



## Local Government Performance Assessment

Kibuku District

(Vote Code: 605)

Assessment	Scores
Accountability Requirements	67%
Crosscutting Performance Measures	55%
Educational Performance Measures	61%
Health Performance Measures	96%
Water Performance Measures	62%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>The LG submitted the PC to MoFPED through PBS system on Saturday, July 14th, 2018 (ref. <a href="http://budget.go.ug">budget.go.ug</a>)</p>	<b>Yes</b>
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>The LG submitted a budget to the MoFPED on Saturday July 14, 2018 included a procurement plan. (ref. <a href="http://www.budget.go.ug">www.budget.go.ug</a>)</p>	<b>Yes</b>
Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> <li>• If LG submitted report to MoFPED in time, then it is compliant</li> <li>• If LG submitted late or did not submit, then it is not compliant</li> </ul>	<p>Kibuku District submitted the Annual Performance Report for the previous FY on</p> <p>Monday, August 20, 2018, (submission was not as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015).</p>	<p>No</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>• If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>• If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>LG submitted the quarterly budget performance report for all the four quarters. Through the PBS system of all quarters are as below:</p> <p>Q1 submitted on 19th /12/2017</p> <p>Q2 submitted on 8th/02/2018</p> <p>Q3 submitted on 30th /04/2018</p> <p>Q4 submitted on 20th /08/2018</p> <p>The LG did not submit all quarters as per PFMA Act, 2015</p>	<p>No</p>
<p>Audit</p>			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in line with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> <li>• If LG submitted a 'Response' (and provide details), then it is compliant</li> <li>• If LG did not submit a 'response', then it is non-compliant</li> <li>• If there is a response for all –LG is compliant</li> <li>• If there are partial or not all issues responded to – LG is not compliant.</li> </ul>	<p>The LG submitted a Status of implementation of Internal Auditor General and Auditor General's findings to the PS/ST by 30 April as evidenced below;</p> <p><i>Auditor General's Report</i></p> <p>The Auditor General's Report dated 12 December 2017 Ref: DLA 46/329/01/17 raised 7 issues and all were responded to in a report addressed to the PS/ST dated 23 March 2018 Ref: CR/251/1. Received by OAG on 27 March 2018 and Directorate of Internal Audit on 27 March 2018.</p> <p><i>Internal Auditor General's report</i></p> <p>In a correspondence dated 02 Feb 2018 addressed to the PS/ST received by the Directorate of Internal Audit on 09 March. The LG responded to issues concerning excess expenditures.</p> <p>A status of implementation of Internal Audit findings for FY 2016/17 was submitted to MoFPED addressed to the PS/ST dated 02 Feb 2018 Ref: CR/251/1. In this report, all issues raised in the 4 quarterly reports for the FY 2016/17 were addressed.</p>	<p>Yes</p>
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The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.

The LG had an unqualified audit opinion as per AG's Report.

*(Source: Report of the Auditor General to Parliament for FY ended 30 June 2018; Annexure IV; 4.2)*

Yes

605 Kibuku  
District

**Crosscutting  
Performance  
Measures 2018**

<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
Planning, budgeting and execution			

All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans

Maximum 4 points for this performance measure.

Evidence that a district/ municipality has:

- A functional Physical Planning Committee in place that considers new investments on time: score 1.

The district has a functional Physical Planning Committee (PPC) which considers new investments. The Committee consists of 15 members excluding the physical planner in private practice. Letters of appointment of members were available eg a letter dated June 16th, 2018, Ref. CR/156/1; signed by Mr. Kaleeba Peter for Chief Administrative Officer (under PPA part III sections 9-10).

PPC has a plan registration book to register new investments opened on August 9th, 2017. The PPC sit to consider/approve plans submitted on time as shown below;

Minutes of the PPC reviewed revealed business as below

PPC sitting on 9th/09/2017 KDLG03/2017 Min.03/2017; Presentation and consideration of building plans (Mwanani Gomeri Kanku)

Submission date 9th/08/2017

Approval date 19th/09/2017

PPC sitting on February 23rd, 2018 under minute: KDLG 01/2018 Min. 04/2018

Applicant: district Directorate of Health services drug store-Kibuku District HQs

Submission date 29th/01/2018

Approval date 23rd /02/2018

Applicant: District Planning Unit at the district HQs

Submission date Feb 7th, 2018

Approval date Feb 23rd, 2018

PPC sitting June 12th, 2018 under minute KDLG 02/2018. Min.09/2018. Applicant : Revival P/S and Church, location Kenkebu-Kabweri S/C

Submission date Feb. 8th/2018(resubmitted twice)

Approval date June 12th, 2018

19th /09/2017, 23rd /02/2018, 26th /03/2018, 25th/04/2018, 17th/05/2018, 12th/06/2018, 18th /12/2018.

In the previous FY, the DPPC received 4 building plans applications (2 for LG and 2 from private sector only. Of these, 3 were approved on time, 1 was differed for corrections and approved on resubmission. Thus plans are approved within 28 days.

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.</li> </ul>	<p>The District submitted the 4 sets of minutes to the MoLHUD last FY 2017/18, on 13th September 2018. Submission letter signed by the CAO was acknowledged and bears a stamp by MoLHUD.</p>	<p>1</p>
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0</li> </ul>	<p>The district has no Physical Plan, thus no infrastructure investments can be consistent with physical development which is not in place. Thus no plans have been approved following the Physical Plan developed by the district. The committee approves and controls physical developments in the sub counties as per Part V, section 40 of the Physical Planning Act 2010 sub section (1, 2, 3)</p>	<p>0</p>



<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>Action area plan prepared for the previous FY: score 1 or else 0</li> </ul>	<p>The LG did not prepare Action Area Plan for the previous FY.</p>	<p>0</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.</li> </ul>	<p>There was evidence that priorities in the AWP for the current FY are based on the outcomes of Budget conferences (BCR). A budget conference for FY 2018/19 was held on November 16th, 2017 at Council hall. Priorities for FY 2018/19 were as below;</p> <p>Administration Page 5-6 BCR and AWP FY 2018/19 page 21-24</p> <ul style="list-style-type: none"> <li>Procurement of computer set</li> <li>Payment of legal fees</li> <li>Repair and maintenance of computers</li> <li>Procurement of office stationary</li> <li>Procurement of filling cabinet</li> <li>Construction of planning unit block phase II</li> <li>Procurement of small office equipment</li> </ul> <p>Boards and Commissions page 14 BCR and AWP FY 2018/19 page 29, 31-34</p> <ul style="list-style-type: none"> <li>District land board meetings facilitated</li> <li>DSC meeting conducted</li> <li>District council meetings</li> </ul> <p>Finance BCR page 11 and AWP FY 2018/19 page 26-28</p>	<p>2</p>

- Back up on enumerations and tax assessment
- Support production of quarterly reports
- Joint monitoring and revenue mobilization
- Facilitation of CPA students
- Procurement of office furniture
- Procurement of desktop computer

Production and Marketing page 17-18 BCR and AWP FY 2018/19 page 36-44

- Coordination with stakeholders MAAIF, NARO, and Auditor General
- Study tours
- Stakeholder's monitoring
- Training on fruit production
- Inspection, verification and certification of Agricultural inputs
- Construction of plant clinics
- Repair and servicing of vehicles
- Technical backstopping and supervision of extension workers

Education and Sports; page 21 BCR and AWP page and AWP FY 2018/19 page 53-55

- Construction of staff kitchen and Latrine at Bugwere PS) BCR page 21 and AWP FY 2018/19 page
- Construction and rehabilitation 3 classroom block at Pulaka P/S
- Construction of 5 stance lined pit latrines at Nabuli P/S, Katiryo P/S, Tirinyi P/S Lwatama P/S and Kasasira P/S
- Construction of staff house (4 in-one), Kitchen and Latrine at Mikombe P/S BCR page and AWP FY 2018/19 page
- Inspection monitoring and supervision of schools

Health page 25 BCR and AWP FY 2018/19 page 45-52

- Recruit and fill vacant position of HIA, HA, Dispenser and support staff
- Procurement of assorted medical equipment( beds, mattresses, Manual vacuum aspirators, BP Machines, delivery sets, surgical toilets and suture sets, thermometers, instrument trays and trolleys
- Construction of general Ward at Kibuku HCIV

		<ul style="list-style-type: none"> <li>• Construction of staff house at Kibuku HCIV</li> <li>• Construction of staff lined pit latrine</li> <li>• Construction of placenta pit at Kibuku HCIV</li> <li>• Repair of incinerator</li> <li>• Survey of HC land</li> <li>• VHT training on distribution of Sayana Press</li> <li>• Conduct family planning outreaches to low uptake communities</li> </ul> <p>Water and Roads page BCR 28-29 and AWP FY 2018/19 page AWP page 62-64</p> <ul style="list-style-type: none"> <li>• Water deep borehole drilling,</li> <li>• Rehabilitation of boreholes</li> <li>• Assessment of boreholes for rehabilitation</li> <li>• Water quality surveillance</li> <li>• Construction supervision and inspection of boreholes</li> </ul> <p>Road Works BCR page 28 and AWP FY 2018/19 page59-61</p> <ul style="list-style-type: none"> <li>• Mechanised routine maintenance 47km</li> <li>• Procurement and installation of culverts selected sections</li> <li>• Conducting of ADRICS</li> </ul> <p>Community Based Services BCR page and AWP FY 2018/19 page71, 72, 76,129</p> <ul style="list-style-type: none"> <li>• Conduction orthopaedic outreach clinics to identify PWDs needs</li> <li>• Bottom up planning in parishes</li> <li>• Mentoring of LLGs staff on Gender at LLG level</li> <li>• Training of YPMC,YPC and SAC conducted</li> </ul>	
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development</p>	<ul style="list-style-type: none"> <li>• Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences</li> </ul>	<p>The LG has a 5 Year Development Plan running 2015/16-2019/2020 approved on 8th/04/2015 under Min.iv) KDL04/2015. There was evidence that capital investments in the approved Annual work plan for the current FY are derived from the approved Five-Year Development plan as shown below;</p> <p>Administration AWP FY 2018/19 page 21-24 and DDP page xxxvii.</p>	<p>1</p>

plan, are based on discussions in annual reviews and

budget conferences and

have project profiles

Maximum 5 points on this performance measure.

appear, a justification has to be provided and evidence provided that it was

approved by the Council. Score 1.

- Procurement of computer set
- Payment of legal fees
- Repair and maintenance of computers

- Procurement of office stationary
- Procurement of filling cabinet
- Construction of planning unit block phase II
- Procurement of small office equipment

Boards and Commissions AWP FY 2018/19 page 29, 31-34 and DDP page xcv, xcvi

- District land board meetings facilitated
- DSC meeting conducted
- District council meetings

Finance BCR page 11 AWP FY 2018/19 and DDP xciii, xciv

- Back up on enumerations and tax assessment
- Support production of quarterly reports
- Joint monitoring and revenue mobilization
- Facilitation of CPA students
- Procurement of office furniture
- Procurement of desktop computer
- Construction of a store

Production and Marketing page 17-18 AWP FY 2018/19 page 36-44 and DDP page xcix, c

- Coordination with stakeholders MAAIF, NARO, and Auditor General
- Study tours
- Stakeholder's monitoring
- Training on fruit production
- Inspection, verification and certification of Agricultural inputs
- Construction of plant clinics
- Repair and servicing of vehicles
- Technical backstopping and supervision of extension workers

Education and Sports; AWP page and AWP FY 2018/19 page 53-55 and DDP page cvii ,cviii, cix

- Construction of teacher's houses (staff house, kitchen and Latrine) at Bugwere PS) AWP FY 2018/19 page
- Construction and rehabilitation 3 classroom block at Pulaka P/S
- Construction of 5 stance lined pit latrines at Nabuli P/S, Katiryo P/S, Tirinyi P/S Lwatama P/S and Kasasira P/S
- Construction of staff house (4 in-one), Kitchen and Latrine at Mikombe P/S BCR page and AWP FY 2018/19 page
- Inspection monitoring and supervision of schools

Health page AWP FY 2018/19 page 45-52 and DDP page ciii, cv, ciii,

- Recruit and fill vacant position of HIA, HA, Dispenser and support staff
- Procurement of assorted medical equipment( beds, mattresses, Manual vacuum aspirators, BP Machines, delivery sets, surgical toilets and suture sets, thermometers, instrument trays and trolleys
- Construction of general Ward at Kibuku HCIV
- Construction of staff house at Kibuku HCIV
- Construction of staff lined pit latrine
- Construction of placenta pit at Kibuku HCIV
- Repair of incinerator
- Survey of Health Centre land
- VHT training on distribution of Sayana Press
- Conduct family planning outreaches to low uptake communities
- Procurement of motorcycle
- Procurement of computer

Water and Roads AWP FY 2018/19 page and DDP page cxii,cxiii

- Water deep borehole drilling,
- Rehabilitation of boreholes
- Assessment of boreholes for rehabilitation
- Water quality surveillance
- Construction supervision and inspection of boreholes
- Post construction support to WUCs

Road Works AWP FY 2018/19 page59-61 and DDP page cx

- Mechanised routine maintenance 47km
- Procurement and installation of culverts selected sections
- Conducting of ADRICS

Community Based Services BCR page and AWP FY 2018/19 page 71, 72, 76, 129 and DDP page cvxviii

- Conduction orthopaedic outreach clinics to identify PWDs needs
- Bottom up planning in parishes
- Mentoring of LLGs staff on Gender at LLG level
- Training of YPMC, YPC and SAC conducted

The LG has a 5 Year Development Plan running

2015/16-2019/2020 approved on 8th/04/2015 under Min.iv) KDL04/2015. There was evidence that capital investments in the approved Annual work plan for the current FY are derived from the approved Five-Year Development plan as shown below;

Administration AWP FY 2018/19 page 21-24 and DDP page xxxvii.

- Procurement of computer set
- Payment of legal fees
- Repair and maintenance of computers
- Procurement of office stationary
- Procurement of filing cabinet
- Construction of planning unit block phase II
- Procurement of small office equipment

Boards and Commissions AWP FY 2018/19 page 29, 31-34 and DDP page xcv, xcvi

- District land board meetings facilitated
- DSC meeting conducted
- District council meetings

Finance BCR page 11 AWP FY 2018/19 and DDP xciii, xciv

- Back up on enumerations and tax assessment
- Support production of quarterly reports
- Joint monitoring and revenue mobilization
- Facilitation of CPA students

- Procurement of office furniture
- Procurement of desktop computer
- Construction of a store

Production and Marketing page 17-18 AWP FY 2018/19 page 36-44 and DDP page xcix, c

- Coordination with stakeholders MAAIF, NARO, and Auditor General
- Study tours
- Stakeholder's monitoring
- Training on fruit production
- Inspection, verification and certification of Agricultural inputs
- Construction of plant clinics
- Repair and servicing of vehicles
- Technical backstopping and supervision of extension workers

Education and Sports; AWP page and AWP FY 2018/19 page 53-55 and DDP page cvii ,cviii, cix

- Construction of teacher's houses (staff house, kitchen and Latrine) at Bugwere PS) AWP FY 2018/19 page
- Construction and rehabilitation 3 classroom block at Pulaka P/S
- Construction of 5 stance lined pit latrines at Nabuli P/S, Katiryo P/S, Tirinyi P/S Lwatama P/S and Kasasira P/S
- Construction of staff house (4 in-one), Kitchen and Latrine at Mikombe P/S BCR page and AWP FY 2018/19 page
- Inspection monitoring and supervision of schools

Health page AWP FY 2018/19 page 45-52 and DDP page ciii, cv, ciii,

- Recruit and fill vacant position of HIA, HA, Dispenser and support staff
- Procurement of assorted medical equipment( beds, mattresses, Manual vacuum aspirators, BP Machines, delivery sets, surgical toilets and suture sets, thermometers, instrument trays and trolleys
- Construction of general Ward at Kibuku HCIV
- Construction of staff house at Kibuku HCIV
- Construction of staff lined pit latrine
- Construction of placenta pit at Kibuku HCIV

- Repair of incinerator
- Survey of Health Centre land
- VHT training on distribution of Sayana Press
- Conduct family planning outreaches to low uptake communities
- Procurement of motorcycle
- Procurement of computer

Water and Roads AWP FY 2018/19 page and DDP page cxii,cxiii

- Water deep borehole drilling,
- Rehabilitation of boreholes
- Assessment of boreholes for rehabilitation
- Water quality surveillance
- Construction supervision and inspection of boreholes
- Post construction support to WUCs

