



## Local Government Performance Assessment

Moyo District

(Vote Code: 539)

<b>Assessment</b>	<b>Scores</b>
Accountability Requirements	67%
Crosscutting Performance Measures	69%
Educational Performance Measures	94%
Health Performance Measures	73%
Water Performance Measures	69%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>Moyo District Local Government submitted Final Annual Performance Contract to Ministry of Finance Planning and Economic Development on time 2nd July 2018 document referenced CR/200/1 under letter reference number BPD/77/222/02 in respect of Vote number 539</p>	Yes
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>The District Local Government submitted a Budget for FY 2018/2019 that included the annual procurement plan under letter reference no CR/200/1 dated 2nd July 2018</p>	Yes

Reporting: submission of annual and quarterly budget performance reports

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"><li>• If LG submitted report to MoFPED in time, then it is compliant</li><li>• If LG submitted late or did not submit, then it is not compliant</li></ul>	<p>Moyo District Local Government submitted the Annual Performance Report for the FY 2017/2018 late on 10th August 2018 under letter reference number CR/157/2 after the regulated time frame of 31st July</p> <p>The late submission of the Annual Performance Report was due to failure of individual departments to submit timely quarterly performance reports into the Program Based System (PBS) before 31st of July , for example from the PBS administrator Moyo District indicate, email copies of submission indicate that ; Water department submitted on 1st/08/2018, Health Department on 07th 08/2018 and Education Department on 07th 08/2018</p>	<p>No</p>
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<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>The District Local Government did not submit its all quarterly budget performance report for all the four Quarters on time for instance by the end of the Financial Year 2017/2018</p> <p>Submission dates for quarterly performance were as follows;- 1st Quarter was submitted on (23rd /02/2018) , 2nd Quarter on ( 03th /04/2018), 3rd Quarter on (18th /05/2018), 4th Quarter (13th /08/2018) which was past due date reasons were because of the system (BPS) failure could not guarantee the timely submission</p>	<p>No</p>
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<p>Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all find- ings where the Internal Audi- tor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> <li>If LG submitted a 'Response' (and provide details), then it is compliant</li> <li>If LG did not submit a' response', then it is non-compliant</li> <li>If there is a response for all –LG</li> </ul>	<p>The District Local Government submitted to the PS/ST through the Internal Auditor General MoFPED a report on the status of implementation of internal audit findings covering all the four quarters in FY 2016/2017 vide letter dated 18th April, 2018 referenced CR/MOY/251/1. The report was submitted by the Principal Internal Auditor and copies of the report were acknowledged at the Internal Auditor General's office at MoFPED.</p> <p>(A) Internal Auditor General FY 2016/2017</p> <p>Number of queries raised    Number of queries responded to and cleared    Number of queries</p>	<p>Yes</p>

	<p>is compliant</p> <ul style="list-style-type: none"> <li>If there are partial or not all issues responded to – LG is not compliant.</li> </ul>	<p>pending</p> <p>106 106 0</p> <p>The report included the internal audit findings of 2016/17 and indicated the status of actions on each.</p> <p>(B) Office of the Auditor General FY 2016/2017:</p> <p>Number of queries raised Number of queries responded to and cleared Number of queries pending</p> <p>6 6 0</p> <p>For the queries related to FY 2016/2017 of both the Internal Auditor General and Office of the Auditor General, all of them were responded to in time (by 30th April, 2018 and not 28th February, 2018 based on directive from MOFPED). The submission letter was dated 28th March, 2018 under reference CR/MOY/252/1 and was acknowledged by MOFPED by date –stamping on 29th March, 2018.</p>	
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>Moyo DLG obtained Unqualified Audit Opinion for FY 2017/2018..</p>	

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 1.</li> </ul>	<p>Moyo District Local Government did not have Physical Planning Committee (PPC) as provided for by Section 9 of the PPA Act Physical Planning Act 2010. Out of the 13 members One member was missing i.e. Physical Planner in the Private Practice</p> <p>Section 9 of the PPA Act 2010 stipulates the composition of the DPPC among which include ; - CAO who shall be the chairperson, District Physical Planner who shall be secretary, District Surveyor, District Roads Engineer, District Education officer, District Agricultural officer, District Water Engineer, District Community Development Officer, District Medical officer, District Environment Officer, District Natural Resource Officer, Physical Planner in Private Practice , Clerks of all urban and town councils in the district</p> <p>However there were efforts undertaken by the District council to establish a District physical Planning Committee evidenced by appointment letters of members of the physical planning committee by the District CAO as per the PPA Act 2010, though a Physical Planner in private practice appointed by the council and on the advice of the secretary to the Board had not been included.</p> <p>The appointment letter for current District Physical Planning Committee was Quote no CR/MOYO/1204/1 and dated 27th/ August 2018</p>	<p>0</p>

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.</li> </ul>	<p>There was no evidence that the District Local Government had submitted any set of minutes for Physical Planning Committee to Ministry of Lands Housing and Urban Development.</p>	<p>0</p>
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0</li> </ul>	<p>The District Local Government did not have an approved District Development Plan thus none of the infrastructure investment was approved as per the plan.</p>	<p>0</p>

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>Action area plan prepared for the previous FY: score 1 or else 0</li> </ul>	<p>The District Local Government did not have an action area plan. However there were efforts being undertaken to prepare an action area plan for METU Growth Centre 2019-2029 in METU Sub County for the (FY2017/2018) yet to be approved by the Council.</p> <p>The action area plan was still a draft plan and on display for the mandatory period (Section 21 (1) of the Physical Planning Act 2010, Reference to the Plan drawing (MTC/PDP/01/2018-March 2018) contracted to SPOT Surveyors and Consulting Engineers as the consulting firm.</p>	<p>0</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.</li> </ul>	<p>The District Local Government held a budget conference on 24th/to 25th October 2017 at Moyo Peoples Hall. To that effect a budget conference report was produced</p> <ul style="list-style-type: none"> <li>The current Annual Work Plan for FY 2018/2019 was approved on 29th/05/2018 by the District Council.</li> <li>There was clear evidence that priorities in the Annual Work Plan were based on the outcomes of the Budget Conference as indicated in the priorities below in different sectors; <ul style="list-style-type: none"> <li>Health Sector;- Budget conference report indicates on page 24, priority had been given to Construction of Eria HCIII at 135,000,000 (UgX) which corresponded with the approved Annual Work Plan on page 32 to be financed with resources from District Discretionary Equalization Grants (DDEG).</li> <li>Education Sector;- Budget conference report indicates on page 24, priority had been given to Construction Education Staff house at Legu Primary school at 132, 156,000 (UgX) which coincide with the approved Annual Work Plan on page 44 to be financed with resources from District Discretionary Equalization Grants (DDEG)</li> <li>Water Sector;- Budget conference report indicates on page 25, priority had been given to Drilling of deep wells at Aringajobi at 34,027,000 (UgX) which coincide with the approved Annual Work Plan on page 57</li> </ul> </li> </ul>	<p>2</p>



