



LGPA 2017/18

Accountability Requirements

Kaabong District

(Vote Code: 559)

Assessment	Compliant	%
Yes	2	33%
No	4	67%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Assessment area: Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	xxx	<p>Not Compliant - Kaabong District's APC 2017/18 was submitted late to MoFPED (see Receipt dated 19th/10/2017 and Receipt No: 4095), hence did not meet the deadline (before 30th/6/2017).</p>	No
Assessment area: Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY (LG PPDA Regulations, 2006).</p>	xxxxx	<p>Not Compliant - No documented evidence (signed and stamped) seen for proof that the draft Kaabong LG Budget 2017/18 submitted to MoFPED (on the 19th July 2017) was accompanied by a Procurement Plan. NB: There is mixed messaging at the LG level on the matter. On the one hand it is suggested that the budget is submitted to MoFPED while the procurement plan to PPDU but on the other hand asserting that MoFPED wouldn't sign off on having received the budget if the procurement was to be missing, et cetera.</p>	No
Assessment area: Reporting: submission of annual and quarterly budget performance reports			
<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	xxxxx	<p>Not Compliant - Kaabong LG APR 2016/17 submitted to the MoFPED on the 11th August 2017 (Receipt No: 4551) came in late (after 31st July 2017). Again there is mixed messaging as to the reasons for the delay. For example, the Planner attributed this to transition challenges from old to new CAO (late handover and late takeover, respectively). Additionally, the belated MoGLSD IPFs (one coming on the 27th July 2017 and the other on the 8th August 2017) did not help matters. In any case, the self reported reasons are only evidence of late submission after all.</p>	No

<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY; PFMA Act, 2015)</p>	<p>xxxxxx</p>	<p>Not Compliant - All 4 quarterly reports for the 4 quarters for FY 2016/17 were duly submitted but Q4 submitted late (i.e. Q1 - 18th/11/2016 Receipt No: 0077; Q2 - 7th/3/2017 Receipt No: 0485; Q3 - 12th/6/2017 Receipt No: 0789; and Q4 - 11th/8/2017 Receipt No: 4551)</p>	<p>No</p>
<p>Assessment area: Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General or Auditor General findings for the previous financial year by April 30 (PFMA s. 11 2g). This statement includes actions against all findings where the Auditor General recommended the Accounting Officer to take action (PFMA Act 2015; Local Governments Financial and Accounting Regulations 2007; The Local Governments Act, Cap 243).</p>	<p>xxxxxx</p>	<p>The responses to Internal Auditor general's findings dated 23rd/3/2017 were submitted to the PS/ST and received on 24th March, 2017. This was within the recommended period for submission (April 30th).</p> <p>There were 15 audit queries and they were all responded to.</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer</p>	<p>xxxxxx</p>	<p>The LG had a qualified audit opinion as per the annual report of the Auditor general 2016/2017 page 218.</p>	<p>Yes</p>



LGPA 2017/18

Crosscutting Performance Measures

Kaabong District

(Vote Code: 559)

Score 41/100 (41%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>All new infrastructure projects in: (i) a municipality; and (ii) all Town Councils in a District are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a municipality/district has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 2. <p>• All new infrastructure investments have approved plans which are consistent with the Physical Plans: score 2.</p>	0	<p>The Physical Planning Committee (PPC) for Kaabong District was formed but was not functional at the time of the assessment (i.e. as at 15th/1/2018) - there were no minutes to prove that it sat to help consider new investments within 28 days in Kaabong.</p> <p>No documented evidence (minutes) available for proof of the approval of plans consistent with the Physical Plan. According to official records at the MoLHUD (on the Status of Physical Planning in Uganda 2017, the MoLHUD Physical Planning Department (2015) considered Kaabong to have available a valid Structural Plan 2007-2017 but with an expired Detailed Plan 2008-2013 (see Page 3). Even so, at the time of the LGPA 2018 both plans had expired (needing revision or rolling).</p>
2	<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	0	<p>Based on the contents of the Budget Conference Report (BCR) of 24th October 2016, there is no evidence that the AWP 2017/18 was based on outcomes of the budget conference. The BCR is written in a generic way as to be able to speak to details in the AWP 2017/18 (with no one-on-one correspondences or matching of district priorities for intervention in the 2 documents).</p>

<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If different, justification has to be provided and evidence that it was approved by Council. Score 2. 	2	<p>Evidence suggests that the capital investments in the approved AWP 2017/18 are derived from 5-year District Development Plan (DDP) 2015/16-2019/20. For example, the approved AWP shows education sector investments that appear broadly in the development plan on page 55.</p> <p>There were no TPC minutes seen discussing project profiles or the DDP 2015/16-2019/20 in which the profiles would be contained. The LGPA (2018) confirmed that several TPC Minutes offered no documented proof that TPC meetings sat to discuss the developed project profiles with the specificity this requirement suggests. The TPC's deliberations appeared to be focused more on the more generic aspects of LG functioning (e.g. on problems, programmes, requirements, releases, etc.) than on the specific aspects (e.g. merits and demerits of supporting different projects meant to benefit the LG, statistics that inform decision making, etc.). Indeed, for the FY2016/17, NPA's (2017) Certificated of Compliance with Planning Guidelines awarded Kaabong a score of 75% on the robustness of the planning process and an average score of 35.7% when all planning aspects were considered (see page 82).</p>
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		<ul style="list-style-type: none"> • Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 1. 	0	<p>There were no TPC minutes seen discussing project profiles or the DDP 2015/16-2019/20 in which the profiles would be contained. The LGPA (2018) confirmed that several TPC Minutes offered no documented proof that TPC meetings sat to discuss the developed project profiles with the specificity this requirement suggests. The TPC's deliberations appeared to be focused more on the more generic aspects of LG functioning (e.g. on problems, programmes, requirements, releases, etc.) than on the specific aspects (e.g. merits and demerits of supporting different projects meant to benefit the LG, statistics that inform decision making, etc.). Indeed, for the FY2016/17, NPA's (2017) Certificated of Compliance with Planning Guidelines awarded Kaabong a score of 75% on the robustness of the planning process and an average score of 35.7% when all planning aspects were considered (see page 82).</p>
3	<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> • Annual statistical abstract, with gender disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum 1 point. 	1	<p>The statistical abstracts capture some gender-related data (e.g. gender disaggregated information) but with no documented evidence in the TPC minutes that TPC meetings enjoyed using such data to inform decision making (i.e. there is no proof of effective evidence utilisation of the information in statistical abstracts, including that that is gender related data).</p>
4	<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	2	<p>According to documented evidence drawn from the APC/Budget 2016/17, all projects implemented in the FY 2016/17 were drawn from AWP 2016/17. Even so, there was no proof that the plan was approved by council.</p>
		<ul style="list-style-type: none"> • Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	0	<p>Only some (79%) projects implemented in FY 2016/17 were completed as per work plan (see pages 118-164 of the Q4 Consolidated Report FY 2016/17).</p>