Road Works AWP FY 2018/19 page59-61 and DDP page cx

- Mechanised routine maintenance 47km
- Procurement and installation of culverts selected sections
- Conducting of ADRICS

Community Based Services BCR page and AWP FY 2018/19 page71, 72, 76,129 and DDP page cvxviii

- Conduction orthopaedic outreach clinics to identify PWDs needs
- Bottom up planning in parishes
- Mentoring of LLGs staff on Gender at LLG level
- Training of YPMC,YPC and SAC conducted



<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2.</li> </ul>	<p>Kibuku District developed project profiles for FY 2017/18 dated May; profiles were presented to TPC and discussed in a meeting held on 3rd /03/2018. Min.04/KDL-TPC01/2017/2018: Presentation and discussion of project profiles for FY 2018/19. By the district Engineer. The profiles seen are elaborate, for all projects and follow the format; they include work plan, M&amp;E strategy, M&amp;E plan, and EIA and mitigation plan.</p>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>• Annual statistical abstract, with gender-disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.</li> </ul>	<p>Kibuku DLG with support from Uganda Bureau of Statistics compiled a Statistical Abstract FY 2018/19 dated June 2018. It included gender disaggregated data: male and female, rural and urban population, disaggregated gender data by Council, district departments and other population segments. The Abstract was presented to TPC meeting on 26th /05/2017 under KDLG Min 3/05/2017.</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</li> </ul>	<p>From the Annual Budget Performance Report for FY2017/18, all infrastructure projects implemented by Kibuku LG were derived from the AWP and budget approved; examples are captured below:</p> <p>Administration (APR FY 2017/18 page 31)</p> <ul style="list-style-type: none"> <li>• Consultancy/construction of planning unit block phase I at shs. 200,000,000 budget page 5, AWP page 57</li> </ul> <p>Production (APR FY 2017/18 page 14)</p> <ul style="list-style-type: none"> <li>• Langstroth (66) bee hives were procured and distributed to Beekeepers included in agricultural supplies at shs. 22,700,000) budget page 12, AWP page 64</li> </ul> <p>Education (APR FY 2017/18 page 54)</p> <ul style="list-style-type: none"> <li>• Rehabilitation of 2 classroom block at Kanyolo St. Peters shs 4,065,000 budget page 22, AWP page 42</li> <li>• Construction of staff house phase 2 at Bugwere Primary school at shs 35,000,000 budget page22, AWP page 42</li> <li>• Construction a 5 stance lined pit latrine at Nabiswa P/S at 18,000,000 budget page 22, AWP page 42</li> </ul> <p>Health (APR FY 2017/18 page 49)</p> <p>Construction of District Medical Store at the HQs, 3 stances lined pit latrine at Dodoi HCII and 5 stance lined Pit latrine at Kibuku HCIV at shs 371,410,000 budget page 16 AWP page 39 (under transitional development grant)</p> <p>Water and Sanitation (APR FY 2017/18page 21)</p> <ul style="list-style-type: none"> <li>• Deep well construction 19 (shs 428,944,132) AW page 48 budget page 29</li> <li>• Rehabilitation of 19 boreholes at shs 52,835,352) AWP 48 and budget page 29</li> </ul> <p>Roads (APR FY 2017/18 page 44-45)</p> <ul style="list-style-type: none"> <li>• District roads Maintenance at (shs 240,184,000) AWP 45 and budget page 25</li> <li>• Community Access Roads maintenance of at shs 160,000,000 AWP page 45 ,Budget page 25</li> </ul> <p>(Under DDEG and URF)</p>
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<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY.</li> <li>o 100%: score 4</li> <li>o 80-99%: score 2</li> <li>o Below 80%: 0</li> </ul>	<p>From the Annual Budget Performance Report, the investment projects implemented by Kibuku LG were completed as per work plan by end of FY 2017/18.</p> <p>Administration (APR FY 2017/18 page 31)</p> <ul style="list-style-type: none"> <li>• Consultancy/construction of planning unit block phase I , AWP page 57. Completed as per work plan 100%</li> </ul> <p>Production (APR FY 2017/18 page 14)</p> <ul style="list-style-type: none"> <li>• Langstroth (66) bee hives were procured and distributed to Beekeepers included in agricultural supplies, AWP page 64. Completed as per work plan 100%</li> </ul> <p>Education (APR FY 2017/18 page 54)</p> <ul style="list-style-type: none"> <li>• Rehabilitation of 2 classroom block at Kanyolo St. Peters. AWP page 42. Completed as per work plan 100%</li> <li>• Construction of staff house phase 2 at Bugwere Primary school, AWP page 42. Completed as per work plan 100%</li> <li>• Construction a 5 stance lined pit latrine at Nabiswa P/S at, AWP page 42. Completed as per work plan 100%</li> </ul> <p>Health (APR FY 2017/18 page 49)</p> <p>Construction of District Medical Store at the HQs, 3 stances lined pit latrine at Dodoi HCII and 5 stance lined Pit latrine at Kibuku HCIV, AWP page 39 (under transitional development grant). Completed as per work plan 100%</p> <p>Water and Sanitation (APR FY 2017/18page 21)</p> <ul style="list-style-type: none"> <li>• Deep well construction 19, AWP page 48 budget page 29. Completed as per work plan 100%</li> <li>• Rehabilitation of 19 boreholes AWP page 48. Completed as per work plan 100%</li> </ul> <p>Roads (APR FY 2017/18 page 44-45)</p> <ul style="list-style-type: none"> <li>• District roads Maintenance, AWP page 45. Completed as per work plan 100%</li> <li>• Community Access Roads maintenance, AWP page 45. 100%</li> </ul> <p>(Under DDEG and URF). Completed as per work plan</p>	
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The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY

Maximum 4 points on this Performance Measure.

• Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2

From the Annual Budget Performance Report 2017/18 investment projects were implemented and completed within approved budget ; examples below

Administration (APR FY 2017/18 page 31)

• Consultancy/construction of planning unit block phase I at shs. 200,000,000 budget page 5, AWP page 57

Planning unit project was 200,000,000

Actual expenditure was 200,000,000

Production (APR FY 2017/18 page 14)

• Langstroth (66) bee hives were procured and distributed to Beekeepers included in agricultural supplies at shs. 22,700,000) budget page 12, AWP page 64

Production projects budget was 22,700,000

Actual expenditure was 22,700,000

Education (APR FY 2017/18 page 54)

• Rehabilitation of 2 classroom block at Kanyolo St. Peters shs 4,065,000 budget page 22, AWP page 42

• Construction of staff house phase 2 at Bugwere Primary school at shs 35,000,000 budget page22, AWP page 42

• Construction a 5 stance lined pit latrine at Nabiswa P/S at 18,000,000 budget page 22, AWP page 42

All education projects was Budget 57,065,000

Expenditure Actual was 50,646,490

Health (APR FY 2017/18 page 49)

Construction of District Medical Store at the HQs, 3 stances lined pit latrine at Dodoi HCII and 5 stance lined Pit latrine at Kibuku HCIV at shs 371,410,000 budget page 16 AWP page 39 (under transitional development grant)

Health projects Budget was 371,410,000 and

Actual expenditure was 296,995,680

All the investment projects were completed within the approved budget.

<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted and spent at least 80% of the O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	<p>LG budgeted for expenditure on O&amp;M for infrastructure</p> <p>Budget 69,335,352 budget 2917/18</p> <p>Actual 16,500,000 Trial balance 23.8%</p>	<p>0</p>
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Human Resource Management

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	<p>The LG has 9 HoDs in its approved structure</p> <p>Of these 6 positions are substantively filled</p> <p>While 3 are not substantively filled, they are in acting positions. These are;</p> <ol style="list-style-type: none"> <li>Mr. Dipuloma Fredrick is in acting position of District Engineer. He was appointed as senior civil engineer under min. No. 92.1/2018 dated 19th April 2018</li> <li>Mr. Kiirya Paul is acting District Planner appointed under Min. No.113/2018 dated 23rd June 2018</li> <li>Mr. Kaleeba Jethro Principle Administrative Secretary is the acting head of administration assigned duties on ref. CR/155/1 dated 11th June 2018</li> </ol> <p>The details of the HoDs positions substantively filled are indicated below:</p> <ol style="list-style-type: none"> <li>Dr. Buyinza Godfrey, DHO appointed and transferred from Tororo under Min. No. 112.1/2018 dated 14th June 2018</li> <li>Mr. Madawa John, Chief Finance Officer was appointed on promotion under Min. No. 121/2013 C(ii) dated 31st July 2013</li> <li>Mr. Hirya Negesa Grace, District Community Development Officer was appointed on promotion under min. No. 83/2017 dated 12th Sept 2017</li> <li>Mr. Nyiro Julius, District Production and Marketing Officer was appointed on promotion under min. No. 19/2017 dated 31st March 2017.</li> <li>Mr. Okurut David, District Natural Resources Officer was appointed under min. No. 99/2012(i) dated 20th June 2012</li> <li>Mr. Wamika Christopher, DEO was appointed on promotion under min. No. 72/2017 dated 16th August 2017</li> </ol> <p>HoDs positions are 67% substantively filled.</p>	<p>0</p>
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<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	<p>Evidence from personnel files and performance agreements and reports reveal the following;</p> <ol style="list-style-type: none"> <li>Mr. Nyiro Julius was appraised which is shown by the signing of performance agreement on 3rd July 2017 and performance report signed on 16th July 2018.</li> <li>Mr. Wamika Christopher, DEO was not appraised. This is shown by only signing performance agreement on 04th July 2017 but no performance report.</li> <li>Mr. Kiirya Paul, acting District Planner was not appraised since no performance agreement and performance report on file.</li> <li>Mr. Okurut David, District Natural Resources Officer was appraised shown by the signing of performance agreement on 1st August 2017 and performance report on 30th August 2018.</li> <li>Mr. Hirya Negesa Grace District Community Development Officer was appraised shown by signing the performance agreement on 10th July 2017 and performance report on 22nd August 2018.</li> <li>Dr. Bumba Ahmed DHO 2017/18 was not appraised although the performance agreement was signed on 10th July 2017 but performance report was not signed, dated and stamped.</li> <li>Mr. Madawa John Chief Finance Officer was appraised shown by signing performance agreement on 2nd July 2017 and performance report on 10th July 2018.</li> <li>Mr. Mbulamuko Keneth who was in the officer of District Engineer was not appraised since no performance agreement was seen on file although the was a report signed on 20th July 2018</li> <li>Mr. Kaleeba Jethro acting DCAO is not appraised here.</li> </ol> <ul style="list-style-type: none"> <li>Appraisals for HoDs was 44%</li> </ul>	<p>0</p>
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<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<p>Evidence from the submissions and DSC minutes reveal the following;</p> <ol style="list-style-type: none"> <li>1. Submission with ref. CR/156/1 dated 30th April 2018 for education assistants and senior education assistants were considered by the min. No. 93/2018 for the commission sitting on 2nd May 2018 that noted that there were no enough funds to put an external advert. They resolved that they put an internal advert for senior education assistants on promotion basis and education assistants be considered in the FY 2018/19</li> <li>2. Submission with ref. CR//156 dated 22nd March 2018 for 1 Parish Chief, 2 community development officers and 1 office typist. No evidence that show consideration of this submission.</li> </ol> <p>Two submissions were seen and one out of two was considered making 50% consideration.</p>	<p>0</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<p>Submissions lists for confirmation and DSC minute extracts revealed the following;</p> <ol style="list-style-type: none"> <li>1. Submission with ref. CR/156 dated 06th July 2017 for Ms. Baluka Miriam, Mr. Mubbale Samuel, Ms. Nambuba Monica was considered under Min. No. 84.7,8,10/2017</li> <li>2. Submission with ref. CR/154 dated 26th July 2017 for Ms. Adongo Faith Ayen, Ms. Arayo Catherine, Mr. Tegule Magongoto and many others was considered under Min. No. 84.2/2017,84.9/2017, 98.2/2018</li> <li>3. Submission with ref.CR/156 dated 28th July 2017 for Namwoyo Yokolamu was considered under min. No. 84.14/2017</li> <li>4. Submission with ref. CR/156 dated 8th August 2017 of Kyaita Magidu was considered under min. No. 84.6/2017</li> <li>5. Submission with ref. CR/156 dated 29th August 2017 of Mazige Alumansi, Sabano Zerida and others was considered under min. No. 84.11/2017, 84.12/2017</li> <li>6. Submission with ref. CR/156 dated 31st May 2018 for Banyoro Thomas, Wasiima Moses and others was considered under min. No. 106.1/2018, 106.2/2018</li> </ol> <p>Evidence from all submissions and DSC minutes and extracts show that they were 100% considered</p>	<p>1</p>



<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<p>Evidence from the DSC, there were no submissions for disciplinary actions for 2017/18 FY.</p>	<p>1</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<p>Evidence from recruited staff lists, Salary Payroll and Minutes of DSC, it was revealed that over 54 people were recruited and not all accessed payroll in two months, some accessed after three months and the examples of these are;</p> <ol style="list-style-type: none"> <li>1. Ms. Kafuko Lilian a parish chief was appointed on 16th April 2018 and accessed salary payroll of August 2018</li> <li>2. Bala Richard a parish chief was appointed on 16th April 2018 and accessed salary payroll of August 2018.</li> <li>3. Mr. Pande Ben an assistant animal husbandry was appointed on 16th April 2018 and accessed salary payroll of August 2018</li> <li>4. Dr. Buyinza Godfrey DHO was appointed 14th June 2018 and has not yet accessed salary payroll in October 2018</li> <li>5. Mr. Lyomoki Kolyabu an assistant animal husbandry was appointed on 16th April 2018 and accessed salary payroll of August 2018</li> </ol> <p>The other staff accessed salary payroll in two months and therefore it was 91% for those that accessed in time.</p>	<p>0</p>

<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>Evidence from pensioners lists it was established that 12 staff were retired in 2017/18 FY. None of these people accessed pensioners' payroll in two months. Examples are;</p> <ol style="list-style-type: none"> <li>Mr. Twalante Dan nursing assistant was retired on 7th August 2017 and has not accessed payroll.</li> <li>Mr. Mukenye Stephen Assistant Community Development Officer was retired on 30th Jan 2018 and he has not accessed payroll.</li> <li>Ms. Hasakye Beatrice was retired on 25th Jan 2018 and has not accessed payroll.</li> <li>Mr. Sisye Gerverse education assistant was retired on 27th July 2017 and has not accessed payroll.</li> <li>Mr. Muluga John Bosco Deputy Head Teacher was retired on 15th Jan 2018 and has not accessed payroll.</li> </ol> <p>0% of retired staff accessed pensioner payroll in two months.</p>	<p>0</p>
<p>Revenue Mobilization</p>			
<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>If the increase is from 5% -10 %: score 2.</li> <li>If the increase is less than 5 %: score 0.</li> </ul>	<p>The LG registered local revenue (OSR) shs 74,470,680 in FY 2017/18 compared to Shs 72,115,890 in FY 2016/17. This indicated an increase in revenue of only 3.3% (Shs 2,354,790) which is below 5%.</p> <p><i>Source (Audited Final Accounts 2016/17 Ref: DLA46/329/01/17 &amp; draft Final Accounts 2017/18 Ref: CR/156/1 submitted to Accountant general on 30 Aug 2018)</i></p>	<p>0</p>

<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within</li> </ul> <p>+/- 10 %: then score 2. If more than +/- 10 %: Score 0.</p>	<p>Budgeted local revenue for FY 2017/18 was Shs 71,994,000 and the actual revenue collected was Shs 74,470,680. There was an extra collection of Shs 2,476,680. Budget realisation ratio was 3.4% which falls within the range of +/- 10%.</p> <p><i>Source( Original Budget 2017/18 &amp; Draft Final Accounts 2017/18)</i></p>	<p>2</p>
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<p>Out of Shs 49,751,150 Local Service Tax that was collected by the LG, only 33% of the collection was remitted to the LLGs (i.e. 16,450,000.</p> <p><i>Source: (Draft Final Accounts 2017/18; Statement of Revenues collected &amp; Payment vouchers)</i></p>	<p>0</p>
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>Revenue collected in the FY 2016/17 was Shs 72,115,890 and Council expenses for FY 2017/18 amounted to Shs 55,490,000.</p> <p>Council expenditure compared to Revenue collection was 76.9% which is higher than the required percentage 20%.</p> <p><i>(Source Trial Balance &amp; Audited Final Accounts 2016/17)</i></p>	<p>0</p>
<p>Procurement and contract management</p>			

