Budget conference held on 26/10/2016 with some of the investments on page 235ff as: Construction of Sanitation Facilities, Programs for Sustainability of Water, Improve & Increase Honey Production, Renovation of Health Centres; Upgrading of Rukungiri HCIV to general Hospital Status; Construction of Fish handling facility at Rweshama landing site. These sampled capital investments are quite well linked between the AWP & 5 year DDP.</p>
		<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	1	<p>DLG Project profiles have been developed and can be traced in the DDP Chapter7, pages 172ff and have been discussed by TPC (refer to minutes dated as follows: 16/11/2016; 19/01/2017; 09/05/2017; 05/07/2017 which were Quarterly review meetings and TPC meeting minutes: 26/06/2017; 29/05/2017; 31/04/2017; 27/03/2017; 20/02/2017; 30/01/2017; 19/12/2016; 28/11/2016; 31/10/2016; 26/09/2016; 25/07/2016 for all investments in the AWP in line with LG Planning Guideline. They are drawn from the departments of Water, Works, Health & Education.</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	1	<p>A copy of the Annual Statistical Abstract dated July 2017 and signed by the LCV- Chairman & acknowledged by CAO with Gender aggregated data has been compiled by the DLG and was made available for assessment. Minutes of the TPC dated 31/07/2017 do attest that the Annual Statistical Abstract was discussed.</p>

4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	2	<p>Using Roads & Engineering sector as a case in point on Page 113 & 114 of the AWP and Budget Performance reports, infrastructure projects as follows Kigaga- Birara 1.8km; Rukungiri- Rubabo- Nyarushanje 20Km; Bikongozo-Kirimbe 4.1Km; Kyomera- Nyabukumba-Ihindiro 10.5 Km; Kebisoni- Mabanga-Kihanga-Ikumiro 16.9Km; St.Francis- Ikumiro 3.1km; Kihanga- Rwemburara 3.6Km; Kashenyi- Rwengiri 10.5km were some of the infrastructure projects implemented that show linkage with the approved budget by the Council.</p>
		<ul style="list-style-type: none"> Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	4	<p>From the review of payments certificates for the following investments in the department of Works & Technical services i.e. Latrine Construction & Rehabilitation (50 in No.) at each of the 10 Primary Schools in Nyakagyeme, Rwemiringa Ps in Bugangari Subcounty, Rutooma Kihanga P/s, Kisiizi P/S, Bwanga in Nyarushanje Subcounty, Omuburama P/S; Omurutoma P/S, Bikongozo P/S in Nyakishenyi Subcounty, Kajwamushana P/S in Ruhinda Subcounty, Kishonga P/S in Buyanja and routine mechanised construction and maintainance of some of the sampled roads projects like Kigaga- Birara 1.8km; Rukungiri- Rubabo- Nyarushanje 20Km; Bikongozo-Kirimbe 4.1Km; Kyomera- Nyabukumba-Ihindiro 10.5 Km; Kebisoni- Mabanga-Kihanga-Ikumiro 16.9Km; St.Francis- Ikumiro 3.1km; Kihanga- Rwemburara 3.6Km; Kashenyi- Rwengiri 10.5km, all these investments were completed as per work plan by end of FY. DLG has already issued Final certificates of completion indicating 100% execution.</p>

5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	2	<p>From the DLG Annual budget performance report from page 2/19ff a number of projects have been reported completed within the budget and these include: Bridge Construction in Bugangari Subcounty; Water Tank Installation at Kikakara HCII, Construction of Kikakara Community Primary School, Construction of a 5 Stance VIP Latrine at Kikakara Community Primary School, Latrine Construction & Rehabilitation (50 in No.) at each of the 10 Primary Schools in Nyakagyeme, Rwemiringa Ps in Bugangari Subcounty, Rutooma Kihanga P/s, Kisiizi P/S, Bwanga in Nyarushanje Subcounty, Omuburama P/S; Omurutoma P/S, Bikongozo P/S in Nyakishenyi Subcounty, Kajwamushana P/S in Ruhinda Subcounty, Kishonga P/S in Buyanja.</p>
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	2	<p>Sampled projects like Kigaga-Birara Rd 1.8 KM Budgeted 2.904,180 and spent 4, 426,600 which translates to 160%; Rukungiri-Rubabo-Nyarushanje 27.8Km budgeted 53,824,100 and spent 40,180,400 which translates to 75%; Mabanga-Kahenge 5.3KM budgeted 10.261,241 but spent 9.892, 000 which translates to 96.4% and Bwambara-Ntungwa 5.1Km budgeted 9.874, 200 but spent 8.925,00 which translates to 90%. On average the LG spent over 100% on O&M in the previous FY.</p>

Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	0	<p>From the Human Resource office this assessment established that only 3 out of 9 Heads of departments had signed performance Contracts and had Annual performance reports in their personal files for financial year 2016/2017. These are DCDO, DNRO and DPMO.</p>
		<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	0	<p>From the Human Resource office this assessment established that 5 out of the 9 HoDs are substantively appointed. These include; DHO, DEO, DNRO, DPO, DCDO. The new department of Trade, Industry and Local Economic Development, District engineer, and CFO are acting.</p>

