



## Local Government Performance Assessment

Kyenjojo District

(Vote Code: 530)

Assessment	Scores
Accountability Requirements	67%
Crosscutting Performance Measures	61%
Educational Performance Measures	66%
Health Performance Measures	44%
Water Performance Measures	51%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>LG submitted APC on 26th July 2018 as per data at MOFPED which was within the extended MOFPED deadline of 1st August 2018.</p>	<b>Yes</b>
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>LG submitted the budget that includes the procurement plan for FY 2018/19 on 26th July 2018 as per data at MOFPED and extended deadline.</p>	<b>Yes</b>
Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> <li>• If LG submitted report to MoFPED in time, then it is compliant</li> <li>• If LG submitted late or did not submit, then it is not compliant</li> </ul>	<p>LG submitted APR on 14th August 2018 as per data at MOFPED.</p>	<p>No</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>• If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>• If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>LG submitted the quarterly budget performance reports during FY 2017/2018 as hereunder:.</p> <p>Quarter Date of submission Reference</p> <p>Quarter 01 06/12/2017 As per MOFPED Data</p> <p>Quarter 02 21/02/2018 “</p> <p>Quarter 03 18/05/2018 “</p> <p>Quarter 04 14/08/2018 “</p>	<p>No</p>
<p>Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all find- ings where the</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled “Actions to Address Internal Auditor General's findings”,</p>	<ul style="list-style-type: none"> <li>• The LG submitted the responses on the Internal Auditor General's report for the FY2016/17 on 31st October 2017. The responses were received on 13th November 2017 by MOFPED, Accountant</li> </ul>	<p>Yes</p>

Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.

Check:

- If LG submitted a 'Response' (and provide details), then it is compliant
- If LG did not submit a 'response', then it is non-compliant
- If there is a response for all –LG is compliant
- If there are partial or not all issues responded to – LG is not compliant.

General, IGG, MOLG and Auditor General.

- Sixteen queries were raised and all were responded too and their status clarified as detailed below:

- 1-Un Accounted for Advances, UPE, Administrative Advances, Fuel and Revenue. Cleared.
- 2-Un Acknowledgement receipts to LLG. Done.
- 3- Un verified payments.
- 4-Delayed approval of Hard Copy requisition.
- 5- Lack of System for issuance of LPO.
- 6-Limitations in internal Controls.
- 7-Diversion of DDEG Funds.
- 8- Un Accounted for Local Revenue.
- 9-Understaffing- Parish Chiefs.
- 10- Un updated Revenue registers.
- 11-Failure to produce Monthly and Quarterly Reports.
- 12- Failure to prepare work plans.
- 13-Poor record keeping work plans and payment processes in schools.
- 14-Poor school management –PTA & Accountability.
- 15-Lack of Land Titles, Asset Registers and understaffing in schools.

16- Kyenjonjo General Hospital

Under delivery of drugs

No periodic financial reports

Management of Administrative Advances

Inadequate funding for Hospital

Lack of storage refrigerator

Poor store safety measures

Expired Drugs

Un witnessed drug deliveries

Non functionality of Hospital Machines

Un surveyed Hospital Land

Under Utilised 10 Solar Panels

Lack of Staff Accommodation and lack of Examination Room for Doctors

• The LG submitted responses on the Auditor General's report for 2016/17 on 19th April 2018 which was received on 20th April 2018 by MOFPED, Auditor General and Parliamentary LGAC. The number of queries raised were three. Three were all cleared , as detailed below:

• 1- Un Accounted for Medicines and Health Supplies of 10,503,946.

• 2-Expired Drugs- these have been collected by National Medical Stores

• 3-Understaffing of Kyenjojo Hospital – permission given by MOF and Public Service and process of recruiting going

		on.	
The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.		The report from the Auditor General for the FY 2017/18, Local Governments Unqualified Audit Opinion schedule for Fort Portal Branch No.21, for December 2018.	Yes

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 1.</li> </ul>	<p>There was a functional physical planning committee as evidenced by :</p> <p>i. A communication dated 1st July 2017 from the CAO appointing members to the Physical Planning Committee 2017/18 was provided.</p> <p>ii. A record of the Committee considering new investments was provided as hereunder:</p> <p>a. Minutes of the meeting held on 15th May 2018 where under Min. DPPC039/05/2018(B): “Building Plans where applications for the approval of plans for Petro Kyamulesire Memorial Schools were considered.</p> <p>iii. Presence of a building plans registration book demonstrating turnaround time of less than 30 days for lodged submissions e.g. on 08th May 2018, Eaton Towers lodged a proposal for installation of mast at Kigaraale SC and was approved on 15th May 2018.</p>	1
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.</li> </ul>	<p>The DLG submitted three (3) sets of Minutes of the District Physical Planning Committee Meeting to the Ministry of Lands Housing and Urban Development (Kabarole) with unverifiable acknowledgement by way of a hand written note “Received by Nama Lisa , Ass.Customer Care, Land Office Kabarole MZO” for submission of minutes of as shown hereunder:</p> <p>i. Minutes of meeting held on 3rd September 2017, 24th October 2017 and 22nd November 2017 submitted on 8th December 2017.</p>	0

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0</li> </ul>	<p>There is no Physical Development Plan for the District hence consistency could not be verified. However, investments are approved on a needs basis.</p>	<p>0</p>
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Action area plan prepared for the previous FY: score 1 or else 0</li> </ul>	<p>There is no Action area plan in place.</p>	<p>0</p>



The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles

Maximum 5 points on this performance measure.

• Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.

Priorities in the AWP/Approved Budget Estimates for FY 2018/19 were based on the outcomes of the Budget Conference as found in the “ Report of the District Budget Conference for FY 2018/19 to CAO dated 3rd January 2018 as shown hereunder:

1. Education:

a. Construction of classroom blocks at e.g. Rwebijuzza PS, Mabaale PS, and Rwenjaza PS in the Budget conference report (Annex 1. Education Page 12) and Approved Budget (Page 41).

2. Health:

a. OPD construction at Nyankwanzi HC III and upgrade of Kyankarama HC II and Myeri HC II to HCII as found in Budget Conference Report (Annex 2. Page 20) and approved budget estimates Page 29.

3. Water:

a. Construction of a public latrine at Mukunyu trading centre as found in the Budget Conference report (Annex 3, Page 24) and at Page 57 in the approved budget estimates

<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1.</li> </ul>	<p>Capital investments in the approved AWP for FY 2018/19 were derived from the 5year DDP(2015/2016-2019/2020) as shown hereunder:</p> <ol style="list-style-type: none"> <li>1. Water: <ol style="list-style-type: none"> <li>a. Construction of a public latrine at Mukunyu trading centre as found in the DDP project profiles (Page 159) under construction of public latrines in RGCs.</li> </ol> </li> </ol>	<p>1</p>
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2.</li> </ul>	<p>At its 7th meeting of DTPC meeting held on 29th January 2018 under Min. 050/DTPC/2017/18: Presentation and discussion of sector annual workplans for FY 2018/19(a) workplan and respective project profiles were considered.</p>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>• Annual statistical abstract, with gender-disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.</li> </ul>	<p>Annual Statistical Abstract of 2018 dated July 2018 with gender disaggregated data is compiled and was presented to the TPC at its NO. 011 meeting held on 28th May 2018 under Min. 085/DTPC/2017/18:“Presentation of the Statistical Abstract” 2018.</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</li> </ul>	<p>All Infrastructure projects implemented by the LG in the previous FY 2017/2018 were derived from the approved Annual Work Plan and Budget as show hereunder:</p> <p>Education:</p> <p>e.g. construction of a staff house, kitchen and two stance latrine at Bwera PS as found in the AWP (Page 144) and Q4 performance report (Page 69).</p> <p>Health :</p> <p>e.g. construction of Nyankwanzi HC III General Ward Block as found in the AWP (Page 172) and Q4 performance report (Page 65).</p> <p>Water:</p> <p>e.g. deep boreholes drilling (7 No.) as found in the AWP (Page 150) and Q4 performance report (Page 83).</p>	2
<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. <ul style="list-style-type: none"> <li>o 100%: score 4</li> <li>o 80-99%: score 2</li> <li>o Below 80%: 0</li> </ul> </li> </ul>	<p>As found in the APR(Pg.65), not all investment projects were completed within the approved budget: Max. 15% plus or minus. e.g. construction of the phase 2 OPD ward at Nyankwanzi HC III out of the budgeted UGX.51,959,000/= only UGX. 16,891,000/= was spent 33% performance. Construction of 5 stance latrines at Kisojo &amp; Nsinde PS and a two latrine stance with urinal and bathroom at Bwera PS; and construction of 2 stance latrine at Kyamutunzi PS, construction of 5 stance latrine at Kisojo PS were jointly budgeted for at UGX. 35, 850,000/= and spent at UGX. 42,723,000/= representing 119% performance.</p>	0

<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2</li> </ul>	<p>Not all investment projects were completed within budget. According to the APR (Page 2) the domestic development approved budget was UGX. 3,158,025,000/= and the proportion of the budget spent was UGX. 4,291,617,000/= representing 136% performance in absorption.</p>	<p>0</p>
<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has budgeted and spent at least 80% of the O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	<p>The LG did not provide evidence that it :</p> <ul style="list-style-type: none"> <li>(i) had reviewed its assets and projects in need of maintenance,</li> <li>(ii) costed the maintenance of the assets and the projects</li> <li>(iii) Had budgeted for O&amp;M based on the costing (with specific budget line showing O&amp;M).</li> </ul> <p>Actual expenditure for previous year on )&amp; M was not attributable to a particular budget line and therefore its actual expenditure would not be verifiable</p>	<p>0</p>
<p>Human Resource Management</p>			