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<p>Senior Procurement Officer (SPO) position was substantially filled as indicated in the letter dated 31st May 2017 under the District Service Commission Minute 46/2017 signed by CAO.</p> <p>Procurement Officer (PO) position was not substantially filled. Specifically, he (Mr. Kefa Kereba) was promoted to SPO.</p>	<p>0</p>
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<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>Technical Evaluation Committee (TEC) produced and submitted reports to the Contracts Committee (CC). For example, from a sample of 5 projects with serial numbers listed below;</p> <p>TEC report dated 4th June 2018 recommended M/S Kakinee Enterprises Ltd for the Construction of 5-stance pit latrine at Kibuku HCIV (Proc Ref: Kibu 605/WRKS/2017-18/00020) at a cost of UGX 16,999,700.</p> <p>TEC report dated 4th June 2018 recommended M/S Kabwangasi General Traders Ltd for the Construction of 3-stance lined pit latrine at Dodoi HCII under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000.</p> <p>TEC report dated 1st September 2017 recommended M/S Sonsole General Constructors Ltd for the Construction of planning unit Phase 1 at the District H/Q under TDG funding (Proc Ref: Kibu 605/WRKS/2017-18/00010) at a cost of UGX 175,008,998.</p> <p>TEC report dated 1st September 2017 recommended M/S Mass Technologies Ltd for Construction of the District Medical Stores under Health Department under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00002) at a cost of UGX 299, 998, 500.</p> <p>TEC report dated 1st September 2017 recommended M/S Icon Projects Ltd for Siting, Drilling, Casting &amp; Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) at a cost of UGX 244,968,000.</p> <p>TEC report dated 1st September 2017 recommended M/S Icon Projects Ltd for Siting, Drilling, Casting &amp; Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 220,471,200.</p> <p>TEC report dated 1st September 2017 recommended M/S Metcom Engineering Services Ltd for Construction of General Ward Phase 1 at Tirinyi HCIII under DDEG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 52,052,000.</p> <p>TEC report dated 13th February 2018 recommended M/S Sonsole General Contractors Ltd for the Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (Proc Ref: Kibu 605/WRKS/2017-18/00008) at a cost of UGX 16,332,013 under DDEG funding.</p>	<p>1</p>
<p>The LG has in place the capacity to manage the procurement function</p>	<ul style="list-style-type: none"> <li>Evidence that the Contracts Committee considered recommendations of the TEC and</li> </ul>	<p>Contracts Committee (CC) considered recommendations of the TEC. For example,</p> <ul style="list-style-type: none"> <li>Under CC Minute Number 24(iii)/09/DCC4/2017/18 dated 25th September 2017, CC approved the recommendations of TEC and awarded the contract to M/S Icon Projects Ltd for Siting, Drilling, Casting &amp; Installation of 10 Boreholes Lot A</li> </ul>	<p>1</p>

Maximum 4 points on this performance measure.

provide justifications for any deviations from those recommendations: score 1

under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) at a cost of UGX 244,968,000.

- Under CC Minute Number 24(iv)/09/DCC4/2017/18 dated 25th September 2017, CC approved the recommendations of TEC and awarded the contract to M/S Icon Projects Ltd for Siting, Drilling, Casting & Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 220,471,200.

- Under CC Minute Number 24(ii)/09/DCC4/2017/18 dated 25th September 2017, CC approved the recommendations of TEC and awarded the contract to M/S Mass Technologies Ltd for Construction of the District Medical Stores under Health Department under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00002) at a cost of UGX 299, 998, 500.

Under CC Minute Number 24(i)/09/DCC4/2017/18 dated 25th September 2017, CC approved the recommendations of TEC and awarded the contract to M/S Metcom Engineering Services Ltd for Construction of General Ward Phase 1 at Tirinyi HCIII under DDEG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 52,052,000.

Under CC Minute Number 109/03/DCC14/2017/18 dated 14th March 2018, CC approved the recommendations of TEC and awarded the contract to M/S Sonsole General Constructors Ltd for the Construction of planning unit Phase 1 at the District H/Q under TDG funding (Proc Ref: Kibu 605/WRKS/2017-18/00010) at a cost of UGX 175,008,998.

Under CC Minute Number 150(v)/06/DCC18/2017/18 dated 13th June 2018, CC approved the recommendations of TEC and awarded the contract to M/S Kakinee Enterprises Ltd for the Construction of 5-stance pit latrine at Kibuku HCIV under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00020) at a cost of UGX 16,999,700.

Under CC Minute Number 150(vi)/06/DCC18/2017/18 dated 13th June 2018, CC approved the recommendations of TEC and awarded the contract to M/S Kabwangasi General Traders Ltd for the Construction of 3-stance lined pit latrine at Dodoi HCII in Kadama S/C (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000 under TDG funding.

Under CC Minute Number 150(vi)/06/DCC18/2017/18 dated 13th June 2018, CC approved the recommendations of TEC and awarded the contract to M/S Kabwangasi General Traders Ltd for the Construction of 3-stance lined pit latrine at Dodoi HCII in Kadama S/C (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000 under TDG funding.

Under CC Minute Number 103(iv)/03/DCC13/2017/18 dated 7th March 2018 the CC received the TEC evaluation report. Under the same minute, the CC approved the recommendations of TEC and awarded the contract to M/S Sonsole General Contractors Ltd for the Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (Proc Ref:

<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<p>• a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2</p>	<p>Kibu 605/WRKS/2017-18/00008) at a cost of UGX 16,332,013 under DDEG funding.</p> <p>The current approved Procurement plan for FY 2018/19 which was submitted in a letter dated 6th September 2018 signed and stamped by the CAO. It was received by MFPED &amp; PPDA on 7th September 2018 as shown on the receipt stamp covered cover all major investments/ infrastructure projects in the current approved and AWP/B for FY 2018/19.</p> <p>For example,</p> <p>Projects in the AWP 2018/19 are:</p> <p><u>Under Health Sector:</u></p> <p>i. Health Centre constructed &amp; Rehabilitated UGX 371,000,000 as shown on Page 49.</p> <p>ii. Staff Houses constructed at Nalubembe HCIII at UGX 95,000,000 as shown on page 49. It was also on page 9 of the Proc Plan 2018/19.</p> <p>iii. Construction of Maternity Ward at Nalubembe HCIII at UGX 170,000,000 as shown on Page 49. It was also on page 9 of the Proc Plan 2018/19.</p> <p>iv. OPD and other Ward construction and rehabilitation estimated at UGX 195,000,000 as shown on page 50. Specifically, 6 placenta pits at Nabuli, Bulangira, Buseta, Kirika HCs and Kibuku HCIV was also on page 9 of Proc plan 2018/19 at UGX 25,000,000. General ward at Nalubembe HCIII. It was also on page 9 of the Proc Plan 2018/19 at UGX 170,000,000.</p> <p><u>Education Sector in AWP 2018/19:</u></p> <p>i. Classroom construction &amp; Rehabilitation of staff houses in a phased manner: at UGX 50,055,000 as shown on Page 54 and was also on page 10 of Proc Plan 2018/19.</p> <p>ii. Construction of five 5 stance lined pit latrines in Nabuli P/S, Lyama P/S, Kakunyumunyu P/S, Katiryo P/S, &amp; Tirinyi P/S. At UGX 90,000,000 as shown on Page 55 and was also on page 10 of Proc Plan 2018/19. Kakunyumunyu only remained in AWP 2018/19 as a results of the new IPFs issued by MFPED that conditioned the grant in education sector.</p> <p>iii. Output 078280: Teacher House construction &amp; Rehabilitation at UGX 321 million as shown on Page 55. Specifically, Classroom construction &amp; rehabilitation. Lab Block at Nabiswa SS. Construction of a 2 classroom block, an Office, 5 stance pit latrine, at Nandere SS and Construction of a kitchen &amp; Pit latrine at Kagumu SS as shown on Page 55 of AWP 2018/19.</p> <p>iv. Output 048151: Community access roads maintained</p>	<p>2</p>
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(LLGs) at 119,147,000. A total of 53 CARs maintained throughout the district as shown on Page 59 and was on pages 19-22 of Proc Plan 2018/19.

v. Output 048155: Urban unpaved roads rehabilitation at UGX 258,264,000 as shown on Page 59.

vi. 048158: District Roads maintenance under URF at UGX 403,864,000. A total of 92km of manual roads maintained e.g Kadama- Kibuku-Buseta. Tirinyi-Bumiza-Bulangira was on page 11 of Proc Plan 2018/19, Kadama-Morochochomo-Kaderuna-Midiri-Buseta.

In addition, the Kibuku district LG made procurements in FY2017/18 as per plan (adhered to the procurement plan) for FY 2017/18 which was submitted to PPDA in a letter dated 15th May 2018 and has a receipt stamp of PPDA dated 24th August 2018.

The 5 sampled completed projects were included in the procurement plan for FY 2017/18 and the AWP 2017/18.

Projects in the AWP 2017/18 & procurement Plan 2017/18 are:

Under Health Sector:

- Health centre construction & Rehabilitation i.e. Construction of Medical 1 Store at Kibuku District H/Qs at UGX 371,410,000 as shown on page 38 AWP and in the Proc Plan 2017/18 estimated at UGX 300,000,000 under TDG funding. Open Bidding. It was also on page 5 of the procurement plan 2017/18 estimated at UGX 300,000,000.

Under Education Sector:

- Construction of a staff house in a phased manner estimated at UGX 36,139,000 as shown on Page 42. Teacher house construction & rehabilitation i.e. construction 4 in 1 teachers house last phase at Bugwere P/S at UGX 35,000,00 as shown on Page 42 and page 10 of proc Plan 2017/18 estimated at UGX 35,000,000 under DDEG funding. Selective Bidding.

Under Roads & Engineering Sector:

- Community Access Roads Maintained i.e. 39 CARs maintained throughout the district at UGX 42,140,000 as shown on Page 44 of AWP.

- Urban unpaved roads maintained i.e. 20 Urban roads maintained in all the wards in Kibuku Town Council at UGX 89,348,000. Page 44-45.

- District Roads maintenance (URF) i.e. 73 km (Kibuku-Saala-Kirika, Tirinyi-Bumiza-Bulangira, Kadama-Molokochochomo-Kaderuna, Kadama-Kabweri-Kakutu, Midiri-Buseta roads maintained and installation of 4 lines of metallic culverts at Bumiza, Kanyolo, Kabweri, Nabikwe & Dodoi swamps at a total of UGX 240,184,000 as shown on Page 45 of AWP.



		<ul style="list-style-type: none"> <li>• PRDP-District &amp; Community Access Roads Maintenance i.e. 9 (Graveling of 9.5km and stone pitching of 100m on Kadama-Kibuku-Buseta road) at a total of UGX 160,000,000. Page 45. All roads under force on Account were on page 9 of Procurement Plan 2017/18 estimated at UGX 20,000,000 +UGX 4,386,400 + UGX 6,000,000 under URF.</li> </ul> <p>Under Water Sector:</p> <ul style="list-style-type: none"> <li>• Borehole drilling &amp; Rehabilitation Increased safe water coverage i.e 16 (Functional deep boreholes in the S/Cs of Bulangira, Kagumu, Kabweri, Kadama, Kirika, Tirinyi, Kibuku, Buseta &amp; Kasasira) at UGX 557,832,000 was page 47-48. It was also on page 9 of Proc Plan indicating Borehole rehabilitation at UGX 45,500,000 using Selective Bidding. Siting, drilling, casting &amp; installation of 10+9 deep boreholes estimated at UGX 245,000,000+UGX 220,000,000 as shown on page 9.</li> </ul>	
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/ infrastructure by August 30: score 2</li> </ul>	<p>In the current Procurement &amp; Disposal Plan FY 2018/19 signed by CAO and submitted to PPDA in a letter dated 6th September 2018 and bears a receipt stamp of PPDA dated 7th September 2018, a total of 26 infrastructure projects were included.</p> <p>Out of the 26 infrastructure projects in the Proc Plan 2018/19, only 1 bid document &amp; method for Siting, drilling, casting &amp; installation of 17 deep boreholes (Proc Ref: KIBU 605/WRKS/2018-18/00001) was prepared by the PDU and approved by the contracts committee on 6th June 2018 under contracts Committee Minute No. 141/06/DCC17/2017/18.</p> <p>Therefore the percentage was calculated to be 3.85% which was less than 80% required by the LGPA manual of June 2018.</p>	0

The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure.

• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements:  
score 2

There was an updated contract register with complete procurement activity files for all procurements made in FY 2017/18. It had columns indicating the Register number, Date, Contractor/Supplier, Contract agreement number, Commitment requisition form, Amount committed, Bills, Amount paid, Amount due.

For example, from a sample of 5 projects with serial numbers listed below;

Register No. 25: Construction of 5-stance pit latrine at Kibuku HCIV.

Register No. 24: Construction of 3-stance pit latrine at Dodoi HCII.

Register No. 06: Construction of planning unit phase 1 at the District H/Q under Transitional Discretionary Grant (TDG) funding.

Register No. 02: Construction of the District Medical Store at the District H/Q under TDG funding.

Register No. 03: Borehole construction projects (10 boreholes) boreholes Lot A under DWSCG.

Register No. 04: Borehole construction projects (9 boreholes) Lot B under DWSCG.

Register No. 01: Construction of General Ward Phase 1 at Tirinyi HCIII.

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.</li> </ul>	<p>Kibuku District LG adhered to the procurement thresholds. For example, from the sampled projects below, indicated compliance with the procurement thresholds &amp; method of procurement.</p> <p><u>Open Domestic Bidding (ODB) applied for the following projects:</u></p> <ul style="list-style-type: none"> <li>• Construction of planning unit Phase 1 at the District H/Q under TDG funding (Proc Ref: Kibu 605/WRKS/2017-18/00010) at a cost of UGX 175,008,998.</li> <li>• Construction of the District Medical Stores under Health Department under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00002) at a cost of UGX 299, 998, 500.</li> <li>• Siting, Drilling, Casting &amp; Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) at a cost of UGX 244,968,000.</li> <li>• Siting, Drilling, Casting &amp; Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 220,471,200.</li> <li>• Construction of General Ward Phase 1 at Tirinyi HCIII under DDEG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 52,052,000.</li> </ul> <p><u>Selective Bidding (SB) applied for the following projects:</u></p> <ul style="list-style-type: none"> <li>• Construction of 5-stance pit latrine at Kibuku HCIV (Proc Ref: Kibu 605/WRKS/2017-18/00020) at a cost of UGX 16,999,700.</li> <li>• Construction of 3-stance lined pit latrine at Dodoi HCII under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000.</li> <li>• Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (Proc Ref: Kibu 605/WRKS/2017-18/00008) at a cost of UGX 16,332,013 under DDEG funding.</li> </ul>	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score</li> </ul>	<p>All works projects implemented in the previous FY 2017/18 were appropriately certified. Interim and completion certificates based on technical supervision were on file and attached to the payment vouchers.</p> <p>For example,</p> <ul style="list-style-type: none"> <li>• Interim Certificate No.1 dated 7th May 2018 signed by the Ag. DWO. There was also a report on Borehole supervision and monitoring for rehabilitation dated 7th May 2018. Rehabilitation took place on 27th Match 2018 for 6 boreholes. It also had site pictures indicating the status.</li> </ul>	<p>2</p>

- Interim Certificate No.2 dated 28th June 2018 signed by the Ag. DWO for the Siting, Drilling, Casting & Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004). There was also a Status report on Siting, Drilling, Casting & Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) signed and stamped by the DWO on 23rd June 2018.

- Interim Certificate No.2 dated 28th June 2018 signed by the Ag. District Engineer for the Siting, Drilling, Casting & Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003). There was also a Status report on Siting, Drilling, Casting & Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) signed and stamped by the DWO on 14th June 2018.

- Interim Certificate No.1 dated 29th June 2018 for the Fencing of District H/Q under TDG (Proc Ref: KIBU 605/WRKS/2017-18/00000 signed by Ag. District Engineer. Progress report on fencing of district H/Q dated 29th June 2018.

- Progress report on fencing of district H/Q dated 2nd Feb 2018 signed by Ag. District Engineer for the Design & Supervision of planning unit at District H/Q.

- Construction of Planning unit at district H/Qs. Environment & Social mitigation certificate signed & stamped by Environment Officer on 10th June 2018.