7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for recruitment have been considered: score 2 	2	<p>From Secretary DSC it was established that 100% of all staff submitted by CAO for recruitment for financial year 2016/2017 were considered as evidenced by</p> <p>The CAO Declaration of vacancies to DSC on letter dated 8/92016 Ref CR/156/1. These submissions were all considered by the DSC in the meeting of 15th -17th November 2016</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for confirmation have been considered: score 1 	1	<p>The DSC received submissions from CAO for confirmation in a letter dated 1st November 2016 Ref CR/155/3 and all were considered during the sitting of 4th November 2016</p>
		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<p>From the Secretary DSC this assessment established that CAO submitted 4 staff for disciplinary action to DSC as per the letter dated 18th August 2016 ref CR/157/1</p> <p>The submissions were considered in DSC meeting of 14th -21st February 2017</p>
8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	3	<p>All the staff recruited during the financial year 2016/2017 accessed payroll within two month from date of appointment.</p> <p>All the staff were appointed on 28th November 2016 accessed payroll in December 2016.</p>
		<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	<p>The list of staff retired in the FY 2016/17 was availed for verification.</p> <p>The Assessment established that 18 staff were retired in the financial year 2016/2017</p> <p>None of the retired staff accessed payroll within two month after retirement</p>

Assessment area: Revenue Mobilization

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	0	<p>From the final accounts of FY 2016/2017 the assessment established that Rukungiri District Local Government collected local revenue amounting to UGX 354,539,275 and UGX 357,873,848 in FY 2015/2016 implying a reduction of 0.93%.</p>
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	2	<p>From the final accounts for FY 2016/2017 this assessment established that Rukungiri District Local Government collected local revenue amounting to UGX 354,539,275 against a budget of UGX 368,595,617 implying a realisation ratio of -3.8%.</p>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	<p>From the final accounts for FY 2016/2017 and books of account, this assessment established that Rukungiri District Local Government received local service tax amounting to UGX 106,303,750 of which UGX 11,999,016 was remitted to Municipal Council as per regulations leaving a balance of UGX 94,304,734 of which UGX 31,338,370 (33.2%) was remitted to sub-counties instead of UGX 65,298,077 (65%).</p>
		<ul style="list-style-type: none"> • Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	0	<p>From the CFO, the assessment established that during FY 2016/2017 Rukungiri District Local Government collected local revenue amounting to UGX 354,539,275 of which UGX 77,787,000 (21.9%) was spent Councillors' allowances.</p>

Assessment area: Procurement and contract management

12

The LG has in place the capacity to manage the procurement function

Maximum 4 points on this performance measure.

- Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2

2

The LG is headed by a senior procurement officer and and procurement officer who are substantively recruited.

From HRM records: SPO was appointed on April 2012; and PO was appointed in October 2012.

- Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1

1

- Record of TEC meeting presented dated 20/10/2016. (PP Form 210). Record of attendance attached.

- Bid Evaluation Report submitted by TEC dated 20/10/2016: RUK 550/WRKS/2016-17/00004. Record of attendance attached.

- Record of TEC Meeting dated 8/9/2017 presented with Record of attendance attached.

- Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1

1

Contracts Committee Report: Decision on a submission from TEC dated 26/8/2016. Subject of Procurement: RUKU 550/WRKS/2016-17/00004. Construction of two 5 stance latrines at Rugando and Mugyera Primary Schools.

CC approved method of bidding, bidding documents, cost of bidding document; letter of invitation to bid, shortlist of bidders, and membership of TEC.

13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<p>Procurement Plan for FY 2017/18 dated 17/8/2018, annual work plan and Budget covers all infrastructure Projects : These include:</p> <ul style="list-style-type: none"> i) Construction of a 5 stance latrines in 10 primary schools: at UGX: 248,688,844. User Department: Education: Dated: 12/4/2017. ii) Mechanised Routine Maintenance of District Roads under the Uganda Road Fund at 222.696 million. User Department PP dated 11/4/2017. iii) Borehole rehabilitation in Nyakagyeme, Kebisoni, and Bugangari and Buyanda Sub Counties. User Department: Water Procurement Plan dated: 22/5/2017. <p>LG made procurements in FY 2016/17 as per Procurement Plan FY 2016/17: examples are:</p> <ul style="list-style-type: none"> • Extension of Bugarama Gravity Flow Scheme –Pumped System by DIAKAM TECHNOLOGIES LTDI: at UGX: 90,054,735. Dated 22/5/2017. Ref: RUKU550/WRKS/2016-17/00007 • Construction of 9. No. five stance latrines for P/S (in Lots): Lot 4: Construction of latrines at Rugando and Mugyera P/S. by Dranic Engineering and Supplies at UGX: 39,960,660. Ref: RUKU 550/WRKS/2016-17/00004. Contract Dated: 11/11/2016.
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The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure

• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2

2

The LG prepared 80% of the bid documents for all investment/infrastructure by August 30, 2017. Sample bid documents include: 4 out of 5 Infrastructure projects sampled (80%) have bid documents.

- Bidding document for Selective Bidding: Construction 2No. Five stance VIP latrines with Urinal and screen walling at Kikarara and Rwemiringa P/S in Bugangari S/Ss respectively REF: RUKU550/WRKS/2017-18/00012.
- Bidding document for selective bidding (Works): Rehabilitation of 8 No. Boreholes Ref: RUKU 550/WRKS/2017-18/00006. Dated 23/8/2017.
- Bidding document for selective bidding (Works): Protection of Springs in Buyanja and Bwambra S/Cs. Ref: RUKU550/WRKS/2017-18/00005. Dated: 23/08/2017.
- Bidding Document for Selective Bidding (works): Construction of a 4 stance VIP Latrine with Urinal and Screen Walling at Buyanja T/C Play Ground in Buyanja Town Council: Ref: RUKU550/WRKS/2017-18/0002

• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2

2

LG prepared and presented an updated Contract Registers for FY 2016/17.

Contract Register include: Date, procurement reference number, Subject of procurement, contractors name, address of contractor, commencement date; contract value in shillings; and maximum retention value.