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	<p>7 out of 8 heads of department positions were filled substantively</p> <p>Namely:-</p> <ol style="list-style-type: none"> <li>District Production and Marketing officer - Ssekyanzi Shem</li> <li>District Health Officer - Dr Tusiime Charles</li> <li>Chief Finance Officer- Mugabi James</li> <li>District Engineer - Friday Isac</li> <li>District Community Development Officer - Twooli Yafesi</li> <li>District Education Officer - Tibakanya Getrude</li> <li>District Natural Resources officer - Mugisha Charles</li> <li>The position of Deputy CAO, is not filled substantively, but its the responsibility of the ministry of local Government</li> </ol> <p>This makes 87.5% HoD's positions filled</p>	<p>0</p>
<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	<ul style="list-style-type: none"> <li>100% of the 8 HoD's , had been appraised by CAO for 2017-2018, as per the guidelines of MoPS (CIRCULAR STANDING INSTRUCTION NO1 OF 2016)</li> <li>Namely:-</li> <li>District Production and Marketing officer - Ssekyanzi Shem</li> <li>DHO - Dr Tusiime Charles</li> <li>CFO Mugabi James</li> <li>District Engineer - Friday Isac</li> <li>DCDO - Twooli Yafesi</li> <li>DEO - Tibakanya Getrude</li> <li>District Natural Resources officer - Mugisha Charles</li> <li>Ag. Deputy CAO - Enid Kajumba</li> </ul>	<p>2</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• 100% Of 82 vacancies submitted to DSC for recruitment during 2017-2018,</li> <li>• had been considered</li> <li>• Reference made to submission CR/155 dated 13/12/2017 in relation to DSC meeting on the 28th to 30th Aug.2017. Serial no.08/12/2017</li> </ul>	<p>2</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<ul style="list-style-type: none"> <li>• 100% of the 95 employees submitted for confirmation had been</li> <li>• Reference made to submission CR/159/1 dated 30/1/2018 for 10 Health workers was considered under DSC min. 10/13/2018 and CR/159/1 of 17th/8/2017 in relation to DSC min. serial no 14/2017 held on 18th 12/2017</li> </ul>	<p>1</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<ul style="list-style-type: none"> <li>100% of the 4 disciplinary cases submitted to the DSC in the FY 2017-2018 were considered by the DSC</li> <li>Namely:- <ul style="list-style-type: none"> <li>1- Kahwa Gidion – Considered under DSC. Min 9/2018</li> <li>2-Nyamatale B. Stephen – Considered under DSC. MIN 151/2017</li> <li>3- Kemigisha Betty-Considered under DSC. Min 144/2017</li> <li>4-Ngozi Christopher considered under DSC. Min 126/2017</li> </ul> </li> </ul>	1
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<ul style="list-style-type: none"> <li>100% of the 78 staff recruited in previous financial year had accessed the pay roll with in two month as evidenced in the IPPS in relation to their appointment letters and posting instructions.</li> </ul> <p>Reference made to:-</p> <ul style="list-style-type: none"> <li>1- Kangoora Mugume Appointed in July and accessed pay roll in August 2017</li> <li>2- Humura Cecilia Appointed in July and accessed payroll in August 2017</li> <li>3- Kabusinge Kandole Appointed in July and accessed payroll in August 2017</li> </ul>	3
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>No pensioner out 16 who retired in the FY 2017-2018 had accessed pensioner's pay roll with in two month, according to the pensioner's soft ware pay roll and pensioners register.</p>	0
Revenue Mobilization			



<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>• If the increase is from 5% -10 %: score 2.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<ul style="list-style-type: none"> <li>• The OSR revenue for 2016/17 was UGX.283, 943,071 as shown in the Draft Financial statements prepared on 27th August 2018 and received by the Accountant General on 29th August 2018 and Office of Auditor General of Fort portal Branch on 29th August 2018.</li> <li>• Disposal of Assets worth 44,269,000 and Sale of Goods and Services worth 43,111,310, which were a one offs, have been adjusted to remain with a balance of Ugx 190,563,071 as revenue. On page 8, Statement of Financial Performance, page 13, Statement of Appropriation Account , page 14 and on page 20 Note 2: Local Revenue. The Local revenue increased in FY 2017/18 to UGX. 222,249,292, this is an increase of Ugx 31,686,221 which translates to 14.3% increase. This is more than the required range of 10%.</li> </ul>	4
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0.</li> </ul>	<ul style="list-style-type: none"> <li>• From the Draft financial statements 2017/18, page 12 and page 14 on the Statement of Appropriation Account, and page 28 on Statement of Revenues Collected during the year, the Original Budget for Local revenue was projected at Ugx 242,500,000 and the Actual local revenue collection realised was Ugx 222,249,292. This translates into a revenue collection ratio of 91.6% which is 8.4% short of target and within the range of +/- 10% range. The team in charge of revenue budgeting needs to maintain this good practice standard of budgeting realistically.</li> </ul>	2
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• Sec 85 of LGA (2) “In rural areas, revenue shall be collected by the sub county councils, and a sub county council shall retain 65 percent, or any other higher percentage as the district council may approve, of the revenue collected by it and pass the remaining percentage over to the district”</li> <li>• (4) “A district council may, with the concurrence of a sub county, collect revenue on behalf of the sub county council but shall remit 65 percent of the revenue so collected to the relevant sub county.”</li> <li>• In this regard to (4) above the DLG collected Local Service tax from District staff Payrolls and Private companies in the District which amounted to Ugx 86,321,606 and a portion based on the number of residents each LLG (i.e. 51,890,000) was remitted to the LLGs as follows :</li> <li>• Butunduzi Sub County 688,000</li> <li>• Katooko Town Council 3,475,000</li> </ul>	2

- Nyantungo Town Clerk 2,821,000
- Katooke Town Council 1,891,500
- Kyembogo Sub County 1,848,500
- Bugaaki Sub County 2,941,500
- Nyabuharwa Sub County 2,434,500
- Nyakakwazi Sub County 2,772,000
- Karusozi Sub County 1,215,000
- Kisojo Sub County 1,332,500
- Nyabirongo Sub County 679,250
- Kanyegaramire Sub County 611,000
- Bufunjo Sub County 1,415,000
- Kyarusenzi 2,570,000
- Kihuura 1,839,500
- Kyamurazi Town Council 870,000
- Nyakisi 1,085,500
- Kisojo Town Council 1,815,000
- Kyenjojo Town Council 2,675,000
- Butunduzi Town Council 2,230,000
- Butiti Sub County 2,496,000
- Kigarale Sub County 2,184,000

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• The DLG further received funds from Uganda Wild Life Authority for the FY 2014/15 and FY 2016/17 amounting to Ugx 157,377,914 and it was remitted at 100% per Sub County as indicated below:

- Kigarale Sub County 59,187,521
- Nyantungo Sub County 16,657,368
- Nyabiharwa Sub County 58,975,468
- Bugaaki Sub County 22,557,552

The LG was compliant.

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>From the Draft financial statements of 2017/18 on page 20 (Note 2): Local revenue, collection for 2016/17 was Ugx 283,943,071 adjusted to 190,543,071. (20% of this is 38,108,612.)</p> <p>The Actual Expenditure on Statutory bodies, page 9 Statement of Financial Performance and page 12 Statement of Appropriation Account, of the Draft financial statements, and Trial Balance Expenses Account 211103, indicates that Ugx 627,333,942 was spent.</p> <p>However we deduct GOU grants:</p> <p>GOU Grants 569,648,942</p> <p>Funds from Local Revenue 57,685,000</p> <p>Total Expenditure 627,333,942</p> <p>Thus Ugx 57,685,000/ 190,543,071=30.2% is over the allowable limit of 20%. The LG is spending above 20% and therefore not compliant. This is contrarily to LGA, First Schedule, section 4 and 4A.</p>	<p>0</p>
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<p>The District has the position of a Senior Procurement Officer(Mbabazi Roselyn) and procurement officer appointed on 25/04/2016 under DSC Min.531/2016 and 20/03/2018 under DSC Min. 02/2018 respectively.</p>	<p>2</p>

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>Reports of the Evaluation Committee were submitted to the Contracts Committee during FY 2017/2018 on the following dates;18/01/2018,08/11/2017 and 27/11/2017</p>	<p>1</p>
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1</li> </ul>	<p>From the TEC and Contracts committee minutes, it was established that the Contracts Committee considered recommendations of the TEC for example;</p> <ol style="list-style-type: none"> <li>Construction of OPD ward at Nyankwanzi phase II was recommended and awarded to Mast logistics at a contract sum of 51,355,926/= under CC Min.176/kyen/05/2017/18 during TEC and contracts committee meetings that sat on 17/01/2018 and 18/01/2018 respectively.</li> <li>Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S was recommended and awarded to Daystar Engineering Co. Ltd at a contract sum of 64,614,797/= under CC Min.112/Kyen/05/2017/18 during TEC and contracts committee meetings that sat on 06/11/2017 and 08/11/2017 respectively.</li> <li>Construction of 5 stance pitlatrines at Kisojo &amp; Nsinde P/S was recommended and awarded to Rugambwa contractors Ltd at a contract sum of 27,282,780/= under CC Min.141/Kyen/05/2017/18 during TEC and contracts committee meetings that sat on 21/11/2017 and 27/11/2017 respectively.</li> <li>Drilling of 7 deep boreholes was recommended and awarded to Icon projects ltd at a contract sum of 129,000,140/= under CC Min.112/kyen/05/2017/18 during TEC and contracts committee meetings that sat on 06/11/2017 and 08/11/2017 respectively.</li> <li>Construction of one staff house at Bwera P/S was recommended and awarded to Kagu construction Co. Ltd at a contract sum of 125,222,875/= under CC Min.112/Kyen/05/2017/18 during TEC and contracts committee meetings that sat on 06/11/2017 and 08/11/2017 respectively.</li> </ol>	<p>1</p>

The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.

Maximum 2 points on this performance measure.

• a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for

the previous FY: score 2

a)The procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan for example;

1. Construction of 2 classroom block at Kihumuro P/S appears on page 131 of AWP and procurement plan under Education.
2. Drilling of 7 deep boreholes appears on page 136 of AWP and procurement plan under water sector.
3. Construction of piped water supply system in Kanyegaramire phase II appears on page 136 of AWP and procurement plan under water sector.
4. Construction of public latrine in RGC appears on page 136 of AWP and procurement plan under water sector.
5. Construction of Nyankwanzi HC III General ward block appears on page 162 of AWP and procurement plan under Health department.

b) The LG made procurements in previous FY as per plan for example;

1. Construction of OPD ward at Nyankwanzi phase II appears on page 3 of the procurement plan.
2. Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S appears on page 4of the procurement plan.
3. Construction of 5 stance pit latrines at Kisojo & Nsinde P/S appears on page 1 of the procurement plan.
4. Drilling of 7 deep boreholes appears on page 1 of the procurement plan.
5. Construction of one staff house at Bwera P/S appears on page 4 of the procurement plan.