- Status report on the construction of 5 stance lined pit latrine with a urinal at Kanyolo St Peters P/S under SFG signed and stamped by the Ag District Engineer on 26th March 2018. BoQs had Environment mitigation measures Item 1.8 at UGX 50,000 and Item 1.9 at UGX 100,000, Final payment certificate dated 26th March 2018.

- Final certificate dated 1st June 2018 for the Rehabilitation of 11 deep boreholes under Lot B under DWSCG (Proc Ref: KIBU 605/Wrks/2017-18/00011) signed and stamped by Ag. DE and Water officer. Progress report for 11 (Hand pump boreholes rehabilitated under DWSCG dated 24th May 2018 signed and stamped by Water Officer.

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	<p>Implementation of all infrastructure projects for FY 2018/19 has not started. All water projects have been advertised but the rest have not started.</p> <p>Therefore, there were not Site Boards specifications for all infrastructure projects in FY 2018/19 indicating contract values.</p> <p>In addition, the actual contract value was not specified within the BoQs as a requirement to be displayed on the site boards by the contractor.</p>	<p>0</p>
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Financial management

<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</li> </ul>	<p>The LG maintained a total of 15 Accounts. BRS were done on time as stipulated in the LG Financial and Accounting Regulations ,2007 Sec 73 as evidenced by the samples taken;</p> <p>1. KIBUKU GENERAL FUND A/C – DFCU Bank</p> <p>A/c No. 01273550355290</p> <p>July 2017 was reconciled on 03 Aug 2017</p> <p>Sept 2017 reconciliation was done on 12 Oct 2017</p> <p>Dec 2017 reconciliation was done on 05 Jan 2018</p> <p>March 2018 reconciliation was done on 02 April 2018</p> <p>June 2018 reconciliation was done on 05 July 2018</p> <p>2. KIBUKU DLG HEALTH A/C- GTB</p> <p>A/c No- 01273550450053</p> <p>July 2017 was reconciled on 01 Aug 2017</p> <p>Nov 2017 reconciliation was done on O4 Dec 2018</p> <p>Jan 2018 reconciliation was done on 02 Feb 2018</p> <p>April 2018 reconciliation was done on 04 May 2018</p> <p>June 2018 reconciliation was done on 06 July 2018</p> <p>3. KIBUKU DLG ADMINISTRATION A/C- GTB</p> <p>A/c No.- 01273550450051</p> <p>July 2017 reconciliation was done on 03 Aug 2017</p> <p>Sept 2017 reconciliation was done on 12 Oct 2017</p> <p>Dec 2017 reconciliation was done on 08 Jan 2018</p>	<p>4</p>
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Feb 2018 reconciliation was done on 05 March 2018

June 2018 reconciliation was done on 05 July 2018

4. KIBUKU DLG PRODUCTION AND MARKETING A/C-  
DFCU Bank

A/c No.- 01293552556594

Sept 2017 reconciliation was done on 12 Oct 2017

Nov 2017 reconciliation was done on 11 Dec 2017

Jan 2018 reconciliation was done on 05 Feb 2018

March 2018 reconciliation was done on 02 April 2018

June 2018 reconciliation was done on 09 July 2018

5. KIBUKU DLG EDUCATION A/C- DFCU Bank

A/c No.- 01273550450052

Dec 2017 reconciliation was done on 05 Jan 2018

Feb 2018 reconciliation was done on 05 March 2018

April 2018 reconciliation was done on 04 May 2018

June 2018 reconciliation was done on 04 July 2018

May 2018 reconciliation was done on 04 June 2018

The Bank reconciliation statements were signed by the Head of Finance within 15 days after the end of the month as required by the Local Government Financial and Accounting Regulations 2007. Part VII Sec 73.

The LG made timely payment of suppliers during the previous FY

Maximum 2 points on this performance measure

• If the LG makes timely payment of suppliers during the previous FY

– no overdue bills (e.g. procurement bills) of over 2 months: score 2.

The LG made timely payments to suppliers during FY 2017/2018 as evidenced by the sample below;

Global Trust Consult (KIBU/605/SUVS/17-18/00018)- Consultancy fees for designing and supervision for new planning unit block.

*Payment process,*

Requisition amount- Shs 17,500,000

Requisition date- 05 April 2018

Certified by DE- 06 April 2018

Paid -17 April 2018 (Vr No. 08/04/2018)

Icon projects Limited (KIBU/605/wrks/17-18/00003 – sitting, drilling, casting and installation of 2 boreholes Lot A

*Payment process;*

Requisition Amount- 44,094,240

Requisition date- 22 June 2018

Certified by DWO- 29 June 2018

Paid- 29 June 2018 (Vr No. 28/06/18)

Jerusalem General Enterprises Limited- (KIBU/605/Supp/2017-18/00050) – Supply of breakfast and lunch during Imm training for health workers.

*Payment process;*

Requisition amount- Shs 1,250,000

Requisition date - 12 Sept 2017

Certified by DHO – 14 Sept 2017

Paid- 13 Oct 2017 (Vr No. 01/10/2017)

Mass Technologies Limited (KIBU/605/WRKS/17-18/00002 – Construction of District Medical store under TDG Certificate No. 3 dated 07 June 2018. (payment was to be made on submission of a certificate as per the payment terms in the agreement and this was done on time)

*Payment process;*

Requisition Amount-Shs 80,719,434

Requisition date- 05 June 2018

Certified by DEO – 08 June 2018

Paid- 08 June 2018 (Vr No. 01/06/18)

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>The Chief Administrative Officer appointed Mr Kayende John as an Acting District Internal Auditor for 6 months under DSC Minute No. Min 67/2012 (XVIII). In a correspondence dated 12 June 2012 Ref: CR/151/1. His Appointment was not renewed for 6 years.</p> <p><i>(Source: Personnel File)</i></p>	<p>0</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p><i>The LG did not produce all the quarterly to Internal Audit meeting minutes.</i></p> <p>reports as required by the LG Act Sec 90. Internal Audit had only three quarterly reports.</p> <p>Quarter 1 report dated 13 Oct 2017 received by Directorate of Internal Audit on 12 Feb 2017 and submitted to PAC on 27 Nov 2017.</p> <p>Quarter 2 report dated 15 Jan 2018 received by Directorate of Internal Audit on 23 April 2018 and submitted to PAC on 16 Jan 2018</p> <p>Quarter 3 report dated 15 April 2018 received by Directorate of Internal Audit on 31 May 2018 and submitted to PAC on 15 April 2018.</p> <p>Quarter 4 report was not availed by the District Internal Auditor. The DIA claimed that he submitted a soft copy on 20 July 2018 though no evidence was availed and no hard copy was on file.</p> <p><i>References to Internal Audit meeting minutes</i></p> <p>There were no Internal Audit meeting minutes availed for review. The District Internal Auditor attributes this to the retrenchment exercise that took place in March 2018 which left him alone in the department. Hence no need for meetings.</p>	<p>0</p>



<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of</p> <p>internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>The LG did not provide a status of implementation to the Council and LG PAC of all internal audit findings for FY 2017/18 because PAC did not review all the quarterly reports to provide recommendations for implementation.</p> <p>PAC reviewed only the 1st quarter of 2017/18 as per the review report presented by PAC Secretary Ref: CR/2221 dated 20 April 2018.</p> <p><i>Reference to PAC minutes &amp; Reports;</i> The minutes presented by PAC secretary were discussing 2016/17 audit findings.</p> <p>PAC Secretary presented a review report for third quarter of 2017/18 Ref: CR/2221 dated 20 April 2018. This report had Audit issues from the Internal Audit Reports of 1st Quarter 2016/17 and 1st quarter 2017/18 only.</p>	<p>0</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</li> </ul>	<p>Only 3 quarterly reports were submitted to LG PAC and LG Accounting Officer. PAC reviewed only 1 quarterly (1st quarter) report hence no follow up done as elaborated below;</p> <p><i>SUBMISSION TO LGPAC</i></p> <p>Quarter 1- 27 Nov 2017. Quarter 2- 16 Jan 2018 Quarter 3- 15 April 2018</p> <p><i>SUBMISSION TO CAO/ACCOUNTING OFFICER</i></p> <p>Quarter 1- 29 Nov 2017. Quarter 2- 15 Jan 2018 Quarter 3- 15 April 2018</p> <p><i>Reference to PAC minutes;</i></p> <p>A review report for first quarter Internal Audit Report was presented by the Secretary PAC.</p>	<p>0</p>
<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<p>The assets register format used by the LG was not the one required by the Local Government Accounting Manual. Land &amp; buildings, Vehicles &amp; Heavy machinery and General assets were all embedded in the same register. Forms AC 33 (a), (b) and (c) were not put to use.</p>	<p>0</p>

<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>• Unqualified audit opinion: score 4</li> <li>• Qualified: score 2</li> <li>• Adverse/disclaimer: score 0</li> </ul>	<p>The LG had an unqualified audit opinion as per AG's Report.</p> <p><i>(Source: Report of the Auditor General to Parliament for FY ended 30 June 2018; Annexure IV; 4.2)</i></p>	<p>4</p>
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Governance, oversight, transparency and accountability

<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</li> </ul>	<p>Council sitting on November 15th, 2018: under Min. 3/11/DC/2017 Presentation and adoption of ULGA resolutions. These resolutions aimed at better financing for LGs and strengthening accountability mechanisms. Also to create overall improvement in efficiency and better service delivery in LGs.</p> <p>In same sitting, under Min.4/11/DC/2017: discussion and approval of quarter 1 report FY 2017/18 (sectors included were: Health and education, production and natural resources, works and technical services as well as finance and administration.</p> <p>Council sitting of Feb.22,2018, under min.2/2/2018: Laying of the budget for FY 2018/19</p> <p>Sub min 2.8.4 allocation to Departments (shs 17,232,610,000)</p> <p>Sub Mi. 2.8.5 adoption of the budget for FY 2018/19 and approval of supplementary budget for FY 2017/18.</p> <p>In the same sitting of 22/2/17, under Min.2/2/2018: Discussion of quarter 2 report for FY 2017/18</p> <p>Council sitting on April 2, 2018 under Min. 3/4/DC/2018: Discussion and approval of quarter 3 reports. In the same sitting under Min.4/4/2018 presentation of PAC report</p> <p>Council sitting on May 28th,2018 under Min.2/5/DC/2018 Presentation and approval of budget for FY 2018/19</p>	<p>2</p>
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<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG has designated a person to coordinate response to feedback (grievance /complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>Kibuka District CAO has appointed a staff Mr Okurut David the District Natural Resources Officer as a focal person to coordinate responses/feedback. A letter dated April 12th, 2017, ref. KBK/156/1; Signed by the Mr. Mugolo Richard, the Chief Administrative Officer.</p>	<p>1</p>
<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>The LG has a clear system for recording, investigating and responding to grievances. The focal person has a complaints registration book, and a suggestion box, sieving the complaints and channelling through CAO to departments, executive or Council. The system was communicated and published at the notice board and to sub county chiefs. A memo elaborating the system on grievances dated 22/08/2017 by David Okurut was on file and on noticeboard</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>Kibuku District LG has published information on noticeboards ie, LG staff salary payroll (September 2018), and Pensioner invoice (September 2018).</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>The PDU has displayed a procurement plan; best evaluated bidders, pre-qualification list 2018/2019.</p>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>Kibuku district performance assessment results and implications for FY 2016/17 are published to the citizens; (on the LG budget website by MoFPED). The district disseminated its report performance on July 27th, 2018. The district The CAO presented the LGPA 2016/17 results under DTPC Min 04/KDL-DTPC/07/2018. Kibuku DLG got 46% overall score and ranked 119th out of 138 LG assessed. The TPC meeting resolved to prepare adequately for mock assessment by 2nd week of August 2018 in readiness for the National Assessment coming September 2018. Emphasized departmental use of the new Performance Assessment Manual issued (June 2018).</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</li> </ul>	<p>Kibuku district communicated and explained guidelines, circulars and policies issued by the National level to LLGs eg Budget call circular FY 2018/19 was circulated to Senior Assistant Secretaries (SAS) by the planer on June 13, 2017</p> <p>TPC meeting. Under TPC Min 06/KDL DTPC/06/2017; Dissemination of Guidelines and policies, these included:</p> <ul style="list-style-type: none"> <li>- DDEG Guidelines</li> <li>- YLP guidelines</li> <li>- UWEP guidelines</li> </ul> <p>Guidelines were explained and technical staffs were urged to follow disseminated guidelines and policies.</p> <p>Attendance list for the above dissemination meeting was on file and in the attendance book (planner's office).</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	<p>Kibuku DLG last FY appointed Mr. Kaleeba Peter as LG focal person for Baraza and other forums to be organized for that purpose. A letter signed by the CAO Mr. Richard Mugolo to that effect dated 18th/July, 2017 was on file. This officer works closely with CAO and RDCs office. There is a Baraza file with all records from Barazas eg on June 19th, 2018 a Baraza was held at Kabweri Sub County attended by HoDs, CAO and RDC. All details were on file. Evidence for radio announcements in form of a public announcement to the above Baraza dated June 4th, 2018 signed by the Ms. Kataike Mariam; the District Information Officer was on file.</p>	<p>1</p>

Social and environmental safeguards

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.</li> </ul>	<p>Gender focal person (GFP) &amp; CDO provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities. For example,</p> <p>Minutes of the district Technical planning Committee (DTPC) dated Thursday 3rd May 2018, the Gender Focal Point persons presented the importance of gender analysis and emphasized the importance of gender mainstreaming in sector activities.</p> <p>Under the training for UWEP groups, specifically under group dynamics, the Gender focal persons encouraged women their men/husbands/partners to attend the meetings so that they men can also know what their women are doing. Training report of Entrepreneurship management committees, Procurement committees, and social accountability committees dated 25th June 2018 was on file.</p> <p>Training report on gender mainstreaming, environment and HIV/AIDS in Sub counties dated 31st March 2017 signed and stamped by the CDO Gender/Coordinator. Training targeted all staff members in LLGs and 1 Town Council.</p> <p>Report dated 20th Oct 2017 on training of Kenkebu-Bukomolo &amp; Nyandera Bunyekero WUCs on their roles &amp; responsibilities which took place on 18th-19th Oct 2017. The CDO in-charge of water sector trained WUCs on participation of women &amp; other marginalised groups. Mainstreaming HIV/AIDS, environment &amp; human rights issues in water &amp; sanitation sector.</p> <p>Minutes for establishment and formation of WUCs of Nabuli 1 &amp; Water &amp; Sanitation Committee dated 18th Sept 2017. Only 3 out of 9 members were women on the key positions on the WUCs.</p>	<p>2</p>
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The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles

Maximum 4 points on this performance measure.

• Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implemented: score 2.

The gender focal point and CDO planned 2 activities for current FY 2018/19 to strengthen women's roles and address vulnerability and social inclusion. Activities included

- Output 108107: Gender mainstreaming: CBC planned to train 35 district & S/C staff on GM and disseminate gender status data to 25 political leaders. Estimated at UGX 2,833,000 was on page 127.
- Output 108108: Children & Youths services: A total of 15 Social inquiries conducted and presented to court. UGX 1,000,000 was on page 128.
- Output 108109: Support to Youths councils: Annual General Youth meetings conducted at district & S/C. UGX 4,000,000 was on page 128.
- Output 108110: Support to disabled & elderly. Orthopaedic outreach clinics at S/C levels. PWD committee meetings at district & S/Cs. UGX 20,000,000 was on page 129.
- Out 108112 and Output 108113: Works based inspection and labour disputes settlement. UGX 3,000,000. See page 130.
- Out 108110: Probation & welfare support: Child rights clubs formed in schools.

In addition, out of the total expenditure of UGX 779,850,298 less the wage bill of UGX 103,600,000 in FY 2017/18 for CBS, only UGX 676,250,298, was spent on gender activities/vulnerability/social inclusion (86.72%).

The AWP 2018/19 was submitted to MFPED on 26th July 2018 signed and stamped by the CAO. It has a receipt stamped for MFPED registry dated 21st August 2018.

In addition, out of the total expenditure of UGX 779,850,298 less the wage bill of UGX 103,600,000 in FY 2017/18 for CBS, only UGX 676,250,298, was spent on gender activities/vulnerability/social inclusion (86.72%).

The AWP 2018/19 was submitted to MFPED on 26th July 2018 signed and stamped by the CAO. It has a receipt stamped for MFPED registry dated 21st August 2018.