5	<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects and assets during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	0	<p>Only some projects in FY 2016/17 were not completed within approved budget (see pages 118-164 of the Q4 Consolidated Report FY 2016/17).</p>
		<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of O&M budget for infrastructure in the previous FY: score 2 	2	<p>Kaabong budgeted for O&M and spent more than 80% (i.e. about 110% above) the budget (i.e. comparing planned and actual expenditure as seen in the districts AFA FY 2016/17).</p>

Assessment area: Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	0	<p>Five (5) out of the seven (7) existing HoDs (three permanent and four in acting capacity) had been appraised as per guidelines issued by MoPs during the previous FY. Appraisal reports and performance agreements were seen on the personnel files of the appraised staff as indicated below:</p> <ul style="list-style-type: none"> Ag. District Health Officer-File No. CR/0/10901-Assessed on 15/06/17. Signed by CAO. District Production Officer- File No CR/D/10036. Assessed on 30/6/2017. Signed by CAO. District Education Officer-File No. CR/D/10945. Assessed on 30/6/17. Signed by CAO Ag. Chief Finance Officer: File No. CR/D/10027. Assessed on 1/7/2017. Form had not yet been signed by CAO at the time of the visit. District Community Development Officer-File No. CR/D/10555. Assessed on 3/7/2017. Signed by CAO.
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• Evidence that the LG has filled all HoDs positions substantively: score 3

0

Only 3 out of the 9 positions of the Heads of Departments (as provided for by the Ministry of Public Service) were filled substantively by the time of the assessment i.e. the District Education Officer (ref: CR/D/10030), Production and Marketing Officer (ref: CR/D/10036) and the District Community Development Officer (ref: CR/D/ 10555). One position of the Commercial Officer is altogether missing.

Personal files in the HRM office for the confirmed staff contain appointment and confirmation letters respectively among other documents.

The positions indicated below are filled by staff in acting capacity and the individual personal files contain appointment letters in acting capacity duly signed by the CAO.

- Chief Finance Officer: File No. CR/D/10027
- District Health Officer: File No. CR/0/10901-
- District Planning Officer: File No CR/D/10036
- District Engineer (file not HRM office during time of assessment)

The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.

Maximum 4 points on this Performance Measure

• Evidence that 100 percent of staff submitted for recruitment have been considered: score 2

2

All submissions made by CAO to the DSC in FY 2016/17 were considered. This constituted 100% of all the submissions made by CAO. According circulars on file from the line ministries (e.g. those from MoH and MoPs), MoH with support from USAID/ Intra Health Program centrally supported the recruitment of critical positions of health workers. Based on this, the DSC shortlisted, interviewed, and selected the successful candidates (see DSC minutes for the DSC meeting that sat between 8th to the 19th of May 2017 and considered the request. Minute extract dated 19/05/2017 signed by the Chairperson and Secretary to the DSC confirms the status of recruitment.

Other submissions by CAO to the DSC were for recruitment of primary school teachers and health workers on replacement basis as evidenced by requests from the DEO and DHO respectively Requesting Recruitments on Replacement basis" (DEOs letter dated 10th November 2016 and DHOs letter dated 12th November 2016. The CAO endorsed the letters and forwarded to DSC for consideration.

DSC sat between 8th to the 19th of May 2017 and considered the request. And as per minute extract dated 19/05/2017 signed by the Chairperson and Secretary to the DSC, the recruitments were effected.

• Evidence that 100 percent of staff submitted for confirmation have been considered: score 1

0

No (0%) confirmations were done by the DSC during the FY 2016/17. CAO submitted to the DSC, 81 individual staff confidential files of the newly recruited staff in PY 2016/17 with a cover letter on each file Ref: Submission for Confirmation in Appointment. DSC did not sit to consider the submissions due to lack of financial facilitation for DSC activities. The staff to be considered for confirmation were also listed in the Staff Confirmation Records Book available in the HRM office. A sample of 8 files was made at the DSC board room to ascertain status of confirmation and no action had been taken on sampled files

		<ul style="list-style-type: none"> Evidence that 100 percent of staff submitted for disciplinary actions have been considered: score 1 	1	<p>DSC acted on the 2 cases (constituting 100%) submitted by CAO on the 12/12/2016 for disciplinary action. Evidence on file indicates submission by CAO of confidential personnel files (CR/D/10546 and CR/D/101140 and cover letters requesting for disciplinary action as indicated below: The cases were acted on by the DSC that sat between 8th and 19th May 2017. Minutes of the DSC dated 19th of May 2017 and minute extract no. 31/2017 signed the Chairperson and the Secretary to the DRC confirm that action was taken</p>
8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	3	<p>All staff recruited (100%) during the FY, accessed the Pay Roll within two months of recruitment. This was evidenced by the Human Resource Data Entry forms compiled by the HRM (hard copies of forms seen at HRM office) for expeditious data capture. Data was immediately entered into the IPPS (Integrated Payroll and Personnel System) to access the Pay Roll. On entry of the data, staff accessed the payroll immediately. Evidence seen at the HRM office included the Pay Roll register for the district and hard copies of the Human resource data entry forms.</p>
		<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	0	<p>No retired staff (0%) accessed pension pay roll not later than two months after retirement. 42 staff retired during the PY 2016/17 and none of them appears on the Pension Pay roll seen at the HRM office and the displays at the general notice board.</p> <p>A sample of 4 cases (that retired in FY 2016/17) listed below indicated that none of them accessed pension payroll within two months after retirement:</p>
Assessment area: Revenue Mobilization				

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If increase in OSR from previous FY but one to previous FY is more than 10% : score 4 points • If the increase is from 5 -10% : score 2 point • If the increase is less than 5% : score 0 points. 	0	<p>According to the final accounts 2015/16 and 2016/17, there was a decline in contribution of own source revenue from 196,487,354 in 2015/16 to 130, 517,005 Ugx in 2016/17. This is about 33% decrease.</p> <p>According to CFO, the reason for the decline was low turn up/response of bidders which is the highest source of Local revenue. The cause for low response of bidders is conflict of interest where people fear to pick bids that they may lose out in favour of the politicians or technical staff.</p>
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10% : then 2 points. If more than +/- 10% : zero points. 	0	<p>The approved budget for 2016/2017 was 338,386,000 Ugx while the actual collection for 2016/17 was 130,517,005 Ugx. This gave a shortfall of Ugx 207,868,995 and in percentage the shortfall was 61%. (source of information was financial statements for FY 2016/17 and budget for FY 2016/17).</p>
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	0	<p>The District did not remit the mandatory Lower local Governments' share of 65% of local revenue except remitted local service tax to town council. The reasons for non remittance to sub counties include; low revenue base (few sources of local revenue), expanded council of 38 Councillors, where 8 councillors don't fall within the budget and Chief accounting officer's budget is 34,000,000 ugx. Therefore, they are left with nothing to remit to Lower local governments.</p>
		<ul style="list-style-type: none"> • Evidence that the LG is not using more than 20% of OSR on council activities: score 2 	2	<p>The evidence was based on the cash book for statutory bodies where total local revenue on council activities was Ugx 19,850,000. According to the cash book figure, the LG used about 10% of Own source revenue on council activities.</p>
Assessment area: Procurement and contract management				