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2</li> </ul>	<p>For current FY, LG had prepared all the bid documents for all investment/infrastructure by August 30. For example an Invitation to bid advert was run in the New vision national newspaper on 06/08/2018 for the following open bid projects;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyankwanzi HC III General ward block</li> <li>2. Construction of 2 classroom block at Kihumuro P/S</li> <li>3. Drilling of 7 deep boreholes</li> <li>4. Construction of piped water supply system in Kanyegaramire phase II</li> </ol>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2</li> </ul>	<p>The LG has an updated contract register and has complete procurement activity files for all procurements, for example the following sampled projects had completion certificates on file issued by the Engineer as follows;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD ward at Nyankwanzi phase II - 29/05/2018</li> <li>2. Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S -17/04/2018.</li> <li>3. Construction of 5 stance pit latrines at Kisojo &amp; Nsinde P/S -21/02/2018</li> <li>4. Drilling of 7 deep boreholes -15/06/2018.</li> <li>5. Construction of one staff house at Bwera P/S-28/02/2018</li> </ol>	<p>2</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.</li> </ul>	<p>The LG adhered with procurement thresholds as evidenced below;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD ward at Nyankwanzi phase II – contract sum -51,355,926/= - open bidding</li> <li>2. Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S - contract sum -64,614,797/= - open bidding</li> <li>3. Construction of 5 stance pit latrines at Kisojo &amp; Nsinde P/S - contract sum -27,282,780/= - selective bidding</li> <li>4. Drilling of 7 deep boreholes - contract sum - 129,000,140/= - open bidding</li> <li>5. Construction of one staff house at Bwera P/S- contract sum -125,222,875/= - open bidding</li> </ol>	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates</li> </ul> <p>for all projects based on technical supervision: score 2</p>	<p>All works projects implemented in the previous FY were appropriately certified – interim certification for all projects was based on technical supervision. For example;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD ward at Nyankwanzi phase II – Engineer certified on 17/05/2018</li> <li>2. Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S – Engineer certified on 07/05/2018</li> <li>3. Construction of 5 stance pit latrines at Kisojo &amp; Nsinde P/S S – Engineer certified on 22/02/2018</li> <li>4. Drilling of 7 deep boreholes S – Engineer certified on 21/06/2018</li> <li>5. Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S – Engineer certified on 28/12/2017</li> </ol>	<p>2</p>

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	<p>There was no project implemented yet at the time of assessment.</p>	<p>0</p>
<p>Financial management</p>			
<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</li> </ul>	<ul style="list-style-type: none"> <li>The DLG had not prepared Bank reconciliations for July and August 2018 for All its Six Bank Accounts at the time of assessment, even the June ones that were prepared, they were done out of time as follows: <ul style="list-style-type: none"> <li>General Fund Account on 20/7/2018</li> <li>District Multi Sector on 17/7/2018</li> <li>UNICEF on 25/7/ 2018</li> <li>UWEP Enterprises on 13/8/2018</li> <li>Revolving Fund on 13/8/2018</li> <li>Paediatric and HIV/AIDS on 20/7/2018</li> </ul> </li> <li>These June 2018 reconciliations were done out of time. LGFAR Section 73 (2).</li> <li>The DLG is on IFMS, and on running the General Ledger Reconciliation Summary Report for July and August 2018 for all the Bank Accounts, they all had Unreconciled Payments and receipts.</li> <li>The LG was not up to date on reconciliation at the time of Assessment.</li> </ul>	<p>0</p>



<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If the LG makes timely payment of suppliers during the previous FY</li> <li>– no overdue bills (e.g. procurement bills) of over 2 months: score 2.</li> </ul>	<ul style="list-style-type: none"> <li>• From the sample of payments made during the financial year, Education department worth Ugx 191,884,036, Health Department Ugx 51,959,000 and Water and Sanitation Department worth Ugx 181,980,601. These payments were made within one month of requisitions being raised. The LG was compliant in this area.</li> </ul>	2
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<ul style="list-style-type: none"> <li>• The DLG has a substantial Principal Internal Auditor. In the names of Bamanya Vincent who was appointed on 03/09/2012 under minute DSC Min.13/2012.</li> </ul>	1
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>The LG produced all Quarterly reports as follows :</p> <p>Quarter 1 on 21/11/2017</p> <p>Quarter 2 on 30/03/2018</p> <p>Quarter 3 on 29/06/2018</p> <p>Quarter 4 on 30/08/2018</p>	2

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>The LGPAC has considered only one quarterly report, the first quarter on 5th and 6th June 2018.</p> <p>There was no evidence of the PAC Report on the first Quarter at the time of Assessment</p>	<p>0</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</li> </ul>	<p>The LGPAC has considered only one quarterly report, the first quarter on 5th and 6th June 2018.</p> <p>There was no evidence of the PAC Report on the first Quarter at the time of Assessment</p> <p>The reports were submitted to the LG Accounting Officer and LGPAC on the following dates:</p> <p>Quarter 1 on 21/11/2017</p> <p>Quarter 2 on 30/03/2018</p> <p>Quarter 3 on 29/06/2018</p> <p>Quarter 4 on 30/08/2018</p> <p>The LGPAC has reviewed only one Quarter.</p> <p>Quarter 1. Reviewed on 5th &amp; 6TH June 2018 but no report was availed at the time of assessment.</p> <p>They didn't review the other three quarters this is a sign of non performing LGPAC.</p>	<p>0</p>

<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<ul style="list-style-type: none"> <li>The DLG doesn't maintain an Asset register as per format in the Accounting Manual. All the Assets acquired during the FY2017/18 were not posted in the Register at the time of assessment. All additions during the year (Page 35 of the Draft financial statements : Summary statement of stores and other assets (physical assets) as at end of the year) detailed below were not included :</li> <li>Non Residential Buildings Ugx 588,841,551, Residential Buildings Ugx 116,529,736, Roads and Bridges Ugx 694,981,110, Machinery and Equipment Ugx 70,260,000, Other Machinery and Equipment Ugx 447,586,962 and Furniture and fittings Ugx 46,000,000 all cumulatively totalling Ugx 1,964,199,359.</li> <li>The LG was not compliant.</li> </ul>	0
<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>Unqualified audit opinion: score 4</li> <li>Qualified: score 2</li> <li>Adverse/disclaimer: score 0</li> </ul>	<ul style="list-style-type: none"> <li>The report from the Auditor General for the FY 2017/18, Local Governments Unqualified Audit Opinion schedule for Fort Portal Branch No.21, for December 2018.</li> </ul>	4
Governance, oversight, transparency and accountability			
<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</li> </ul>	<p>The LG met and discussed service delivery related issues. At the Kyenjojo District Council meeting No.11 of 2017/18 held on 19th /09/2017, it met and discussed service delivery issues e.g. under Min. 10/KJD/COU/9/2017/18 FY: Presentation of Committee Reports.</p>	2

<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>The LG had a designated person to coordinate response to feedback as evidenced by the appointment letter of Mr. Businge Daniel /Senior Assistant Secretary dated 21st July 2017.</p>	<p>1</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>The LG had a specified system for recording and response as evidenced by the Grievances / Complaints Registration book in the Planning Unit. It was not however found on display at the time of assessment.</p>	<p>0</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>The payroll and pensioner schedules for July 2018 were found on the public notice board at the administration block.</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>Procurement plan for 2018/19 and notice of award of contracts were found published at the main administration block notice board.</p>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>The LG published the performance assessment results for FY 2016/17 through:</p> <p>1. Technical Planning Committee meeting No.001 held on 2nd /07/2018 under Min.06/ DTPC/2018/19: Findings for National Performance Assessment Exercise.</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</li> </ul>	<p>The HLG provided evidence that it had communicated and explained national guidelines and circulars as found in the District Planners report to the CAO dated 10th October 2017.</p> <p>However, the activity according to the report was conducted on 17th October 2017 which evidence could not be sustained due to the conflicting dates of activity and reports. The evidence provided was titled “Report on Technical Assistance to HLG Vote Controllers, DEC, LLG Vote Controllers meeting in Planning &amp; Budgeting/Sharing new Budget reforms Held on 17th October 2017”.</p>	<p>0</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	<p>LG conducted discussions with the public to provide feedback through civil society partners as seen in the activity report of Kind Initiative for Development Uganda.</p>	<p>1</p>
<p>Social and environmental safeguards</p>			

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.</li> </ul>	<p>During a sector/coordination meeting that sat on 24/04/2018 under Min.10/2017/18, a presentation in line with gender mainstreaming was done.</p> <p>During TPC meeting that sat on 02/02/2018 under Min. 060/DTPC/2017/18, a presentation on the same was done.</p>	<p>2</p>
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implemented: score 2.</li> </ul>	<p>From the approved AWP page 89, activities to strengthen women's roles and address vulnerability and social inclusions were planned for, i.e monitoring, mentoring and training of CDOs in lower LGs and women groups.</p> <p>Under gender mainstreaming, the LG budgeted for 2M and spent 100%.</p>	<p>2</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1</li> </ul>	<p>EIA was only done on Construction of OPD ward at Nyankwanzi phase II and not done for all the other projects</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>Although the environmental and social management safety plans were seen for projects like Drilling of 7 deep boreholes and Construction of a 2 classroom block and supply of 24 desks at Kicucuc P/S, this was not an input from the environment officer. All the other contract bid documents had no integration of environment and social management safety plans.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	<p>There was no proof of land ownership seen for all the implemented projects especially in places where the deep boreholes were installed. Presented were MoUs between the district, Sub counties and Community leadership which doesn't necessarily indicate proof of land ownership between the exact owner of the land and local authority where facilities were installed. I.e. MoUs signed for Kanyegaramire on 14/02/18, Mirambi on 12/01/2018, Kyamulimi on 11/01/2018 etc....</p> <p>Although Proof of land ownership was demonstrated where Katooke SS submitted a no objection letter to the District dated 30/05/2018 on behalf of the school board for installation of a borehole at the school premises.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>All projects didn't have Environmental and Social Mitigation Certification Forms completed and signed by Environmental Officer and CDO.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>All the contract payment certificated didn't include prior environmental and social clearance.</p>	<p>0</p>



