

Vote:119 Uganda Registration Services Bureau

V1: Vote Overview

I. Vote Mission Statement

“To provide accessible, reliable and innovative registration services for a formalized economy”.

II. Strategic Objective

URSB’s Strategic objectives

- i. Strengthen Institutional Capacity of URSB to deliver on its mandate
- ii. Improve access to Registration Services
- iii. Enhance Public and Stakeholder awareness of URSB Services
- iv. Strengthen Research and advisory function

III. Major Achievements in 2020/21

a) Summary Registrations

During the reporting period, URSB registered 6,307 new companies, 6,350 business names, 12,094 legal documents, 248 debentures, 1,044 chattels, 2,222 marriage returns from Faith Based Organizations and districts, 166 Customary marriages, 43 churches licensed, 186 local Trademarks, 187 foreign Trademarks, 185 Foreign Trademark renewals and 56 Local Trademark renewals, 9 copyrights and 4 industrial designs.

NTR PERFORMANCE

Arising from these registrations, URSB collected a total of UGX: 21.99 Bn Non-Tax Revenue by end of quarter two, FY2020/21.

b) Stakeholder Engagements

URSB conducted field visits to places of worship and trained duty bearers on National Marriage Registration System in districts of Mpigi, Butambala and Gomba, Kamuli, Kaliro and Iganga, Kyangwaali, Hoima and Kikuube, Masindi, Kiryandongo and Nakasongola.

The Bureau rolled out National Marriage Registration System in Luwero and Nakaseke Ssembabule, Masaka and Kalungu. URSB in conjunction with The Innovation Village hosted an online session to increase public awareness about URSB’s role in Business registration, Intellectual Property and innovations among young innovators.

As part of the implementation strategy for National Intellectual Property Policy, URSB and the conducted a high-level Stakeholder Training on National Intellectual Property Policy (NIPP) which is aimed at stimulating and nurturing innovation and creativity for socioeconomic development of the country.

URSB sensitized clients from; Mbale on its mandate and procedures of filing marriage returns online; Ker kwaro Acholi clan leaders from Gulu on customary marriage registration.

The Bureau trained Lawyers, Bankers from Gulu and Audit firm representatives on online filing of resolutions, annual returns, reservations and new business registrations.

Under the Corporate Social Responsibility (CSR) 2020 campaign, URSB donated assorted items including foodstuffs, drinks, scholastic material and clothes to Child Restoration Outreach (CRO), a church founded organization that rehabilitates and resettles Street Children and young adults in Mbale Municipality, Eastern Uganda. The home has resettled over 13,000 street children since 1992. These items were meant to cater for the basic needs for these vulnerable and disadvantaged street children being looked after by this organization.

The Bureau conducted a benchmarking visit to the Official Receiver Office in Ghana and attended the Africa Round Table on Insolvency Reform and the International Association of Insolvency Regulators (IAIR) Annual General Meeting and Conference.

URSB in conjunction with WIPO conducted a sensitization virtual national seminar on the Budapest treaty on the international recognition of the deposit of microorganisms for the purposes of patent procedures. The aim of the workshop was to enhance participants' knowledge on the protection of microorganisms.

URSB participated in virtual USSIA business week in Kampala, Wakiso and Mukono and sensitized the USSIA members on

Vote:119 Uganda Registration Services Bureau

Intellectual Property issues with focus on branding.

URSB participated in the inauguration of the UPRS new board of directors. UPRS is a collective management organization charged with protection and promotion of the rights of creative artists and performers. The Bureau also trained a total of 9 BOD members on Corporate Governance.

URSB participated in the Performing artists conference that took place at Victoria University auditorium under the theme, "The role of policy in protecting, promoting and preserving local content" URSB is responsible for protecting copyright and related works and remains grounded on helping artists and other creators get value from their works.