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	0	<p>Kaabong district has a position of Procurement Officer only with an appointment letter dated 28th march 2008 .Senior procurement officer position is vacant and has been advertised in the Newvision newspaper dated 25th Dec 2017</p>
		<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	1	<p>The TEC produced bid evaluation report for civil works and supplies for FY 16/17 and minutes produced on 5-8th Dec 2016 To the contracts committee and signed by 5 members</p>
		<ul style="list-style-type: none"> Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	1	<p>The contracts committee made recommendations in their minutes dated 8 Sept,17-18, Oct 29-30 ,Nov and 8th January for construction of Lomunyen primary school classroom block, staff house in Narengepak primary school, Staff house at Kakamar health center, Staff house at Lomarok primary school and borehole drilling</p>
13	<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	2	<ul style="list-style-type: none"> Procurement and disposal plan covers all infrastructural projects for the current FY 17/18 There was evidence of procurements made in FY 16/17 which were addressed to Executive Director PPDA and signed by CAO on 9th May 2017

14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	0	<ul style="list-style-type: none"> The LG had prepared 60% bid documents for projects under open bidding by Aug 30th . funds for advertising in the press were released late and this affected the bidding process in time.
		<ul style="list-style-type: none"> For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	0	<ul style="list-style-type: none"> There was no contracts register at the PDU unit in Kaabong district at the time of assessment
		<ul style="list-style-type: none"> For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	2	<ul style="list-style-type: none"> The LG adhered with procurement thresholds for open bidding for construction projects ie over 50million UGX, 1-40m UGX and supplies 30m UGX below. Estimates of thresholds are generated from planned figures. Projects include; Nursing school dormitory at 74,700,000UGX, construction of 2 classroom blocs at Kelimon at 62,059,600 UGX, fencing of nursing school at Kololo at 50m UGX, Construction of 2 stance latrine at Lobalangit at 11,908,000, Rehabilitation of staff house at Kamion HC II.
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	2	<ul style="list-style-type: none"> There were no projects therefore interim and completion certificates for projects for FY 2016/2017 were not availed during time of assessment.

		<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	0	<ul style="list-style-type: none"> They were 3 Projects Sites that were visited for current FY ie fencing of dormitory at Kololo,ligot Lokayana junction road and Lochom-Ligot Toroi junction road but no evidence of site boards clearly labeled.
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Assessment area: Financial management

16	<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	4	<p>Bank reconciliations for Administration and Statutory bodies were up to date i.e. 31st /12/2017. Prepared by Ochan Dickson and Lomonyang Simon respectively. The bank statements are collected on the first week of the subsequent month (for this case February 2018) that is why January 2018 is not yet reconciled.</p>
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17	<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	2	<p>From the sampled payment request, vouchers with contract agreement attached, the LG didn't make timely payment to all suppliers during the previous FY. E.g.</p> <ul style="list-style-type: none"> • Payment for stationery to Achedi Links, request date was 20/6/2017 and payment was 21/6/2017. • Request from Dodoth hand pump mechanics Association for rehabilitation of District boreholes dated 24/11/2016 and payment made on 3/4/2017. • Request from Terracon Technical works (U) Ltd for feasibility studies and design of Lokolia piped water system dated 7/4/2017 and payment made on 12/4/2017. • Request from PMP Holdings Ltd for six boreholes in Kaabong District dated 15/6/2017 and payment made on 4/10/2017. • Request from Sub Saharan Drilling Kampala for payment on value of 6 boreholes dated 4/5/2016 and payment made on 7/10/2016. • Request for payment for fuel dated 20/11/2016 and payment made on 24/1/2017.
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor and produced all quarterly internal audit reports for the previous FY: score 3. 	0	<p>The LG has no substantive senior internal auditor. The LG was cleared in December 2017 to recruit for all critical positions i.e. a substantive senior internal auditor and District internal auditor. The advertisement for the above appeared in New Vision dated 25th /12/2017 (Christmas day). The quarterly audit reports for 2016/2017 were available. the submission dates to the directorate of internal audit were as follows. first quarter 18/11/16, 3rd quarter 23/6/2027 and 4th quarter on 13/11/2017.</p>

		<ul style="list-style-type: none"> Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries: score 2. 	0	<p>The quarterly internal audit reports for all the four quarters were produced and Submission of quarterly internal audit reports for the previous year was done. LGPAC minutes not in place because the internal audit reports 2016/2017 were not yet reviewed by LGPAC. the last LGPAC meeting was held on 16/6/2017 when reviewing auditor general's report 2015/16.</p> <p>No follow up was done.</p>
		<ul style="list-style-type: none"> Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1 	0	<p>Quarterly internal audit reports for FY 2016/17 were available. The newly constituted LGPAC (3 LGPAC members) didn't sit to deliberate on internal audit reports FY 2016/17. LGPAC minutes not in place because the internal audit reports 2016/2017 were not reviewed by LGPAC. The last LGPAC meeting was held on 16/6/2017 when reviewing auditor general's report 2015/16. The Information officer explained that the reports were to be reviewed in the 1st week of February 2018.</p>
19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	0	<p>The Asset register was available but not as per the format in the accounting manual. The local government has not received any Assets in the current financial year 2017/2018. Most of the assets received by the local government were from donors.</p>
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY: • unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0</p>	2	<p>The LG obtained a qualified opinion as per the annual report of the auditor general FY 2016/2017.</p>