<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken.</li> </ul> <p>Score: 1</p>	<p>A management plan dated 6/11/17 was seen for the force on account projects especially roads, this was only done by the Environment officer with no gender person input and yet not done for all the other projects.</p>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<ul style="list-style-type: none"> <li>Basing on the PBS data in the budget FY 2018/2019, pg 28, the LG budgeted a wage of 7.2 bn for 1150 primary teachers.</li> <li>According to the staff/school's list, the LG operates with 128 P/s.</li> <li>On analysis <math>1150/128= 9</math> teacher on average, implying the district meets the minimum standards.</li> </ul>	4
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<ul style="list-style-type: none"> <li>The LG has deployed a head teacher to every school either by assignment or appointment but a minimum of a teacher per class is not applicable for some schools.</li> <li>Basing on random sampling on schools' list from PBS, the following were taken against staffs deployed; Kirongo p/s-9, Kengabi p.5 school- 6, Nyakisi- 10, Bwenzi -8, Kajuma p.5 sch.- 5, Nyabusozi p3 sch.- 4, Kabale p7- 7, Nyamango p7- 11, Kidudu p7- 11.</li> </ul> <p>However Kajuma P.5 School has 5 teachers and Kabaale P7 School also has 7 teachers, which disqualifies the LG from minimum standards.</p> <ul style="list-style-type: none"> <li>The 5 schools sampled for visiting to verify deployment had the following results. (Key:- SL- Staff List, and PV- Physical verification on ground).</li> </ul> <ul style="list-style-type: none"> <li>- Kyenjojo Model- SL 19- PV 19</li> <li>- Nyarukoma- SL 22- PV 22</li> <li>- St Marys Kayihura- SL 17- PV 16</li> <li>- Katoosa- SL 11- PV 11</li> <li>- Butiti Demo- SL 14- PV 13</li> </ul>	0

<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> <li>o If 100%: score 6</li> <li>o If 80 - 99%: score 3</li> <li>o If below 80%: score 0</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Basing on the staff lists in DEOs office indicate 1138 as at end of term two, While the structure given the wage provision stands at 1150 .</li> <li>• Analysis; <math>1138/1150*100= 99\%</math>.</li> </ul>	3
<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<ul style="list-style-type: none"> <li>• The LG has filled the ceiling of 3 inspectors; and these include: - DIS- Mr. Niyonzima Everest <ul style="list-style-type: none"> <li>- Ass. Inspector- Stella Kabanyoro</li> <li>- Ass. Inspector – Kyakyo Rosemary</li> </ul> </li> <li>• However there is a fourth inspector Mr Kalamagi Amos, who is acting due to internal re-structure as he waits to be redeployed.</li> </ul>	6
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• Primary Teachers: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• On the 16/4 2018, the department submitted a recruitment plan to CAO for teaching staff FY 2018/2019, as indicated below;</li> <li>• Approved structure H/teachers 128 filled 46</li> <li>• Deputy H/teacher 128, filled 28</li> <li>• Education Assistant 1690, filled 1190</li> </ul>	2

<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• School Inspectors: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• Positions of Inspector of schools are full per the structure as mentioned above PM.3.</li> </ul>	2
Monitoring and Inspection			
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• 100% school inspectors: score 3</li> </ul>	<p>The 4 schools inspectors had been appraised by CAO ( The structure provides for 4 schools inspectors).</p>	3
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• Primary school head teachers o 90 - 100%: score 3</li> <li>o 70% and 89%: score 2</li> <li>o Below 70%: score 0</li> </ul>	<p>All primary school head teachers had been appraised by SEO</p> <p>39 Primary school head teachers files were sampled out of 128 namely:-</p> <ol style="list-style-type: none"> <li>1- Kyarimpa Deogracious – For Kyankaramata PS By SEO in 21/6/2018</li> <li>2- Sunday Mark- For Kyongera PS by SEO on 30/6/2018</li> <li>3- Rutabingwa Bright – For Katabire PS by SEO on 21/6/2018</li> <li>4- Kabatalya Evelyne- For Nyantungo PS by the SEO on the4/9/2018</li> <li>5- Agaba Ponsiano- For Mparo PS by the SEO on the12/6/2018</li> <li>6- Ahabyona Lilian- For Kigaraale PS by the SEO on the 21/6/2018</li> </ol>	3

- 7- Turinawe Richard- For Bukongwa PS by the SEO on the 26/6/2018
- 8- Musana Jacob –For Kasamba PS by the SEO on 30/6/2018
- 9- Rabwoni Solomon – For Kiswaara PS by the SEO on the 30/6/2018
- 10- Birungi Samuel – For Igoma PS by the SEO on the 21/6/2018
- 11- Mubangizi Justus – For Byeya PS by the SEO on the 18/6/2018
- 12- Kusemererwa Aston –For Kyakatwire PS by the SEO on the 18/2/2018
- 13- Asiiimwe Samwel – For Barahuja PS by the SEO on the 22/5/2018
- 14- Katuramu P J –For Buhemba PS by the SEO on the 26/6/2018
- 15- Asiiimwe Ronald - For Rweitengya PS by the SEO on the 26/6/2018
- 16- Bahimbira John – For Nyaburara PS by the SEO on the 27/6/2018
- 17- Kasaija Charles- For Rwentaiki PS by the SEO on the 27/6/2018
- 18- Kusiima Getrude – For Murambu PS by the SEO
- 19- Turinawe Aloysious – For Kitabona PS by the SEO on the 10/6/2018
- 20- Sunday Francis – For Kasamba PS by the SEO on the 10/6/2018
- 21- Nyamutale Jeniffer – For Kagorogoro PS by the SEO on the 10/6/2018
- 22- Sunday Francis - For Kasamba PS by the SEO on the 10/6/2018
- 23- Bomeera Charles – For Mwaro PS by the SEO on the 21/6/2018
- 24- Akolebirungi Albert – For Kyanyama PS by the SEO on the 12/6/2018
- 25- Tulinawe Agnes – For Nside PS by the SEO on the 25/6/2018
- 26- Ahisibwe Francis – For Rogorra PS by the SEO on the 10/6/2018
- 27- Kyarikunda Mary – For Nyakasenyi PS

by the SEO on the 10/6/2018

28- Businge Julius – For Kajuma PS by the SEO on the 18/6/2018

29- Mugisa Kiiza – For Kijwiga PS by the SEO on the 18/6/2018

30- Magezi Jasper – For Bwera PS by the SEO on the 6/6/2018

31- Tumwesige Alfred – For Kidudu PS by the SEO

32- Komuhimbo Imelda – For Hakatooma PS by the SEO

33- Mugisa Sarapio – For Kitagweta PS by the SEO on the 1/6/2018

34- Turyatunga Zephania

35- Gumusiriza Robert – For Nyabusenzi PS by SEO on the 18/6/2018

36- Mbabazi Plagia – For Kyabaranga PS by the SEO on the 18/6/2018

37- Rujumba William - For Katembe PS by the SEO on the 18/6/2018

38- Biryegira Yusufu – For Kirongo PS by the SEO

39- Rwakijuma Wilson – For Kironkyo PS by the SEO on the 22/5/2018

<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</li> </ul>	<ul style="list-style-type: none"> <li>• Circular no.10; National roll out of vaccine against cancer of cervix (PHV) vaccine.</li> <li>• Circular no.18/2017; Participation in the National dear day event on 15/3/2018, dated 21/11/2017; signed by PS. MOES.</li> <li>• Non provision of data required by MOES for preparation of IPFs for 2018/2019 budget, dated 24/11/2017.</li> <li>• Call for proposal to participate in the exhibition during national stakeholders meeting, dated 26/8/18, signed by PS. MOES</li> <li>• However in the 5 schools sampled as mentioned above, all the above circulars were not physically seen but their response was that they receive all communications from MOES in DEO- H/Teachers meetings twice a term and evidence for this all sampled schools participated in MDD festival–Kick malaria out of the school completion.</li> </ul>	1
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• On 1/6/2018, Department – H/teachers meeting Min. no. 5/6/2018, Disseminated NAPE circular from UNEB spelling out the dates for assessment of learners of p.3 and p.6 for math and English . Venue; District council chambers.</li> <li>• On 15/2/18, Min. no.6/2/2018, at council chambers; Disseminated school calendar for 2018. Term 1 begins on 5/2/2018 – ends on 4/5/2018, Term 2 begins on 28/5/2018 – 24/8/2018, Term 3 on 17/9/18 – 7/12/2018.</li> </ul>	2

The LG Education Department has effectively inspected all registered primary schools<sup>2</sup>

Maximum 12 for this performance measure

- Evidence that all licenced or registered schools have been inspected at least once per term and reports produced:

- o 100% - score 12
- o 90 to 99% - score 10
- o 80 to 89% - score 8
- o 70 to 79% - score 6
- o 60 to 69% - score 3
- o 50 to 59 % score 1
- o Below 50% score 0.

- The district operates 128 government aided schools, and 50 private licensed and registered, totals are 178 schools.

- Term2- 2018, schools inspected -103.

- Term 1- 2018, schools inspected were 152.

- Term 3 -2017, inspected schools were 104.

Analysis:  $103+152+104=359$ . Then  $359/3=120$  Average,

Then  $(120/178)100=67\%$ .