		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<p>Rukungiri LG adhered to procurement thresholds in FY 2016/17 as follows:</p> <p>New Vision March 31, 2017: Bid Notice under Open National Bidding for Works FY 2016/17. Rukungiri District LG invited sealed Bids for works under Open National bidding: Ref: RUKU 550/WORKS/2016-17/00007. Extension of Bugarama Gravity Flow Scheme Phase 3 using Solar System at UGX: 92,342,766.</p> <p>New Vision Advert dated September 20, 2016: Rukungiri District LG: Bid Notice 1 under Open National Bidding for Supplies and Services: Supply of Double Cabin Picks: RUKU 550/SUPLS/2016-17/00001 at UGX: 140,000,000 RUKU 550/SUPLS/2016-17/00002; and maintenance of Coffee Huller Agro facility Management in NyarushanjeS/C (REF, Rukungiri District: UGX: 60,000,000.</p> <ul style="list-style-type: none"> Selective Bidding: Invitation to bids for construction of 5 stance VIP stance latrine with urinal and screen walling at Rugando and Mugyera P/S in Nyakagyeme and Nyarushanje S/Cs in Rukungiri District: Ref: RUKU 550/WRKS/2016-17/00004: UGX: 41,448,876. Date of ITB: 03/10/2016.
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<p>LG prepared interim and completion certificate for projects/works in FY 2016/17 as follows:</p> <ul style="list-style-type: none"> Practical completion certificate for construction of 2 No. 5 stance VIP latrines with Urinal and screen walling at Mugyera and Rugando Primary Schools Ref: RUKU550/WRKS/2016-2017/00004: Contract Value: YGX: 39,960,660 Practical Completion date: 1/2/2017. Defects liability period: 6 Months. Interim Certificate No 1: for Project No: RUKU 550/WRKS/2016-17/000012 dated 31/03/2017. Construction at Rwenshama Landing Site of lined 2 Stance ECOSAN Toilet; Contract Sum: 16,000,406: Retention 5%; Total Work Completed: 47%.

		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	<p>LG prepared site boards with name of project, name of contractor, source of funding, expected duration but none of them had the value of the contract.</p> <p>Sampled site boards include:</p> <p>:Project Name: Community Agricultural Infrastructure Improvement Program-Project 3 (CAIIP-3): Rehabilitation of 16 km of Community Access Roads in Nyarushanje Sub county, Rukungiri District Under Batch B:</p> <p>Project Name: Construction of School Facilities at Rwenyangi P/S in Rukungiri District LG; Uganda Teachers and School Effectiveness (UTSEP): Funder: Global Partnership for Education;</p> <p>Project Name: Rehabilitation of Nyabushenyi-Kiganga-Minera Road 5-6KM. Contract No: CAIIP-3/RUK/CAR-BATCH A/LOT09. Funded by ADB/GOU</p>
Assessment area: Financial management				

16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	<p>During FY 2016/2017 Rukungiri District Local Government operated 6 bank accounts whose reconciliation status is presented in the table below;</p> <table border="0"> <tr> <td>Bank a/c</td> <td>Reconciliation status</td> </tr> <tr> <td>TSA</td> <td>Reconciled and up to date as at 31/12/2017.</td> </tr> <tr> <td>General Fund</td> <td>Reconciled and up to date as at 31/12/2017.</td> </tr> <tr> <td>Health Services</td> <td>Reconciled and up to date as at 31/12/2017.</td> </tr> <tr> <td>Global Fund</td> <td>Reconciled and up to date as at 31/12/2017.</td> </tr> <tr> <td>YLP</td> <td>*Reconciled and up to date as at 31/12/2017.</td> </tr> <tr> <td>UWEP</td> <td>Reconciled and up to date as at 31/12/2017.</td> </tr> </table> <p>*There is reconciling item amounting to UGX 5,295,470 which has remained uncleared from a long time. Management represented that when the accounts are being migrated from Navision to Oracle, this item will be resolved.</p>	Bank a/c	Reconciliation status	TSA	Reconciled and up to date as at 31/12/2017.	General Fund	Reconciled and up to date as at 31/12/2017.	Health Services	Reconciled and up to date as at 31/12/2017.	Global Fund	Reconciled and up to date as at 31/12/2017.	YLP	*Reconciled and up to date as at 31/12/2017.	UWEP	Reconciled and up to date as at 31/12/2017.
Bank a/c	Reconciliation status																	
TSA	Reconciled and up to date as at 31/12/2017.																	
General Fund	Reconciled and up to date as at 31/12/2017.																	
Health Services	Reconciled and up to date as at 31/12/2017.																	
Global Fund	Reconciled and up to date as at 31/12/2017.																	
YLP	*Reconciled and up to date as at 31/12/2017.																	
UWEP	Reconciled and up to date as at 31/12/2017.																	
17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	0	<p>From the CFO, a claims register was obtained and reviewed by this assessment and noted that it lacked dates of receipt and payment of claims. As such, the timeliness of payments to suppliers could not be readily ascertained.</p>														