Assessment area: Governance, oversight, transparency and accountability

21	<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<p>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</p>	2	<p>There was documented evidence in the District Council Minutes of the 7th-8th/7/2016, 12th/10/2016, 20th/12/2016, 17th/3/2017, 5th/5/2017 and 26th/5/2017 that it met as per requirements to deliberate on relevant service-delivery issues (e.g. approval of plans and/or budgets, discussion of committee and departmental reports, constitution of LG bodies and/or committees, etc). However, what appeared to be missing in its discussions in the FY 2016/17 were deliberations on TPC reports, monitoring reports and performance assessment reports.</p>
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 2. 	0	<p>No documented evidence that CAO (through the sub-county chiefs) is a designated official meant to coordinate lower-level feedback on and responses to (grievances /complaints) in council.</p>
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2 Evidence that the procurement plan and awarded contracts and amounts are published: score 1 	2	<p>Evidence seen of posting/publishing of payroll and pension schedule on LG notice boards.</p> <p>No documented evidence of posting of procurement plan and awards of contracts and amounts (only self reported claims that the Procurement and Disposal Unit's publishes on notice boards only for 10 days as per the requirements of law).</p> <p>Not Applicable (N/A) – There was no LGPA in the FY under review.</p>

		<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications, are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	0	Not Applicable (N/A) – There was no LGPA in the FY under review.
24	<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	1	Evidence available that central government agencies' (MoFPED, MoLG, OPM, etc) circulars, guidelines, policies and procedures (on DDEG, NAADS, NUSAF, etc) are disseminated mainly through stakeholder forums and radio programmes. The case in point was the dissemination of The National Integrated Early Childhood Policy of Uganda (NIECD) - with dissemination activity reports made available targeting the District Council (with a signed 9th/12/2016 NIECD Activity Report); TPC (with a signed 13th/12/2016 NIECD Activity Report); Sub-county level Councilors (with a signed 12th-16th/12/2016 NIECD Activity Report); Parish level actors - culminating in the formation of committees at that level - (with a signed May-July 2017 NIECD Activity Report).
		<ul style="list-style-type: none"> Evidence that LG during previous FY has conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc..) with the public to provide feed-back on status of activity implementation: score 1. 	0	No documented evidence (only self-reported claims) to confirm the practice of downward accountability through barazaas, radio events, etc,
Assessment area: Social and environmental safeguards				

25	<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG gender focal person has provided guidance and support to sector departments to mainstream gender into their activities score 2. 	2	<ul style="list-style-type: none"> There's guidance from the Gender focal person and support to sectors.eg training CDOs in gender needs assessment, trained teachers and health unit in charges for local governments to allocate funds for gender, managing budgets for teachers on gender. Gender audit, intergrating concept and equity budgeting, gender disaggregation of data in water sector, operationalized health center II have maternity centers were mainstreamed into activities. District quarterly progress reports submitted to MGLSD for April-June 2016/2017
		<ul style="list-style-type: none"> Evidence that gender focal point has planned activities for current FY to strengthen women's roles and that more than 90% of previous year's budget for gender activities has been implemented: score 2. 	2	<ul style="list-style-type: none"> Planned activities for FY 2017/2018 Include; gender auditing to LGs 5 departments, support women community groups, data entry into Gender based violence information management system(GBVIMS).There has been support to Uganda womens Enterprenership programme and women council. Annual workplans for Kaabong gender mainstreaming FY17/18 in place under community mobilization and empowerment and approved budgets for gender mainstreaming FY 17/18 38 community groups trained and supported, established GBV coordination mechanism in 19 Subcounties,GBV SOPs reviewed and referral pathways reviewed budgets went to UWEP, Youth livelihood operation funds, disability and elderly and women council according to the Kaabong district expenditure details for work plan 2015/2016 approved estimates.over 90% of previous years budget was implemented.

26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p>	<ul style="list-style-type: none"> • Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 2 	0	<ul style="list-style-type: none"> • The DNRO was away on official duty and no information was readily available
	<p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG integrates environmental and social management plans in the contract bid documents: score 1 	1	<ul style="list-style-type: none"> • There was evidence of environmental and social management integrated in contract Bid documents through the special conditions attached for most infrastructural projects under additional conditions of the contract section 1
		<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	0	<ul style="list-style-type: none"> • There was no proof of land ownership ,no documents available or viewed at time of assessment.
		<ul style="list-style-type: none"> • Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer: score 2 	0	<ul style="list-style-type: none"> • The District Natural Resources Officer (DNRO) was away on official duty and no information on environmental certification was readily available



LGPA 2017/18

Educational Performance Measures

Kaabong District

(Vote Code: 559)

Score 58/100 (58%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human Resource Management				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school for the current FY: score 4 	4	<p>Verified evidence from the 2017/18 District Budget estimates that headteacher and at least 7 teachers were budgeted for per school.</p> <p>Verified the evidence of deployment of Teachers and head teachers from the staff lists as of November 2017.</p>
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> If 100% score 6 If 80 - 99% score 3 If below 80% score 0 	6	<p>Verified the evidence from the HRM staff structure in the draft AWP in DPU's office set up and analysed by the PBS system</p>

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	0	<p>Kaabong has substantively filled 1 of the two approved positions of the inspectors as evidenced by the recruitment plan signed by DEO in November 2017</p>
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of Primary Teachers: score 2</p>	2	<p>Verified the evidence of recruitment plan for P/S teachers from HRM staff structure in the draft 2017/18 AWP at DPU's</p>
		<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of School Inspectors: score 2</p>	2	<p>Verified the evidence from the 2017/18 recruitment plan initiated, properly signed by the DEO submitted to the HRM in November 2017</p>
5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department appraised school inspectors during the previous FY. • 100% school inspectors: score 3</p>	0	<p>No performance appraisal reports were seen at the time of the assessment on the files of the District Senior Inspector of schools. File No: CR/D/ 10572 and for the Inspector of Schools file No: CR/D/10043.</p>
		<p>Evidence that the LG Education department appraised head teachers during the previous FY. • 90% - 100%: score 3 • 70% - 89%: score 2 • Below 70%: score 0</p>	0	<p>No personnel files and copies of Appraisal Reports of Head Teachers were kept at the HRM office and/or the DEO's office. There was no evidence seen to confirm that the head teachers had been appraised.</p>

Assessment area: Monitoring and Inspection

6	<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	1	<p>Verified evidence from the DEOs communication to the H/Teachers and workshops regarding the following policies:</p> <ul style="list-style-type: none"> • National Role of Vaccine against Cervix cancer Violence against children in Schools (VACS) • Mensuration and Hygiene management (Monitoring report of 3rd quarter of 23th June 2017 by Programs Coordinator PMU/MOES) • Child labour is a factor of high drop out of schools – August 2017
		<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level, including on school feeding: score 2 	2	<p>Verified the evidence from reports on DEO's file of head teachers meeting of:</p> <ul style="list-style-type: none"> • 21st April 2017 • 22nd May 2017 • 12th June 2107
7	<p>The LG Education Department has effectively inspected all private and public primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all private and public primary schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59% score 1 o Below 50% score 0. 	12	<p>Verified the evidence from 4 School inspection reports from the DEOs office of:</p> <ul style="list-style-type: none"> • 30th November 2017 • 10th August 2017 • 24th July 2017 • 2nd May 2017