<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1.</li> </ul>	<p>The approved work plan for FY 2018/2019 was approved on 29th May 2018 by the District Council. The approved annual work plan for FY2018/2019 was derived from the District Development Plan II 2015/2016 to 2019/2020 in consideration of the following cases;</p> <p>Under Education, there was planned rehabilitation of Lefori primary school in Maringu village, reference to page 43 of the Annual Work Plan which corresponded page 358 of the five year District Development Plan II.</p> <p>Road Periodic maintenance of Orinya- Belameling Road in Legu parish and Itula Sub county on page 51 of the Annual Work Plan and source was Transfer from centre (Road fund) and page 365 of the five year District Development Plan II.</p>	
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2.</li> </ul>	<p>The project profiles in the District Development Plan II were stated as per the Local Government Development Planning guidelines 2014 page 63 Appendix 3. From page 201 of the Moyo District Development Plan II to 339 of the same, had elements that constitutes a project profile such as actual works, operation and maintenance, environmental mitigation plan and monitoring and evaluation strategy.</p> <p>A Technical Planning Committee meeting was held to discuss all investments in the Annual Work Plan on 2nd/ May/2018 under minute MIN068/MOYO/DPTC/2017-2018. Among other key discussion were, project profile on page 6-8 of the minutes.</p>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>• Annual statistical abstract, with gender-disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.</li> </ul>	<p>The District Local Government had compiled annual statistical abstract of 2017 report dated 06th /March/ 2018 with gender disaggregated data and it had been presented to the Technical Planning Committee on the 10th April/2018 under minute 063/MOYO/TPC/2017/2018 pages 5 and 6 of the Technical Planning Committee minutes .</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</li> </ul>	<p>The budget was approved on 23rd May/2017 by the District Council . On page 21 of the budget under Health, output no 088181: Under infrastructure project there was construction of staff house at Eremi Health Centre III which corresponded with the Annual performance report 2017/2018 on page 64</p> <p>On page 25 of the budget under Education, output no 078180: Under infrastructure project there was construction and rehabilitation of primary schools (four classroom construction at Liwa, four class room block rehabilitated at Lifori, four classroom rehabilitation at Erepi Demonstration). The infrastructure projects implemented under education sector corresponded with the Annual performance report 2017/2018 on page 69.</p> <p>On page 31-32 of the budget under Water output no 098183: Under infrastructure project there was drilling and rehabilitation of boreholes in the villages of (Ondonga Central Village in Aliba Subcounty, Lionga South village in Gimara Subcounty, Ramogi South Village in Dufile Subcounty and Onigo Village in moyo-Subcounty) did corresponded with the Annual performance report 2017/2018 on page 84.</p> <p>More under water there were 6 kiosks constructed for Moyo Piped water systems in the Annual performance report 2017/2018 on page 84.</p>	
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<p>Investment activities in the previous FY were implemented as per AWP.</p>	<ul style="list-style-type: none"> <li>• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY.</li> </ul>	<p>There was evidence that investment projects implemented in the previous FY 2017/2018 were completed as per work plan by end for FY 30th/June 2018 as indicated below;-</p>
<p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>o 100%: score 4</li> <li>o 80-99%: score 2</li> <li>o Below 80%: 0</li> </ul>	<p>The Annual Report Performance on page 69 for FY2017/2018 under education sector (from Government Development) indicated that the District local Government had budgeted for 267, 483, 000 (UGX) and spent 267, 483, 000 (UGX) which accounted for 100% and a substantial completion certificate no ENG/213/4 was issued by the District Engineer on 8th/June/2018 in respect to Rehabilitation of 4classroom Block office space at Lefori primary school under DDEG.</p>
		<p>The annual Report Performance on page 64 for FY2017/2018 under health sector (from Government Development) indicated that Moyo District local Government had budgeted for 120,000,000 (UGX) and spent 104,735,508 and a balance of 15,264,492 which was brought forward to FY 2018/2019 which accounted for 100%reference (Moyo Health Quarterly financial report for 4th Quarter 2017/2018 code 231002 )and a substantial completion certificate no ENG/213/4 was issued by the District Engineer on 12th/June/2018 in respect to construction of placenta pit at Palorinya HC III under DDEG in Itula sub county, construction of 2 units of two rooms bathing shelter at Palorinya HCIII</p>
		<p>The annual quarterly performance report for Water Department on page 64 for FY2017/2018 under water sector (from Government Development) indicated that Moyo District local Government had budgeted for 90,300,000 (UGX) and spent 90,300,000 (UGX) which accounted for 100%and a substantial completion certificate no ENG/213/4 was issued by the District Engineer on 10th/May/2018 in respect to drilling test pumping and installation of three boreholes in Palorinya P/S, Legu P/S and Waka HCII</p>

<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2</li> </ul>	<p>Moyo Local Government had its investment projects in the previous FY (2017/2018) completed within approved budget in the range of 15% maximum and 15% minus of the original budget.</p> <p>The annual Report Performance on page 69 for FY2017/2018 under education sector (from Government Development) indicated that Moyo District local Government had budgeted for 267, 483, 000 (UGX) and spent 267, 483, 000 (UGX) which accounted for 100%.</p> <p>The annual Report Performance on page 64 for FY2017/2018 under health sector (from Government Development) indicated that Moyo District local Government had budgeted for 120,000,000 (UGX) and spent 104,735,508 and a balance of 15,264,492 which was brought forward to FY 2018/2019 which accounted for 100% reference (Moyo Health Quarterly financial report for 4th Quarter 2017/2018 code 231002 )</p> <p>The annual quarterly performance report for Water Department on page 64 for FY2017/2018 under water sector (from Government Development) indicated that Moyo District local Government had budgeted for 90,300,000 (UGX) and spent 90,300,000 (UGX) which accounted for 100%</p>	<p>2</p>
<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted and spent at least 80% of the O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	<p>The Draft Annual financial Accounts for Moyo District Local government FY2017/2018 dated 13th/08/2018 under the statement of performance page 27 indicated at least 100% completion of government projects and programme supervised and monitored</p> <p>The Local Government had budgeted in the FY2017/2018 for rehabilitation as part of operation and maintenance of four classroom block for Lefori Primary School at a cost of 73,741,000 (UGX) and Erepi Demonstration Primary School at a cost of 73,741,000 (UGX) reference on page 25 of the approved Work plan and Budget.</p> <p>The quarterly performance report of FY2017/2018 on page 69 the percentage performance indicates 100% an indication that all activities budgeted for Operation and maintenance had been carried out</p>	<p>2</p>
<p>Human Resource Management</p>			

LG has substantively recruited and appraised all Heads of Departments

Maximum 5 points on this Performance Measure.

• Evidence that the LG has filled all HoDs positions substantively: score 3

The LG had not filled all the HoDs positions substantively because 3 positions (The District Engineer, Head of Natural resources and District Commercial Officer) were vacant out of the 11 approved HoD positions. It was reported that the District failed to attract people in respect of the position of the District Engineer and Natural Resources. Reference is made to the declaration of vacancies letter dated Nov. 20th 2017 and file no. CR/D/MOY/156/1. As for Commercial Officer, this is relatively a new position.

List of Department Heads showing status of Positions Filled

_Name of Officer	Department	Status
1 Mali Michael	Education	Filled
2 Iddi Franklin	Health	Filled
3 Oja Albaine Bayi	Water	Filled
4 Amori George	Internal Audit	Filled
5 Zaawiago Johanny	Planning	Filled
6 Drichi Henry	Finance	Filled
7 Anyama David	Community Service	Filled
8 Drati George Aliga	Human Resource	Filled
9 Dratele Christopher	Production & Mktg	Filled
10 District Natural Resource Officer		Vacant
11 District Engineer		Vacant

LG has substantively recruited and appraised all Heads of Departments

Maximum 5 points on this Performance Measure.

• Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2

There was evidence that the LG had appraised all HOD's including those in acting capacity by end of June 2018

Name of Officer Status	Department
1 Mali Michael Appraised	Education
2 Iddi Franklin Appraised	Health
3 Oja Albaine Bayi Appraised	Water
4 Amori George Appraised	Internal Audit
5 Zaawiago Johanny Appraised	Planning
6 Drichi Henry Appraised	Finance
7 Anyama David Appraised	Community Service
8 Drati George Aliga Appraised	Human Resource
9 Dratele Christopher Appraised	Production & Mktg
10 George Olima Officer Appraised	AG District Natural Resource
11 Achiga John Chaiga Appraised	AG District Engineer

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<p>All positions submitted by CAO to the DSC through a letter ref: CR/D/MOY/156/1 dated 20th November 2017 were considered. The submission list was also in agreement with the advert that appeared in Monitor Newspaper of 22/12/2017.</p>	<p>2</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<p>There was evidence that all staff submitted for confirmation on letter reference no: CR/D/MOY/103/1 were considered as contained in the 177th minutes of the DSC meeting that was convened on 13th March 2018</p>	<p>1</p>



<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<p>The LG submitted one case of abscondment from duty of Mr. Drajuruga Simon - The Health Information Assistant and this was considered under minute number 175th of the DSC meeting.</p>	<p>1</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<p>There was evidence that all staff recruited during the previous FY accessed the payroll as evidenced by the staff payroll of the month of May 2018</p>	<p>3</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>There was no evidence that all the staff that retired during the previous FY accessed the pension payroll at least two month after retirement. However, efforts were made by the LG and submitted personnel requests to Ministry of Public Service but payments had not yet been effected communication was made through a letter reference CR/D/MOY/153/1 containing requests for Mr. Vuciri Alex and Itto Francis that were received by MoPS on Oct. 6th 2017 . Other submissions were received on Feb. 2nd 2018 and these included those of Ubba Zaake and Abiriga Moses also not yet paid. There were displayed lists on notice boards for payments made in June 2018 but these were arrears for previous FY's other than 2017/2018</p>	<p>0</p>
<p>Revenue Mobilization</p>			

<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>•• If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>• If the increase is from 5% -10 %: score 2.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>Total OSR realised during FY 2016/2017 amounted to sh 627,554,169; less sale of assets valued at shs 92,279,050 (see photocopy of financial statements): net local revenue amounted to shs 535,275,119.</p> <p>The amount of local revenue collections during FY 2017/2018 totalled shs 637,111,254. Shs 637,111,254 less shs 535,275,119 = shs 101,836,135 resulting into a 19% performance.</p> <p>NB (Exclude one-off sales for assets as a windfall).</p>	<p>4</p>
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0.</li> </ul>	<p>Total Local Revenue Planned/Budgeted for FY 2017/2018 was Shs 822,707,195</p> <p>Total Local Revenue collected during FY 2017/2018 totalled Shs 637,111,254 which constituted 77% performance resulted into a variation of 23%.</p> <p>Reasons for poor revenue collections were:</p> <p>(i) Strict laws that were instituted in the district regarding collection of the Local Service Tax recoverable from NGO employees noting that there are numerous registered NGOs in the district.</p> <p>(ii) Poor/low earnings/income by many residents of the district coupled with lack of sensitization of would be tax payers.</p>	<p>0</p>