- Inspection results from visited schools;

- Nyarukoma term 2 of 2018 on 4/6/18; Term 1 of 2018 on 13/4/2018; and Term 3 of 2017 on 27/10/17 = 3/3

- Katoosa term 2 of 2018 on 21/6/2018; Term 1 of 2018 on 11/4/2018; Term3 of 2017 on 18/9/2017= 3/3

- Kyenjojo term 2 of 2018 on 4/6/2018; term 1 of 2018 on 13/3/18; term 3 of 2017 on 18/9/2017= 3/3

- St Marys Kayihura term 2 of 2018 on 27/6 2018; term 1 of 2018 on 6/3/2018; Term 3 no inspection= 2/3

- Butiti Demo term 2 of 2018, no inspection; term1 of 2018 on 24/4/18; term 3 of 2017 on 5/12/17= 2/3

- Analysis on average  $(3/3+3/3+3/3+2/3+2/3)/5=87\%$

- Then  $(67\%+87\%)/2=77\%$



<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	<p>Inspection report on 5/3/2017, reported Deputy H/teacher of Kyansozi Ms Kunuhira Felster for un professional conduct and failure to hand over office even when transferred.</p> <ul style="list-style-type: none"> <li>• Inspector of schools visited the school on 29/5/2017 and findings were reported to DEO and 8 cases logged against her.</li> <li>• On 17/2 2018 , beginning of term inspection found poor turn up of teachers and pupils, and cause was due to Kunuhiras' refusal to hand over.</li> <li>• Kunuhira was invited to sanctions and rewards committee on 31/5/2018 to answer charges of abscondement, absenteeism, and abandonment of duty as noted in a letter dated 7/5/2017</li> </ul>	<p>4</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<ul style="list-style-type: none"> <li>• Inspection report for Qtr 4 2017/2018 submitted on 24/8/2017, by DIS Niyonzima Everest.</li> <li>- Acknowledgement note Form 4 stamped and awarded by DES.</li> <li>• BUT, Submissions for Qtrs 1, 2, 3 not seen.</li> </ul>	<p>0</p>

<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the inspection recommendations are followed- up: score 4.</li> </ul>	<ul style="list-style-type: none"> <li>• At Nyarukoma on 12/4/2018, inspector advised head teacher to improve learning environment by having charts displayed in classes.</li> <li>- The assessor evidenced this responded to.</li> <li>• At Katoosa on 18/9/2017, Inspector commented to H/T to improve supervision for teachers as some were found missing at school, while others lacked schemes of work lesson plans.</li> <li>- On 22/3/2018 in a staff meeting H/T remarked not to sign schemes of work and lesson plan which are not detailed.</li> <li>• On 25/6/18, inspector recommended Kyenjojo p/s teachers to seek permission for being absent from school.</li> <li>- Signing a daily attendance book was introduced and assessor evidenced it.</li> </ul>	4
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>o List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>PBS list of school in the approved budget p.g 28-39, approved by council on 29/5/2018 indicate 128 P/S.</p> <p>The number is inconsistent with MOES EMIS of 125 schools</p>	0
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> <li>• Enrolment data for all schools which is consistent with EMIS report and PBS: score 5</li> </ul>	<ul style="list-style-type: none"> <li>• The enrollment as at the end of term 1 for 128 schools was 70,940 for 2018.</li> <li>• However the MOES enrollment is 67,762 which is inconsistent.</li> </ul>	0

Governance, oversight, transparency and accountability

<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>At the Sitting of the Education, Health ,and Sports Standing Committee meeting held on 05th /12/2017, the Committee discussed service delivery issues under Min. 37/12/2017: “Departmental Reports for quarter 1 2017/18” and considered among others :</p> <p>i. Delayed utilization of 1st quarter funds affecting commencement of construction of Kicucu,Kitega,Kyarusozi classes plus Bwera staff house because of the delay in the Department of Works</p> <p>ii. Teachcers of Kyarusozi PS reporting late due to their homes being distant.</p>	<p>2</p>
<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the education sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>The Kyenjojo District Council sitting No.01 of 2017/2018 held on 19th September 2017 under Min. 10/KJD/COU/9/2017/18 FY: “Presentation of Committee Reports”, the Committee recommended for Council’s approval to replace the Principal of Nyamango Technical Institute who had passed on.</p>	<p>2</p>

<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>• 100% schools: score 5</li> <li>• 80 to 99% schools: score 3</li> <li>• Below 80 % schools: score 0</li> </ul>	<ul style="list-style-type: none"> <li>• The current SMCs are established and appointed by DEO on 12/3/2016.</li> <li>• All schools sampled (Nyarukoma , Katoosa, Butiti, St Marys, and Kyenjojo) Held SMC meetings and discussed resource issues in all their meetings ranging from Fundraising, UPE budget approvals, Expenditures accountabilities for UPE,PTA, and donor grants etc as indicated below. (Selected one SMC meeting out of the 3 mandatory meetings in a year.)</li> <li>- Katoosa SMC Term 3 meeting on 25/9/2017, Min. 14/2017; about UPE release and budget. Also Min 15 /2017; Uganda Multi Sectorial Food Security and Nutrition Project-(UMFSNP) Funds.</li> <li>- Kyenjojo SMC term 3 on 17/11/2017; Min. 31/2017; Presentation of PTA funds.</li> <li>- St Mary's Kayihura SMC term 3 on 6/10/17; Min. 19/2017: Presentation of income expenditure report. PTA funds. UPE funds.</li> <li>- Butiti Demo SMC term 3 on 18/10/2017; Min. 14/2017: UPE budget.</li> <li>- Nyarukoma SMC Term 3 on 20/9/2017; Min. 7 &amp; 8/ 2017; About UPE budget, UMFSNP funds.</li> <li>• All school SMCs held the three mandatory meetings a year,( once per term).</li> </ul>
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<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all schools receiving non-wage recurrent grants</li> </ul> <p>e.g. through posting on public notice boards: score 3</p>	<ul style="list-style-type: none"> <li>• A ll 128 schools receiving UPE wage were displayed we at the department notice board, and evidence include</li> </ul> <ul style="list-style-type: none"> <li>- Qtr 3, 2018 amounting to 220,519,667.</li> <li>- Qtr 4, 2018 totaling to 220, 519,667</li> </ul> <p>At schools visited, UPE capitation releases were displayed in staff rooms as indicated below; (selected term One releases as evidence)</p> <ul style="list-style-type: none"> <li>• Nyarukoma- UGX 2.8M, Katoosa- UGX 1.9M, Butiti Demo- UGX 2M, St Mary’s Kayihura- UGX 2.4M, and Kyenjojo- UGX 2.6M.</li> </ul>	<p>3</p>
<p>Procurement and contract management</p>			

The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements,

to the Procurement Unit that cover all items in the approved Sector annual work plan and budget

Maximum 4 for this performance measure

- Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4

Indicate submission dates to the Procurement Unit with clear references and acknowledgements.

- The procurement plan for department projects include; (sampled three projects):

- Bwera staff house, kitchen and 2 stance latrine worth 120M.

- Construction of classroom block at Kicucu worth 65M.

- Construction of classroom block at Nyabusozzi 65M

- All the above projects were extracted from the department AWP 2017/2018, among include; Bwera project at 120M, whereas Kicucu and Nyabusozzi at 196M.

- Procurement requisitions for Bwera project were initiated and signed on 10/8/2017 by DIS, then DEO on 10/8/2017, CFO on 12/9/2017 and CAO on 13/8/2017.

- Requisitions for Nyabusozzi, initiated by area inspector, on 10/8/2017, DEO signed on 10/8/2018, CFO, on 12/9/2017 and CAO on 13/9/2017.

- Requisitions for Kicucu initiated and signed by area inspector on 10/8/17, DEO 10/8/17, CFO 12/9/2017, and finally CAO IN 13/9/2017.

- All submissions of projects before 30th April.

Financial management and reporting

<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</li> </ul>	<ul style="list-style-type: none"> <li>• From the sampled payments made to the following vendors: Bropeshan Professional Engineering, Day Star Engineering Co Ltd, Range Wide Engineering and Sons and KAGA Construction Company Limited worth Ugx 191,884,036 which was spent on Construction of 2 classrooms block and office and supply of 24 number 3 seater Desks at Nyabusoz Primary School, Kicucu Primary School and Kitenga Primary School.</li> <li>• Construction of staff house with Kitchen, 2 stance VIP latrines with bathroom and Urinal at Bwera Primary school.</li> <li>• All these payments were made on time and mostly within a week after requisition for payment was raised.</li> </ul>	<p>3</p>
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</li> </ul>	<p>No evidence of the department submitting to the Planner the annual performance report for the previous FY 2017/2018 by 15th July 2018 was provided. Only a PBS notification of 2nd May 2018 indicating submission of work plans was provided.</p>	<p>0</p>

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query</li> <li>score 4</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul>	<ul style="list-style-type: none"> <li>• One Query</li> <li>• (1) Inspection of 80 Primary Schools benefiting on Multi Sector food security and Nutritional Program.</li> <li>• Inadequate supporting documents on expenditures</li> <li>• Use of un serialized vouchers</li> <li>• Low absorption of disbursed funds</li> <li>• Delay in Accounting for funds</li> <li>• Exaggerated prices of good procured</li> <li>• Limited internal controls</li> <li>• Late planting and preparation of Demo Garden</li> <li>• Poor Management of Demo gardens</li> <li>• Personalizing of projects by Head teachers</li> <li>• Nonfunctional water tanks</li> <li>•</li> </ul> <p>There was no evidence provided to show that these queries had been attended to by the time of Assessment.</p>	<p>0</p>
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Social and environmental safeguards



<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines</li> </ul> <p>on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</p>	<ul style="list-style-type: none"> <li>• Joint meetings with health, CBS and police child protection officer to schools to promote children rights, sanitation, and hygiene e.g encourage all schools to adopt hand washing habit after toilet.</li> <li>• Encouraged Morning and afternoon parades to check on pupils hygiene</li> <li>• Prefect's body includes a sanitation and hygiene prefect, who oversees maintenance of cleanliness of toilets, compound and classes.</li> <li>• Senior women and men teacher trained and supported by Development partner called SNV which supports WASH and Nutrition.</li> <li>• We Supported immunizations and de-worming at schools</li> <li>• Formation of school clubs.</li> </ul>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• With the support of UNICEF, under government of Uganda country program 2016/2020; PCR/IR children protection systems, the department has worked jointly, CBS and police probation officer to teach about children rights, including how girls make re-usable pads.</li> <li>• How to wash your hands and how to use a Tipy Tap chart disseminated to schools.</li> <li>• Department has recruited Special Needs Education officer.</li> <li>• Supportive devices given to PWDS in schools with support of Tooro Kingdom.</li> <li>• Washrooms for girls at schools, extra uniform and pads for emergencies are catered for at school.</li> </ul>	<p>2</p>