8	<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	0	<p>There was no evidence in the DEOs to show that the department had discussed inspection reports</p>
		<ul style="list-style-type: none"> • Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	2	<p>Verified the evidence from a sample of the approved minutes by the SMC signed by the H/Ts (who are the SMC secretaries) of the following schools submitted to the DEO on:</p> <ul style="list-style-type: none"> • 12th July 2017 from Kaythile PS, • 27th June 2017 from Komukuny Boys P/S • 13th June 2017 from Lokori • 14th October 2017 from Komukuny Girls PS • 16th June 2017 Kongole P/S
		<ul style="list-style-type: none"> • Evidence that the inspection recommendations are followed-up: score 4 	4	<p>Verified the evidence at Komukuny Girls PS where the assessor observed reminders from the DEO regarding the following practices that he had earlier on communicated to the schools and as recommended in the schools' inspection reports:</p> <ul style="list-style-type: none"> • Violence against children in school • Need for teachers to undergo refresher courses • Timely termly reporting for teachers • Need for head teachers to stay at school during school holidays

9	<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and OBT: score 5 	0	<p>The schools' data submitted the by DEO in 2016/17 is not consistent as evidenced by the data the two sources of EMIS and OBT:</p> <p>EMIS----- No Government aided P/S – 60</p> <p>OBT----- No of Government aided P/S ----65</p>
		<p>Evidence that the LG has submitted accurate/consistent data: • Enrolment data for all schools which is consistent with EMIS report and OBT: score 5</p>	0	<p>Government aided Primary schools enrolment data submitted by the District is not consistent as evidenced by data from the two sources of EMIS and OBT:</p> <ul style="list-style-type: none"> • EMIS Total number of students 46921 • OBT Total number of students 41329

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc... during the previous FY: score 2 	2	<p>Council meetings that sat on the 20th/12/2016, Min 22/10/2016, 20th/12/2016 Min 4/SCC/12/16 (departmental reports) approved/passed recommendations of social services committee meetings. Indeed, the Social Services Council Committee (also responsible for education on top of other social sectors) discussed education service delivery issues including departmental quarterly updates on priorities and reports; as well as challenges and recommendations. Even so, there was no evidence in minutes of discussion of results from performance assessments, inspection and monitoring.</p>
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		<ul style="list-style-type: none"> Evidence that the education sector committee has presented issues that requires approval to Council: score 2 	2	Some minutes of council's deliberations (20th/12/2016) indicated that representatives of the Social Services Council Committee presented education sector issues to council that required approval.
11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO)</p> <ul style="list-style-type: none"> 100% schools: score 5 80 to 99% schools: score 3 Below 80% schools: score 0 	5	<p>Verified the evidence from a sample of the approved minutes by the SMC signed by the H/Ts (who are the SMC secretaries) of the following schools submitted to the DEO on:</p> <ul style="list-style-type: none"> 12th July 2017 from Kaythile PS, 27th June 2017 from Komukuny Boys P/S 13th June 2017 from Lokori 14th October 2017 from Komukuny Girls PS 16th June 2017 Kongole P/S
12	<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	There were not a single posting on the DEOs office or in the CAOS office publicising schools receiving non-wage grant. The reason given by the DEO was that for the FY 2016/17 and earlier years schools received grants directly and each of the at a different time depending on which bank where the school has an account
Assessment area: Procurement and contract management				

13	<p>The LG Education department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	0	<p>The initiation forms signed by the DEO and submitted to the DPU for the for the following construction projects were signed on 6th July 2017, later than April 30:</p> <ul style="list-style-type: none"> • Classroom block at Lomunyen P/S • Classroom block at PATAR P/S • 2 stance latrine at Kakamara P/S • 4 unit staff house at Lomanok P/S • 4 unit staff house at Lokasangate P/S • 4 unit staff house at Narengepak P/S •
14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3 points 	0	<p>Efforts by the education officer to get the file for payment of suppliers were futile. The accounting officer in the education department got an accident and was admitted in Kotido hospital at the time of assessment. His telephone was stolen in the process so we could not reach him.</p>
Assessment area: Financial management and reporting				
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>According to the LG Planner's records and evidence from the Q4 Consolidated APR for the FY 2016/17, while the education department submitted inputs to the planning unit for all 4 quarters for FY 2016/17 (i.e. Q1 - 18th/11/2016 Receipt No: 0077; Q2 - 7th/3/2017 Receipt No: 0485; Q3 - 12th/6/2017 Receipt No: 0789; and Q4 - 11th/8/2017 Receipt No: 4551), the submissions were sometimes slow, hence the late submission of the Q4 APR (meant to be submitted before 31st/7/2017).</p>

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points o If all queries are not responded to score 0 	4	<p>The education department had no audit queries in first, second, third and fourth quarter internal audit reports for FY 2016/17.</p>
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Assessment area: Social and environmental safeguards

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills etc....: Score 2 	2	<p>Verified evidence from the following documents received by the DEO and communicated to the H/Ts</p> <ul style="list-style-type: none"> • National Integration of the Early Childhood Development Program, monitoring and evaluation and support supervision activity 10th May 2017 • Concept note and program for the district orientation seminar on Adolescent Development of 6th to 9th November 2017 organised by the MOE, MOGLSD and MOLG attended by all Head teachers
		<ul style="list-style-type: none"> • Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	0	<ul style="list-style-type: none"> • MOES conducted a workshop on mensuration Hygiene management for school girls between ages 10-16. • Did not see any guidelines or report for the above workshop because this activity was fully funded and conducted MOES (gender section)

		<ul style="list-style-type: none"> • Evidence that the School Management Committee meet the guideline on gender composition: score 1 	1	<p>Verified evidence from a sample of two SMC lists from the following schools seen from the DEO's office:</p> <ul style="list-style-type: none"> • Kopothis P/S, 3/12 are women • Lolelia PS, 6/13 are women
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 3: 	3	<p>Verified evidence from the report of 23rd July of environmental conservation workshop that was held for all Head Teachers in the District by WFP where all school were supported to Plant trees in their schools</p>



LGPA 2017/18

Health Performance Measures

Kaabong District

(Vote Code: 559)