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1</li> </ul>	<p>Records on files from a sample of 5 projects below showed that the all projects were screened by the Environment Officer (SEO) using ESSF forms. The sampled five (5) infrastructure project screened and have ESMP are;</p> <ol style="list-style-type: none"> <li>Construction of 5-stance pit latrine at Kibuku HCIV. ESSF &amp; ESMP dated 25th October 2017 signed by EO only.</li> <li>Construction of 3-stance pit latrine at Dodoi HCII. ESSF &amp; ESMP dated 25th October 2017 signed by EO only.</li> <li>Construction of planning unit phase 1 at the District H/Q. ESSF &amp; ESMP dated 15th January 2018 signed by EO only. Title under processing.</li> <li>Rehabilitation of Kadama-Kibuku-Buseta Road (16.5km). ESSF &amp; ESMP dated 19th Oct 2017 signed by EO only.</li> <li>Construction of the District Medical Store at the District H/Q. ESSF &amp; ESMP dated 10th Jan 2018 signed by EO only. Title under processing.</li> <li>Borehole construction projects (19 boreholes with 5 sampled). ESSF &amp; ESMP dated 11th Jan 2018 and other 12th Jan 2018 signed and stamped by EO only. Activity report on screening of 19 boreholes dated 15th Jan 2018 signed and stamped by the EO was on file.</li> </ol> <p>Construction of General Ward Phase 1 at Tirinyi HCIII. ESSF &amp; ESMP 25th Oct 2017 signed by EO only.</p>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>A sample of 5 infrastructure projects below indicated that Kibuku District LG integrated environmental and social management and health and safety plans in the contract bid documents in FY 2017/18. For example;</p> <p>Item 4 in the BoQs: Environment mitigation and budgeted for at a total of UGX 200,000 for Siting, Drilling, Casting &amp; Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) at a cost of UGX 244,968,000. For example, Item 4.1: Cleaning site for any environmentally hazardous waste such as oils etc and their safe disposal that avoids any environment contamination, landscaping site and general observation of the National Environmental Mitigation Guidelines at UGX 50,000. Item 4.2: Allow for projects screening and development of an environmental mitigation plan (to be implemented by the Environment Officer) at UGX 50,000. Item 4.3: Provide for environmental mitigation measures to be implemented by the Environment Officer) at UGX 100,000.</p> <p>Item 4 in the BoQs: Environment mitigation and budgeted for at a total of UGX 200,000 for Siting, Drilling, Casting &amp; Installation of 9 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX</p>	<p>1</p>



220,471,200. For example, Item 4.1: Cleaning site for any environmentally hazardous waste such as oils etc and their safe disposal that avoids any environment contamination, landscaping site and general observation of the National Environmental Mitigation Guidelines at UGX 50,000. Item 4.2: Allow for projects screening and development of an environmental mitigation plan (to be implemented by the Environment Officer) at UGX 50,000. Item 4.3: Provide for environmental mitigation measures to be implemented by the Environment Officer) at UGX 100,000.

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- Item No. 1.10: Allow for environment mitigation measures (Tree planting & management) at the site (to be implemented by the EO) budgeted for at a total of UGX 150,000 for Construction of the District Medical Stores under Health Department under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00002). Item 1.9: Allow for project screening and development of environmental mitigation plan (to be implemented by the EO) budgeted for at a total of UGX 50,000.

- Item 1.9: Allow for project screening and development of environmental mitigation plan (to be implemented by the EO) budgeted for at a total of UGX 300,000. Item No. 1.10: Allow for environment mitigation measures (Tree planting & management) at the site (to be implemented by the EO) budgeted for at a total of UGX 100,000 for Construction of General Ward Phase 1 at Tirinyi HCIII under DDEG (Proc Ref: Kibu 605/WRKS/2017-18/00004).

Bill No.1B: Safety, Health & Welfare of work people budgeted for at UGX 500,000. The contractor shall allow for providing for safety, health and welfare of work people and for complying with any relevant ordinances, regulations or Union agreements and the safety requirements for working on construction sites in accordance with the conditions of the contract for the Construction of planning unit Phase 1 at the District H/Q under TDG funding (Proc Ref: Kibu 605/WRKS/2017-18/00010) at a cost of UGX 175,008,998. Bill No. 1B(ii) Occupational Health & Safety. Provide protective clothing equipment, safe access to all places on site, appropriate sanitation, and first aid facilities. Mill No.1 B(ii): HIV/AIDS & STD prevention. The contractor shall provide details of the measures for he proposes to adopt to combat the spread of HIV/AIDS and sexually transmitted diseases between his staff, labourers & local community. Put in place non-discriminatory work place measures to protect the employees living with HIV/AIDS and to ensure that they are treated and counselled. .Prevention measures should also be established to protect other against any risk of illness and injury which can results in HIV/AIDS infection and transmission.

Item 1.13 Allow for project screening and development of environmental mitigation plan (to be implemented by the



		<p>District Natural Resource Officer) budgeted for at a total of UGX 50,000. Item No. 1.14: Allow for environment mitigation measures (Tree planting &amp; management) at the site (to be implemented by the District Natural Resource Officer) budgeted for at a total of UGX 100,000 for Construction of 3-stance lined pit latrine at Dodoi HCII in Kadama S/C (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000 under TDG funding.</p> <p>Item 1.13 Allow for project screening and development of environmental mitigation plan (to be implemented by the District Natural Resource Officer) budgeted for at a total of UGX 50,000. Item No. 1.14: Allow for environment mitigation measures (Tree planting &amp; management) at the site (to be implemented by the District Natural Resource Officer) budgeted for at a total of UGX 100,000 for Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (Proc Ref: Kibu 605/WRKS/2017-18/00008) at a cost of UGX 16,332,013 under DDEG funding.</p>	
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	<p>A sampled of five (5) infrastructure projects implemented in FY 2017/18 below indicated the <u>not all projects</u> were implemented on land where the LG has proof of ownership (e.g. a land title, agreement, MoU etc..). For example, <u>there was no evidence on file</u> showing proof of ownership of land for the following projects;</p> <p>Construction of planning unit Phase 1 at the District H/Q under TDG funding (Proc Ref: Kibu 605/WRKS/2017-18/00010) at a cost of UGX 175,008,998. There was no land Title file for the land under the District H/Qs.</p> <p>Construction of the District Medical Stores under Health Department under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00002) at a cost of UGX 299, 998, 500. There was no land Title file for the land under the District H/Qs. Title under processing.</p> <p>Construction of 5-stance pit latrine at Kibuku HCIV (Proc Ref: Kibu 605/WRKS/2017-18/00020) at a cost of UGX 16,999,700. GoU owned land but no title. Title not being processed.</p> <p>Construction of 3-stance lined pit latrine at Dodoi HCII under TDG (Proc Ref: Kibu 605/WRKS/2017-18/00021) at a cost of UGX 12,997,000. There was no land Title, agreement or MoU on file for the land under Dodoi HCII. GoU owned land but no title. Title not being processed.</p> <p>Construction of General Ward Phase 1 at Tirinyi HCIII under DDEG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 52,052,000.</p> <p>Rehabilitation of a 2 classroom Block at Kanyolo St. Peters P/S in Kibuku S/C under DDEG funding at a cost of UGX 5,304,100. The founding body is the church of Uganda.</p>	<p>0</p>

Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (Proc Ref: Kibu 605/WRKS/2017-18/00008) at a cost of UGX 16,332,013 under DDEG funding. Founding body is Catholic Church.

However, water project (all the 19 Boreholes) had land agreement signed between the land owners and community for the following projects;

Siting, Drilling, Casting & Installation of 10 Boreholes Lot A under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00003) at a cost of UGX 244,968,000.

Siting, Drilling, Casting & Installation of 10 Boreholes Lot B under DWSCG (Proc Ref: Kibu 605/WRKS/2017-18/00004) at a cost of UGX 220,471,200.

For example, Annex 4N (1): Land agreement between the land owner (Konzi Mtayo) and community for construction of water/sanitation facility dated 4th October 2017 located in Bumiza LC1 in Kibuku S/C. Land size is 50x100ft.

For example, Annex 4-3B: Land agreement between the land owner (Robert Taika) and community (Bukabweri Village) for construction of water/sanitation facility dated 12 September 2017 located in Bukabweri Village LC1 in Bulangira S/C.

NOTE:

The challenge was inadequate funding to process the titles for government land because the local revenue is low

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>The list of at least five (5) sampled projects below indicated that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer only without the CDO.</p> <ol style="list-style-type: none"> <li>Construction of 5-stance pit latrine at Kibuku HCIV. Environment &amp; Social Mitigation certificate 29th June 2018 signed &amp; stamped by EO only.</li> <li>Construction of 3-stance pit latrine at Dodoi HCII. Environment &amp; Social Mitigation certificate 29th June 2018 signed &amp; stamped by EO only.</li> <li>Construction of Planning unit phase 1 at the District H/Q. Environment &amp; Social Mitigation certificate 10th June 2018 signed &amp; stamped by EO only. Title under processing.</li> <li>Rehabilitation of Kadama-Kibuku-Buseta Road (16.5km). Environment &amp; Social Mitigation certificate was not on file.</li> <li>Construction of the District Medical Store at the District H/Q. Environment &amp; Social Mitigation certificate 13th Feb 2018 signed &amp; stamped by EO only. Title under processing.</li> <li>Borehole construction projects (10 boreholes) Lot A. Environment &amp; Social Mitigation certificate and an activity report on environment &amp; social mitigation measures for the boreholes in FY 2017/18 signed and stamped by District Environment Officer only.</li> <li>Borehole construction projects (9 boreholes) Lot B. Environment &amp; Social Mitigation certificate by the Environment Officer (EO).</li> <li>Construction of General Ward Phase 1 at Tirinyi HCIII. Environment &amp; Social Mitigation certificate. Title under processing.</li> <li>Environment &amp; Social Mitigation Measures report for implementation of S/C roads under Force on Account dated 15th Feb 2018 signed by District Environment Officer only.</li> </ol>	
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<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>Records on file indicated that the contract payment certificate included prior environmental and social clearance signed by the EO only.</p> <p>i. Construction of 5-stance pit latrine at Kibuku HCIV. Environment &amp; Social Mitigation certificate 29th June 2018 signed &amp; stamped by EO only.</p> <p>ii. Construction of 3-stance pit latrine at Dodoi HCII. Environment &amp; Social Mitigation certificate 29th June 2018 signed &amp; stamped by EO only.</p> <p>iii. Construction of Planning unit phase 1 at the District H/Q. Environment &amp; Social Mitigation certificate 10th June 2018 signed &amp; stamped by EO only.</p> <p>iv. Rehabilitation of Kadama-Kibuku-Buseta Road (16.5km). Environment &amp; Social Mitigation certificate was not on file.</p> <p>v. Construction of the District Medical Store at the District H/Q. Environment &amp; Social Mitigation certificate 13th Feb 2018 signed &amp; stamped by EO only.</p> <p>vi. Borehole construction projects (19 boreholes. ESSF &amp; ESMP 11th January 2018 and other dated 12th Jan 2018 signed by EO only.</p> <p>vii. Construction of General Ward Phase 1 at Tirinyi HCIII. ESSF &amp; ESMP dated 25th Oct 2017 signed by EO only.</p>	<p>1</p>
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<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental officer and CDO monthly report, includes a) completed checklists,</li> <li>b) deviations observed with pictures, c) corrective actions taken. Score: 1</li> </ul>	<p>There was activity/monitoring reports on the implementation of mitigation measures on Capital Development Projects signed and stamped by Environment Officer (EO) only without involving the CDO.</p> <ul style="list-style-type: none"> <li>• Activity report dated 21st June 2018 for 19 Boreholes drilled in FY 2017/18.</li> <li>• Activity report on environment &amp; social aspects for the projects carried under Health department FY 2017/19 signed and stamped by EO only. The 3 Projects under health sector are: Construction of medical store, generator house and water harvest tank at Kibuku District H/Q. Construction of general ward at Tirinyi HCIII. Construction of 5 stance Pit latrine at Kibuku HCIV. Construction of 5 stance Pit latrine at Dodoi HCII.</li> <li>• Progress report dated 7th May 2018 for Construction of 5-stance lined pit latrine at Midiri P/S in Buseta S/C (<i>Proc Ref: Kibu 605/WRKS/2017-18/00008</i>) at a cost of UGX 16,332,013 under DDEG funding signed by the Ag. District Engineer (Mbulamuko Kenneth).</li> </ul> <p>However, the CDO did not take part!</p>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>LG budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY. As presented on file, the current FY 2018/2019 total number of teachers was 929 for the 45 public and 90 private schools with a wage bill provision of UGX 5,973, 838,601</p>	4
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>LG deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY.</p> <p>As the 5 sampled schools, It was observed that same teachers as indicated in the staff lists at the district were deployed in the schools. For example: Molokocho P/S had 28 teachers, Dodoi P/S 28 teachers observed, Kadama P/S had 30 teachers, Tirinyi P/S teachers were 27 teachers and Kobolwa P/S were 26 teachers.</p>	4

<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> <li>o If 100%: score 6</li> <li>o If 80 - 99%: score 3</li> <li>o If below 80%: score 0</li> </ul> </li> </ul>	<p>LG filled the structure for primary teachers with Wage bill provision of UGX 5,973,838,601 as indicated below.</p> <ul style="list-style-type: none"> <li>• Head teachers approved were 45 and filled 45.</li> <li>• Deputy Head teachers approved were 45 filled 40.</li> <li>• Senior Education Assistants approved were 45 filled 31</li> <li>• Education Assistants approved were 813 filled 788</li> </ul> <p>LG had a total of 929 filled teachers and gap of 44 teachers.</p> <p>Percentage filled teachers was 95%.</p>	3
<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<p>As indicated on file, LG didn't fill all positions of school inspectors as per staff structure. LG only filled Nabirye Leticia that was appointed on promotion on 31st /05/2017 under DSC Kibuku under minute number 46/2017 as inspector of schools.</p> <p>However as the structure required 3 positions of school inspectors, a recruitment plan was submitted on 24th/07/2017 to fill the position of 1 inspector and ran advert on 20th/11/2017 but failed to attract any.</p>	0
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• Primary Teachers: score 2</li> </ul>	<p>As presented on file LG Education Department submitted a recruitment plan to CAO to fill the positions of 5 Deputy head teacher, 14 Senior Education Assistants and 25 Education Assistants to HRM on 15th/08/2018.</p>	2

<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• School Inspectors: score 2</li> </ul>	<p>As indicated on file LG Education Department submitted a recruitment plan to HRM to fill the positions of 2 inspectors of school on 15th/08/2018.</p>	<p>2</p>
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Monitoring and Inspection

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• 100% school inspectors: score 3</li> </ul>	<p>There is only one Inspector called Nabirye Leticia and she was appraised by Wamika Christopher DEO on 26th July 2018 supervised by Kaleeba Peter PAS on 17th August 2018.</p> <p>Appraisal for Inspectors is 100%</p>	<p>3</p>
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The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.

Maximum 6 for this performance measure

Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY

- Primary school head teachers o 90 - 100%: score 3
- o 70% and 89%: score 2
- o Below 70%: score 0

Evidence from personnel files and appraisal reports of Head Teachers it was revealed that none of these Head Teachers was appraised. There are 45 schools and each has a head teacher but 0% was appraised. The 07 head teachers sampled had no performance agreements for 2017/18 FY and reports seen on file were signed after 8 months. These are examples;

1. Ms. Isiko Florence HT Kanyolo st. Peters P/S, had no performance agreement and the performance report was signed on 2nd August 2018
2. Mr. Mwanika Stephen HT Nankodo P/S, had no performance agreement and the performance report was signed on 2nd May 2018
3. Ms. Namugwe Josephine HT Midiri P/S, had performance agreement signed on 5th Jan 2017 and the performance report was not on file
4. Mr. Kindi Issac HT Nalubembe P/S, had no performance agreement but the performance report was signed on 27th July 2018
5. Mr. Kandege Gaster HT Nambiri P/S, had no performance agreement and the performance report was signed on 2nd August 2018
6. Mr. Kiirya Moses HT Nabulanganga P/S, had no performance agreement and performance report.
7. Mr. Musakana Kalanki Samson Emma HT Bumiza P/S, had no performance agreement and the performance report was signed on 30th July 2018

Appraisal of Head Teachers should follow the signing of performance agreements at the beginning of the first term and the performance reports at the end of third term of the same year. This was not discovered from the information available. Therefore it was 00% appraisal.