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<ul style="list-style-type: none"> <li>• SMC committees meet gender guidelines, for example; Nyarukoma- 2/6 , Katoosa- 1/6, Butiti Demo- 2/6, St Marys Kayihura- 2/6, and Kyenjojo- 2/6.</li> <li>• Katoosa p/s disqualifies the LG SMCs from being a gender abiding.</li> </ul>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<ul style="list-style-type: none"> <li>• All schools with land have a woodlot- planted trees, especially with focus on fruit trees</li> <li>• When siting for projects Education department move as a team jointly including EO and it's a policy to plant 20 trees at completion of project before certificate is given.</li> </ul>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<ul style="list-style-type: none"> <li>• Department work jointly with Engineering, D/CAO, EO, CBS to screen for various issues.</li> <li>• SMC involved in siting for projects especially where to sink toilets and also to monitors projects.</li> <li>• But no evidence- report on environmental screening and mitigation was seen.</li> </ul>	<p>1</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1</li> </ul>	<ul style="list-style-type: none"> <li>• EO and CBS involved prior to project, and before project is commissioned to see whether mitigation plans were employed e.g. planting of trees in the direction of wind to protect the project.</li> <li>• But no evidence like reports seen for projects under education</li> </ul>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<ul style="list-style-type: none"> <li>• MoH approved structure provides for 464 posts (Including DHO's Office) to operate at 100% capacity.</li> <li>• Staff list as at July 2018 was availed. It had a total of 393 staff attached to 17 gov't facilities and DHO's office which leaves 71 posts vacant in relation to the approved MoH staffing norms. This represents 87.7% filled posts</li> <li>• Copy of external advert No.2/2017 in NEW VISION, Wednesday, December 27, 2017 with 12 posts advertised was availed. The deadline for submission of applications was not later than FOUR weeks from the date of publication of the advert.</li> <li>• Approved Wage bill IPFs FY 2018/19 indicated UGX 4,720,622,601 annual wage.</li> <li>• The district has 2 HSDs (Kyenjojo &amp; Kyarusoji) and the total number of HFs (Including PNFPs) located herein that receive PHC NWR are 23 (Gov't - 1HCIVs, 8HCIIIs, 7HCIIIs &amp; PNFP - 5HCIIIs, 2HCIIIs).</li> </ul>	8
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/re- quest to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>The recruitment plan didn't cover all the 71 vacant positions of primary healthcare workers as per the analysis made under PM 1.</p> <ul style="list-style-type: none"> <li>• Recruitment Plan FY 2018/19 and request letter dated 04/09/2018 was availed. It indicated total wage bill of UGX 4,720,622,600 with UGX 3,901,237,583 as the utilized portion and UGX 819,385,017 as the unutilized wage.</li> <li>• The plan indicated 63 prioritized vacant posts (at the DHO's office, Hospital and HCIV) to be filled in order to consume the unutilized wage.</li> </ul>	0

The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted

Maximum 8 points for this performance measure

Evidence that the all health facilities in-charges have been appraised during the previous FY:

- o 100%: score 8
- o 70 – 99%: score 4
- o Below 70%: score 0

According to their personal files, all the 18 health unit in charges had been appraised by DHO for the FY

Namely:- ( Sampled 17 out of 18 personal files)S

- 1- Ngonzi John- The in charge Kafunju HC 111
- 2- Rusongoza David- The in charge Nyamabuga HC 111
- 3- Kaswarra Richman – The in charge Nyankwanzi HC 111
- 4- Kaboyo Abbas – The in charge Butiiti HC 111
- 5- Kagambaki Sabastian – The in charge Kisojo HC 111
- 6- Ayebazibwe Lineti – The in charge Myeri HC 11
- 7- Ndora Fred – The in charge Butunduzi HC 111
- 8- Byamukama Expedito – The in charge Kataraza HC 11
- 9- Dr Taremwa Moses – The in charge Kyarusozzi HC IV
- 10- Dr Kagera Stephen – The in charge Kyenjojo Hospital
- 11- Sanyu James – The in charge Rweitengya HC 11
- 12- Munyambaraga George – The in charge Mbale HC 11
- 13- Kusemererwa John – The in charge Nyakalongo HC 11
- 14- Barinda Edson – The in charge Kigarare HC 111
- 15- Waibale Patrick – The in charge
- 16- Mugenyi John – The in charge Katooke HC 111
- 17- Niyonzima Innocent – The in charge Kyankaramata HC 11

<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>There were discrepancies in the deployment of health workers in three of the sampled facilities.</p> <ul style="list-style-type: none"> <li>Kyarusozi HCIV staff list was availed with 36 staff recorded as attached to the facility. The staff list availed at DHO's office recorded 37 staff as attached to this facility.</li> <li>Kyenjojo Hospital staff list availed showed 111 staff attached. DHO's office list availed indicated 126 staff were deployed at the hospital</li> <li>Butiiti HCIII staff list was availed with 21 staff attached. DHO's staff list availed indicated 16 staff attached to this facility</li> <li>Nyamabuga HCIII staff list was availed with 19 staff recorded. Staff list at DHO's office also had 19 staff attached to this facility.</li> <li>Kisojo HCIII staff list was availed with 18 staff recorded. DHO's staff list availed showed 18 staff as deployed at this facility</li> </ul>	<p>0</p>
<p>Monitoring and Supervision</p>			
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<ul style="list-style-type: none"> <li>Sector Grant and Budget Guidelines to Local Governments FY 2018/19 were seen but in soft copy.</li> <li>No evidence from the DHO communicating the guidelines to facilities was availed at the time of assessment</li> </ul>	<p>0</p>

<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<ul style="list-style-type: none"> <li>No evidence from the DHO was availed at the time of assessment.</li> </ul>	<p>0</p>
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>The DHT never supervised 100% of HCIVs at least once in each of the 4 quarters</p> <ul style="list-style-type: none"> <li>The district has 2 HSDs (Kyenjojo &amp; Kyarusози) and the total number of HFs (Including PNFPs) that receive PHC NWR located herein are 23 (Gov't - 1HCIVs, 8HCIIIs, 7HCIIIs &amp; PNFP - 5HCIIIs, 2HCIIIs).</li> <li>Q1 Integrated DHT Support Supervision report dated 10/11/2017 was availed. 18 facilities (1Hospital, 1HCIV, 12HCIIIs &amp; 4HCIIIs) had been supervised.</li> <li>Q2 Joint Extended DHT Monitoring Report on PHC Utilisation for Public Facilities dated 29th Jan 2018 was availed. 4 facilities (3HCIIIs &amp; 1HCII) had been visited.</li> <li>Q3 &amp; Q4 reports were not availed at the time of assessment</li> </ul>	<p>0</p>

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> <li>• If 100% supervised: score 3</li> <li>• 80 - 99% of the health facilities: score 2</li> <li>• 60% - 79% of the health facilities: score 1</li> <li>• Less than 60% of the health facilities: score 0</li> </ul>	<ul style="list-style-type: none"> <li>• No evidence, at the time of assessment, that the DHT ensured Kyarusozi HSD supervised lower level health facilities and no supervision reports were availed by the HSD at the time of assessment</li> <li>• The district has 2 HSDs with one headed by Kyenjojo Hospital (Kyenjojo HSD) and the other by Kyarusozi HCIV (Kyarusozi HSD).</li> <li>• The guidelines for PHC NWR FY 2017/18 exclude HSD management at Hospital level. Thus this measure was assessed against Kyarusozi HSD only.</li> </ul>	<p>0</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<ul style="list-style-type: none"> <li>• No evidence, at the time of assessment, that the DHT &amp; Kyarusozi HSD had discussed the supervision reports and used the findings to make recommendations for corrective actions during the DHT and HSD monthly/quarterly meetings</li> </ul>	<p>0</p>



<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the recommendations are followed</li> <li>– up and specific activities undertaken for correction: score 6</li> </ul>	<p>There was no evidence at the time of assessment that recommendations were followed up</p> <ul style="list-style-type: none"> <li>No evidence, at the time of assessment, that the DHT &amp; Kyarusozi HSD had discussed the supervision reports and used the findings to make recommendations for corrective actions during the DHT and HSD monthly/quarterly meetings</li> </ul>	<p>0</p>
<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The district has 2 HSDs (Kyenjojo &amp; Kyarusozi) and the total number of HFs (Including PNFPs) located herein are 23 (Gov't - 1HCIVs, 8HCIIIs, 7HCIIIs &amp; PNFP - 5HCIIIs, 2HCIIIs) that receive PHC NWR.</li> <li>List of facilities to receive PHC NWR for FY 2018/19 dated 25/07/2018 was availed with 23 facilities to receive a total of UGX 344,786,561</li> <li>PBS Local Government Quarterly Performance Report for Q4 FY 2017/18 highlighted the 23 facilities under Workplan: 5 Health on pages 62-66</li> </ul>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>At the Sitting of the Education, Health ,and Sports Standing Committee meeting held on 05th /12/2017, the Committee discussed service delivery issues under Min. 37/12/2017 (Health): “Departmental Reports for quarter 1 2017/18” and considered among others :</p> <ol style="list-style-type: none"> <li>The need to use school open days to sensitize communities about the use of mosquito nets.</li> <li>The staffing level of the General Hospital being below required standard.</li> <li>The need to recruit a second anesthetist at the General Hospital.</li> </ol>	<p>2</p>