Score 53/100 (53%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Human resource planning and management				
1	<p>LG has substantively recruited primary health workers with a wage bill provision from PHC wage</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health workers with a wage bill provision from PHC wage for the current FY • More than 80% filled: score 6 points, • 60 – 80% - score 3 • Less than 60% filled: score 0</p>	3	<ul style="list-style-type: none"> • Only 76% (37/49) of the recommended staff are available at in the district health facilities with a wage bill. The structure used previously has nursing assistants who are no longer in the current structure. These positions are therefore not replaced when the existing staff in such cadres retire. Secondly there has been persistent failure to attract some cadres of staff to the district such as medical officer special grade, pharmacists, dentist and dispensers. Although the wage bill exists in the district performance contract (page 17), these posts have not been filled.
2	<p>The LG Health department has submitted a comprehensive recruitment plan to the HRM department</p> <p>Maximum 4 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of health workers: score 4</p>	4	<ul style="list-style-type: none"> • A recruitment plan with the approved positions, salary scale, basic monthly salary and allowances for the current FY has been submitted to HRM , a copy is available at the DHOs office.
3	<p>The LG Health department has ensured that performance appraisal for health facility in charge is conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the health facility in-charge have been appraised during the previous FY: o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0</p>	0	<p>No performance appraisal reports were seen at the time of the assessment on the files of the health facility in charge for Karenga HC IV. File No: CR/D/10110 and for the Medical Superintendent of Kaabong Hospital, File No: CR/D/101340</p> <p>The DHO however, claimed to have assessed the two officers and the officers also confirmed affirmatively however, there was no verifiable evidence to confirm the allegations.</p>

4	<p>The Local Government Health department has equitably deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers equitably, in line with the lists submitted with the budget for the current FY: score 4 	4	<p>Health care workers are equitably distributed as per the proposed staff lists submitted and the attached budgets in the OBT</p>
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Assessment area: Monitoring and Supervision

5	<p>The DHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	0	<p>Only a single guideline was accessed at the Office of the DHO. (The public private partnership guideline). There was no documented proof in form of circular, communication letter to health facilities about dissemination of this guideline. He however mentioned that guidelines are disseminated in quarterly review meetings but this was not confirmed by the minutes of the quarterly review meetings accessed. No any other guideline existed at the DHO's office.</p>
		<ul style="list-style-type: none"> • Evidence that the DHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	0	<p>Although quarterly meetings are held for all health facility in charges, no minute showing discussion of guidelines circulars or policies was found after through scrutiny of meeting deliberations.</p>
6	<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT has supervised 100% of HC IVs and district hospitals: score 3</p>	3	<p>There is one District hospital and one HC IV in Kaabong district Kaabong District Hospital and Kaarenga Health Center IV. Both facilities were supervised by the DHT during the previous FY</p>

		Evidence that DHT has supervised lower level health facilities within the previous FY: • If 100% supervised: score 3 points • 80 - 99% of the health facilities: score 2 • 60 - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0	0	The DHT supervised 4/32 (12.5%) of health facilities according to the available report. These included Lokolia, Kopedo, Kalapata and Labaranga during the period 6-7/June/2016 although supervision happened through the two health sub districts
7	The Health Sub-district(s) have effectively provided support supervision to lower level health units Maximum 6 points for this performance measure	Evidence that health facilities have been supervised by HSD and reports produced: • If 100% supervised score 6 points • 80 - 99% of the health facilities: score 4 • 60 - 79% of the health facilities: score 2 • Less than 60% of the health facilities: score 0	2	Both Health sub districts supervised 22/32 (65%) of health facilities in the previous FY. Kaabong distric hospital supervised 12 health facilities including Loyors HCII, Lokayonor HC II, Kopoth HCIII, Kaabong Mission, Kakamar HC II, Kaimese HCII, Lomodoch HC II Lokeru HC II, Lomeris HC II, Lodiku HC II, Kaabong HC II and Lodlong HCII. Kabbong HCIV supervised Labalang HC II, Plre HC II, Lokori HC II Kocholo HC III, Kapedo HC III, Kalimon HC II, Karenga HC IV, St Jude Mission HC HC II, Kidepo HC II.
8	The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up Maximum 10 points for this performance measure	<ul style="list-style-type: none"> • Evidence that the reports have been discussed and used to make recommendations for corrective actions during the previous FY: score 4 • Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	4	From support supervision exercises (24/10-1/11/ 2017 for Kaabong HSD and 25/7-1/8/ 2017 for Karenga HC IV), recommendations were generated and discussed with health facility in charges for corrective action.
			0	There was no documentary evidence that these corrective actions were followed up although recommendations were made.

9	<p>The LG Health department has submitted accurate/consistent reports/date for health facility lists as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> o List of health facilities which are consistent with both HMIS reports and OBT: score 10 	10	<p>The list of the 32 health facilities in the LG reporting through DHIS2 as consistent with that as found in the OBT at the CAOs office. This lists are available for verification at the office of the dho</p>
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Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	2	<p>Council meetings that sat on 20th/12/2016, Min 22/10/2016, 20th/12/2016 Min 4/scc/12/16 (departmental reports) approved/passed recommendations of social services committee meetings. These minutes are available in the minutes file in the office of clerk to council.</p>
		<ul style="list-style-type: none"> • Evidence that the health sector committee has presented issues that require approval to Council: score 2 	2	<p>Reports were available indicating issues discussed in the social services committee where health was included among health issues presented to the district council (of 20th/12/2016) for approval.</p>
11	<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 5 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 5 • If 80-99% : score 3 • If 70-79%: : score 1 • If less than 70%: score 0 	5	<p>Both sampled facilities have functional HUMCs and both held meetings demonstrating functionality for Karenga HC IV, HUMC meetings are held quarterly, minutes were available for HUMC meetings held on 08/02/2017, 28/05/2017. For Kaabong District Hospital minutes were available for HUMC meetings held on, 4/05/2017, 7/09/2017 and 3/12/2017.</p>

12	<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 3 	0	<p>The lists of none wage disbursements to the districts are lacking at all the LG notes boards. No evidence of publicizing these grants was found on any of the public note boards at the LG headquarters.</p>
Assessment area: Procurement and contract management				
13	<p>The LG Health department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	2	<p>Four procurement requests approved in the sector work place have been submitted to the PDU. Approval of these four plans were made by the CAO on 2/08/2017. They have been submitted to PDU. They include, 1. construction of a 4 unit staff house at Karamar HCII, 2. supply and installation of solar panel at Kalenga HCIV maternity, 3. Completion of the generator house at the district office, 4. supply of batteries and inverter at Kaabong district hospital</p>
		<p>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2</p>	2	<p>All the procurement plans were submitted to PDU by September 2017</p>
14	<p>The LG Health department has supported all health facilities to submit health supplies procurement plan to NMS</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has supported all health facilities to submit health supplies procurement plan to NMS on time: <ul style="list-style-type: none"> 100% - score 8 70-99% – score 4 Below 70% - score 0 	8	<p>For the only HC IV in the LG the DHO approved orders timely for procurement of drugs from NMS on a bimonthly basis. However it is not a mandate of the DHO to approve these medicines orders for the district hospital which was done by the medical superintendent of Kaabong hospital. However for both facilities, copies of drug orders and verification of medicines sent from NMS were on file.</p>