URSB participated in an international meeting which was organized by the African Union in Addis Ababa under the theme "Universal Birth Registration in Africa, Challenges and Opportunities during Covid-19 with Focus on CRVS System resilience in the COVID era."

URSB participated in the virtual meeting for the WIPO Standing Committee on the Law of Trademarks, Industrial Designs and Geographical Indications; WIPO-ARIPO Virtual Regional Meeting on Developing TISCs Online; ARIPO-EPO Virtual Workshop on Patent Search and Examination; ARIPO-USPTO webinar series; 44th Session of the ARIPO administrative council; Seventy-Ninth (28th Extraordinary) Session of the WIPO Coordination Committee on appointment of Deputy Directors Generals and Assistant Directors Generals.

c) Media Campaigns

The Bureau conducted 7 TV Talk shows on enhancing public awareness about URSB some key Services areas, that is, the use of Chattels Registry and SIMPO; and the importance of marriage registration.

URSB also conducted 14 radio talk shows to sensitize the Business Community and general public on Benefits of SIMPO to lenders, its implemented interventions aimed at service delivery continuation during the trying moments of COVID pandemic. In addition, in effort to enhance awareness among the Public and collect feedback URSB engaged its customers through interactive virtual activities on Webinar, Facebook, and Twitter; vitalized a YOU TUBE channel that will communicate its services to the public and immortalize its field engagements.

d) Training and capacity building activities conducted

URSB trained civil registration staff on Electronic Document Management System in a bid to build their capacity in the Directorate for Continuous scanning & indexing of all old and new marriage records.

URSB rolled out weekly Online Filing trainings where the general public is trained on how to file resolutions, annual returns, company and business for registration.

TASO trained members of the URSB HIV/AIDS committee on their role in the effective governance of HIV/AIDS at the workplace environment in line with the HR Policy and how such can be related to COVID-19 pandemic.

Staff from Gulu and Mbarara regional offices were trained on Intellectual Property and IPAS URSB trained the national Intellectual Property policy stakeholders on their implementation roles.

e) Program Management and Review

In a bid to promote internal compliance with the existing national and sectoral policy and legal frameworks on anticorruption, formulated the Bureaus Anticorruption Strategy aimed at promoting and strengthening the fight against corruption at URSB.

Developed and submitted guidelines for streamlining enforcement operations within Kampala Metropolitan area, to the IGP for consideration and approval.

Carried compliance inspection visits in Mbale and Kasese regions to ascertain whether the laws and standard operating procedures were being adhered to.

The enforcement unit carried out operations in Nateete & Nkrumah Rd respectively where they nabbed copyright infringers, some selling products with infringed trademarks and others making counterfeit products. The confiscated items are kept at the URSB HQ as the suspects are arraigned before court.

f) Review of legal framework

URSB drafted a Regulatory Impact Assessment report for amendment of the Companies Act 1 of 2012 in a bid to provide for clear provisions on compliance and enforcement of penalties, minority shareholder rights, beneficial ownership register and de-registration and striking off companies.

The Bureau prepared a Regulatory Impact Assessment report for amendment of the Business Name Registration Act, 1918 and submitted it to the First Parliamentary Counsel (FPC). This will enable provision for electronic registration and eliminate discriminatory provisions in respect of region and nationality.