The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools

Maximum 3 for this performance measure

• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools:  
score 1

As presented on file the following circulars, guidelines and policies were communicated:

Circular that was received on 4th/04/2018 on Enforcement of the standard of operation for private schools in Uganda was communicated on 31st/05/2018.

Circular on school feeding program was received on 21st/7/2017 and communicated on 31st/05/2018.

Guidelines dated 20th/03/2018 for registration of 2018 PLE candidates was communicated on 27th/03/2018.

Circular dated 30th/06/2017 on teacher support supervision was communicated on 31st/05/2018.

Circular dated 19th/07/2017 on focus of school inspection communicated on 31st/05/2018.

Press release circular on school charges and licensing/ registration of schools was communicated on 20th/02/2018.

Circular No 04/2018 on Uganda national primary schools performing arts festival syllabus for 2018 was communicated on 20th/02/2018.

All the 5 sampled schools, it was observed on file that only Tirinyi P/S and Kobolwa P/S had circulars on file: For example

Tirinyi P/S presented guidelines for registration of 2018 PLE Candidates dated 20th/03/2018 and Kobolwa P/S presented school feeding program in education institutions dated 15th/05/2017, Un Ensuring teacher presence in schools through enforcing sanctions and rewards dated 26th/06/2017.

<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<p>LG Education department explained and sensitized primary school head teachers on the guidelines, policies, circulars issued by the national level during the following meetings.</p> <p>For example:</p> <p>Meeting held on 31st/05/2018, DEO communicated to the head teachers under minute number 04/31/05/2018 about implementation of the circular on feeding children.</p> <p>Under minute number 05/31/05/2018 emphasized support supervision to curb down the challenges of absenteeism of teachers and learners. Also to close the private schools which didn't have the basic minimum standards.</p> <p>Meeting that was held on 20th/02/2018 under minute number 04/31/05/2018 DIS communicated to the teachers about registration of the candidates and declaring all the non UPE candidates. Also pointed out the co-curricular activities and informed them circular for music is out.</p>	<p>2</p>
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<p>The LG Education De- partment has effectively inspected all registered primary schools2</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all licenced or registered schools have been inspected at least once per term and reports produced:</li> </ul> <ul style="list-style-type: none"> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59 % score 1</li> <li>o Below 50% score 0.</li> </ul>	<p>Out of 405 schools that were to be inspected for term 1,2and 3, DIS inspected 288 schools (71%).</p> <p>For example:</p> <p>Term 1 inspected 45 public schools and 63 private schools. Reports were submitted to CAO on 13th/03/2018.</p> <p>Term2 inspected 45 public schools and reports were submitted to CAO on 20th/06/2018.</p> <p>Term 3 inspected 45 public schools and 90 private schools. Reports were submitted to CAO on 14th/11/2017.</p> <p>As the 5 sampled schools it was observed on file that schools were inspected once a term and reports produced as observed in the visitors book. For example:</p> <p>Molokocho P/S inspected on the following days 19th/09/2017, 27th/09/2017, 30th/10/2017, 8th/11/2017, 8th/12/2017, 18th/06/2017.</p> <p>Dodoi P/S 14th/07/2017, 12th/04/2018, 17th /06/2018, 17th/04/2017, 21st/02/2018, 7th/03/2018, 17th/07/2017.</p> <p>Kadama P/S 7th/07/2017., 13th/10/2017, 16th /04/2018, 20th/04/2018, 2nd/05/2018, 29th /05/2018.</p> <p>Tirinyi P/S 24th/07/2017, 15th/11/2017, 8th /10/2017, 8th/11/2017, 7th/03/2018, 23rd/03/2018, 25th/04/2018, 6th/07/2018.</p> <p>Kobolwa P/S 11th/07/2017, 2nd/11/2017, 17th /01/2018, 1st/02/2018, 23rd/07/2018.</p>	
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<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	<p>Education departmental meeting held on 5th/06/2018 in the education board room under minute number 16/02/2018 communicated about (i) Non preparation of the teachers on scheming and lesson planning recommended sanctioning of warning letters. (ii) Absenteeism of teachers and head teachers recommended teaches to show cause why were absent within 14 days in writing and also have a workshop with them.</p> <p>Meeting that was held on 16th/02/2018 under minute number 16/02/2018 DEO pointed out Inadequate supervision by head teachers to teachers, recommended that head teachers who were not supporting teachers be taken for disciplinary committee and to have a meeting with them.</p> <p>Education Departmental meeting held on 31st/01/2018 under minute number 01/07/2018 DEO recommended that all defilement cases in schools were to be handled by police and one teacher culprit was in police.</p>	<p>4</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<p>LG Education department submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES) for the previous FY 2017/2018 on the following dates:</p> <p>Term 3 inspection report was submitted on 14th/12/2017.</p> <p>Term2 inspection report was submitted on 13th/08/2018.</p> <p>Term 1 inspection reports was submitted on 21st /03/2018.</p>	<p>2</p>

<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the inspection recommendations are followed- up: score 4.</li> </ul>	<p>In all the 5 sampled schools there was no evidence on file to show that inspection recommendations are followed. The head teachers explained that after inspections they sit down and discuss inspection outcome and recommendations verbally</p>	<p>0</p>
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>o List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>There was evidence on file that the education department submitted accurate /consistent data (i.e. lists of schools which are consistent with both EMIS reports and PBS) for the current FY 2018/19 as indicated below:</p> <p>As presented on file LG Education Department submitted 45 lists of schools on 15th/01/2018. According to PBS submissions, it was observed that LG submitted 45 lists of schools on 31st/08/2018 for the current FY 2018/2019.</p>	<p>5</p>
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> <li>• Enrolment data for all schools which is consistent with EMIS report and PBS: score 5</li> </ul>	<p>There was evidence on file that the education department submitted accurate/consistent data (i.e. enrollment data which are consistent with both EMIS reports and PBS) for the current FY 2018/19 as indicated below:</p> <p>As presented on file LG Education Department submitted 52,673 pupil enrollment on 15th/01/2018. According to PBS submissions, it was observed that LG submitted 52,673 pupil enrollment on 31st/08/2018 for the current FY 2018/2019.</p>	<p>5</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG committee responsible for education met, discussed service delivery issues and pre-sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>There was evidence that the Committee on Education met and discussed service delivery issues.</p> <p>Committee sitting on August 21s, 2018: Min. 4/08/2017: presentation and discussion of the 4th quarter report</p> <p>Committee sitting on January 30th, 2018 under 4/1/2018 (1, 2, &amp;3). Improving standard in UPE school, regular inspection and reporting, reducing absenteeism in schools.</p> <p>Min. 5/1/2018: presentation and discussion of 2nd quarter report FY 2017/18:</p> <ul style="list-style-type: none"> <li>- procurement of a motor vehicle for the education department,</li> <li>- construction of 5 stance pit latrine at Nabiswa P/S,</li> <li>- last phase construction of a pit latrine at Bugwere P/S,</li> <li>- released funds to 45 P/S; un confirmed head teachers in schools,</li> <li>- overstayed teachers in schools, as well as</li> <li>- improving sanitation in schools</li> </ul>	
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The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council

Maximum 4 for this performance measure

• Evidence that the education sector committee has presented issues that require approval to Council: score 2

There was evidence that sectoral committee on education presented to Council issues for approval.

Committee sitting on 30/01/2018 under Min 5/1/2018

made recommendations as below:

- Sensitization of school management committees on their roles
- Procurement of a motor vehicle for the education department
- Construction of a 5 stance pit latrine at Nabiswa P/S
- Construction of a staff house and a pit latrine at Bugwere P/S
- Parents support leaners on mid-day meals
- Transfers to teachers who have overstayed in schools
- More inspections to schools and
- Councillors to monitor service delivery in schools



<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>• 100% schools: score 5</li> <li>• 80 to 99% schools: score 3</li> <li>• Below 80 % schools: score 0</li> </ul>	<p>Out of 45 primary schools in Kibuku District only 41 primary schools submitted SMC reports to the DEO with (91%). As presented in the 5 random sampled SMC school reports submitted to the DEO, held SMC meetings on the following dates. For example:</p> <p>Kagumu P/S held SMC meeting 6th/6 /2018 under minute number 5/06/2018 head teacher presented the budget UGX 3,730,000, meeting held on 27th/03/2018 under minute number 4/03/2018 emphasized feeding children.</p> <p>Goli Goli P/S meeting that was held on 23rd/05/2018, under minute number 5/2018 head teacher presented the budget for approval, meeting held on 20th/06/2018 under minute number 5/02/2018 the head teacher guided committee members on how funds were to be spent and meeting that was held on 22nd/09/2017 under minute number 04/09/2017 presented budget for approval.</p> <p>Kiyalyo P/S meeting held on 28th/05/2018 under minute number 14 /05/2018 budget was approved, on 27th/02/2018 meeting under minute number 06/02/2018 SMC committee approved the budget.</p> <p>Kyakonye P/S meeting held on 3rd/05/2018 under minute number 6/5/2018 chairperson finance presented the budget, on 14th/02/2018 meeting under minute number 7/02/2018 budget presented and approved.</p> <p>Pulaka P/S meeting held on 5th/04/2018 under minute number 3/04/ 2018 head teacher informed SMC members that parents contribute money for feeding and grinding the mills. Meeting held on 13th/03/2018 under minute number 65/3/2018 head teacher informed SMC of having remedial lessons to improve on academics of the school and meeting held on 19th/02/2018 under minute number 6/2/2018 informed SMC about sinking latrine and staff house.</p> <p>However dates when these reports were submitted to the DEO not indicated.</p>
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<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all schools receiving non-wage recurrent grants</li> </ul> <p>e.g. through posting on public notice boards: score 3</p>	<p>LG Education department publicized all the 45 primary schools receiving non-wage recurrent grants through posting on public notice board for quarter 1, 3 and 4. For example:</p> <p>Lwatama P/S Quarter 1 (UGX 3,751,156) Quarter 3 (UGX 3,751,156) Quarter 4 (UGX 3,751,156). Lyama P/S Quarter 1 (UGX 4,395,690), Quarter 3 (UGX 4,395,690), Quarter 4 (UGX 4,395,690).</p> <p>However as observed in the 5 sampled schools, only 4 primary schools publicized non recurrent wage grant for public viewing in the head teacher's office. For example:</p> <p>Molokocho P/S term I (UGX 4,345,000), term II (UGX 4,395,690) and term III (UGX 4,826,876).</p> <p>Dodoi P/S term I (UGX 4,300,000), term II (UGX 4,300,000) and term III (UGX 4,300,000).</p> <p>Kadama P/S term I (UGX 4,000,000), term II (UGX 3,600,000) and term III (UGX 4,064,000).</p> <p>Kobolwa P/S term I (4,300,000), term II (4,430,000) and term III (4,900,000).</p> <p>Tirinyi P/S non-wage recurrent wage grant for FY 2017/2018 was not on display. Head teacher removed it in order to create space for displaying current FY wage grant.</p>	<p>0</p>
<p>Procurement and contract management</p>			

The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements,

to the Procurement Unit that cover all items in the approved Sector annual work plan and budget

Maximum 4 for this performance measure

• Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4

All investment items in the approved Sector annual work plan and budget were submitted on 17th/03/2017. For example:

- Procurement of Toyota double cabin vehicle including front guards (2.5 ccord 2.4 ccc) cost UGX 194,000,000. Under DEG/SFG.
- Construction of a staff house (4 in 1) at Bugwere P/S and pit latrine phase II at a cost of UGX 35,000,000. Under DEG/SFG.
- Construction of a 5 stance pit latrine with at Nabiswa P/S at a cost of UGX 18,000,000. Under DEG/SFG.
- Purchase of stationary and cartridge and photocopying UGX 500,000. Under MOESTS.
- Repair or fuel of a vehicle UGX 750,000. Under MOESTS.
- Catering services UGX 500,000. Under MOESTS.
- Repair of motor cycles UGX 250,000. . Under MOESTS.

Financial management and reporting

The LG Education department has certified and initiated payment for supplies on time

Maximum 3 for this performance measure

• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.

Based on sample of 4, payment requisitions were certified/recommended by DEO on time as evidenced below;

Ezlon Uganda Limited (KIBU/605/WRKS/17-18/0000) – Renovation of 2 class room block at Kanyolo St. Peters Primary School under DDEG.

Requisition Amount- Shs 4,773,690

Requisition date- 21 June 2018

DEO Certification date- 28 June 2018

Victoria Motors Limited (KIBU/605/SUPLS/17-18/00001) –Supply of double cabin pick up for Education Department fully registered under District code (DDEG).

Goods Received Note date-05 Jan 2018

Requisition Amount- Shs 168,297,550

DEO Certification date- 05 Jan 2018

The contract between Victoria Motors and Kibuku DLG entailed a clause: PAYMENTS GCC43-1 which stated that the Amount supplied by the project manager (DEO) shall be paid in full within 30 days of receipt by the employer of an invoice supported by the payment certificate and certificate of completion of the supplies.

With reference to the clause above, the DEO certified the payment to Victoria Motors on time.

Gean farmers Partners (KIBU/605/WRKS/17-18/00020) –Construction of 5-stance lined pit latrine with urinal at Kanyolo St.Peters Primary School under SFG

Requisition Amount- Shs 4,064,646

Requisition date- 19 March 2018

DEO Certification date- 21 March 2018

Jerusalem General Consults (KIBU/605/SUPP/2017-18/00050) – Supply of stationery for Education Department.

Requisition Amount- Shs 455,000

Requisition date- 11 Sept 2017

DEO Certification date- 11 Sept 2018

Apart from Victoria Motors, the rest of the Suppliers sampled had contracts but did not contain a clause about payment terms.

<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</li> </ul>	<p>The department submitted the annual performance report for the previous FY of all quarter.</p> <p>Q1 submitted on 19nd/ 12/2017</p> <p>Q2 submitted on 08th/02/2018</p> <p>Q3 submitted on 30th/04/2018</p> <p>Q4 submitted on 20th/ 08/2018</p> <p>Quarter 4 was submitted late</p>	<p>0</p>
<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> <li>o If sector has no audit query score 4</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul> </li> </ul>	<p>The Education sector did not have any audit query in the 3 quarterly reports (2017/18) that were presented by the Internal Auditor.</p>	<p>4</p>
<p>Social and environmental safeguards</p>			

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</li> </ul>	<p>There was no evidence on file to show that LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills.</p>	<p>0</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<p>There was no evidence on file showing that LG Education department in collaboration with gender department issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools.</p> <p>Gender focal person said various CDOs attached to each sub county were assigned for trainings that were done at the sub county level and reports were not submitted to the District CDO.</p>	<p>0</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<p>All the 5 sampled schools didn't meet the guidelines on gender composition i.e. a third of SMC members must be female.</p> <p>For example:</p> <p>Molokocho P/S, SMC had 12, 3 females and 9 males.</p> <p>Dodoi P/S SMC members were 13, ladies 4, men 9.</p> <p>Kadama P/S SMC members were 12, 1 female and 11 males.</p> <p>Tirinyi P/S SMC members were 12, 10 men and 2 females.</p> <p>Tobolwa P/S SMC members were 12, 3 females and 10 males.</p>	<p>0</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<p>There was no evidence indicated on file to show that LG Education department in collaboration with Environment department issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education).</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<p>All school infrastructure projects were screened before approval for construction using the checklist for screening of projects (ESSF) by the Senior Environmental Officer in FY 2017/2018 on 24th/10/2017. That included:</p> <ul style="list-style-type: none"> <li>•Construction of a staff house (4 in 1) at BugwereP/S and pit latrine phase II at a cost of UGX 35,000,000. Reference number 605/wrks/17-18/00005.</li> <li>•Construction of a 5 lined stance pit latrine with at Nabiswa P/S at a cost of UGX 18,000,000. Reference number 605/wrks/17-18/00006.</li> </ul>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 1</li> </ul>	<p>The Environmental Officer visited the sites to check whether mitigation plans were complied with in Bugwere P/S on 16th/04/2018 and Nabiswa P/S on 27th/06/2018.</p> <p>However Environmental Officer visited the sites without the Community Development Officer.</p>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<p>The wage IPFs for FY 2018/19 for Kibuku DLG (605) was available and the PHC wage recurrent was UGX 2163675204 while no wage was UGX, 140 ,294, 852</p> <p>Approved staff structure as at August 2018 was seen.</p> <p>The health department health work plan and wage IPFs were available. Over all the percentage of the position filled was 84%.</p> <p>The performance contract generated from the PBS for kibuku DLG was available.</p>	8
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>Based on the wage analysis that gave an amount equivalent to UGX 73,000,000, a health department recruitment plan proposals 2018/19 dated 17th/08/2018 was communicated to the CAO's office by the DHO.</p>	6