<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the health sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>The Kyenjojo District Council sitting No.01 of 2017/s2018 held on 19th September 2017 under Min. 10/KJD/COU/9/2017/18 FY: "Presentation of Committee Reports", the committee recommended to Council for approval of construction of a larger store for drugs at Kasiina with the involvement of area Councilors.</p>	<p>2</p>
<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> <li>If 100% of randomly sampled facilities: score 6</li> <li>If 80-99 %: score 4</li> <li>If 70-79: %: score 2</li> <li>If less than 70%: score 0</li> </ul>	<p>All the sampled facilities had functional HUMCs/Boards</p> <ul style="list-style-type: none"> <li>Kyarusozi HCIV HUMC list was availed with 9 members (1 female and 8 males). HUMC minutes dated 12/Oct/2017 (for Q1) were availed. Resource &amp; budget issues were recorded under Min. 3 HUMC/KHSD 1st QRT 2017/18. Minutes for meeting held on 14/12/2017 (for Q2) were availed. Resource &amp; budget issues were recorded under Min12/HUMC/KSD/2nd QRT 2017/18. Q3 minutes dated 28th/03/2018 were availed. Resource &amp; budget issues were recorded under Min18/ HUMC/KHSD/3rd QTR 2017/2018.</li> <li>Nyamabuga HCIII HUMC list was availed with 7 members (4 females and 3 males). HUMC minutes dated 28.7.17 (Q1) were availed. Resource &amp; budget issues were recorded under Min2/17/18. Minutes for meeting held on 31.12.17 (Q2) were availed. Resource &amp; budget issues were recorded under Min 2/18. Minutes for meeting held on 6th March 2018 (Q3) were availed. Resource &amp; budget issues were recorded under Min 2.</li> <li>Butiiti HCIII HUMC list was availed with 6 names but the selection didn't follow the guidelines thus confirming only 5 members (1 female and 4 males). Minutes for meeting held on 20/9/17 (Q1) were availed. Resource &amp; budget issues were recorded under Min 3. Minutes for meeting held on 08/12/2017 (Q2) were availed. Resource &amp; budget issues were recorded under Min 3. Minutes for meeting held on 03/02/2018 (Q3) were availed. Resource &amp; budget issues were recorded under Min 3. Minutes for meeting held on 07/07/2018 were availed. Resource &amp; budget issues were recorded under Min 3.</li> <li>Kisojo HCIII HUMC list was availed with 8 members but the staff rep isn't provided for by guidelines; this leaves 7 approved members (1 female and 6</li> </ul>	<p>6</p>

		<p>males).HUMC minutes for meeting held on 14/7/2017 (Q1) were availed. Resource &amp; budget issues were recorded under Min II &amp; III. Minutes for meeting held on 07/08/2017 (Q1) were availed. Resource &amp; budget issues were recorded under Min II &amp; III. Minutes for meeting held on 01/10/2017 (Q2) were availed. Resource &amp; budget issues were recorded under Min iv. Minutes for meeting held on 29/12/2017 (Q2) were availed. Resource &amp; budget issues were recorded under Min IV. Minutes for meeting held on 28/03/2018 (Q3) were availed. Resource &amp; budget issues were recorded under Min IV. Minutes for meeting held on 10/05/2018 were availed. Resource &amp; budget issues were recorded under Min iii.</p> <p>• Kyenjojo Hospital Board list was availed with 11 members (3 females and 8 males). Minutes for meeting held on 7th September 2017 (Q1) were availed. Resource &amp; budget issues were recorded under Min.48/09/2017 &amp; Min.49/09/2017. Minutes for meeting held on 12th December 2017 (Q2) were availed. Resource &amp; budget issues were recorded under Min.55/12/2017 &amp; Min.57/12/2017</p>	
<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	<ul style="list-style-type: none"> <li>A list of 23 facilities (Gov't - 1HCIVs, 8HCIIIs, 7HCIIIs &amp; PNFP - 5HCIIIs, 2HCIIIs) to receive PHC NWR in FY 2018/19 dated 25th July 2018 was displayed on the public notice board.</li> </ul>	<p>4</p>
<p>Procurement and contract management</p>			

<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>Procurement Plan was submitted late by the DHO</p> <ul style="list-style-type: none"> <li>An integrated Procurement Plan for FY 2018/19 dated 26th July 2018 signed by the CAO was availed. It indicated 9 items on the investment menu (4 under construction &amp; rehabilitation, 5 under Health Care Management Services)</li> <li>Specifically, the health sector procurement plan generated from PBS, was signed by the DHO and dated 10/08/2018.</li> </ul>	<p>0</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<ul style="list-style-type: none"> <li>PP1 forms for investment menu items were not availed at the time of assessment</li> </ul>	<p>0</p>
<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<ul style="list-style-type: none"> <li>From the Activity carried out by Mast Logistics: Construction of General Ward at Nyankwanzi HC III, Phase 1 at a cost of Ugx 51,959,000.</li> <li>The payment was made on time, within days of the requisition being made.</li> </ul>	<p>4</p>
<p>Financial management and reporting</p>			

<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>No evidence of the department submitting to the Planner the annual performance report for the previous FY 2017/2018 by 15th July 2018 was provided. Only a PBS notification of 2nd May 2018 indicating submission of work plans was provided.</p>	<p>0</p>
<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>If sector has no audit query: Score 4</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>If all queries are not responded to Score 0</li> </ul>	<ul style="list-style-type: none"> <li>Five queries: <ul style="list-style-type: none"> <li>(1) Expiry of Drugs in the following Health Units, Katooke HC III, Kigoyera HCII and Kyarusizi HC IV.</li> <li>(2) Drug stock outs in most of the lower health Units and Kyenjojo District Hospital.</li> <li>(3) Poor infrastructure maintenance policies. Most structures require repairs and maintenance but there is no existing plan to solve this.</li> <li>(4) Human Resources gaps at Health facilities</li> <li>(5) Lack of Security Guards at the Entrance of Health facilities.</li> </ul> </li> <li>At the time of Assessment no evidence was provided to show any action taken on the above queries.</li> </ul>	<p>0</p>
<p>Social and environmental safeguards</p>			

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2</li> </ul>	<p>Only 1 out of 5 sampled facilities had over 30% composition for women.</p> <ul style="list-style-type: none"> <li>Kyarusozi HCIV HUMC list was availed with 9 members (1 female and 8 males). 11.1% composition</li> <li>Nyamabuga HCIII HUMC list was availed with 7 members (4 females and 3 males). 57.1% composition</li> <li>Butiiti HCIII HUMC list was availed with 6 names but the selection didn't follow the guidelines thus confirming only 5 members (1 female and 4 males). 11.4% composition</li> <li>Kisojo HCIII HUMC list was availed with 8 members but the staff rep isn't provided for by guidelines; this leaves 7 approved members (1 female and 6 males). 14.3% composition</li> <li>Kyenjojo Hospital Board list was availed with 11 members (3 females and 8 males). 27.3% composition</li> </ul>	<p>0</p>
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<ul style="list-style-type: none"> <li>No evidence was availed at the time of assessment.</li> </ul>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<ul style="list-style-type: none"> <li>No screening forms for infrastructure projects were availed at the time of assessment</li> <li>Also, the procurement plan FY 2017/18 was not availed at the time of assessment</li> <li>The District Annual Work Plan FY 2017/18 was availed from the Planning Unit and 3 capital development projects had been listed under 11. Health Department on Page XX</li> </ul>	<p>0</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 2</li> </ul>	<ul style="list-style-type: none"> <li>No site visit and inspection reports were available at the time of assessment</li> </ul>	<p>0</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4.</li> </ul>	<ul style="list-style-type: none"> <li>No evidence was available at the time of assessment</li> </ul>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY:               <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Kyenjojo's global coverage stands at 71%, which is a decrease from last year's coverage of 80%. Six sub-counties are below the district average: Bufunjo 57%; Butunduzi 45%; Kigaraale 57%; Katooke 68%; Kyarusenzi 59%; and Nyabuharwa 69%</li> <li>• The low-coverage sub-counties are targeted in FY 2018/19:               <ul style="list-style-type: none"> <li>o Bufunjo: install one borehole (BH); rehabilitate two BH</li> <li>o Burunduzi: BH rehabilitation (1 No.)</li> <li>o Kigaraale: BH rehabilitation (2 No.)</li> <li>o Katooke: BH rehabilitation (1 No.)</li> <li>o Kyarusenzi: BH rehabilitation (2 No.)</li> <li>o Nyabuharwa: BH rehabilitation (2 No.); install one BH</li> </ul> </li> <li>• The above said, investments in the low-coverage sub-counties account for just 13% of total capital purchases in the water and sanitation conditional grant FY 2018/19 (UGX 538 million)</li> </ul>	7



The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)

Maximum 15 points for this performance measure

- Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY.

- o If 100 % of the water projects are implemented in the targeted S/Cs:

Score 15

- o If 80-99%:

Score 10

- o If 60-79: Score 5

- o If below 60 %: Score 0

- As per quarterly progress reports, five capital projects were implemented in FY 2017/18, viz.:

- o Construction of 3-stance lined VIP latrine
- o Drilling and installation of 6 No. BHs with hand-pumps
- o Drilling of one motorized deep borehole
- o Rehabilitation of 17 No. BHs and 8 No. shallow wells
- o Construction of Kanyegaramire piped WSS Phase I

- As per FY 2017/18 progress reports, the low-coverage sub-counties were catered for via the water grant as follows:

- o Bufunjo: rehabilitated two BH
- o Burunduzi: rehabilitated two BHs and one shallow well
- o Kigaraale: installed one BH and rehabilitated three
- o Katooke: rehabilitated one BH; rehabilitated three
- o Kyarusenzi: installed one BH; rehabilitated three
- Nyabuharwa: rehabilitated two BHs

- In capital terms, less than half of WSS projects were implemented in the low-coverage sub-counties