Vote:119

Uganda Registration Services Bureau

IV. Medium Term Plans

- i) Reform and update laws to promote competitiveness and Regional Integration
- ii) Formulate legal framework for Establishment of Non Individual Register
- iii) Establish the non-individual Entities Register
- iv) Enhance Information Management
- v) Strengthen compliance and enforcement function
- vi) Enhance integrity of the marriage registry
- vii) Translate laws (Compendiums) and IEC materials into local languages, French and Arabic
- viii) Establish Divorce Register
- ix) Establish Geographical Indications Register
- x) Equip duty bearers for enhanced accomplishment of their roles
- xi) Develop and implement 'once only' principal for inter institutional sharing of information
- xii) Strengthen Mainstreaming of Cross Cutting Issues in the SDP III and in Annual work plans
- xiii) Develop and implement 'once only principle for inter institutional sharing of information
- xiv) Collaborate with the Private Sector to develop innovative products based on URSB Registry data
- xv) Continually review and enhance Service quality standards
- xvi) Engage cultural institutions on expansion of Cultural Marriage registration
- xvii) Increase engagement with Marriage duty bearers
- xviii) Conduct a survey on licensing of churches, conducting marriages and filing marriage returns
- xix) Roll out the NMRS
- xx) Conduct sensitization on Marriages
- xxi) Enhance strategic partnerships
- xxii) Strengthen legal Advisory function.
- xxiii) Strengthening Internal Audit Function
- xxiv) Establish and operationalize marriage solemnization and Registration in Refugee camps

Vote:119

Uganda Registration Services Bureau

V. Snapshot Of Medium Term Budget Allocations

Table 5.1: Overview of Vote Expenditures (US\$ Billion)

		2019/20 Outturn	2020/21		2021/22	MTEF Budget Projections			
			Approved Budget	Expenditure by End Dec		2022/23	2023/24	2024/25	2025/26
Recurrent	Wage	8.813	8.980	4.438	10.780	11.318	11.318	11.318	11.318
	Non Wage	13.320	17.455	5.565	13.927	13.927	13.927	13.927	13.927
Devt.	GoU	0.151	0.405	0.060	0.405	0.405	0.405	0.405	0.405
	Ext. Fin.	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
GoU Total		22.284	26.840	10.063	25.111	25.650	25.650	25.650	25.650
Total GoU+Ext Fin (MTEF)		22.284	26.840	10.063	25.111	25.650	25.650	25.650	25.650
Arrears		1.426	0.032	0.013	0.000	0.000	0.000	0.000	0.000
Total Budget		23.710	26.871	10.076	25.111	25.650	25.650	25.650	25.650
A.I.A Total		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Grand Total		23.710	26.871	10.076	25.111	25.650	25.650	25.650	25.650
Total Vote Budget Excluding Arrears		22.284	26.840	10.063	25.111	25.650	25.650	25.650	25.650

Table 5.2: Budget Allocation by Programme (US\$ Billion)

<i>Billion Uganda Shillings</i>	2021/22 Draft Estimates		
	GoU	Ext. Fin	Total
Community Mobilization and Mindset Change	15.028	0.000	15.028
Innovation, Technology Development and Transfer	1.704	0.000	1.704
Development Plan Implementation	0.381	0.000	0.381
Digital Transformation	3.728	0.000	3.728
Governance and Security	0.701	0.000	0.701
Private Sector Development	3.569	0.000	3.569
Grand Total :	25.111	0.000	25.111
Total excluding Arrears	25.111	0.000	25.111

VI. Budget By Economic Classification

Table V6.1 2020/21 and 2021/22 Budget Allocations by Item

<i>Billion Uganda Shillings</i>	2020/21 Approved Budget				2021/22 Draft Estimates		
	GoU	Ext. Fin	AIA	Total	GoU	Ext. Fin	Total
Output Class : Outputs Provided	26.435	0.000	0.000	26.435	24.706	0.000	24.706
211 Wages and Salaries	12.985	0.000	0.000	12.985	14.305	0.000	14.305
212 Social Contributions	0.898	0.000	0.000	0.898	1.078	0.000	1.078