18	The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations	<ul style="list-style-type: none"> Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	3	From the personnel office, this assessment confirmed that Rukungiri District Local Government has substantive Principal Internal Auditor appointed on 20/01/2010. From the internal audit department, it was established that all the four quarterly Internal Audit reports for FY 2016/2017 were produced.
	Maximum 6 points on this performance measure.	<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	From the Clerk to Council, CAO and the Internal Audit Department, it was established that by the time of this assessment, Rukungiri District Local Government had not yet provided information to Council and LG PAC on the status of implementation of internal audit recommendations raised during FY 2016/2017.
		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	1	From the Clerk to Council, it was established that the internal audit reports for FY 2016/2017 were submitted to LG PAC. Based on the minutes cited by this assessment, it was confirmed that LG PAC reviewed and followed up the internal audit recommendations.
19	The LG maintains a detailed and updated assets register Maximum 4 points on this performance measure.	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	4	Rukungiri District Local Government maintained an updated asset register in a format that is prescribed by the Local Government Finance Manual.
20	The LG has obtained an unqualified or qualified Audit opinion Maximum 4 points on this performance measure	Quality of Annual financial statement from previous FY: <ul style="list-style-type: none"> unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	4	From the Auditor General's report for FY 2016/2017, the assessment established that Rukungiri District Local Government received an unqualified audit opinion.
Assessment area: Governance, oversight, transparency and accountability				

21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>DLG availed a set of minutes for the FY 2016/17 as follows: 23/09/2017; 27/10/2016; 22/12/2016; 01/03/2017; 07/04/2017; 25/05/2017 and all the sets of minutes provide proof that Council met and discussed service delivery related issues including TPC reports, quarterly review reports, monitoring reports & LG PAC reports.</p>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2. 	2	<p>Planner is the designated person to coordinate response to feed-back & responded to feedback and complaints.</p>
23	<p>The LG shares information with citizens (Transparency)</p>	<p>Evidence that the LG has published: • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</p>	2	<p>The LG Payroll & Pensioner Schedule is quite well displayed on the front wall of the Administration Block which is visible to those concerned.</p>
	<p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	0	<p>Procurement Plan was not available on the Notice Board however some copies of the awarded contracts and amounts were displayed.</p>
		<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	<p>No performance assessment was carried out for the previous FY.</p>

24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p>	<ul style="list-style-type: none"> • Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	<p>A flimsy unreferenced file containing communications to LLGs from DCAO's office was availed for assessment. It contained Budget call papers inviting LLGs for budget meetings, Quarterly review meetings, Policies & Guidelines from MoLG and other forwarded letters from MDA's.</p>
	<p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	0	<p>No proof provided for this activity.</p>

Assessment area: Social and environmental safeguards

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<p>The GFP presented a report on mentoring of Departmental heads on Gender Mainstreaming dated: 16/5/2017. Report Referenced as CD.206/1. Attendance of Departmental heads attached to report with their signatures</p>
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Maximum 4 points on this performance measure.

		<ul style="list-style-type: none"> • Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	2	<p>Principal CDO/Gender Focal Point presented an annual work plan for FY and Budget FY 2017/18: Planned activities include;</p> <ul style="list-style-type: none"> • Support to Women Groups through training at UGX: 2,943,000 • Support to 20 women groups to be funded under UWEP at 177,483,000. <p>Evidence of Spending 90% of the budget allocated to gender activities presented:</p> <p>Allocated spending to support women councils: Budgeted: UGX: 4,485,000; Expenditure: UGX:4,485,000</p> <ul style="list-style-type: none"> • Voucher No.PV-SO7532 dated: 28/2/2017 UGX: 1,110,0000; Voucher No: PV-SO07281 dated: 14/12/2016 UGX: 1,097,000; Voucher Number: PV-SO6973 dated: 19/9/2016 UGX: 720,000; Voucher Number: PV-SO8512 dated: 7/11/2016: UGX: 410,000 and Voucher No: PV-SO805dated: 15/6/2017 UGX: 1,158,000 <p>Percentage spent: 100%.</p>
26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	2	<p>District Environmental Officer presented Screening Reports, EIAs and Inspection Reports for various projects at the DLG.</p> <ul style="list-style-type: none"> • Screening for 2 Stance Toilet at Rwesigiro in Kikarala Parish dated: 25/10/2016 • Environment Report for Bright Future Primary School dated: 25/5/2017 • EIA Report for Redevelopment of Rwereere Filling Station in Nyakajeme Subcounty, Rukungiri District. EIA Review dated: 21/12/2016. • EIA Certificate for Temporary Storage Yard in Kebisoni Subcounty , Kabusaki Village, Kabingo Parish date: 19/05/2017. EIA Cert No: NEMA/EIA/10177. District Environment Officer Review Report Dated: 17/3/2017

		<ul style="list-style-type: none"> Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	1	<p>The District Environmental Officer presented BOQs with input on environmental mitigation measures and engravement with list of mitigation measures described.</p> <p>BOQ with Environmental mitigation measures and engravement for Karayamucumu Primary School and Nyakariro Primary School in Bwambala and Bugangari Sub counties respectively ;</p> <p>BOQ with environmental mitigation measures and engravement for construction of a lined 2 stance VIP latrine at Nyarugando Health Centre 2 in Nyakishenyi Sub county, Rukungiri District</p>
		<ul style="list-style-type: none"> Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	1	<p>The District Lands Officer presented Land titles as proof of land ownership and where projects are implemented.</p> <p>Sampled Land Titles include.</p> <p>Certificate of Title: Plot 10 Nyerere Avenue. Volume 3404 Folio 6; Date: 12/7/2005; Size: 0.286 Ha; Zonal Land Offices being constructed on this land.</p> <p>Certificate of Title: Plot 2 Nyerere Avenue Volume 340 Folio 20; Date: 12/7/2005, Size: 0.4266ha.. Proposed Site for the High Court</p> <p>Certificate of Title: Plot 20 Republic Road, Volume 3064, Folio 20. Date:26/2/2003; Size: 0.1ha; Block houses District Service Commission;</p>
		<ul style="list-style-type: none"> Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	2	<p>The District Environmental Officer presented a signed ESM certification Form dated 20/6/2017. The certificate is for Construction of lined 5 stance VIP latrine with Urinal and screen walling at Rugando and Mugyera P/S in Nyakagyeme and Nyarushanja Sub counties respectively.</p>