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<p>Total Local Revenue Planned/Budgeted for FY 2017/2018 was Shs 822,707,195</p> <p>Total Local Revenue collected during FY 2017/2018 totalled Shs 637,111,254 which constituted 77% performance resulted into a variation of 23%.</p> <p>Reasons for poor revenue collections were:</p> <p>(i) Strict laws that were instituted in the district regarding collection of the Local Service Tax recoverable from NGO employees noting that there are numerous registered NGOs in the district.</p> <p>(ii) Poor/low earnings/income by many residents of the district coupled with lack of sensitization of would be tax payers.</p>	<p>2</p>
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>Total expenditure on council allowances and emoluments during FY 2017/2018 totalled Shs 65,132,600.</p> <p>Local revenue realised during FY 2016/2017 excluding sales of assets amounted to shs 535,275,119.</p> <p>Performance Percentage 12.17% which was within the provisions of the 1st Schedule of the Local Government Act CAP 243: Examples of payments: Voucher PV SO 3646 dated 27th June, 2017 for shs 5,047,500 as payment for sitting allowances of councillors. Voucher PV SO315 dated 31st October, 2017 for shs 2, 15,000 for the Financial and General Purpose Committee.</p>	<p>2</p>
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<p>The LG did not have a substantive Senior Procurement Officer but only a Procurement Officer. However efforts were place to have the current Procurement Officer take up this position as contained in the 175th min of the DSC in which promotion was deferred for 6 months due to disciplinary issues.</p>	<p>0</p>

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>The PDU submitted reports to Evaluation Committee as evidenced by; 1. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County, Ref. Moyo 539/WRKS/17-18/00072 opened on 5/9/2017, submitted on 24th January 2018. 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County under DEG in Education and Sports Department, Ref. Moyo539/WRKS/17-18/00026, opened on 4th September 2014, submitted on 15th November 2017, 3. Construction of staff house type 1B and a two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County under DDEG in health services department, Ref. Moyo539/WRKS/17-18/00030, opened on 4th September 2017 , submitted on 15th November 2017, 4. Classroom block at Lefori Primary School in Lefori Sub County under DDEG in education and sports department, Ref. Moyo539/WRKS/17-18/00027, opened on 4th September 2017, submitted on 15th November 2017, and 5. Construction of a 4 stance VIP latrine at MTC Primary School under DDEG in Moyo Town Council, Ref. Moyo539/WRKS/17-18/00101 opened on 4th September 2017 , submitted on 15th November 2017 and 5. Construction of a 4 stance VIP latrine at MTC Primary School under DDEG in Moyo Town Council, Ref. Moyo539/WRKS/17-18/00101, opened on 12th October 2017, submitted on 12th October 2017.</p>	<p>1</p>
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<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1</li> </ul>	<p>The LG Contracts Committee considered EC recommendations as evidenced by; 1. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County, Ref. Moyo 539/WRKS/17-18/00072 opened on 5/9/2017, considered on 22nd February 2018 and recommendation was the project was awarded to M/S Nile Multipurpose services Ltd at evaluated price of UGX. 29, 979,000, MIN: 217/DCC-MOY/17-18(02) 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County under DEG in Education and Sports Department, Ref. Moyo539/WRKS/17-18/00026, considered on 22nd February 2018, recommendation was the project was awarded to M/S Palorinya River Land Enterprise at negotiated price of UGX. 114,000,000 as on 11th December 2014 Min. No. MIN: 119/DCC-MOY/17-18(10) 3. Construction of staff house type 1B and a two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County under DDEG in health services department, Ref. Moyo539/WRKS/17-18/00030, considered on 11th December 2017, recommendation was the project was awarded to M/S Davicon Multiple serices (u) ltd at evaluated price of UGX. 119,973,000 as on 11th December 2017 MIN:119/DCC-MOY/17-18 (04), 4. Classroom block at Lefori Primary School in Lefori Sub County under DDEG in education and sports department, Ref. Moyo539/WRKS/17-18/00027, considered on 11th December 2017, recommendation was the project was awarded to M/S High rock investment Ltd at negotiated price of UGX. 70,028,000 as on 11th December 2017 MIN: 119/DCC-MOY/17-18 (09) and 5. Construction of a 4 stance VIP latrine at MTC Primary School under DDEG in Moyo Town Council, Ref. Moyo539/WRKS/17-18/00101, considered on 22nd February 2018 and recommendation was the project was awarded to M/S Nile Multipurpose services Ltd at evaluated price of UGX. 17, 932,900, MIN: 217/DCC-MOY/17-18(13).</p>	
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<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2</li> </ul>	<p>The LG Procurement plan for FY 2018/2019 covers all infrastructure projects in the approved work plan of FY 2018/2019 as evidenced by a copy of the consolidated annual procurement work plan for FY 2018/2019 Ref CR/D/MOY/105/2</p> <p>The LG made consolidated procurement and disposal annual work plan for FY 2017/2018 as per submission and endorsement by CAO, seen on file dated 26/7/2017 Ref.CR/D/MOY/105/2. Eg: 1. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County Ref. Moyo 539/WRKS/17-18/00072, 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County under DEG in Education and Sports Department, Ref. Moyo539/WRKS/17-18/00026, 3. Construction of staff house type 1B and a two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County under DDEG in health services department, Ref. Moyo539/WRKS/17-18/00030, Classroom block at Lefori Primary School in Lefori sub County under DDEG in education and sports department Ref. Moyo539/WRKS/17-18/00027 and Construction of a 4 stance VIP latrine at Moyo Town Council Primary School under DDEG, Ref Moyo539/WRKS/17-18/00101</p>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/ infrastructure by August 30: score 2</li> </ul>	<p>For the current FY (2018/2019) the LG had not prepared any bidding documents for all investments by 30th August. The reason advanced was that the user departments had not initiated their procurement requirements. Also it was noted that the online budgeting process had delays caused by on and off system problems which affected the users.</p>	<p>0</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2</li> </ul>	<p>In the previous FY 17/18 the LG had updated the contracts register as evidenced by the number of entries (60) for FY 18/19.</p> <p>The LG had complete procurement activity files for all procurements as evidenced by the sampled files for; 1. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County, Ref. Moyo 539/WRKS/17-18/00072 opened on 5/9/2017, 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County under DEG in Education and Sports Department, Ref. Moyo539/WRKS/17-18/00026, opened on 4th September 2014, 3. Construction of staff house type 1B and a two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County under DDEG in health services department, Ref. Moyo539/WRKS/17-18/00030, 4. Rehabilitation of 4. Classroom block at Lefori Primary School in Lefori Sub County under DDEG in education and sports department, Ref. Moyo539/WRKS/17-18/00027 and 5. Construction of a 4 stance VIP latrine at MTC Primary School under DDEG in Moyo Town Council, Ref. Moyo539/WRKS/17-18/00101.</p>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.</li> </ul>	<p>The LG had adhered to procurement threshold as per the sampled files of projects; 1. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County Ref. Moyo 539/WRKS/17-18/00072 (UGX 29,979,000) - selective bidding, 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County under DEG in education and sports department Ref. Moyo539/WRKS/17-18/00026 (UGX 114, 000,000) - open domestic bidding, 3. Construction of staff house type 1B and two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County under DDEG in health services department, Ref. Moyo539/WRKS/17-18/00030 (UGX 119,973,630) - open domestic bidding, 4. Classroom block at Lefori Primary School in Lefori sub County under DDEG in education and sports department Ref. Moyo539/WRKS/17-18/00027 (UGX 70,028,000) - open domestic bidding and 5. Construction of a 4 stance VIP latrine at Moyo Town Council Primary School under DDEG, Ref Moyo539/WRKS/17-18/00101(UGX 17,932,900) - selective bidding.</p>	<p>2</p>

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates</li> </ul> <p>for all projects based on technical supervision: score 2</p>	<p>There was evidence that works projects implemented in the previous FY were appropriately certified with interim and completion certificates for instance: - 1. Completion Rehabilitation of 4 classroom bock at Lefori signed on 28th of April 2018, 2. Construction of 4 classroom block at Liwa signed on 28th March 2018, 3.construction of 4 stance VIP latrine at MTC P/S signed on 22nd June 2018, 4. Construction of staff house type 1B at Eremi HC III, singed on 14th June 2018 and 5. Construction of cattle crush in Lama Village under DDEG in Moyo Sub County signed on 17th July 2018. AT noted that there was delay in payment of the last project.</p>	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	<p>There was no evidence of site boards in all the infrastructure projects for the current FY because the procurement process had not even started</p>	<p>0</p>
<p>Financial management</p>			