Vote:119

Uganda Registration Services Bureau

213 Other Employee Costs	3.013	0.000	0.000	3.013	3.463	0.000	3.463
221 General Expenses	4.237	0.000	0.000	4.237	2.494	0.000	2.494
222 Communications	0.525	0.000	0.000	0.525	0.691	0.000	0.691
223 Utility and Property Expenses	1.839	0.000	0.000	1.839	1.011	0.000	1.011
224 Supplies and Services	0.096	0.000	0.000	0.096	0.101	0.000	0.101
225 Professional Services	1.261	0.000	0.000	1.261	0.060	0.000	0.060
227 Travel and Transport	1.213	0.000	0.000	1.213	1.180	0.000	1.180
228 Maintenance	0.299	0.000	0.000	0.299	0.284	0.000	0.284
282 Miscellaneous Other Expenses	0.069	0.000	0.000	0.069	0.039	0.000	0.039
Output Class : Capital Purchases	0.405	0.000	0.000	0.405	0.405	0.000	0.405
312 FIXED ASSETS	0.405	0.000	0.000	0.405	0.405	0.000	0.405
Output Class : Arrears	0.032	0.000	0.000	0.032	0.000	0.000	0.000
321 DOMESTIC	0.032	0.000	0.000	0.032	0.000	0.000	0.000
Grand Total :	26.871	0.000	0.000	26.871	25.111	0.000	25.111
Total excluding Arrears	26.840	0.000	0.000	26.840	25.111	0.000	25.111

VII. Budget By Sub-Subprogramme , Department And Project

Table V7.1: Past Expenditure Outturns and Medium Term Projections by Sub-SubProgramme,Department and Project

<i>Billion Uganda shillings</i>	FY 2019/20 Outturn	FY 2020/21		2021-22 Proposed Budget	Medium Term Projections			
		Approved Budget	Spent By End Dec		2022-23	2023-24	2024-25	2025-26
20 Lawful Registration Services	3.712	5.577	1.224	4.768	7.700	8.900	9.900	9.900
02 Civil Registration Services	0.796	1.370	0.309	0.701	1.700	1.600	1.700	1.300
03 Intellectual Property Rights	1.329	1.182	0.365	1.704	2.300	3.072	3.495	4.095
04 Business Registration Services	1.392	2.698	0.454	2.169	3.256	3.923	4.000	4.000
08 Insolvency Services	0.195	0.327	0.096	0.195	0.444	0.305	0.705	0.505
25 General administration, planning, policy and support services	19.998	21.294	8.852	20.343	17.950	16.750	15.750	15.750
01 Office of the Registrar General	3.638	3.921	1.078	3.323	2.914	2.418	2.818	2.818
05 Finance and Administration	14.457	15.207	6.919	15.028	12.000	10.000	8.000	8.000
06 Regional Offices	1.342	1.353	0.612	1.206	2.500	2.500	2.527	3.127
07 Internal Audit	0.411	0.408	0.182	0.381	0.131	1.427	2.000	1.400
1431 Institutional Support to URSB	0.151	0.000	0.000	0.000	0.000	0.000	0.000	0.000
1648 Retooling of Uganda Registration Services Bureau	0.000	0.405	0.060	0.405	0.405	0.405	0.405	0.405
Total for the Vote	23.710	26.871	10.076	25.111	25.650	25.650	25.650	25.650
Total Excluding Arrears	22.284	26.840	10.063	25.111	25.650	25.650	25.650	25.650

Vote:119

Uganda Registration Services Bureau

VIII. Sub-SubProgramme Performance and Medium Term Plans

Table V8.1: Sub-SubProgramme Outcome and Outcome Indicators

Sub-SubProgramme : 20 Lawful Registration Services							
Objective : The Strategic Objectives of URSB are: i. Strengthen legal and institutional framework to promote competitiveness ii. Simplify processes to ease registration							
Responsible Officer: Mercy K Kainobwisho							
Outcome: Enhanced access to registration services to all Ugandans							
1. Commercial justice and the environment for competitiveness strengthened							
Outcome Indicators			Performance Targets				
					2021/22	2022/23	2023/24
			Baseline	Base year	Target	Projection	Projection