LGPA 2017/18

Educational Performance Measures

Rukungiri District

(Vote Code: 550)

Score 49/100 (49%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	4	<ul style="list-style-type: none"> Performance contract FY 2017/18 shows that 1695 teachers on wage bill and budgeted for and sufficient to meet the threshold Staff list shows that there are 1657 teachers and every school has a head teacher and one teacher per class Annual Work plan and Budget shows that teachers catered for in the budget is 1695 but those currently available are 1657(page 53) and thus budget meet the threshold
	Maximum 8 for this performance measure	<ul style="list-style-type: none"> Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 	4	<ul style="list-style-type: none"> Staff list according to District HRM staff lists for schools shows all schools have a head teacher and Teacher per class
2	LG has substantively recruited all primary school teachers where there is a wage bill provision	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision o If 100% score 6 o If 80 - 99% score 3 o If below 80% score 0 	3	<ul style="list-style-type: none"> LG approved staff structure shows that the DLG has a ceiling of 1695 teachers and at the moment only 1657 are in place (AWP and Budget FY 2017/18- OBT) Wage bill provision is for 1695 teachers in FY 2017/18 Percentage thus filled is 98%
3	LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	6	<ul style="list-style-type: none"> HRM staff structures (vide ARC 135/306/01 dated 25th July 2017 by PS, PSS to CAO)approved shows that education department is to have two inspectors(Principal and inspector of schools(2)) Staff list for the department shows all three inspectors in place
	Maximum 6 for this performance measure			

4	The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.	Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2	2	<ul style="list-style-type: none"> • Staff Recruitment plan 2017/18 reviewed and shows recruitment for 119 Teachers planned
	Maximum 4 for this performance measure	Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2	2	<ul style="list-style-type: none"> • Staff registers shows all inspectors in place
5	The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.	Evidence that the LG Education department appraised school inspectors during the previous FY • 100% school inspectors: score 3	0	The District has 2 Inspectors of Schools. only one inspector File no CR/D/11839 had appraisals reports for financial year 2016/2017 on file
	Maximum 6 for this performance measure	Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0	0	<p>From the Human Resource Office, 15 out of 162 Headteachers personnel files were reviewed.</p> <p>The Reviewed personel file are for the following primary schools ; Rwabigangura, Kebisoni intrgrated, kicwamba, Bugyera- Katojo, Kyabagyerwa, Rubanga, Kirama, Kyamakanda, KazindaroNdere, Musyana, Kiganga, Karama, and Nyakariro Primary schools.</p> <p>All the Headteachers of the above primary schools had no Performance Assessment reports on their personnel file for calender year 2016</p>

Assessment area: Monitoring and Inspection

6	The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	0	<ul style="list-style-type: none"> • Guidelines, circulars, policies from MoEs at DEO office nor provided and reviewed • Sampled schools Rwenkureijs P/S, Rwenyangi P/S, Kiigiuro P/S, Kebisoni P/S, and Kyamakanda P/S no guidelines or circulars were seen
	Maximum 3 for this performance measure	<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	0	<ul style="list-style-type: none"> • Circulars from national level not provided at DEO level • Minutes of meeting between DEO and head teachers held on 7/03/2017, 16/08/17 and 4/05/17 reviewed and no dissemination of guidelines or circulars seen or present

7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% - score 1 o Below 50% - score 0. 	1	<ul style="list-style-type: none"> Inventory of schools inspected in FY 2016/17 shows School inspection reports produced and show that in QTR 1: 69 government and 59 private schools inspected QTR 2: 162 government and 0 private school inspected QTR 3: 116 government and 29 private were inspected QTR 4: 49 government and 35 private school inspected There are 162 government and 57 private schools <p>Thus inspections done are at in reporting period is 59%</p> <ul style="list-style-type: none"> Sampled schools Rwenkureijs P/S, Rwenyangi P/S, Kiigiro P/S, Kebisoni P/S, and Kyamakanda P/S show that number of times inspected last FY 2016/17 was only 2 times
8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 Evidence that the inspection recommendations are followed-up: score 4 	4	<ul style="list-style-type: none"> Minutes of departmental meetings of 24th July 2017 were reviewed and under Min 29/2017 issues of inspections regarding teacher absenteeism and also Min 33/2017 issues of under staffing of schools evident in School inspection reports were also addressed Minutes of departmental meetings held on 30th May 2017 reviewed and under Min 15/2017 discussed issues of inspection especially schedules DES records on School inspections shows submission of two reports for QTR 2 and 3 Acknowledgement forms 4 from DES shows receipt of QTR 2 and 3 inspection reports on 19th April 2017 Five Sampled schools (Rwenkureijs P/S, Rwenyangi P/S, Kiigiro P/S, Kebisoni P/S, and Kyamakanda P/S) show that no recommendations provided were followed up by the inspectors and issues not tackled
9	<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> o List of schools which are consistent with both EMIS reports and OBT: score 5 Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5 	0	<ul style="list-style-type: none"> List of schools shows 162 government aided schools 57 private schools which is a total of 219 schools EMIS forms from MoES shows that the total number of schools are 255 schools in total Performance contract shows that UPE enrollment is 51,986 Document on enrolment from DEO offices shows that enrolment of UPE stands at 25,525 male 26277 female and total standing at 51,802 in UPE. Rukungiri DLG Annual Work plan and Budget shows UPE enrolment at 51,986 pupils EMIS forms shows that enrolment is 51,091 pupils