<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> <li>o 100%: score 8</li> <li>o 70 – 99%: score 4</li> <li>o Below 70%: score 0</li> </ul>	<p>Evidence from health facility list, it is revealed that there are 12 facilities in this LG and from in-charge personnel files and appraisal reports it shows that appraisal was 100%. Examples of the in-charges include;</p> <ol style="list-style-type: none"> <li>1. Nairuba Esther Senior Clinical Officer in-charge Nabuili H/C III was appraised by Kikondo James SAS on 25th June 2018</li> <li>2. Nakirya Caroline Clinical Officer in-charge Kadama H/C III was appraised by Mawando Peter on 03rd July 2018</li> <li>3. Kiuluka Dauda Senior Clinical Officer in-charge Bulangha H/C III was appraised by Mperese A. SAS on 07th August 2018</li> <li>4. Dr. Serunjogi Brian Medical Officer in-charge Nsinze H/C IV was appraised by Dr. Kiirya James DHO on 20th August 2018</li> <li>5. Owino Jacob Senior Clinical Officer in-charge Kirika H/C III was appraised by Kalosi Simon SAS on 24th August 2018</li> <li>6. Sango William Senior Clinical Officer in-charge Trinity H/C III was appraised by Mugulusi Masino SCO on 23rd July 2018</li> <li>7. Tazenya Keffa Enrolled Nurse in-charge Kabweri H/C II was appraised by Watuwe Jennifer Nursing Officer on 25th July 2018</li> <li>8. Baluka Juliet Enrolled Nurse in-charge Kenkebu H/C II was appraised by Mudangha Immaculate a Nursing Officer on 21st June 2018</li> </ol>	<p>8</p>
<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>Health workers' list on deployment was available for 2018/19. This was confirmed in all the 5 health facilities sampled.</p> <p>Budget for FY2018/19 was seen both at the DHO's office and the sampled health facilities and staff were deployed according to the budget.</p>	<p>4</p>

Monitoring and Supervision			
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<p>Evidence of communication of circulars, guidelines and policies from the Ministry of Health by the DHOs office to different in-charges were seen and they include:</p> <p>A distribution of key guidelines under the health sector was seen dated 15/8/2017. They Included: HUMC guidelines; Immunization guidelines; sector grant budget guidelines; local government planning; management of medicines; training field guide for operational level; staff performance appraisal and infection control guidelines; procurement plans and cycle orders; introduction of isoniazid syrup TB prevention therapy; House to house polio supplementary immunization funds and use of upgraded ARV and TB medicines web based ordering.</p> <p>The DHT meeting minutes dated 12/2/2018 minute 04 discussed SOPs; DHT minute dated 24th August, 2017 discussed immunization guidelines under minute 03; DHT minutes dated 31/08/2017 discussed sector grant guidelines in minute 04.</p>	<p>3</p>
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<p>Evidence of minutes of meetings held with facility in-charges and focal persons in FY2017/18 seen included:</p> <p>The DHT meeting dated 20/04/2018 and the DHO communicated:</p> <ul style="list-style-type: none"> <li>New testing policy algorithm for HIV and syphilis,</li> <li>Surge initiatives and</li> <li>Introduction of Rota virus vaccine</li> <li>Infection control of TB in minute 04 dated 12/02/2018</li> </ul> <p>DHT meeting dated 16th/05 2018 , the DHO communicated:</p> <ul style="list-style-type: none"> <li>Voluntary male medical circumcision under minute 03</li> <li>Hepatitis B vaccination in minute 03- communication from DHO</li> </ul> <p>In Kibuku HCIV , key guidelines found at the facility Included: HUMC guidelines; Immunization guidelines; sector grant budget guidelines; local government planning; management of medicines;</p>	<p>3</p>

training field guide for operational level; staff performance appraisal and infection control guidelines; procurement plans and cycle orders; introduction of isoniazid syrup TB prevention therapy; House to house polio supplementary immunization funds and use of upgraded ARV and TB medicines web based ordering.

In Buseta HCIII, key guidelines found at the facility Included: HUMC guidelines; National Tuberculosis and leprosy control program, public health control protocols, Immunization guidelines; sector grant budget guidelines; local government planning; management of medicines; training field guide for operational level; staff performance appraisal and infection control guidelines; procurement plans and cycle orders; introduction of isoniazid syrup TB prevention therapy.

In Tirinyi HCIII, key guidelines found at the facility Included: HUMC guidelines; sector grant budget guidelines; local government planning; management of medicines; training field guide for operational level; infection control guidelines (medical waste management).

In Kadama HCIII, key guidelines found at the facility Included: HUMC guidelines; sector grant budget guidelines; training field guide for operational level; infection control guidelines (medical waste management).

In Kirika HCIII, key guidelines found at the facility Included: HUMC guidelines; sector grant budget guidelines; local government planning; management of medicines; training field guide for operational level; infection control guidelines (medical waste management); service standards and service delivery standards for health sector. strategy for improving health service delivery 2016/21; medicines and health supplies manual.

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>Supervision reports from the DHO obtained included:</p> <p>Quarter 01 report dated 10/10/2017 due to delayed release of funds</p> <p>Quarter 02 report dated 15/12/2017</p> <p>Quarter 03 report dated 24/03/2018</p> <p>Quarter 04 report dated 20/06/2018</p> <p>The DHT minutes that discussed supervision reports included:</p> <p>DHT meeting held on 22nd /06/2018 included a brief report from support supervision from DHI</p>	<p>3</p>
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<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> <li>• If 100% supervised: score 3</li> <li>• 80 - 99% of the health facilities: score 2</li> <li>• 60% - 79% of the health facilities: score 1</li> <li>• Less than 60% of the health facilities: score 0</li> </ul>	<p>Kibuku DLG had only one functional health sub-district, so when the DHT conducts support supervision at the level of HSD. No report from Kibuku HCIV–HSD was found at the DHOs office and discussion in the DHT meetings.</p> <p>An MO had been posted to HCIV to stream line supervision between DHO and HSD and be in charge of the health sub-district and conduct support supervision to lower level health facilities.</p> <p>The reports that for the HSD supervision (Kibuku HCIV) were dated 12th /07/2017; 30th/11/2017; 21/02/2018 and 30/06/2018.</p> <p>In Buseta HCIII support supervision from DHO and HSD were carried out on: 22/6/2018; 15/6/2018; 4/6/2018; 28/3/2018;2/11/2017;</p> <p>Evidence of support supervision from the HSD and DHO in Tirinyi HCIII as seen on the following days: 18/6/2018; 5/6/2018(HSD) ; 9/5/2018; 16/04/2018(HSD);27/03/2018;11/12/2017; 2/11/2017; 20/9/2017; 24/08/2017(HSD)</p> <p>Evidence of support supervision from the HSD and DHO in Kadama HCIII as seen on the following days: 11/7/2017(HSD); 7/12/2017; 17/2/2018; 28/03/2018; 17/04/2018; 4/6/2018(HSD); 18/6/2018; 27/6/2018.</p> <p>Evidence of support supervision from the HSD and DHO in Kirika HCIII as seen on the following days: 11/7/2017; 29/6/2018; 20/6/2018; 18/06/2018; 2/05/2018(HSD); 17/4/2018(HSD); 28/3/2018; 23/03/2018.</p>
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<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<p>The support supervision reports and DHT meetings as well as performance review meetings that were duly conducted were seen and read.</p> <p>The evidence of the outcomes of the reports for corrective action included:</p> <ul style="list-style-type: none"> <li>DHT meeting 22/06/2018 minute 04 that discussed the report from support supervision</li> <li>DHT monthly meeting 16/05/2018 minute 03 that discussed the report from support supervision on late coming signing of attendance arrival</li> <li>DHT meeting 20/04/2018 minute 04 that discussed the report from support supervision on SURGE initiative</li> <li>DHT meeting 31/08/2017 minute 02 that discussed the report from support supervision on quality improvement committee.</li> </ul>	<p>4</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the recommendations are followed</li> <li>– up and specific activities undertaken for correction: score 6</li> </ul>	<p>Evidence of recommendations followed up activities for corrective action included:</p> <ul style="list-style-type: none"> <li>Support supervision follow up on actions from previous quarter 01 dated 10/10/2017 action done was health workers covering 20 days a month.</li> <li>Cautioning health workers to avoid putting on street clothes and DHO was to follow up uniform to put on uniform from NMS</li> <li>Support supervision follow up on actions from previous quarter 02 dated 24/03/2018 action done was involving all staff getting involved in making work plans</li> <li>Support supervision follow up on actions from previous quarter 03 dated 24/03/2018 action done was health workers getting lunch at different times.</li> <li>Support supervision follow up on actions from previous quarter 04 were done in quarter 01 of the current financial year.</li> </ul>	<p>6</p>

<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>o List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<p>A list of 12 Health facilities benefiting for PHC was available from the PBS report and it was consistent with the DHIS 2 report that was seen. This too was confirmed in the performance contract.</p> <p>A list of HMIS reports were seen together with a list of health facilities that receive PHC grants.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>There was evidence that the sectoral committee on health met and discussed service delivery issues; Committee sitting on August 21st,2017 under Min. 5/08/2017; discussed the following;</p> <ul style="list-style-type: none"> <li>• strengthening supervision of Health Workers on duty across all levels of health centres</li> <li>• Department received 76 m from Open Defecation Fund (ODF) to enforce pit latrine construction and use in the communities</li> <li>• Residual spray that took place during the quarter</li> <li>• 44 million had been received from polio exercise</li> </ul> <p>In the committee sitting of 30th/01/2018 under Min 5/1/2018: presentation of quarter 2 report.</p> <ul style="list-style-type: none"> <li>• Reducing activities on family planning in the district</li> <li>• Appointment of Dr. Bumba as in charge of Kibuku HCIV</li> <li>• ODF has improved in communities especially Kabweri</li> <li>• Proposal for an ordinance for hygiene in the district</li> <li>• Making regulations and rules to manage HCIV facility</li> <li>• HUMC to liase with DHO and board on issues of expanding the HCIV</li> </ul>	<p>2</p>

The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council

Maximum 4 for this performance measure

- Evidence that the health sector committee has presented issues that require approval to Council: score 2

The Sectoral Committee sitting on August 21st, 2017 under Min. 5/08/2017; discussed and recommended the following;

- strengthening supervision of Health Workers across all levels of health centres
- Enforcement of pit latrine construction and use in the communities

In the committee sitting of 30th/01/2018 under Min 5/1/2018: the following recommendations were made.

- Intensifying activities on family planning in the district
- Confirming the appointment of Dr. Bumba as in charge of Kibuku HCIV
- Proposal for an ordinance for hygiene in the district for health living
- Making regulations and rules to manage HCIV facility



<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> <li>• If 100% of randomly sampled facilities: score 6</li> <li>• If 80-99 %: score 4</li> <li>• If 70-79: %: score 2</li> <li>• If less than 70%: score 0</li> </ul>	<p>Facilities submit copied of HUMC minutes to the DHO. A data base of HUMCs was available at the DHOs office.</p> <p>Copies of the HUMC minutes for the 5 sampled health facilities that were seen at the DHOs office included:</p> <ul style="list-style-type: none"> <li>• All HUMC meeting minutes for the 4 quarters for Kibuku HCIV that had budget and resources issues were available for 21/5/2018;16/2/2018;3/11/2017;13/12/2017; 13/09/2017. Issues discussed included: supervision, budgets and human resources, security, immunization, outreaches, work plans and displaying of budgets, expired drugs.</li> <li>• All HUMC meeting minutes for the 4 quarters for Buseta HCIII that had budget and resources issues were available for 14/05/2018;7/3/2018;8/12/2017;27/9/2017. Issues discussed included release of PHC funds, capital development budget, , drug supplies and stock outs, electricity, OPD renovations.</li> <li>• All HUMC meeting minutes for the 4 quarters for Tirinyi HCIII that had budget and resources issues were available for 31/08/2017; 8/6/2018; 21/05/2018; 16/03/2018; 7/08/2017; 12/ 12/ 2017 ; and issues discussed included; installation of solar system, drug supplies, procurement of shelves for drug store, adequate maternity ward human resources.</li> <li>• All HUMC meeting minutes for the 4 quarters for Kirika HCIII that had budget and resources issues were available for 24/6/2018; 30/3/2018; 9/11/2017;01/08/2017 and issues discussed were drug stock outs, antenatal care, voucher monies for repair and maintenance, follow up on immunization defaulters, bore hall.</li> <li>• All HUMC meeting minutes for the 4 quarters for Kadama HCIII that had budget and resources issues were available for 14/05/2018; 18/2/2018; 5/11/2017; 21/9/2017 and issues discussed were ; responsibilities assignment , drugs availability, staff uniforms, outreaches, PHC allowances, HPV vaccination in schools among others.</li> </ul>
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<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	<p>The noticeboard of health department had publicized all facilities receiving PHC grants together with the grant accountabilities.</p> <p>At the district website has a list of facilities receiving PHC non-wage recurrent grants. This was seen on www.pbs.finance.go.ug. PHC fund releases were publicized on all noticeboards in the 5 health facilities visited.</p>	<p>4</p>
<p>Procurement and contract management</p>			
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>The submission letter to the CAO submitted on 15th /August/2018. This was submitted later than the stipulated date because the IPFs which were taken up by the center which later was cancelled. A procurement request was placed in to avoid being caught unawares.</p>	<p>0</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<p>A procurement requisition PP Form 1, R65 (1) was originated by DHO on 24/9/2018 and approved by the PA on 24th/9/2018 and funding confirmation was done by CAO. The total amount was UGX. 16,097,613 for repair of solar.</p> <p>A procurement requisition PP Form 1, R65 (1) was originated by DHO on 24/9/2018 and approved by the PA on 24th/9/2018 and funding confirmation was done by CAO. The total amount was UGX. 17,000,000 for repair of pit latrine.</p> <p>A procurement requisition PP Form 1, R65 (1) was originated by DHO on 24/9/2018 and approved by the PA on 24th/9/2018 and funding confirmation was done by CAO. The total amount was UGX. 25,000,000 for repair of 3 placenta pits.</p>	<p>2</p>

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<p>Based on sample of 4, payment requisitions were certified/recommended by DHO on time as evidenced below;</p> <p>Under contract No KIBU/605/WRKS/17-18/00002 (construction of District Medical store under TDG) between Kibuku DLG and Mass technologies Limited it was stipulated that payments were to be made upon submission of certificates. Payments were made promptly as per contract as evidenced below;</p> <p>Mass Technologies Limited</p> <p>Requisition Amount- Shs 80,767,766  Requisition date- 12 Feb 2018  Certificate 1 date-14 Feb 2018  DHO Certification date- 15 Feb 2017</p> <p>Mass Technologies Limited  Requisition Amount- Shs 64,061,964  Requisition date- 12 April 2018  Certificate 2 date- 17 April 2018  DHO Certification date- 19 April 2018</p> <p>Mass Technologies Limited  Requisition Amount- Shs 80,719,434  Requisition date- 05 June 2018  Certificate 3 date- 07 June 2018  DHO Certification date- 08 June 2018</p> <p>Go-standard - Supply of fuel for District advocacy and feedback meeting on sanitation.  Requisition Amount- Shs 2,467,000  Requisition date- 14 Nov 2017  DHO Certification date- 15 Nov 2017</p>	<p>4</p>
<p>Financial management and reporting</p>			
<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>The department submitted the annual performance report for the previous FY of all quarter.</p> <p>Q1 report submitted on 28th /09/2017  Q2 report submitted on 21st /12/2017  Q3 report submitted on 5th /03/2018  Q4 report submitted on 6th /07/2018</p> <p>All were submitted to the Planner and 4th quarter by mid-July for consolidation</p>	<p>4</p>