Vote:119 Uganda Registration Services Bureau

• Proportion of Stakeholders complying with Marriage Returns requirements	65%	2020	75%	80%	85%
• Average time taken to register a Business	4	2020	4	4	3
• Proportion of stakeholders satisfied with Intellectual Property protection services	80%	2020	88%	90%	95%
Department: 02 Civil Registration Services					
Budget Output: 01 Civil, Customary Marriages and Licensing of Churches					
No. of Civil,customary Marriages from central and			7,050	7,065	7,080
No. of Faith Based Marriage Returns			15,124	15,345	16,567
No. of Churches licenced			400	360	310
Department: 03 Intellectual Property Rights					
Budget Output: 02 Patents, trademarks, copyrights, Industrial design registrations					
No. of Local &foreign trademarks registered			4,254	4,315	4,467
No. Copyrights registered			85	90	100
No. of Patents registered			6	8	10
Department: 04 Business Registration Services					
Budget Output: 03 Companies, Business names, Chattels and Legal Documents					
No. of Companies registered			22,655	22,789	22,833
No. of Debentures/Mortgages registered			1,696	1,712	1,789
No. of Chattels registered			1,776	1,880	1,974
Department: 08 Insolvency Services					
Budget Output: 04 Company Liquidation					
Number of resolutions to wind up and receiverships			90	95	100
No. of Insolvency Practitioners Registered			55	65	75
No. of Liabilities settled			58	87	99
Sub-SubProgramme : 25 General administration, planning, policy and support services					
Objective :	Enhance communication and awareness about URSB services				
	Strengthen Research and Advisory function.				
Responsible Officer:	Mercy K Kainobwiso				
Outcome:	Efficient and Effective delivery of URSB Services				
1. Commercial justice and the environment for competitiveness strengthened					
Outcome Indicators	Performance Targets				
			2021/22	2022/23	2023/24
	Baseline	Base year	Target	Projection	Projection
• Proportion of Stakeholders satisfied with URSB Services	85%	2020	92%	95%	98%

Vote:119 Uganda Registration Services Bureau

• Percentage change in Non-Tax Revenues	44.6%	2020	17.9%	20%	25%
Department: 05 Finance and Administration					
<i>Budget Output: 01 Policy, Consultation, Planning and Monitoring Services</i>					
No. of M&E Reports			4	4	4
Department: 06 Regional Offices					
<i>Budget Output: 01 Policy, Consultation, Planning and Monitoring Services</i>					
No. of M&E Reports			2	3	4

IX. Major Capital Investments And Changes In Resource Allocation

Table 9.1: Major Capital Investment (Capital Purchases outputs over 0.5Billion)

N/A

X. Vote Challenges and Plans To Improve Performance

Vote Challenges

URSB experienced budget cuts on consumptive expenditure totaling UGX 5.04 from non wage expenses , the allocated amount will hamper smooth operations and greatly affect service delivery . The bureau has to meet contractual obligations affected by such budget cuts to facilitate salaries for temporary staff employed to enhance non tax revenue collections. The inadequate capital development budget poses a challenges in purchase of required capital equipment. Lack of sufficient funding for capital development allocations will disrupt plans to re-locate to new building which will soon be completed on May 28th 2021. The bureau seeks to increase funding allocation of UGX 3.5bn to facilitate one stop center at Uganda Business facilitation center a hub that will house three Agencies UIA URSB and CMA to improve doing of business for both foreign and local business. As URSB prepares to relocate to new building, it requires funding for furnishing, ICT infrastructure and estate management. Most of the required equipment will be of capital nature which cannot other wise be offset from the recurrent budget. The Bureau plans to expand its services across the Country through setting up of more regional offices. Currently, there is functional presence in Mbarara, Arua, Gulu and Mbale, and Kampala city branches in Posta, Nakivubo and UIA. We however intend to roll out to the rest of the Country in a phased manner resources permitting. three (3) new regional offices have been earmarked for the first phase this financial Year through partnerships with Posta Uganda. This will require UGX.2.00bn to facilitate the roll pout plan. Other challenges include ; inadequate funds to implement Human resource structure approved in 2018, incomplete automation of all registries to achieve all online all digital and limited presence in all districts to provide business registration at more than 34 service centers across the country.