<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</li> </ul>	<p>The district maintained 17 bank accounts by closure of FY 2017/2018. Three more accounts were opened by the time of the assessment in September, 2018. Bank reconciliation statements were prepared on monthly basis and dully authenticated up to closure of FY 2017/2018 on 30th June, 2018 upon which draft accounts for FY 2017/2018 were accordingly prepared and submitted to the OAG on schedule.</p> <p>The district uses a computerised IFMS accounting system for preparation of the bank reconciliation statements. Preparation of statements up to 31st July, 2018 had delayed while the district was waiting for technical assistance/instructions from MOFPED to reactivate the IFMS computerised accounting system. The district will be shifted from TIER 2 to TIER 1.</p> <p>Examples on reconciliations: Account number 9030006347214 for General Fund account. Reconciled balance on 30th June, 2018 was shs 15,691,789; UNICEF reconciled balance on 30th June, 2018 was shs 9,099,145; Global Fund on 31st July, 2017 reconciled balance was shs 4,947,617.</p>	<p>0</p>
<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>If the LG makes timely payment of suppliers during the previous FY <ul style="list-style-type: none"> <li>– no overdue bills (e.g. procurement bills) of over 2 months: score 2.</li> </ul> </li> </ul>	<p>The district made timely payments of suppliers during FY 2017/2018 as required. Sampled payments indicated compliance resulting in no overdue bills beyond two months.</p>	<p>2</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>The LG had a substantive Principal Internal Auditor by names of Amori George appointed by the DSC on 01/01/06; minute reference 115/2005.</p>	<p>1</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>A functional Internal Audit was in place during FY 2017/18 as was evidenced by the four internal audit reports that were produced on quarterly basis. All the reports were appropriately reviewed by the relevant different organs of the district.</p> <p>Quarterly Reports produced in FY 2017/2018:</p> <p>Quarter 1 date; 10/11/2017, Reference;539/011/1-11</p> <p>Quarter 2 date; 27/2/2018, Reference;539/011/1-11</p> <p>Quarter 3 date;4/5/2018, Reference;539/011/1-11</p> <p>Quarter 4 date; 10/8/2018, Reference;539/011/1-11</p> <p>All the reports submitted were accordingly acknowledged on the day of submission by date-stamping.</p> <p>Copies of the reports were sent to Internal Auditor General in the MOFPED.</p>	<p>2</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of</p> <p>internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>Information to Council &amp; LG PAC on Internal Audit Queries raised during FY 2017/2018:</p> <p>Evidence of information was provided vide internal auditor's communication by e-mail which was copied to the CAO, Speaker, Chairperson of the district and chairman of the LGPAC.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</li> </ul>	<p>Submission to the Accounting Officer and LG PAC.</p> <p>Internal Audit Reports during FY 2017/2018:</p> <p>Quarter 1; date of submission;8/1/2018 Reference; 539/011/1-15</p> <p>Quarter 2; date of submission;6/4/2018 Reference; 539/011/1-15</p> <p>Quarter 3; date of submission;6/7/2018 Reference; 539/011/1-15</p> <p>Quarter 4; date of submission;17/8/2018 Reference; 539/011/1-15</p> <p>All submitted reports were copied to:</p> <p>RDC, Chairperson of Council, Speaker and Permanent Secretary MOLG.</p> <p>Acknowledgement of submissions was done through date-stamping on copies.</p> <p>Reviewed minutes of the LGPAC held on 12th and 13th December, 2017 where the 4th quarter report for FY 2016/2017 was discussed; on 22nd and 23rd August, 2017 – discussed 3rd quarter report for FY 2016/2017.</p>	<p>1</p>

<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<p>Print out from the computerised system indicated (per photocopy) that the district maintained an up-dated assets register covering details on of Land, heavy equipment other ordinary equipment buildings, vehicle, etc. as per format in the accounting manual. The print out reflected activities beyond end of FY 2017/2018 (30th June, 2018).</p> <p>NB:Even if a LG is operating with IFMS it should have an updated Assets Register and it should be printed out. Its comprised of three sections of Land, heavy equipment other ordinary equipment.</p>	<p>4</p>
<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>• Unqualified audit opinion: score 4</li> <li>• Qualified: score 2</li> <li>• Adverse/disclaimer: score 0</li> </ul>	<p>Moyo DLG obtained Unqualified Audit Opinion for FY 2017/2018.</p>	<p>4</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</li> </ul>	<p>There was evidence that Moyo District Council met and discussed service delivery issues in the Financial year 2017/2018, and among meetings held ; during the Last Financial year 2017/2018 the District Council held Five council meetings among which include;</p> <p>Ordinary District Council meeting which was held on 29th/May/2018 in the council hall. The issues discussed among others were;</p> <p>a) Approval of District Annual Work Plan and Budget for FY 2018/2019 under minute (MIN/COUNCIL/49/2017/2018).</p> <p>b) Approval of the district capacity building plan and District revenue enhancement plan FY 2018/19 under minute (MIN/COUNCIL/50/2017/2018).</p> <p>c) Approval of the District Procurement and Disposal work plan for FY2018/2019 under minute (MIN/COUNCIL/52/2017/2018).</p> <p>Ordinary District Council meeting which was held on 28th/November/2017 in the council hall. The issues discussed were among others were;</p> <p>a) Nomination for council approval – a member of District Service commission and also a member of District Land board under minute (MIN/COUNCIL/06/2017/2018).</p> <p>b) Presentation for council approval the revised rates for Capital Investments under minute (MIN/COUNCIL/09/2017/2018).</p> <p>c) Presentation of committee reports.</p> <p>Discussions of the Local Annual Assessment Performance result 2017/2018 was discussed and disseminated in Moyo State of Address for FY 2017/2018 of 13th July 2018</p>	<p>2</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>The local government did have a designated person Mr Tako Geoffrey in the capacity of Ag Senior Labour Officer responsible for feed-back (grievance /complaints) appointed by CAO On 1st/March/2018, appointment letter reference number CR/MOY/1204/1 . However there was no evidence of responses, feedback to the complaints and grievance lodged by the designated person. There are other channels and mechanism of handling complaints/grievance that the citizen use such as lodging in complaints through the CAO, LCV Chairperson, and The District Speaker among other.</p>	<p>0</p>

<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>Moyo Local Government did not have a clear systems for recording, investigating and responding to grievances, displayed at Local Government offices and publically available. However there are other mechanisms such as toll free number 0800300770 pinned on the district notice board managed by UNHCR and LWF Act alliance that area used for registering complaints in track register book</p>	<p>0</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>• The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>There was evidence of published payroll and pensioner schedules for Financial Year 2017/2018 on various notice boards (CAO's notice board, Procurement Notice board, LCV Chairperson's office notice board with the stamp of the CAO.</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>There was evidence that Moyo District Local Government had published the awarded contract and amount such as;-</p> <ul style="list-style-type: none"> <li>o The Reference ( R 85 (1)-(4) for selective bidding indicates it was displayed on 25th January 2018 and removed and removed after working 10 days ( mandatory day as per the PPDA Regulation 2006 On 8th (February 2018).</li> <li>o The Reference ( R 85 (1)-(4) for open domestic bidding Quote no CR/D/MOY/105/2 was displayed on 17th November 2017 and removed and removed after 10 working days ( mandatory day as per the PPDA Regulation 2006 On 30th November 2017</li> </ul>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>There was evidence that MOYO District Local Government published the Local government annual performance assessment results on 6th/03/2018 and were at various District notice boards (Natural resource notice board, LCV Chairman's notice Board, CAOs notice board etc.).</p> <p>There was also evidence of dissemination of the Local government annual performance assessment report on 20th August 2018 in council boardroom (for District Officials, Statutory Board members, Chairpersons of the standing committee in total 27 people were in attendance )</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</li> </ul>	<p>There was evidence that the District Local Government communicated and explain to both Higher and Local government about guidelines, circulars and polices issued by the national level as follows;</p> <p>? Lower local government Communication of the first budget call circular for FY2018/19 it was issued on 26th / September /2017 to the sub county Chiefs and Town clerks Reference number no CR/157/2.</p> <p>? Second budget call circular to Higher Local Government was issued on 21st March 2018 to all District head of departments and Section heads.</p> <p>? Second budget call circular to lower local government was also issued on 20th March 2018.</p> <p>? A budget conference was held from 24th to 25th of October 2017 at Moyo Peoples hall. Key budget issues were communicated on page 7 of the report, among others the results of the assessment of the budget and accountability for 2016/2017FY were shared on page 8 of the Budget Conference Report, discussions of sector policies, performances and priorities from page 9 to 26 of the report and District Discretionary Equalisation Grant Guidelines (DDEG) for FY 2018/2019 were communicated especially about the changes for allocation of DDEG for FY 2018/2019 on page 7 of the Budget Conference Report</p>	<p>1</p>

<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	<p>There was evidence that the District conducted discussion with the public to provide the status of activity implementation such as :-</p> <p>The dissemination for the performance of the district in the previous financial year 2017/2018 by the chairman LCV Hon. Anyama Williams held a state of the Address for FY2017/2018 in Obongi County Gimara Sub county (invitation letters dated 06th/July/2018 for all heads of department , sector heads among others to attend barazza meeting – Thursday 12th July 2018 and the summary report reference number CR/EDU/MOYO/212/4.</p> <p>Secondly the District Government officials had free airtime on TransNile Broadcasting Service 96.8 FM every Tuesday and Thursday to share information on the district affairs as a directive from Uganda Communication Commission</p>	<p>1</p>
<p>Social and environmental safeguards</p>			
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women’s roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.</li> </ul>	<p>The LG Gender Focal Person Mr. Ernest Nyango, the Senior CDO, had supported various sector departments in mainstreaming gender into their activities as evidenced by inclusion of gender concerns, the impacts and strategies for addressing the gender concerns identified in the departments of health, works, production, natural resources, education community services management and planning, council and commissions and board of the LG, on pages 63 – 65 of the five year development plan dated, 30th October 2014.the initiatives included; training of women groups in their role and responsibility at Girima, gender analysis in the development of the five year development plan at lower local government specifically Metu Sub County</p>	<p>2</p>