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc...during the previous FY: score 2 Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	<p>Council Committee responsible for Education met under the Social Services Standing Committee which met on the following days: 20/07/2016; 08/02/2017; 30/11/2016; 15/03/2017; 22/03/2017; 05/10/2016 where inspection of schools; Co-curricular activities, PLE mock results, mushrooming schools without standards.</p> <p>A review of the education sector under the standing committee for Works & technical services minutes of 22/03/2017; 05/10/2016, 08/02/2017 there is proof that the education sector committee presented issues such as inspection of schools" programmes; Co-curricular activities, PLE mock results, mushrooming schools without standards that required approval of Council.</p>
11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO) • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80% schools: score 0</p>	5	<ul style="list-style-type: none"> Files of SMC minutes at DEO's office show that all 162 schools have SMCs in place and were appointed in October 2014 Randomly Sampled five schools(Rwenkureijs P/S, Rwenyangi P/S, Kiigiro P/S, Kebisoni P/S, and Kyamakanda P/S) show have SMCs and have held the 3 mandatory meetings per year Kyamakanda P/S SMC minutes for meeting on 31/10/17 under Min 16/SMC/2017 discuss budget issues Kebisoni P/S shows that minutes of meeting for 13/03/2017 and 04/05/2017 under Min 11/2017, Min 12/2017 discuss resource and UPE budget issues. Rwenyangi P/S Minutes of meeting held on 13/04/2017 shows under Min 06/2017 mobilization and discussion of budget and resource issues Rwenkureijs P/S minutes of meeting held on 04/05/2017, 27/07/17 shows that Min 01/smc/2017 , Min 05/smc/2017, Min 12/smc/2017 shows discussion of budget issues
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<ul style="list-style-type: none"> UPE IPFs for 2017/18 seen on the notice for every school at departmental Notice board
Assessment area: Procurement and contract management				
13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	4	<ul style="list-style-type: none"> Procurement request documents seen and reviewed involving Vehicle and VIP latrines submitted by 20/04/2016 and as per the education AWP DPU shows submission by DEO by 20th April 2016/17

14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>From the list of 6 payment requests raised in the Education Department in FY 2016/2017, 4 of them were recommended by the Head of Department after a period of more than two weeks.</p>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Q1 report submitted on 21/02/2016; Q2 report submitted on 7/07/2016; Q3 report submitted on 6/6/2017 and Q4 report submitted on 11/08/2017 which is later than the timeline of mid-July.</p>
16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year If sector has no audit query score 4 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points If all queries are not responded to score 0 	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Education Department had 5 audit queries which were not yet responded to by the time of this assessment.</p>
Assessment area: Social and environmental safeguards				
17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc...: Score 2 	2	<ul style="list-style-type: none"> Minutes of meeting between DEO and Head teachers dated 4th May 2017 under MIN 8/2017 shows discussions on Hygiene and menstruation issues

		<ul style="list-style-type: none"> Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	2	Minutes of meeting between DEO and Head teachers dated 4th May 2017 under MIN 8/2017 shows discussions on sanitation for girls
		<ul style="list-style-type: none"> Evidence that the School Management Committee meet the guideline on gender composition: score 1 	1	<ul style="list-style-type: none"> Sampled schools Rwenkureijs P/S, Rwenyangi P/S, Kiigiroy P/S, Kebisoni P/S, and Kyamakanda P/S show that all meet the gender composition of two females on SMCs
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	0	<ul style="list-style-type: none"> Minutes of meeting between DEO and teachers held on 7/03/2017, 16/08/17 and 4/05/17 reviewed and no dissemination of guidelines on environment or tree planting seen Inspection reports reviewed and no discussion or dissemination of guidelines on environment



LGPA 2017/18

Health Performance Measures

Rukungiri District

(Vote Code: 550)

Score 61/100 (61%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	3	<p>The current proportion of filled positions for primary health workers at 68.5% (417/608) as per the approved and costed established analysis dated 25th July 2017.</p>
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<p>The health department submitted a recruitment request for replacement of two medical officers who had left the public service in response to the Health service commission letter dated 19th December 2017. There was no wage provision in the performance contract for recruitment of additional health care workers.</p>
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<p>The District has 3 HCIVs (Kebisoni, Bugangari, and Rubabo) From the personnel files, this assessment established that the Health Unit charges for all the above facilities had no performance assessment reports on their file for financial year 2016/2017</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<p>The staff were allocated based on need and workload to the different health facilities. Staff list at the health department was being updated to redeploy staff at the different facilities. Sampled facilities; Bugangali HCIV had 42, Buyanja HC3 had 17 staff, Masya HC2 had 5 staff, Kebisoni HC4 40 staff and Nyakageme HC3 had 18 staff deployed.</p>
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Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	3	<p>DHO held review meetings with health facility in-charges in which guidelines and policies among other things were discussed. Minute 06/08/ICM/2017 during meeting with in-charges discussed accountability and management of PHC funds, mTrac message 16 Nov 2016 on MoH procurement of uniforms for public health workers following circulars from MoH</p>
		<ul style="list-style-type: none"> • Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	3	<p>The DHO has a file where all circulars and communications from the MoH are kept. Communication to health facilities is usually done through the electronic platform mTrac and review meetings with health facility in-charges.</p>