Monitoring and Supervision

<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> <li>• If more than 95% of the WSS facilities monitored: score 15</li> <li>• 80% - 95% of the WSS facilities - monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60% - 69% monitored: score 5</li> <li>• 50% - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored: score 0</li> </ul>	<ul style="list-style-type: none"> <li>• Construction supervision and monitoring reports for the aforementioned WSS projects were reviewed as follows: <ul style="list-style-type: none"> <li>o BH drilling (by Icon Projects Ltd): inspection report dated June 12, 2018 prepared by Assistant Engineering Officer</li> <li>o BH and shallow well rehabilitation (by Kyenjojo Hand Pump Mechanics Association and S+S Ltd): progress reports prepared by the BH Technician dated May 15 and June 4, 2018</li> <li>o Construction of Kanyegaramire PWS (by BPECL): status report for May 2018 by the owner's engineer/consultant</li> <li>o Monitoring visit by District Executive on July 18, 2018: report covers new and rehabilitated BHs, Kanyegaramire PWS and 3-stance latrine (built Ruganbwa Contractors)</li> </ul> </li> <li>• 4 out of 4 Projects: 100%</li> </ul>	<p>15</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district has submitted accurate/consistent data for the current FY: Score 5</li> <li>• List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<ul style="list-style-type: none"> <li>• As per quarterly progress reports, Kyenjojo LG undertook six major WSS projects in FY 2017/18: <ul style="list-style-type: none"> <li>o Construction of 3-stance lined VIP latrine</li> <li>o Drilling and installation of 6 No. BHs with hand-pumps</li> <li>o Drilling of one motorized deep borehole</li> <li>o Rehabilitation of 17 No. BHs and 8 No. shallow wells</li> <li>o Construction of Kanyegaramire piped WSS Phase I</li> </ul> </li> <li>• Four more boreholes were installed in Butunduzi sub-county with NGO support</li> <li>• The total number of BHs (10) installed is consistent with MoWE records, but less BHs were reported as rehabilitated (25) of MIS records obtained from MoWE (38)</li> <li>• Data for piped water system (1 No.) and public sanitation (1 No.) facility is consistent</li> </ul>	<p>0</p>

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<ul style="list-style-type: none"> <li>Kyenjojo LG undertook six major WSS projects in FY 2017/18: <ul style="list-style-type: none"> <li>Construction of 3-stance lined VIP latrine</li> <li>Drilling and installation of 6 No. BHs with hand-pumps</li> <li>Drilling of one motorized deep borehole</li> <li>Rehabilitation of 17 No. BHs and 8 No. shallow wells</li> <li>Construction of Kanyegaramire piped WSS Phase I</li> </ul> </li> <li>Four more boreholes were installed in Butunduzi sub-county with NGO support</li> <li>The total number of BHs (10) installed is consistent with MoWE records, but less BHs were reported as rehabilitated (25) of MIS records obtained from MoWE (38)</li> <li>Data for piped water system (1 No.) and public sanitation (1 No.) facility is consistent</li> </ul>	<p>0</p>
<p>Procurement and contract management</p>			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<ul style="list-style-type: none"> <li>Procurement requisitions for investments planned in FY 2018/19 were prepared and submitted by the DWO on the same day, July 6, 2018 – beyond the April 30 deadline</li> <li>The PDU records confirm submission was beyond the stipulated time</li> </ul>	<p>0</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• While the CAO appointed Project Managers for various key activities, a contract management plan is not in place</li> <li>• Reviewed appointment letters include: Assistant Engineering Officer (sanitation facility); BH Technician (BH rehabilitation); and DWO (Kanyegaramire PWS)</li> </ul>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<ul style="list-style-type: none"> <li>• The bidding document issued in September 2017 detailed technical specifications for boreholes, while the LG adopted generic designs for sanitation facilities</li> <li>• Field assessment was conducted on September 17, 2018 for three deep boreholes and two public sanitation facilities</li> <li>• Location of visited projects: BHs (Katooke SS, Nyabidongo and Kigabu); sanitation facilities (Kitongole and Kanyegaramire)</li> <li>• It was established all the facilities were built as per designs</li> </ul>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If contractor handed over all completed WSS facilities: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• WSS works completed in FY 2017/18 were handed over to beneficiaries in various ceremonies</li> <li>• Completion reports and respective dates of preparation are presented in next section</li> <li>• Commissioning report dated August 8, 2018 was reviewed, and it covered BHs and public sanitation facility</li> </ul>	<p>2</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	<ul style="list-style-type: none"> <li>The DWO prepared completion reports and issued interim certificates for the assessed WSS projects. Certified works include: <ul style="list-style-type: none"> <li>o Construction of 3-stance VIP latrine at Kanyegamire (Rugambwa Contractors) – March 20, 2018</li> <li>o Drilling and installation of 7 No. BHs (Icon Projects) – June 21, 2018</li> <li>o Rehabilitation of 17 No. boreholes (Kyenjojo HPMA) – May 28, 2018</li> <li>o Rehabilitation of 8 No. shallow wells (S+S Ltd) – June 21, 2018</li> <li>o Kanyegaramire PWS (BPECL) – June 21, 2018</li> </ul> </li> </ul>	<p>2</p>
<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	<ul style="list-style-type: none"> <li>From the sampled payments made to the following vendors: Bropeshan Professional Engineering, Ortis Engineering Ltd, Icon Projects Ltd, S&amp;S General Suppliers Ltd, Kyenjojo Hand pump Mechanics Association and MAK &amp; P Enterprises LTD , worth Ugx 181,980,601 which was spent on Construction Kanyegaramire Water Supply System in Kanyegaramire Sub County , Phase 1, Consultancy Services for Construction Kanyegaramire Water supply system, Drilling and installation of six deep Hand Pump Boreholes and one production borehole at Selected Sub Counties, Rehabilitation of seven boreholes and 4 shallow wells in Kanyagaramire, Bufunjo, Kyarusenzi and Kyembogo, Rehabilitation of Five boreholes ad 4 shallow wells in 1 protected springs in Sub Counties of Kahuura, Kisojo, Butunduzi and Kigarale and Rehabilitation of seven boreholes and four shallow wells in Sub counties of Bugaaki, Nyabuharwa, Butiiti and Nyantungo.</li> <li>•</li> <li>All these payments were made on time and mostly within a week after requisition for payment was raised.</li> </ul>	<p>3</p>
<p>Financial management and reporting</p>			

<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Plan- ning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>No evidence of the department submitting to the Planner the annual performance report for the previous FY 2017/2018 by 15th July 2018 was provided. Only a PBS notification of 2nd May 2018 indicating submission of workplans was provided.</p>	<p>0</p>
<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>If sector has no audit query score 5</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> <li>If queries are not responded to score 0</li> </ul>	<ul style="list-style-type: none"> <li>Four Queries</li> <li>(1) In active water sources Committees</li> <li>(2) Poor maintenance of water facilities</li> <li>(3) Lack of protected facilities in terms of fencing.</li> <li>(4) Delays in completion of water schemes at Kanyegaramire.</li> </ul> <p>These queries were not yet responded too at the time assessment and there was no evidence availed to the contrary.</p>	<p>0</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>The Council Committee for Works discussed service delivery issues as found in its report to Council during its Sitting on 19th September 2017 where it presented its report under Min. 10/KJD/COU/9/2017/18 F/Y: Presentation of Committee Reports and considered among others :</p> <p>i. Conducting water quality testing for 140 old water points and 15 new water points.</p> <p>ii. Verification and certification of 3 villages of Kicwamba, Kusakara and Nyakahama in Kihura subcounty to have reached open defecation free.</p>	<p>3</p>
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>The Kyenjojo District Council sitting No.01 of 2017/2018 held on 14th December 2017 under Min. 10/KJD/COU/9/2017/18 FY: "Presentation of Committee Reports", the committee recommended to Council for approval renovation of works /water building block using local revenue funding.</p>	<p>3</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<ul style="list-style-type: none"> <li>The 2018/19 quarter 1 release for Water Development Grant was displayed on the district notice board, but it was neither dated nor stamped</li> <li>The annual workplan/budget was not displayed</li> </ul>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2</li> </ul>	<ul style="list-style-type: none"> <li>Projects assessed during fieldwork had details of name (including village/parish); date of construction, and funding source. Nonetheless, whereas the public toilets had contractor details, the same were missing on boreholes</li> </ul>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<ul style="list-style-type: none"> <li>At the time of assessment, the district notice board had the following WSS-related info: <ul style="list-style-type: none"> <li>Pre-qualification of firms (5 No.) for hand-dug wells</li> <li>Pre-qualified firms (2 No.) for surveying and drilling supervision of boreholes</li> </ul> </li> <li>The notices were posted on June 20, 2018</li> </ul>	<p>2</p>



<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<ul style="list-style-type: none"> <li>Community applications for the sampled WSS facilities are on file. The successful/sampled applications include: <ul style="list-style-type: none"> <li>Katooke sub-county LG: letter dated March 2017 presenting list of villages without safe water</li> <li>Katooke town council: letter dated May 30, 2018 affirming community contribution to WSS projects</li> <li>Nyankwanzi sub-county LG: letter dated February 28, 2017 presenting list of villages without safe water</li> </ul> </li> </ul>	<p>1</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<ul style="list-style-type: none"> <li>All the sampled WSS facilities are well-fenced, indicating respective WSCs are functional</li> <li>Location of sampled projects/facilities: three boreholes in Katooke sub-county and Katooke TC (Katooke SS, Nyabidongo and Kigabu); and two sanitation facilities (Kitongole and Kanyegaramire rural growth centres)</li> </ul>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<ul style="list-style-type: none"> <li>No evidence of environmental screening was availed</li> </ul>	<p>0</p>

<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<ul style="list-style-type: none"> <li>No follow-up is done as environmental screening for WSS projects is not a practice in the first place</li> </ul>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<ul style="list-style-type: none"> <li>Contracts for both drilling and rehabilitation of deep boreholes provide for environmental protection of sites</li> </ul>	<p>1</p>
<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<ul style="list-style-type: none"> <li>Composition of user committees for sampled WSS projects was reviewed</li> <li>Women constitute at least half of the 7-person committees</li> <li>Two BH committees had two women in key positions, while two WSC had one woman in a key position</li> <li>One WSC (Kwanju TC) is chaired by a woman</li> </ul>	<p>0</p>

<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<ul style="list-style-type: none"> <li>• The 3-stance lined public sanitation facilities at Kanyegaramire and Kitongole RGCs are sex-separated</li> <li>• The facilities have ramps to enable access by PWDs</li> <li>• Limitation of funds restricts LGs to only one new public sanitation facility per year</li> </ul>	<p>3</p>
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