<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implemented: score 2.</li> </ul>	<p>The GFP had planned activities for the current FY to strengthen women roles as evidenced by activities under gender sub section pages 372 and 373 of the Five Year Development Plan dated 30th October 2014.</p> <p>In the previous FY the LG had planned for 2.5 million to 1. Mentor the LLG on gender mainstreaming in Development planning and budgeting as evidenced by Voucher number s03212 of 999,000 dated 30th August 2017 and 2. Disseminating gender related policies laws and guidelines to the LLG Voucher No. s023058 of 900,000 dated 12th October 2017, 3. Travel to Arua for gender based violence training GFP and to attend a review meeting for Uganda Women Entrepreneurship Program (UWEP) dated 12th /June 2018, Voucher No. s0 to 2,119,000 (84.76%) which was below the minimum requirement of 90%.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1</li> </ul>	<p>LG had no evidence of screening /EIA where appropriate for activities, projects and plans. This was because the activity was not planned and funded. The sector had only two budgeted and implemented activities in FY 2017/2018 funded and these were wetland compliance monitoring funded by the central Government and national and regional workshop only. However the environmental department had planned for the screening activities but not prioritised in the plan. These issues were brought out to the attention of TPC meeting dated 17th Feb. 2017 agenda number 6 and TPC meeting dated 31 / 1/2018 agenda number 6 where concerns of not screening of projects and inclusion of mitigation measures in bid documents and compliance certification were raised but not action was taken. AT noted lack of coordination between departments and personalizing activities. Also the LG in the previous assessment had a similar problem but no action was taken.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>There was no evidence that the LG integrated environment and social management plans in the contract bid document. The environment and social safe management plans were not prepared since there were no screening of implemented project activities in the first place.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	<p>Out of the five sampled projects none of them had evidence of proof of ownership of land on which the implemented projects were located. The AT also noted that there was lack of coordination between sectors because the officers concerned (Land Survivor and Land Officer) were not in the know of the projects sampled by the AT yet these projects had been implemented to completion.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>There was no evidence that all completed projects have environment and social mitigation certification form completed and signed by environment officer and CDO as per the sampled projects like; . Construction of cattle crush in Lama Village under DDEG in Moyo Sub County, 2. Construction of 4 classroom block at Liwa Primary School in Gimara Sub County, 3. Construction of staff house type 1B and a two stances VIP latrine with bathing shelter at Eremi HCIII in Metu Sub County, 4. Rehabilitation of Classroom block at Lefori Primary School in Lefori Sub County and 5. Construction of a 4 stance VIP latrine at MTC Primary School in Moyo Town Council. This was because the environment sector was not the LG priority but at the same time the above concerned officer denied any involvement in any of the projects implemented in the FY. AT noted lack of coordination as a key weakness in the LG.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>There was no evidence that the contracts payment certificated included prior environmental and social clearance it was because the environment department did not do any project inspection</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1</li> </ul>	<p>There was no evidence that environmental officer and CDO monthly reports, included a) completed checklists, b) deviations observed with pictures and c) corrective actions taken because the environmental officer did not have the reports and the above activities were not under taken by the officer and for the CDO reports seen they did not have any of the above mentioned activities. The CDO was not even aware that he was supposed to do such work.</p>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>The District OBT FY 18/19 had a wage bill of 6,819,392UGX for 69 qualified Head teachers and teachers. The total budget covers Head teachers and regular teachers.</p>	4
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>The DEO had a staff list and budget for 69 government schools, 56 of which are P.7 schools while the rest are feeder schools which end in p.4</p> <p>Eremi primary school in Metu subcounty that the AT visited had one head teacher and 10 teachers, Erepi demonstration school in Metu sub county I head teacher and 10 teachers, Moyo girls n moyo town 1 head teacher and 11 teachers, Illi valley primary school in Moyo town council 1 head teacher and 12 teachers, Moyo Army Primary school in Moyo Sub county 1 head teacher and 14 teachers(this one in particular school is a community school with two categories of teachers, the first category being paid by the local government and the other category which includes two teachers being paid by the ministry of defence)</p>	4

<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision</li> </ul> <ul style="list-style-type: none"> <li>o If 100%: score 6</li> <li>o If 80 - 99%: score 3</li> <li>o If below 80%: score 0</li> </ul>	<p>The LG had filled the structure for primary teachers with a wage bill provision for FY 2017/18 as per letter EDU/103/2 dated 2nd October 2017 So the AT awarded 100% score</p>	<p>6</p>
<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<p>The staff structure for three School Inspectors positions were filled and they included one senior inspector Mr. Eyia Opal Abua Palma CR/10823 on 5th/August/2014, two inspectors of schools (one in Bongi Mr Wawa Gariki CR/MOY/103/9 on 29th/January/2015 and another in west Moyo Mr Andrua Harriet Maiku CR/D/MOY/156/1 on 18th/June/2015). I looked at the advert and the appointment letters of all the three</p>	<p>6</p>
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• Primary Teachers: score 2</li> </ul>	<p>The District had a recruitment plan for the current FY. However, the plan did not include positions of primary teachers as they were already filled up. The department had however submitted the plan under file reference EDU/223/20 on 28th/08/2018 to HRM department excluding the positions for primary teachers and school inspectors. The recruitment plan declares vacancies in only education and sports department which included posts for education officer (Guidance and counselling, 1 vacancy), school inspectors (0 post), head teachers (17 posts), deputy head teachers (18 posts), senior education assistant (3 posts), education assistants (0 post) ref EDU/223/20</p>	<p>2</p>

<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• School Inspectors: score 2</li> </ul>	<p>The District had a recruitment plan for the current FY. However, the plan did not include positions of Inspectors as they were already filled up. The department had however submitted the plan under file reference EDU/223/20 on 28th/08/2018 to HRM department excluding the positions for primary teachers and school inspectors. The recruitment plan declares vacancies in only education and sports department which included posts for education officer (Guidance and counselling, 1 vacancy), school inspectors (0 post), head teachers (17 posts), deputy head teachers (18 posts), senior education assistant (3 posts), education assistants (0 post) ref EDU/223/20</p>	<p>2</p>
<p>Monitoring and Inspection</p>			
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• 100% school inspectors: score 3</li> </ul>	<p>There was evidence that the LG had appraised all the 3 Inspectors as evidenced by the completed and signed performance appraisal reports by end of June 2018. These included Mr. Eyia Palma, the Senior Inspector of schools (File no. CR 10823) Mr. Gariki Wawa (File no. CR/11505) and Ms. Harriet Andrua (file no. CR/11628)</p>	<p>3</p>

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• Primary school head teachers o 90 - 100%: score 3</li> <li>o 70% and 89%: score 2</li> <li>o Below 70%: score 0</li> </ul>	<p>10 files were sampled out of the 67 head teacher personnel files and the assessor found out that all the 10 head teachers had been appraised for the calendar year ending December 2017. These were those belonging to Akuku Robert (Fr. Bilbao Memorial P/S), Erwaga Ignatius (Moyo Boys P/S), Jobile Isaac (Munu P/S), Mawadri John (Illi Valley P/S), Azuruku Ganyison (Obongi P/S), Ajute Grace (Orokomba P/S), Vukolu Sam (Moyo Army P/S), Adracha Simako (Aya P/S), Ayiga Michael (Era P/S) and Madrama Geoffrey (Palorinya P/S).</p>	<p>3</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</li> </ul>	<p>There was evidence that the LG Education department had communicated some guidelines, policies, circulars issued by the national level in the previous FY. This was seen in the schools the AT visited</p> <p>Eremi Primary school in Metu Sub county EDU/103/2 on 16th/May/2018 letter invitation for Piascy, and gender responsive pedagogy and positive and safe learning environments for senior male teachers (SMT, senior female teachers(SWT), and Head teachers from the 30 QE1 selected schools</p> <p>Erepi Demonstration school in Metu sub county that I also visited didn't avail me with the necessary policies, circulars and guidelines because the head teacher said they were in the library and the librarian wasn't around. They only had a letter on schools and other institutions calendar file ADM/235/269/01 on 2ND/October/2017</p> <p>Moyo Girls school which I also visited had a letter inviting head teacher to attend a training for sub county leaders, Head teachers, P.1 and P.4 teachers on registration of learners and distribution of insecticides treated mosquito nets.</p>	<p>1</p>