15	<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 2 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the DHO (as per contract) certified and recommended suppliers timely for payment: score 2 points 	2	<p>The DHO certified and recommended timely payment for suppliers. For example</p> <ul style="list-style-type: none"> • Achedi links supplied stationery, request was on 29/3/2017, forwarded for payment by DHO on 29/3/2017 and payment was 31/3/2017. • Request from Teregu farmers enterprises for payment for supply and installation of solar power to Lokolia Health centre III Kaabong east Sub county dated 6/10/2016, certified by DHO on 6/10/2016 and paid on 7/3/2017 • Request from Wide builders and constructors/ Suppliers for construction of general maternity ward at Kathile Health centre III dated 27/6/2017, certified by DHO on 27/6/2017 and paid on 28/6/2017. • All had contract agreements attached.
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Assessment area: Financial management and reporting

16	<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	0	<p>According to the LG Planner's records and evidence from the Q4 Consolidated APR for the FY 2016/17, while the health department submitted inputs to the planning unit for all 4 quarters for FY 2016/17 (i.e. Q1 - 18th/11/2016 Receipt No: 0077; Q2 - 7th/3/2017 Receipt No: 0485; Q3 - 12th/6/2017 Receipt No: 0789; and Q4 - 11th/8/2017 Receipt No: 4551), the submissions were sometimes slow, hence the late submission of the Q4 APR (meant to be submitted before 31st/7/2017).</p>
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17	<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year • If sector has no audit query score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 points • If all queries are not responded to score 0</p>	0	<p>The Health department had no audit queries in first, second and third quarter internal audit reports for FY 2016/17. However, the department had 2 internal audit queries in the fourth quarter namely unaccounted for funds of 113,312,316 Ugx and incomplete works of the theatre at Karenga Health centre IV and Nurses' training school. There was no official evidence that the health sector had provided information to internal audit on implementation of audit findings.</p>
Assessment area: Social and environmental safeguards				
18	<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<p>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines: score 2</p> <p>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2</p>	0	<p>HUMCs membership for both Karenga HC IV and Kaabong district hospital do not meet the gender requirement according to the guidelines (at least 30% of the members being females). Both facilities have 2/9 (22%) of their members as females.</p> <p>These guidelines were not available at both health facilities. However it was also established that such guidelines have not been issued by the line ministry.</p>
19	<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 2 points</p>	<p>• Evidence that the LGs has issued guidelines on medical waste management, including guidelines for construction of facilities for medical waste disposal : score 2 points.</p>	0	<p>Although staff at health facilities have been trained in waste management by partners (MSF and UCF) in medical waste disposal, no documents (SOPs, guidelines, policies) were available at the LG headquarters. However, only a waste segregation protocol by the MOH was found in the laboratory of Karenga HC IV.</p>



LGPA 2017/18

Water & Environment Performance Measures

Kaabong District

(Vote Code: 559)

Score 46/100 (46%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: Planning, budgeting and execution				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: score 10 	10	<p>The Local Government Water Department has targeted sub counties with safe water coverage below district average of 95.4%. A case in point is Kaabong East (Safe water access=71.4%), where LG planned to rehabilitate a windmill.</p> <p>In Kapedo (Safe water access=87.6%), LG targeted rehabilitation of water system and 3 boreholes. In Kawalakol (Safe water access=70.9%), Kaabong LG targeted drilling of 1 production well.</p>
2	<p>The LG Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY: score 15 	0	<p>Although, the assessor saw the Kaabong LG fourth progress report FY 2016/17 in the DWO, not all the targeted budgeted WSS projects were implemented. This is because these projects were missing in the report.</p>
Assessment area: Monitoring and Supervision				

3	<p>The LG Water department carries out monthly monitoring and supervision of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the LG Water department has monitored each of WSS facilities at least annually. • If more than 95% of the WSS facilities monitored: score 15 • 80 - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60 - 69% monitored: score 5 • 50 - 59%: score 3 • Less than 50% of WSS facilities monitored -score 0</p>	15	<p>97% of the WSS facilities are monitored annually including windmills. The assessor was able to see all the monitoring reports of the facilities, majority of which were joint monitoring by the DWO, RDC and L.C5 chairperson.</p>
4	<p>The LG Water department has submitted accurate/consistent reports/data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<p>• Evidence that the LG has submitted accurate/consistent data for the current FY: o List of water facility which are consistent in both sector MIS reports and OBT: score 10</p>	0	<p>The list of water facilities for Kaabong district in the OBT are not consistent with the MIS data from the ministry of water and environment. For instance, OBT report for Kaabong East Sub county report 25 boreholes (F=17, NF=8) contrary to the MIS report of 31 boreholes (F=20, NF=11). Also OBT reports that Kaabong TC had 28 boreholes (F=13, NF=15) contrary to MIS report of 33 boreholes (F=21, NF=12). Kaabong West had 45 boreholes (F=26, NF=19) in the OBT contrary to MIS report of 29 boreholes (F=24, NF=5).</p>

Assessment area: Procurement and contract management

5	<p>The LG Water department has submitted procurement requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted procurement requests to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	0	<p>Although DWO procurement requests to the PDU were seen at the Procurement office, these requests were submitted late after April 30. For instance,</p> <ul style="list-style-type: none"> • Procurement request for drilling, siting and supervision of 5 boreholes and 2 production wells were initiated for FY 2017/18 by the DWO on 1st August 2017.
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<p>The DWO has appointed Contract Manager and has effectively managed the WSS contracts</p>	<ul style="list-style-type: none"> • If the DWO prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	2	<p>Contract management plans were found at the Disposal and Procurement Unit. It was also confirmed that the DWO that he makes site visits regularly as evidenced by the different copies of monitoring reports for WSS projects.</p>
<p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> • If water and sanitation facilities constructed as per design(s): score 2 	2	<ul style="list-style-type: none"> • Project completion reports and certificates of completion were seen in the DWO and they confirmed WSS constructed as per the designs. Forinstance, • Kaabong DLG issued a certificate of completion on 5th June 2017 for a construction of a 3-stance latrine at Lokolia Centre. Contract was done by Lemukoroi Enterprises.
	<ul style="list-style-type: none"> • If contractor handed over all completed WSS facilities: score 2 	2	<ul style="list-style-type: none"> • Project completion reports were seen in the DWO. Forinstance a handover report of a 3-stance latrine at Lokolia Centre was submitted to Kaabong DLG on 28th February 2017.
	<ul style="list-style-type: none"> • If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	2	<p>Project completion reports were seen in the DWO. Even certificate of completion were awarded to the contractor signed by the DWO, District Engineer and CAO. A case in point is a certificate of completion signed on 28/03/2017 for the construction of a piped water supply at Kathile sub-county. Contract no.KAAB559/12-13/100048 awarded to Mngust Technologies &Civil Works Ltd.</p>