Plans to improve Vote Performance

The bureau has adopted innovative ways of improving service delivery standards by use of automation , online registration systems that have improved turn around time. The securities interest in moveable property registry is functional and has created a platform improved access to affordable credit. Platform is currently used by secured lenders and secured borrowers with financial institutions offering loans to women and youth. The implementing all online all digital will improve turn around time and promote efficiency in collection of Non tax revenue. The Bureau has aligned to 7 programs and contributes to specific sub programs in private sector, governance and security, Innovation and technology to contribute to the overall objectives in NDP III. The Bureau will continue to engage with MoFPED and development partners to increase budget funding of the critical unfunded items for FY 2021/22.

XI Off Budget Support

Table 11.1 Off-Budget Support by Department and Project

N/A

XII. Vote Cross Cutting Policy And Other Budgetary Issues

Vote:119

Uganda Registration Services Bureau

Table 12.1: Cross- Cutting Policy Issues

Issue Type: HIV/AIDS

Objective :	To ensure a consistent and equitable approach to the prevention of HIV/AIDS among employees and their families and the management of the consequences of HIV/AIDS at URSB
Issue of Concern :	HIV/ AIDS Mainstreaming
Planned Interventions :	1. Promote Behavior Change Communication interventions 2. Promote HIV prevention interventions 3. Promote condom education, distribution and correct/consistent use.
Budget Allocation (Billion) :	0.560
Performance Indicators:	1. Condoms distributed 2. Proportion of Staff sensitized 3. No. of platforms organized for HIV testing and treatment

Issue Type: Gender

Objective :	To create an environment where opportunities and responsibilities are shared equitably between men and women
Issue of Concern :	Ensure gender sensitivity and responsiveness in the delivery of registration services
Planned Interventions :	1. Build capacity of staff in gender analysis, planning and budgeting; 2. Monitor and evaluate bureau programs for their impact on gender equality; 3. Disaggregate data and information by sex and gender where applicable
Budget Allocation (Billion) :	0.890
Performance Indicators:	1. Gender equality promoted 2. Proportion of gender disaggregated data 3. No. of Staff trained

Issue Type: Environment

Objective :	To effectively minimize the impact of our business processes on the natural environment and the community at large
Issue of Concern :	Environmental Management
Planned Interventions :	1. Formulation of an environmental management policy 2.
Budget Allocation (Billion) :	0.400
Performance Indicators:	Whether Environmental policy is formulated

Vote:119

Uganda Registration Services Bureau

XIII. Personnel Information

Table 13.1 Staff Establishment Analysis

Title	Salary Scale	Number Of Approved Positions	Number Of Filled Positions
Deputy Registrar General - Registries	RB 2	1	0
Director, Intellectual Property	RB 2	1	0
Manager Planning	RB 3	2	1
Manager,Business Registration	RB 3	1	0
Senior Planner	RB 4	1	0
Registrar Business	RB 5	6	4

Table 13.2 Staff Recruitment Plan

Post Title	Salary Scale	No. Of Approved Posts	No Of Filled Posts	Vacant Posts	No. of Posts Cleared for Filling FY2021/22	Gross Salary Per Month (UGX)	Total Annual Salary (UGX)
Deputy Registrar General - Registries	RB 2	1	0	1	1	11,064,000	132,768,000
Director, Intellectual Property	RB 2	1	0	1	1	8,848,000	106,176,000
Manager Planning	RB 3	2	1	1	1	6,728,000	80,736,000
Manager,Business Registration	RB 3	1	0	1	1	6,728,000	80,736,000
Registrar Business	RB 5	6	4	2	2	8,512,000	102,144,000
Senior Planner	RB 4	1	0	1	1	5,240,000	62,880,000
Total		12	5	7	7	47,120,000	565,440,000

Table 14.1 NTR Forecast