<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<p>Only three meetings during the FY 2017/18 as follows:</p> <p>One being on unlicensed and registered schools, policy shift on position of head teachers, school feeding, regularity of teachers and learners attendance which was held on 13th June 2018.</p> <p>On 22nd February 2018 about reports on 2017 PLE Results, implementation of second Quarter schools inspection recommendation, management of learner and teacher's attendance records.</p> <p>And lastly on 19th October 2017 another meeting was held on presentation of PLE outing 2017 and briefing on internal supervision tool for primary and secondary schools to be used by Head Teachers</p>	<p>2</p>
<p>The LG Education Department has effectively inspected all registered primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59 % score 1</li> <li>o Below 50% score 0.</li> </ul> </li> </ul>	<p>There was evidence that the schools had been inspected as seen in the schools the AT visited.</p> <p>-Eremi primary school a rural school was inspected on 25th/4/2018 by Mr Inor Moyi Ben as seen in the visitors book and discussion of findings done on the same day of inspection by Mr Ganiki Wawa Sulaiman, report written and shared then. This was seen in the School monitoring and inspection book.</p> <p>-Erepi Demonstration School inspection a rural school was done on 27th/4/2018 by Mr Indru Ben Iparu and feedback given on the same day by Mr Amale Ben Mua as seen in the School monitoring and inspection book, 18th/1/2018 by Mr Odoca Pascal also inspected as seen in the visitor's book, 21st/6/2017 Mr Edema Wilson from the Education Department Moyo, 20th/6/2017 Mr Adrapi Francis from NTC Muni, 10th/2/2017 Mr Agwo Jonathan Aleko from Meto Subcounty inspected as seen in the visitors book.</p> <p>-Moyo Girls primary school an urban school had a new head teacher who failed to trace the old visitors book however from the new visitors book the AT was able to see that; on 16th/10/2017 Mr Andrua Harriet Maiku inspected the school as seen in the visitors book and also gave feedback on the recommendations as seen in the school monitoring and inspection book, 17th/7/2018 Mr Drameri Remijo Leboson AA/Inspector MDLG, 5/2/2018 Mr Gariki Wwa Sulaiman from DEO's office visited, 22/2/2018 Mr Edema Geru Sam an associate assessor who is a seasoned head teacher inspected and this is due to the limited number of inspectors, 10th/4/2018 Mr Edema Wilson from the Education Department Moyo, and on 13th/April/2018 Mr Amale Ben Mua from the education department also visited as evidenced in the visitors book</p>	<p>12</p>

		<p>-Illi Valley primary school in Moyo town council was inspected on 29th/7/2016 by Mr Andrua Harriet Maiku, 12th/10/2017 by Eyia. O. A. Palma, 24th/4/2018 by Gariki Wawa Sulayiman and school inspection reports produced as evidenced in the monitoring and inspection of school book.</p> <p>evidence was further seen in the visitors book which was signed after inspection on 24th/4/2018 Indru Moyi Ben Ipavu who is a centre coordinating tutor, 13th/6/2018 Aliwaru Daisy and 14th/6/2018 Ogire Maximilan(both associate accessors)</p> <p>-Moyo Army Primary School in moyo sub county was inspected by Andrua Harriet Maiku on 22nd/april/2016, 22nd/7/2016 and 1/6/2017, Captain. A. M. Ojakol a UPDF Inspector of schools from Gulu 4th division inspected on 15th/8/2017, Asiki Michael Maxiwuel on 12/10/2017, Andrua Harriet Maiku on 18th/10/2017, Captain Nicholas Abiribale (chaiman SMC from UPDF) on 27th/10/2017, Chaciya Raphael on 12th/6/2018,24/6/2016 by Abindi Nicholas, 28th/7/2016 by Andrua Harriet Maiku, 10/8/2016 by Lorimabu Gloria, 17th/8/2016 Captain. A. M. Ojakol, to mention but a few as evidenced in the visitors book.</p> <p>School inspectors reports were also available for example the school inspection report summary report term 111 2017 on 12th/10/2017 by Asiki Michael Maxuel. 15th/August/2017 report by Captain Ojakol, UPDF/DV4/EDN/16A on 8th december/2017 inspection report for end of term three 2017,</p>	
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<p>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</p>	<p>A letter communicated to all schools under reference number EDU/160/1 dated 21st June 2018 to take keen interest on the inspector recommendations, a letter on removal from pay roll of staff abscondment cases CD/MOY/151/1 on 29th August 2017, and minutes of meeting to discuss reports on inspection findings on 13th/6/2018 .</p> <p>Minutes on inspection of 2nd quarter school inspection recommendations on 12th/2/2018, minutes of meeting of head teachers management meeting with education department discussed the report on inspection findings on 19th/October/2017</p> <p>All the inspection reports for FY 2017/2018 were handed in TO THE Gulu regional office and this was evidenced by the acknowledgement letter from the Directorate of Education Standards (DES) Northern Region office that the AT viewed. Reports for Quarter 1&amp;2 for term one and two were handed in on 24th/4/2018, and the one for Quarter 3 was handed in on 8th/June/2018 for term three</p>	<p>4</p>

<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<p>All the inspection reports for FY 2017/2018 were handed in TO THE Gulu regional office and this was evidenced by the acknowledgement letter from the Directorate of Education Standards (DES) Northern Region office that the AT viewed. Reports for Quarter 1&amp;2 for term one and two were handed in on 24th/4/2018, and the one for Quarter 3 was handed in on 8th/June/2018 for term three</p>	<p>2</p>
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LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations

Maximum 10 for this performance measure

• Evidence that the inspection recommendations are followed- up: score 4.

There was evidence that the inspection recommendations are followed as seen in the schools visited.

Eremi primary school was inspected on 25th/4/2018 by Mr Inor Moyo Ben as seen in the visitor's book and discussion of findings done on the same day of inspection by Mr Ganiki Wawa Sulaiman, report written and shared then. This was seen in the School monitoring and inspection book.

Erepi Demonstration School inspection was done on 27th/4/2018 by Mr Indru Ben Iparu and feedback given on the same day by Mr Amale Ben Mua as seen in the School monitoring and inspection book.

On 18th/1/2018 by Mr Odoca Pascal also inspected as seen in the visitor's book.

21st/6/2017 Mr Edema Wilson from the Education Department Moyo, 20th/6/2017 Mr Adrapi Francis from NTC Muni, 10th/2/2017 Mr Agwo Jonathan Aleko from Meto Subcounty inspected as seen in the visitors book.

Moyo Girls primary school an urban school had a new head teacher who failed to trace the old visitors book however from the new visitors book I was able to see that; on 16th/10/2017 Mr Andrua Harriet Maiku inspected the school as seen in the visitors book and also gave feedback on the

recommendations as seen in the school monitoring and inspection book, 17th/7/2018 Mr Drameri Remijo Leboson AA/Inspector MDLG, 5/2/2018 Mr Gariki Wwa Sulaiman from DEO's office visited, 22/2/2018 Mr Edema Geru Sam an associate assessor who is a seasoned head teacher inspected and this is due to the limited number of inspectors, 10th/4/2018 Mr Edema Wilson from the Education Department Moyo, and on 13th/4/2018 Mr Amale Ben Mua from the education department also visited as evidenced in the visitors book

<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>o List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>EMIS (2017) list of schools data stood at 69 schools dated 10th/1/2018</p> <p>PBS list of schools data stood at 69 schools in FY2018/19 dated 10th/1/2018</p>	<p>5</p>
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> <li>• Enrolment data for all schools which is consistent with EMIS report and PBS: score 5</li> </ul>	<ul style="list-style-type: none"> <li>• EMIS enrolment data stood at 31,382 FY2018/19</li> <li>• PBS enrolment data stood at 31,382 pupils in FY2017/18</li> </ul>	<p>5</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>There was evidence that education sector committee met during FY 2017/18 and discussed issues among others related to service delivery. In total 5 meetings were held in the previous Financial year 2017/2018 among which included;-</p> <p>a) On 24th /01/2018 the Education sector Committee held an ordinary Local Council Committee for Social Services and Community Based meeting and among the Items discussed were;</p> <p>Presentation of 2nd quarterly progress report and 3rd quarterly work plan 2017/2018 on page 7 &amp; 8 of the minutes. One of the recommendation from the discussion was the issues of low primary completion rates, members recommended for the approval of the educational ordinance and the process to be expedited by the District Chairman /CAO on page 11 of the minutes.</p>	2
<p>The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the education sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>There was evidence that the Education sector committee presented issues that required approval to Council such as;</p> <p>On 4th-5th May 2017 the Local Council Committee of social Services and Community based had held a meeting at LCV Boardroom under minute MOY/SSCBS/06/2017 the committee presented and discuss departmental budget and it was recommended for approval by council in the meeting held on 29th/May/2018 (Approval of District Annual Work Plan and Budget for FY 2018/2019 under minute (MIN/COUNCIL/49/2017/2018). Some of the recommended issues were measurement of the Lagoon land catchment which was budgeted at 3,500,000 (UGX) for the compensation of the Landlord, 3,600,000 (UGX) as balance for EIA and 4, 800, 000 for titling the lagoon area page 8 of the sector committee minute.</p>	2
<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>• 100% schools: score 5</li> </ul>	<p>There was evidence that all primary schools had functional School Management Committees that had been established, held meetings, discussed budget and resource issues and submission of reports to District Education Officers.</p> <p>Out of 69 government primary schools in Moyo District 5 were sampled that is Ara P/S, Aliba P/S, Fr. Bilbao Memorial P/S and Aringa Jobi p/s. Out of which they were further reviewed to ascertain whether they had held 3 mandatory meetings.</p> <p>The School Management Committee for Fr. Bilbao Memorial P/S held meeting on 6th/12/2017 and issues</p>	5

- 80 to 99% schools: score 3
- Below 80 % schools: score 0

discussed were; - financial report 2017 on Universal Primary Education capitation grant and emergency grants under Minute 5.

Fr. Bilbao Memorial P/S held another meeting on 27th/July/2017 and among other issues were a report on reviewed emergency fund budget for 2017 among other key challenges highlighted were budget over projection of enrolment, under allocation in some codes e.g. repair and staff welfare, Registration fees which was underfunded.