6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p> <p>Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0</p>	0	<p>Number of lower facilities supervised in FY16/17 Q1 12/42, Q2 12/42, Q3 and Q4 11/42 amounting to 26%</p> <p>The DHT integrated support supervision visits indicated all the HCIVs in the district to have been supervised. Q1 30th Sept 2016, Q2 19th -21st Dec 2016, Q3 14th – 17th March 2017, Q4 19th – 27th June 2017</p>
7	<p>The Health Sub-district(s) have effectively provided support supervision to lower level health units</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0</p>	0	<p>Rukungiri district has 4 health sub districts; available reports; Kebisoni HSD (Q2 and Q3); Bugangali HSD Q2, Q3 and Q4, Rubabo HSD Q3 reports were available. Rujumbura did not have reports available at the district health office. One of the HSD Rujumbura is headed by a PNFP facility posing difficulty in a private facility supervising public facilities. none of the HSD conducted all the 4 quarterly support supervisions.</p>
8	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<p>• Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4</p>	4	<p>The support supervision reports were formatted to include findings, gaps and suggested solutions. The reports are discussed in the DHO review meetings with in-charges as well as DHT meetings. During Health Unit In-charges meeting held on 17th August 2017; in-charges alluded to findings in support supervision of Q4. E.g Kebisoni HCIV lacked a functional HUMC as reported in the support supervision report</p>

		<ul style="list-style-type: none"> Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	6	<p>Recommendations and action points are followed up for specific action. A new chairman for HUMC was appointed on 13th Oct 2017 for Kebisoni HCIV following resignation of the chairman for HUMC and HUMC</p>
9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<p>All facilities in OBT are reporting in the Ministry of Health HMIS reporting system. A total of 73 health facilities is receiving PHC funds as indicated in the performance contract. These include 2 facilities (North Kigezi HCIV and Kyatoko HC2) in the municipality which are still receiving PHC under Rukungiri LG</p>

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>Council Committee responsible for health met under the Social Services Standing Committee met on the following days: 20/07/2016; 08/02/2017; 30/11/2016; 15/03/2017; 22/03/2017; 05/10/2016 where supervision of Health facilities; monitoring reports & recommendations to Council on service delivery issues were discussed</p>
		<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>From the minutes dated 20/07/2016; 08/02/2017; 30/11/2016; 15/03/2017; 22/03/2017; 05/10/2016 there were workplans, supervision of Health facilities programmes; monitoring reports & recommendations to Council for approval.</p>

11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0 	0	<p>The sampled facilities currently have functional HUMC boards, however Kebisoni HCIV and Nyakageme HC3 did not hold HUMC meetings in FY16/17 due to lack of a functional committee. Masya HC2 (10 Aug 2016 and 4th April 2017); Bugangali HCIV (27 June 2016, 23 Dec 2016, 22 Aug 2016, 12 April 2017) and Buyanja HC3 (22 July 2016, 09 Dec 2016, 24 Jan 2017, 21 June 2017) held all the 4 mandatory meetings</p>
12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	3	<p>all the 73 facilities (26 NGO facilities, 2 PNFP hospitals and 45 GoU facilities) receiving PHC funds were displayed on the Health department notice board</p>
Assessment area: Procurement and contract management				
13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 <p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	0	<p>Annual procurement plan was submitted on 13th July 2017</p>
			0	<p>Q1 requested was submitted on 30th Oct 2017 for construction of 2 stance VIP latrine at Ndere and Ihunga HCII</p>

14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: • 100% - score 8 • 70-99% – score 4 • Below 70% - score 0 	8	<p>All the 45 public facilities in Rukungiri LG submitted procurement plans to NMS on January 27th 2017. The list obtained from NMS indicated 53 facilities (45 facilities for LG and 8 facilities for the municipality)</p>
15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>During FY 2016/2017, the Health Department had one supplier's payment which the Head of Department recommended within nine days.</p>
Assessment area: Financial management and reporting				
16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>Q1 report submitted on 21/02/2016; Q2 report submitted on 7/07/2016; Q3 report submitted on 6/6/2017 and Q4 report submitted on 11/08/2017 which is later than the timeline of mid-July.</p>

17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	0	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Health Department has 4 audit queries which were not yet responded to by the time of this assessment.</p>
Assessment area: Social and environmental safeguards				
18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<p>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2</p>	2	<p>All sampled facilities meet the gender composition of at least a third female (Bugangali HCIV 3/7, Buyanja HC3 3/9, Masya HCII 2/6, Kebisoni HCIV 3/7 and Nyakageme HC3 5/6</p>
		<p>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2</p>	0	<p>There was no evidence that the LG had issued guidelines on how to manage sanitation in health facilities. At the facilities, the toilets were not labelled separating Male from female</p>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<p>• Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points.</p>	2	<p>The LG with support from USAID RHITES-SW had issued guidelines on medical waste management to all health facilities visited and staff from facilities had been trained.</p>



LGPA 2017/18

Water & Environment Performance Measures

Rukungiri District

(Vote Code: 550)