7

• Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points

• Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points

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The DWO timely certified and recommended suppliers for payment. For example;

- Caltex services-Kaabong supplied Fuel and request was on 30/4/2017 and payment was made on 19/5/2017
- Request from village energy and electronic services for supply of stationery dated 18/10/2016, certified by DWO on 18/10/2016 and paid on 24/10/2016.
- Request from Terracon Technical works (U) Ltd for feasibility studies and design of Kawalakol piped water system dated 21/6/2017, certified on 21/6/2017 and payment made on 30/6/2017.
- Request from Sub Saharan Drilling Kampala for payment of retention dated 6/10/2016, certified on 6/10/2016 and payment made on 7/10/2016.
- Request for retention for drilling boreholes dated 14/2/2017, certified by DWO on 14/2/2017 and payment made on 16/2/2017.
- Request from Terracon Technical works (U) Ltd for feasibility studies and design of Lokolia piped water system dated 7/4/2017, certified on 7/4/2017 and payment made on 12/4/2017.
- Request from PMP Holdings Ltd for six boreholes in Kaabong District dated 15/6/2017, certified on 15/6/2017 and payment made on 4/10/2017.
- Request from Sub Saharan Drilling Kampala for payment on value of 6 boreholes dated 4/5/2016, certified on 4/5/2016 and payment made on 7/10/2016.

8	<p>The LG Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	0	<p>According to the LG Planner's records and evidence from the Q4 Consolidated APR for the FY 2016/17, while the water department submitted inputs to the planning unit for all 4 quarters for FY 2016/17 (i.e. Q1 - 18th/11/2016 Receipt No: 0077; Q2 - 7th/3/2017 Receipt No: 0485; Q3 - 12th/6/2017 Receipt No: 0789; and Q4 - 11th/8/2017 Receipt No: 4551), the submissions were sometimes slow, hence the late submission of the Q4 APR (meant to be submitted before 31st/7/2017).</p>
9	<p>LG Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	0	<p>The water department had no audit queries in second and third quarter internal audit reports for FY 2016/17. However, audit queries were identified in the first quarter of non payment of retention fee to Icon Project Ltd and in the fourth quarter of incomplete work of drilling 5 boreholes and no acknowledgement receipt in the quarterly internal audit reports of 2016/2017. There was no evidence that the water sector had provided information to internal audit on implementation of audit findings 2016/17.</p>

Assessment area: Governance, oversight, transparency and accountability

10	<p>The LG committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	3	<p>Works Council Committee is also responsible for water on top of other hardware-related sectors. Evidence from the council minutes were available to confirm that it met and discussed water service delivery issues including departmental quarterly updates on priorities and reports; as well as challenges and recommendations. Even so, there was no evidence in minutes highlighting discussion of results from performance assessment, inspection and monitoring in the water sector.</p>
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		<ul style="list-style-type: none"> • Evidence that the water sector committee has presented issues that require approval to Council: score 3 	3	Works Council Committee presented water sector issues that required council's approval.
11	<p>The LG Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> • The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2 	0	Although, the DWO delegate revealed that the AWP, budget and Water Development grant releases and expenditures are displayed on noticeboards and also discussed at advocacy meetings, there was no evidence of such information pinned on the noticeboard.
		<ul style="list-style-type: none"> • All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	0	<ul style="list-style-type: none"> • Not all WSS projects were clearly labelled For instance, a 3 stance latrine at Lokoria community market did not have any label on the project, date of construction, contractor and source of funding. Although, DWO in his monitoring report of 13/2/2017 indicated that construction was complete, labelling was missing. Physical visit of the assessor on 16/01/2018 confirmed the same and also found it locked with a padlock.
		<ul style="list-style-type: none"> • Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	2	<ul style="list-style-type: none"> • Information was found on the Disposal and Procurement Unit noticeboard. Although some papers had been removed from the noticeboard due to inadequate space, a few traces of tenders and contract awards on WSS projects were still visible on the noticeboard.
12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	0	<ul style="list-style-type: none"> • Although the rural water supply and sanitation handbook for extension workers (copy seen in the DWO) revealed that communities are supposed to apply for water and public sanitation facilities, they never come to apply at office hence no application files were seen. Politicians and S/C extension staff go for priority meetings in the community and then push their needs to the district council.

		<ul style="list-style-type: none"> • Number of water supply facilities with WSCs that are functioning evidenced by collection of O&M funds and carrying out preventive maintenance and minor repairs, for the current FY: score 2 	0	<ul style="list-style-type: none"> • No reports or minutes were seen on file in the DWO on management of O & M funds collected by the WSCs.
Assessment area: Social and environmental safeguards				
13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	0	EIA reports were stored in the Office of Environment and Natural Resources. The Head of the Department was absent during assessment and no effort was made to assign an officer to delegate in his absentia.
		<ul style="list-style-type: none"> • Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	1	<ul style="list-style-type: none"> • The Disposal and Procurement Office indicated cases of unacceptable environmental concerns in the past FY did not exist. All the projects had acceptable environmental concerns.
		<ul style="list-style-type: none"> • Evidence that construction and supervision contracts have clause on environmental protection: score 1 	1	<ul style="list-style-type: none"> • After checking contracts kept in the Disposal and Procurement Office, I found out that all contracts for construction and supervision had a close on environmental protection. It read “the contractor shall execute the works in an environmentally friendly manner and shall avoid all unnecessary damage to property and flora”.
14	<p>The LG Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If at least 50% WSCs are women as per the sector critical requirements: score 3 	0	<ul style="list-style-type: none"> • None of the Water Sanitation Committees had atleast 50% of its composition as women. Majority WSCs had less than 30% women composition. For instance, Nakore borehole (M=6, F=3). Narube P/S borehole(M=7, F=2), Nangolecina I borehole(M=8, F=1), Lokitet borehole (M=7, F=2), Nariamabune borehole(m=7, F=2), Moru-Etom borehole(M=7, F=2), Nariamao 1 Primary school borehole (M=7, F=2), Kamacharikol P/S borehole (M=6, F=3), Peikale borehole(M=6, F=3).

15	<p>Gender- and special-needs sensitive sanitation facilities in public places/RGCs.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	0	<p>Although public sanitation facilities had separate stances for men and women, they lacked a stance for Persons with Disabilities. For instance, Lokolia 3-stance pit latrine in Lokolia parish visited in Kaabong East Sub county lacks a stance for PwDs as well as a ramp.</p>
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