Fr. Bilbao Memorial P/S held another meeting on 09th /May/2017 and discussed matters of election of Subcommittee for finance, welfare discipline and academic under Minute 5 and budget review for emergencies under minute 6.

The Sector Management Committee for Palorinya P/S held a meeting on 5th/03/2018 discussed among other things - a brief report on accelerated learning programe as per the directors remarks was for dropouts from school comprised of P1-P3 class under minutes 7.

Palorinya P/S held another meeting on 06th/4/2018 and among other issues were two action points i.e. financial report of third term 2017 and In disciplined cases of teachers under minute 5 and 6

Palorinya P/S held another meeting on 16th/8/2017 and among other issues were debriefing on continuous assessment under Minute 4/2017

The Sector Management Committee for finance committee of Aringa Jobi P/S held a meeting on 26th/Oct/2017 to note among other things were ; - presentation of UPE Budget of 12,000,000 (UGX) for approval

Aringa Jobi P/S held another meeting on 03rd /08/2017 and among other issues discussed were strategies to improve pupil's performance under minute 7 this was as a result of poor performance.

Aringa Jobi P/S held another meeting on 5th/April/2018 among other issues discussed were presentation of UPE Capitation grant under minute 3, where a budget was presented to members for approval.

The Sector Management Committee for Ara/ P/S held meeting on 18th/July2017, to note among other items discussed were approval of budget under minute 6, where members reacted to know whether all items on the budget were presented

Ara/ P/S held another meeting on 27th/Feb/2018 and among issues that were discussed was presentation of work plan and budget estimates for 2018 under minute 5.

Ara/ P/S held another meeting on 9th/03/2018 under

		<p>minute 5 and among issues that were discussed were strategies to improve academic performance</p> <p>The Sector Management Committee for Aliba P/S held a meeting on 9th/4/2018 item was presentation of staff budget for discussion and approval under minute 6</p> <p>Aliba P/S held another meeting on 22nd/03/2018 and among issues that were discussed were registration of learners and school payment under minute 4.</p> <p>Aliba P/S held another meeting on 18th /07/2017 and among issues that were discussed included presentation of accountability for second term under minute 4 and approval of new budget under minute 6</p>	
<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all schools receiving non- wage recurrent grants</li> </ul> <p>e.g. through posting on public notice boards: score 3</p>	<p>There was evidence that the LG publicized all school receiving non-wage recurrent grant during the FY 2017/18 for instance , Quarter two which falls in second term was publicized on 30th august 2018 and quarter four was publicized on 27th June 2018. However, by the time of this exercise, publications were taken off the notice boards and put in a file.</p>	3
Procurement and contract management			
<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements,</p> <p>to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</li> </ul>	<p>The Education department prepared and submitted all investment items in the approved sector annual work plan and budget and all were submitted before 3rd April 2018 ;</p>	4
Financial management and reporting			



<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</li> </ul>	<p>The LG Education departments timely (as per contract) certified and recommended suppliers for payment:</p> <p>Example: Jomo Contractors and Supplies as contractor for rehabilitation of 4 class room block at Erepi Primary School. Payment request was done on 28th February, 2018; certified on 28th February, 2018 and payment effected on 29th March, 2018.</p>	<p>3</p>
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</li> </ul>	<p>The Health Department of Moyo District Local Government did not submit their annual performance reports on time to the District planner for consolidation by 15th of July. A copy of an email from the administrator of the Programme Budgeting System (head of Department validation) indicated an overdue submission by Tuesday 07th/ 08/2018</p>	<p>0</p>

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query</li> <li>score 4</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul>	<p>All queries raised by the Internal Audit in respect of the Education Department for FY 2017/2018 were responded to and cleared.</p>	4
Social and environmental safeguards			
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines</li> <li>on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</li> </ul>	<p>There was evidence that the LG Education department consulted with the gender focal person for instance in the Head teacher's management meeting held on 13th/6/2018 under minute no 04 gender issues were presented that included discussion of Guidelines on roles of senior male and female teachers (based on the MoES training manual on water, sanitation and hygiene (WASH) for schools among others..</p>	2

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<p>There was evidence for this and Minutes of the Head teachers management meeting held on 13th/6/2018 minute no 4 presented guidelines on how to manage sanitation for girls and PWDs in primary schools</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<p>There was evidence that the School Management Committees meet the guidelines on gender composition for instance i saw this from the SMC file at the DEO's office</p> <p>Palorinya School had 11 members of whom 3 were females all on the foundation body</p> <p>Gbari Primary School 11 members with 2 females</p> <p>Moyo Girls Primary School with 11 members with 4 females</p> <p>Fr Bilbao Memorial School 11 members with 6 females</p> <p>Gopele Primary School 11 members with 4 females</p>	<p>1</p>

<p>LG Education department has ensured that guide- lines on environmental management are dissemi- nated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<p>A meeting was held on 22nd/2/2018 and under minute number 2 through communication from the chair, indicating 8 schools that were selected for teak tree plantation plus 5 schools on reserve</p> <p>A follow up letter in which 8 schools were selected to plant teak trees was written in file EDU/163/3 on 12th March 2018</p>	<p>1</p>
<p>LG Education department has ensured that guide- lines on environmental management are dissemi- nated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<p>There was no evidence that all school infrastructure projects are screened before approval. The DEO was open about this and said that truthfully it was not done</p>	<p>0</p>
<p>LG Education department has ensured that guide- lines on environmental management are dissemi- nated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 1</li> </ul>	<p>There was no evidence that the environmental officer and community development officer have visited the sites. The DEO said this wasn't actually done</p>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<p>508/709 posts filled = 71.7%, plus 25 positions submitted under recruitment plan on 27/07/2017, advert in Daily Monitor of Friday December 22, 2017. So effective % was 533/709x100= 75.27%</p>	4
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>No new recruitment plan was submitted for 2018/2019, this was due to a Circular from PS Ministry of Public Service date 29th June 2018, Ref. PMD/80/80/01, Section 3.2, no new recruitment has been allocated funds this FY 2018/2019, except for replacement within the available wage bill. However based on 2017/2018 unfilled posts, HRM has had prepared a consolidated Recruitment Plan for all Departments for FY 2018/2019 as per pages.....for Health care workers in particular</p>	6

<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> <li>o 100%: score 8</li> <li>o 70 – 99%: score 4</li> <li>o Below 70%: score 0</li> </ul>	<p>A sample of 5 personnel files out of the 40 facility In-charges were checked and these were found to have been appraised. These included facility In-charges as listed below;</p> <table border="1" data-bbox="754 286 1401 840"> <thead> <tr> <th>No. Health In-charge</th> <th>Facility</th> <th>File no.</th> </tr> </thead> <tbody> <tr> <td>1 Drani Buga CR/10930</td> <td>Metu HC III</td> <td></td> </tr> <tr> <td>2 Chandiru Grace CR/11369</td> <td>Lamogi HC II</td> <td></td> </tr> <tr> <td>3 Angelo Ubbi CR/10665</td> <td>Lefori HC III</td> <td></td> </tr> <tr> <td>4 Ogama George CR/11533</td> <td>Kali HC II</td> <td></td> </tr> <tr> <td>5 Azaba Vincent CR/11357</td> <td>Gbari HC II</td> <td></td> </tr> </tbody> </table>	No. Health In-charge	Facility	File no.	1 Drani Buga CR/10930	Metu HC III		2 Chandiru Grace CR/11369	Lamogi HC II		3 Angelo Ubbi CR/10665	Lefori HC III		4 Ogama George CR/11533	Kali HC II		5 Azaba Vincent CR/11357	Gbari HC II		<p>8</p>
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5 Azaba Vincent CR/11357	Gbari HC II																				
<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>Total number of employees deployed in District Health Service was 508 according to the staff list which indicated the units/facilities, the number of employees deployed in each unit, and the names and cadres of the employees. The deployment against approved positions was as follows:</p> <table border="1" data-bbox="754 1176 1401 1541"> <tbody> <tr> <td>DHO's Office</td> <td>8/11</td> </tr> <tr> <td>Moyo TC</td> <td>2/5</td> </tr> <tr> <td>Moyo Gen Hosp</td> <td>152/193</td> </tr> <tr> <td>Obongi HCIV</td> <td>39/48</td> </tr> <tr> <td>HCIII</td> <td>179/209</td> </tr> <tr> <td>HCII</td> <td>128/243</td> </tr> </tbody> </table>	DHO's Office	8/11	Moyo TC	2/5	Moyo Gen Hosp	152/193	Obongi HCIV	39/48	HCIII	179/209	HCII	128/243	<p>4</p>						
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<p>Monitoring and Supervision</p>																					