Score 60/100 (60%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<ul style="list-style-type: none"> From the DWO, a Summary showing the average safe water coverage of the district (88.3%) and for each of the sub counties was presented. 2 Sub-counties are below the district average safe water coverage and these included Bwambara 65%, and Nyarushanje 85 % 2 sub-counties below the district safe water coverage were targeted in the AWP 2017/2018 which includes Bwambara and Nyarushanje Sub counties,
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	0	<ul style="list-style-type: none"> From the annual work plan and budget for financial year 2016/2017 and the annual progress reports on quarterly basis submitted to the line ministry, it was established that 4 water facilities were planned and 2 were implemented in one sub county with safe water coverage below the district average safe water coverage and these included 2 springs in Bwambara sub county. There was no facility targeted for in Nyarushanje sub county which is below the average of the district safe water coverage.
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0</p>	15	<ul style="list-style-type: none"> - From the AWP and progress reports from the DWO it was established that 11 projects were implemented. - From the Supervision file, it was established that all monitoring and supervision reports for the projects were done as obtained from the supervision and monitoring reports carried out on 26/11/2016, 21/3/2016 27/1/2016 for Bugarama GFS and , 27/3/2017 for the Springs. <p>Supervision and monitoring report for the rehabilitation of Bore holes was compiled on 2/5/2017</p>
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10 	10	<ul style="list-style-type: none"> • The reports of MIS obtained from MoWE, the performance contracts and the OBT attached to AWP 2017/2018 submitted to MoWE on 27/7/2017 Shows the same list of projects that are consistent and these include <p>Extension of 1 Bugarama GFS, Construction 3 springs, construction of Kanyabushabwe toilet in Bwambara, rehabilitation of 6 boreholes</p>

Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<ul style="list-style-type: none"> From the submission report to PDU by DWO, it was established that all the investment projects in the annual work plan were submitted to PDU for procurement on 22/5/2017 which is late compared to the requirement of 30th April
6	<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	0	<ul style="list-style-type: none"> From the DWO it was established that there was no contract management plan available From DWO it was established that they were no reports and minutes of the site meetings.
		<ul style="list-style-type: none"> If water and sanitation facilities constructed as per design(s): score 2 	2	<ul style="list-style-type: none"> From the sampled project visits, it was established that the spring of nyakeina in buyanja subcounty was constructed as per design and specifications, it has drainage channel, a collection tank, a tap and steps
		<ul style="list-style-type: none"> If contractor handed over all completed WSS facilities: score 2 	0	<ul style="list-style-type: none"> From the project file it was established that they were No handover reports by the contractor
		<ul style="list-style-type: none"> If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<ul style="list-style-type: none"> From the projects file, it was established that all the projects implemented were certified by DWO for payment and completion reports attached. These included bugaram GFS, springs in bwambara subcounty and nyakeina in Buyanja subcounty

7	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>From the list of 5 payment requests raised in the Water Department in FY 2016/2017, it was established that 4 were recommended by the Head of Department within one week and among those included construction of 3 springs where the contractor submitted his claim on 24/3/2017 and was certified by the DWO on 27/3/2017 while the certification and recommendation for payment of Bugarama GFS by the DWO was over 2 months.</p>
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Assessment area: Financial management and reporting

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>Q1 report submitted on 21/02/2016; Q2 report submitted on 7/07/2016; Q3 report submitted on 6/6/2017 and Q4 report submitted on 11/08/2017 which is late for the timeline of mid-July.</p>
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9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	5	<p>From the quarterly internal audit reports for FY 2016/2017, it was established that the Water Department has no audit query.</p>
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Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>Standing Committee for Works & Technical services which houses water sector issues met on the following days based on the availed Council minutes: 12/05/2017; 17/03/2017; 15/11/2016; 11/10/2016 and discussed supervision reports and submissions from DWSCC.</p>
		<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	<p>From the assessment of minutes from the meetings held on the days of: 12/05/2017; 17/03/2017; 15/11/2016; 11/10/2016 there is proof of issues presented that include implementation plans for gravity water schemes, community participation issues and recommendations to council.</p>
11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 	0	<ul style="list-style-type: none"> From the district notice board, it was established that they were displays of releases, procurements plans From the software Progress reports it was established that there were no advocacy meetings that discussed expenditures and releases
		<ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	0	<ul style="list-style-type: none"> From the 5 sampled projects only bugarama GFS had sign board labelled the rest of the 3 springs and one tank had no sign boards
		<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> From the district notice board it was established that, invitation to tenders, best evaluated bidders were displayed on notice board

12	Participation of communities in WSS programmes	<ul style="list-style-type: none"> If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	0	<ul style="list-style-type: none"> From the DWO it was established that there were no community application files and no community contribution for the financial year 2017/2018
	Maximum 3 points for this performance measure	<ul style="list-style-type: none"> Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	2	<ul style="list-style-type: none"> From the sampled project of bugarama GFS, it was established that collection of O&M fees was done on rugyendwa center tap with a receipt book of Bugarama GFS and issued a receipt no. 1217 to Sunday, 1216 to kwikiriza who paid 1000 each per month

Assessment area: Social and environmental safeguards

13	The LG Water department has devised strategies for environmental conservation and management	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	2	<ul style="list-style-type: none"> From the DWO it was established that the environmental and social screening forms were filled for the construction of 3 springs of Nyarubanza, bunga both in Bwambara sub county and Bugarama GFS. These were filled on 14/7/2017 and 5/12/2016 respectively
	Maximum 4 points for this performance measure	<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	0	<ul style="list-style-type: none"> From the DWO it was established that there were no follow up support on environmental concerns in the financial year 2016/2017
		<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	1	<ul style="list-style-type: none"> From the contract files WAT/207/1 it was established in the BOQs that they had environmental clauses of 31,34,32 for backfilling, plant water friendly trees, and plant grass respectively. <p>the BOQs for springs under BILL NO. 2 Item 6.3 plant erytheria, 6.7 provision for planting indeginous tree like mahogany, 6.8 planting gravellia</p>

14	<p>The LG Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	0	<ul style="list-style-type: none"> • From the extension workers file and progress reports submitted to MoWE it was established that less than 50% of the composition of WSSC are women while the recommended is at least have 50% of the composition of women on the WSC
15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	3	<p>From the sampled projects of Rwesigiro, and kakamba in bwambara and bunga respectively have a ramp, privacy, separation for men and women.</p>