<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>• If sector has no audit query: Score 4</li> <li>• If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>• If all queries are not responded to Score 0</li> </ul>	<p>The Health department did not have audit queries in the 3 quarterly reports (2016/17) that were availed. (4th quarter report was not availed)</p>	<p>4</p>
<p>Social and environmental safeguards</p>			
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2</li> </ul>	<p>Guidelines for HUMC guidelines are available at the DHOs office as well as the HUMC lists for all the Health facilities.</p> <p>Examples of the HUMC gender composition is as follows:</p> <p>Kibuku HCIV- 2/8 (25%)</p> <p>Buseta HCIII- 3/8 (38%)</p> <p>Tirinyi HCIII- 3/7 (43%)</p> <p>Kirika HCIII- 2/7 (29%)</p> <p>Kadama HCIII- 2/6 (33%)</p> <p>Over all the gender percentage is 35.6%</p> <p>HUMC guidelines as well as a list of HUMC members were available for all the 5 facilities visited.</p>	<p>2</p>

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<p>Sanitation guidelines for operation and management of lined pit latrines at facilities were NOT available in Kibuku HCIV;</p> <p>In Buseta HCIII; No sanitation guidelines were seen at the facility</p> <p>In Kirika HCIII; No sanitation guidelines were seen at the facility.</p> <p>In Tirinyi HCIII; No sanitation guidelines were seen at this facility.</p> <p>In Kadama HCIII; no sanitation and hygiene guidelines were found at the facility.</p>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<p>Inspection report for construction of district medical store dated 22/6/2018 was signed by the EO and the screening form (ESSF) was available.</p> <p>Inspection report for construction of 5 stance pit latrine at kibuku HCIV dated 25/10/2017 was signed by the EO and the screening form (ESSF) was available.</p> <p>Inspection report for construction of 3 stance pit latrine at Dodoi HCII dated 25/10/2017 was signed by the EO and the screening form (ESSF) was available.</p> <p>Inspection report for construction of general ward at Tirinyi HCIII phase 1 dated 25/10/2017 was signed by the EO and the screening form (ESSF) was available.</p> <p>Risks identified and forms of mitigation included:</p> <ul style="list-style-type: none"> <li>Providing a ramp for disabled</li> <li>Planting of trees</li> <li>Providing stance for disabled with accessories</li> </ul>	<p>2</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with:</li> </ul> <p>Score 2</p>	<p>From the monitoring visits by the EO, evidence of award of environmental and social mitigation certificates for the completed projects was done and they included:</p> <ul style="list-style-type: none"> <li>Construction of medical store dated 13/02/2018 certificate</li> <li>Construction of 5 stance lined pit latrine at Kibuku HCIV certificate dated 29/06/2018</li> <li>Construction of 3 stance lined pit latrine at Doidoi HCII certificate dated 29/06/2018.</li> </ul>	<p>2</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal:</li> </ul> <p>score 4.</p>	<p>A copy of infection control policies and procedures was seen and its distribution done to the health facilities.</p> <p>The facilities visited with the guidelines included:</p> <p>In Kibuku HCIV where the guidelines were seen;</p> <p>In Tirinyi HCIII; medical waste guidelines – infection control policies and procedures were seen. SOPS on service centers were also seen.</p> <p>Buseta HCIII; medical waste guidelines were seen</p> <p>In Kirika HCIII; infection control guidelines were available (medical waste management guidelines)</p> <p>In Kadama HCIII; medical waste management guidelines were available at the facility.</p>	<p>4</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY:               <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<p>According to the updated District safe water coverage as of September 2018, Kibuku District had a safe water coverage of 71%. A number of Sub-counties were reported to be below district average. These included; Nankodo sub-county at 51%, Nabiswa sub-county at 59%, Kasasira sub-county with 57%, Kagumu sub-county with 59%, Kabweri sub-county with 62%, Goli-Goli Sub-county with 62%, Kirika sub-county with 63%, Kituti sub-county with 64%, Buseta Sub-county with 66% and Lwatama with 70%. According to the Annual District Water Sector Work Plan for FY 2018/19 Approved on 20th /07/2018, The LG Water department planned to site, drill and install 17 deep boreholes under DWSCG at a cost of UGX 380,181,132/= and 6 deep boreholes under DDEG at a cost of UGX 134,181,576/=. The LG Water department also planned to Rehabilitate 11 deep boreholes under DWSCG at a cost of UGX 33,689,612/= and 16 deep boreholes under DDEG at accost of UGX 49,003,071/=. It was however, noted that equity was not considered in allocation of these projects as sub-counties like Kituti, Nabiswa and Nankodo with coverage below district average did not get allocations in FY 2018/19. Out of the total budget of 597,055,391/= (DWSCG &amp; DDEG) the LG water department allocated 326,501,856/= to sub-counties with low safe water coverage representing 55%.</p>	0

The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)

Maximum 15 points for this performance measure

- Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY.

- o If 100 % of the water projects are implemented in the targeted S/Cs:

Score 15

- o If 80-99%:

Score 10

- o If 60-79: Score

5

- o If below 60 %:

Score 0

According to the Annual Progress Report FY 2017/18 the LG Water department implemented two main projects that included; Sitting, drilling and installation of 17 deep boreholes under DWSCG and 2 deep bore holes under DDEG at a cost of UGX 383,790,776/= and UGX 45,153,356/= respectively. The second project was rehabilitation of 13 deep bore holes (under DWSCG) at a cost of UGX 33,689,688/= and 6 boreholes under DDEG at a cost of 19,145,744/=. Review of the Annual Progress Report revealed that although Buseeta sub-county (66%) and Goli-Goli sub-county (62%) were below district average, they did not have water projects implemented. Seven (7) sub-counties out of the Nine (9) had projects implemented representing 78%.

Monitoring and Supervision



<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> <li>• If more than 95% of the WSS facilities monitored: score 15</li> <li>• 80% - 95% of the WSS facilities - monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60% - 69% monitored: score 5</li> <li>• 50% - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored: score 0</li> </ul>	<p>The LG Water department monitored and supervised all projects and inspection reports filed. These included;</p> <p>Monitoring report on sitting, drilling and installation of (09) by ICON PROJECTS Ltd in FY 2017/18 (Lot B) report dated 18th/12/2017 was addressed to CAO.</p> <p>Dated 22nd/01/2018, a progress report on Rehabilitation of 01 boreholes in Namejje, Kabweri sub-county prepared by Ag. DWO addressed to sub-county Chief Kabweri sub-county.</p> <p>Inspection report on the sitting, drilling and installation of 10 boreholes in FY 2017/18 (Lot A) by ICON PROJECTS LTD dated 18th/12/2017</p> <p>Dated 29th/01/2018, an Inspection report compiled by the DWO addressed to director ICON PROJECTS Ltd notifying the contractor of list of snags as of 20th/01/2018.</p> <p>Reviewed was a progress report on rehabilitation of boreholes under DWSCG (monitoring period 26th March – 6th April) by Buyaya Technical Services Ltd addressed to CAO</p> <p>Dated 23rd/03/2018, status report for boreholes drilled in Financial Year 2017/18 where (08) boreholes were reported to have defects and the contractor put on notice.</p> <p>Inspection report on rehabilitation of 02 boreholes in Kapyani II village, Kapyani sub-county and Kapolino in Nabiswa sub-county. This inspection report was compiled on 26th/06/2018</p>	<p>15</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district has submitted accurate/consistent data for the current FY: Score 5</li> <li>• List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Review of MIS reports revealed that Kibuku District water department had submitted 19 deep boreholes (representing 100%) and these statistics perfectly matched with the data reviewed in the District Program Budgeting System. The same data was corresponding with the data reviewed in the Performance Agreement signed between Head of Department and Accounting Officer under key outputs and targets.</p>	<p>5</p>

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Kabweri (2), Kasasira (1), Kirika (1), Kituti(2), Lwamata(1) Tirinyi (1), Nander (1), Kinka, Kibuku (2) Kagum(2), Kakutu (2), Kadama(1), Kakutu (2), Nabiswa (2)</p>	<p>5</p>
<p>Procurement and contract management</p>			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>Review of Kibuku District Local Government (User Department Procurement plan for supplies, works, Non-consultancy and consultancy services 2018/19 revealed that submission was made on 30th/April/2018 to the District Procurement and Disposal Unit. (PDU)</p>	<p>4</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<p>By the time of assessment, there was evidence of site meetings between Ag. DWO and Contractor for instance minutes of site meeting conducted on 30th/01/2018 where under MIN:04/01/2018: The Ag.DWO presented list of snags to contractor's representative. However, it was established that there was no appointment letter for the project Manager for the implemented projects in FY 2017/18 although the Ag.DWO executed the duties and no contract implementation plan for all the executed water projects in the financial year.</p>	<p>0</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<p>The sampled water facilities for instance Kirika 'B' water source (DWD 52852) in Kirika sub-county, Mavungo water source (DWD 52851) in Nandere sub-county, Dembe 'B' water source (DWD 69165), Bulalaka water source (DWD 69168) in Nabwiswa sub-county and Minyani water source (DWD 69162) in Kibuku sub-county. All the sampled sources were found to have been constructed as per design in the BOQs e.g. they had 7m length of drainage channel, 2m diameter, well protected with strong poles, well filled drainage pit with stones and trees planted around the source.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If contractor handed over all completed WSS facilities: score 2</li> </ul>	<p>No single contractor had handed over water projects by the time of the assessment. The reason advanced was majorly construction delays that made projects to be still under defects liability period especially boreholes drilled by ICON Projects Ltd. However, even the rehabilitated facilities had no handover reports from contractors by the time of the Performance Assessment Exercise .</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	<p>There was evidence of Interim payment certificate dated 13th/06/2018 issued to Batuti Investment Ltd, Procurement No:Namu574/wrks/17-18/00086 certificate No.1 for construction of 3-stance lined latrine with contract value 12,042,984/=</p> <p>Interim certificate for drilling, casting and installation of 09 deep bore holes under DWSCG issued on 28th/06/2018 to ICON PROJECTS Ltd.</p> <p>Interim Payment Certificate No:2 contract Ref:KIBU/605/WRKS/17-18/00011 issued to Buyaya Technical Services Ltd. However, there were no completion reports prepared by the District Water Officer since most projects implementation delayed and were still under defects liability period by the time of assesement</p>	<p>0</p>

The district Water department has certified and initiated payment for works and supplies on time

Maximum 3 for this performance measure

- Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points

The LG Water department certified and initiated payments for works on time as evidenced below from a sample of 5 supplier payments.

Buyaya Technical Services (KIBU/605/WRKS/17-18/00011) –Rehabilitation of 2 deep boreholes Lot A under DWSCG.

Requisition Amount- Shs 6,089,364  
Requisition date- 28 June 2018  
DWO Certification date- 29 June 2018

Ferry bear Company Limited (KIBU/605/WRKS/17-18/00012) – Rehabilitation of 6 deep boreholes Lot B under DDEG

Requisition Amount-Shs 17,160,174  
Requisition date- 24 April 2018  
DWO Certification date- 07 May 2018

Icon projects Limited (KIBU/605/WrKS/17-18/00003)- Drilling, casting and installation of 5 boreholes under DDEG

Requisition Amount-Shs 88,188,480  
Requisition date- 04 Jan 2018  
DWO Certification date- 12 April 2018

Jerusalem General Consults Limited- supply of office stationery for Water department

Requisition Amount-Shs 500,000  
Requisition date- 13 Feb 2018  
DWO Certification date- 13 Feb 2018

Icon projects Limited (KIBU/605/WRKS/17-18/00004) - sitting, drilling, casting and installation of 2 boreholes Lot B

Requisition Amount-Shs 44,094,240  
Requisition date- 22 June 2018  
DWO Certification date- 29 June 2018

Financial management and reporting

<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Plan- ning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>The LG Water department submitted the annual performance report for FY 2017/18 to the Planner in time as evidenced below;</p> <p>Quarter Four was submitted on 6th/06/2018</p> <p>Quarter Three was submitted on 26th/03/2018</p> <p>Quarter Two was submitted on 2nd/01/2018</p> <p>Quarter One was submitted on 12th/10/2017</p>	<p>5</p>
<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> <li>If sector has no audit query score 5</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> <li>If queries are not responded to score 0</li> </ul> </li> </ul>	<p>The Water department had an issue in the 1st quarter report of unaccounted for funds amounting to shs 2,239,240. PAC reviewed the issue and it was dropped as explained by the DWO but there were no documents put to file by the PAC Secretary. There was no sector letter to the CFO/IA.</p>	<p>0</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>Sectoral Committee sitting on May 21st , 2018 under Min. 5/5/2018; discussion and approval of Sector Budgets (including water and works) for FY 2018/19</p> <p>Sectoral Committee sitting of November 9th, 2017</p> <ul style="list-style-type: none"> <li>Construction of boreholes in water stressed areas</li> <li>Distribution of water sources in all areas equally</li> <li>Water allocation should be on the basis of who paid first</li> <li>Part of the money collected through community contributions be used for political monitoring</li> <li>Recommended a report on works and technical services for approval to council</li> </ul> <p>Under min. 03/08/2017: presentation of the 4th quarter performance report, the same report was recommended to council for approval</p>	<p>3</p>
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>Sectoral Committee sitting on May 21st , 2018 under Min. 5/5/2018; recommended approval of Sector Budgets (including water and works) for FY 2018/19</p> <p>Sectoral Committee sitting of November 9th, 2017 recommended to council:</p> <ul style="list-style-type: none"> <li>Distribution of water sources in all areas equally</li> <li>Water allocation should be on the basis of who paid first</li> <li>Part of the money collected through community contributions be used for political monitoring</li> <li>Recommended a report on works and technical services for approval to Council</li> </ul> <p>Under min. 03/08/2017: presentation of the 4th quarter performance report, the same quarter 4 report was recommended to Council for approval</p>	<p>3</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<p>Information on tenders and contract awards was displayed on the District Water and Procurement departments' notice boards for example, shortlisted firms for supply of Borehole spare parts was displayed including Buhhamu Business Consult, Ferry Bear Co. Ltd, Kaso investments Ltd, Sonsole General Contractors Ltd. This was under Procurement Ref NO: KIBU/605/SUPLS-PRE/18-19/0012</p>	<p>2</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2</li> </ul>	<p>For the five sampled projects, it was observed that projects were not clearly labelled. This was evidenced by faint labels and failure on the part of the LG Water department to ensure that the contractor name and source of funding were indicated.</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<p>Information on tenders and contract awards was displayed on the District Water and Procurement departments for example, shortlisted firms for supply of Borehole spare parts was displayed including Buhhamu Business Consult, Ferry Bear Co. Ltd, Kaso investments Ltd, Sonsole General Contractors Ltd. This was under Procurement Ref NO: KIBU/605/SUPLS-PRE/18-19/0012</p>	<p>2</p>

<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<p>There was evidence that communities in Kibuku District apply for water/public sanitation facilities as per the sector requirements. For example, from community application file, residents of Kitantalo II village in Tirinyi sub-county applied for a deep borehole on the 5th/06/2018. Attached on their application letter was a receipt of payment of Two hundred, two thousand three hundred shillings (UGX 202,300/=) as community contribution –District General Receipt serial No: 856.</p>	<p>1</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<p>From all the five sampled water sources, there was evidence of carrying out minor repairs because all sources were functional, surrounding clean, and the sources were well protected/fenced. There was also evidence of collection of 2000/= per household per month as user fees for preventive maintenance.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<p>The LG water department only sampled five projects for screening using Environmental and Social Screening forms (ESSF). Fourteen (14) bore holes were not screened in Financial Year 2017/18.</p>	<p>0</p>



<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<p>There was evidence of report on the status of the distributed fruit trees to all drilled water sources. This report was compiled on 21st/06/2018. In addition, a report on the environmental mitigation measures for boreholes drilled in FY 2017/18 was produced by the Environment Officer addressed to CAO on 21st/06/2018</p>	<p>1</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<p>Construction and Supervision contracts had clauses on environment protection for example under Part 3, Section 6 for the contract signed between Kibuuku District Local Government and ICON Projects Ltd. The clause stipulates environmental protection of the site- contractor to adhere to set environmental guidelines for drilling and test pumping operations while being closely monitored by the supervisor</p>	<p>1</p>
<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<p>Review of Software report 2017/18 revealed that a number of Water User Committee fell short on the 50% composition of women. Emphasis was put on a woman occupying a key position. From the 5 water sources visited, only 3 had the required 50% women composition.</p>	<p>0</p>

<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<p>From the three (3) purposively sampled Public sanitation facilities for example a 3-stance VIP Latrine at Kibuku District Head Quarters- Health department, 4-stance VIP Latrine at Tirinyi RGC, 4-stance VIP latrine at Bulangira RGC. These facilities had earmarked stances for both men and women and provision for People with Disability .</p>	<p>3</p>
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