<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<p>These documents from Ministry of Health were seen at DHO's Office and distribution lists were seen for some materials below:</p> <ol style="list-style-type: none"> <li>Performance Management Implementation Guidelines for Health Sector (Distribution list 22/03/2018).</li> <li>Result Based Financing Manual (Distribution list 23/03/2018).</li> <li>Ebola Posters (August 2018) – were seen in Health Facilities of Moyo Hospital, Logoba HCIII, Metu HCIII</li> <li>Guidelines to Local Government Planning Process- Health Sector Supplement</li> <li>Approaches to Health Care Waste Management – Health Workers Guide Second Edition 2013</li> </ol> <p>(Otherwise I was informed that HF in-charges are usually alerted by Mtrack or phone to come and collect items, whose distribution lists I did not see)..</p>	<p>0</p>
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<p>There are Quarterly Performance Review Meetings at DHO's Office where Health Facility in charges meet with DHT members. Minutes seen for 10/11/2017 (Q1), 14/03/2018 (Q2), and 13/07/2018 (Q4). Q3 review minutes were not seen.</p> <p>Some documents/materials circulated</p> <ol style="list-style-type: none"> <li>Performance Management Implementation Guidelines for Health Sector (Distribution list 22/03/2018).</li> <li>Result Based Financing Manual (Distribution list 23/03/2018).</li> <li>Ebola Posters (August 2018) – were seen in Health Facilities</li> <li>Guidelines to Local Government Planning Process- Health Sector Supplement</li> </ol>	<p>3</p>

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>Support supervision reports were seen for DHT visits to Health Facilities including Moyo Hospital and Obongi HCIV every Quarter in 2017/2018</p> <p>Q1 Report 16th September 2017</p> <p>Q2 Report 19th December 2017</p> <p>Q3 Report 20th March 2018</p> <p>Q4 Report 02nd July 2018</p> <p>and one on HIV/AIDS services supervision dated 11th July 2018</p>	<p>3</p>
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> <li>• If 100% supervised: score 3</li> <li>• 80 - 99% of the health facilities: score 2</li> <li>• 60% - 79% of the health facilities: score 1</li> <li>• Less than 60% of the health facilities: score 0</li> </ul>	<p>West Moyo HSD Support Supervision reports seen at DHO's Office</p> <p>Q1 Report 07th October 2017</p> <p>Q2 Report 29th December 2017</p> <p>Q3 Report 31st March 2018</p> <p>Q4 Report 06th July 2018</p>	<p>3</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<p>Minutes seen for Quarterly Performance Review Meetings on 10/11/2017 (Q1), 14/03/2018 (Q2), and 13/07/2018 (Q4). Q3 review minutes were not seen.</p> <p>However specific discussion of Support Supervision Reports was not on the Agendas. (This was an area which the DHT needs to improve on).</p> <p>I was informed that mentoring and advice was given to Health Staff on spot at Health Facilities visited</p>	<p>0</p>



<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the recommendations are followed</li> <li>– up and specific activities undertaken for correction: score 6</li> </ul>	<p>There was no evidence of systematic corrective action based on recommendations from the Support Supervision Reports</p>	<p>0</p>
<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>o List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<p>The HMIS Reports for the 4 quarters of FY 2017/2018 show that the List of Health Units provided by the DHO's Office tally with those from the HMIS Reports at the Ministry of Health. However in the Sector Grant and Budgeting Guidelines FY 2017/2018 Malanga HCII was missed from the list. But Malanga HCII receives funding and it reports to MOH HMIS system consistently.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>There was evidence that council committee met and discussed issues related to service delivery in the previous Financial year 2017/2018 for instance</p> <p>On 24th January 2018 an ordinary Local Council Committee for Social Services and Community Based held a meeting and among the Items discussed included;</p> <p>? Presentation of 2nd quarterly progress report and 3rd Quarter work plan 2017/2018 on page 7. One of the recommendation was that the Health Management Committee should increase the budget to 10% under the hospital budget.</p> <p>- On 31st October 2017 an ordinary Local Council Committee for Social Services and Community Based held a meeting and among the Items discussed included under minute Min /SSC/06/2017/2018 report presentation of the 1st Quarter progress report and 2nd Quarter departmental work plan 2017/2018 on page 4. Among the recommendation was supply of essential medicine, staff house renovation, improvement on power supply system among others.</p>	<p>2</p>
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the health sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>There was evidence that the health sector committee presented issues that require approval to Council for instance,</p> <p>On 4th-5th May 2017 the Local Council Committee of social Services and Community based had held a meeting at LCV Boardroom under minute MOY/SSCBS/06/2017 the committee presented and discussed departmental budget that was recommended for approval by council on 29th/May/2018 (Approval of District Annual Work Plan and Budget for 2018/2019 under minute (MIN/COUNCIL/49/2017/2018).</p> <p>- Some of the recommended issues were Top-up allowance for Doctors under Un Conditional Grant worth 48,259,655 (UGX) on page 12 of sector committee minutes . The other was the District Health Officer Follow additional Funds from Ministry of Health worth 135, ,000,000 (UGX) on page 12 of sector committee minutes</p>	<p>2</p>

<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> <li>• If 100% of randomly sampled facilities: score 6</li> <li>• If 80-99 %: score 4</li> <li>• If 70-79: %: score 2</li> <li>• If less than 70%: score 0</li> </ul>	<p>Minutes show Hospital Board/Health Unit Management Committee Meetings as follows:</p> <p>Moyo Hospital Board</p> <p>20th December 2017, 26th June 2018</p> <p>Moyo Mission HCIV 17th March 2018 and 15th June 2018</p> <p>Logoba HCIII</p> <p>21st September 2017, 20th December 2017, 15th January 2018, 13th April 2018</p> <p>Metu HCIII</p> <p>29th September 2017, 28th December 2017, 03rd April 2018, Q4 12th July2018</p> <p>Ramogi HCIII</p> <p>06th October 2017, 14th December2017, 05th March 2018, 31st May 2018</p> <p>At Health Centres HMUC had books containing minutes over time e.g at Ramogi HCII the book had Minutes since 2006.</p>	<p>6</p>
<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all health facilities receiving PHC non- wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	<p>The list of Health Facilities receiving the current year PHC Funds is displayed at the DHO's Notice Board. The current list stamped 25th July 2018 shows Moyo Hospital with UGX 75,314,426/50, Moyo Mission HCIV with UGX 2,250,000, Logoba HCIII with UGX 1,500,000, Metu HCIII 1,500,000, and Ramogi HCII UGX 500,000/=</p>	<p>4</p>
<p>Procurement and contract management</p>			

<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>Procurement Plan for 2018/2019 was submitted by DHO to PDU on 3rd April 2018 and a copy stamped by the Head of Procurement was seen.</p>	<p>2</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<p>Procurement Plan for 2018/2019 was submitted on 03/04/2018.</p> <p>Copy stamped by Head of Procurement was seen</p>	<p>2</p>
<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<p>The LG Health departments timely (as per contract) certified and recommended suppliers for payment:</p> <p>Example: Davicon M. Services for construction of staff houses as contractor</p> <p>Payment request was done on 15thApril, 2018; certified on 27thApril, 2018 and payment was effected on 24th May, 2018 for shs 25, 639,950.</p> <p>All other payments sampled indicated that on average there is timely certification and payment of contractors in adherence with the prescribed terms.</p>	<p>4</p>

Financial management and reporting			
<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>The Health Department did not submit their annual performance reports on time to the planner for consolidation by 15th of July. A copy of an email from the administrator of the Programme Budgeting System (head of Department validation) indicate an overdue submission by Tuesday 07th/ August /2018</p>	0
<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>If sector has no audit query: Score 4</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>If all queries are not responded to Score 0</li> </ul>	<p>All queries raised by the Internal Audit in respect of the LG Health Department for FY 2017/2018 were responded to and cleared.</p>	4
Social and environmental safeguards			
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2</li> </ul>	<p>14 out of 37 HUMC members from 5 sampled Health facilities were female (37.8%).</p> <p>Lists seen for Moyo Hospital Board (3/9), and HUMCs of Moyo Mission HCIV (3/7), Metu HCIII (2/7), Logoba HCIII (3/7), and Ramogi HCII (3/7).</p>	2

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<p>There was evidence for the issuance of guidelines by the Ministry of Health on management of sanitation in health facilities including separating facilities for men and women. For instance copies of Uganda Public Health Service Protocol (UPHSP) of May 2016 and Financing Strategy for Sanitation and Hygiene Promotion in Uganda were seen at DHO's Office. However, there was no evidence to show that they were disseminated to Health Facilities within the District.</p> <p>The main reason advanced was that Health Facility in-charges are reached by Mtrack or by phone. So the record of distribution was not always physically kept.</p>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<p>District Environment Officer was not involved in screening nor environmental supervision of Eremi HCIII construction</p>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 2</li> </ul>	<p>District Environment Officer was not involved in screening nor environmental supervision of Eremi HCIII construction</p>	<p>0</p>

<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4.</li> </ul>	<p>Health Care Waste Management Guidelines were evidenced from the sampled health facilities for instance at Moyo Hospital, Metu HCIII, and Logoba HCIII. 5S chart seen at Moyo Hospital, Metu HCIII, Logoba HCIII. All 5 HFs sampled had colour coded bins in use. There was a challenge of limited supply of bin liners.</p> <p>However guidelines on construction of facilities for medical waste disposal were not seen.</p>	<p>4</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY:               <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<p>There was evidence that sub counties with safe water coverage below the district average were targeted. However the percentage of budget allocated to these sub counties stood at 33% which was less than the minimum recommendation of 60%.</p> <p>The District Water Office noted that these sub counties, particularly Gimara sub county; had generally low ground water yields and that proposals had been made to development partners to fund Gravity floor schemes in these sub counties. However, there was no evidence on record in respect of the low ground water yields in these sub counties or proposals submitted to any development partner for funding.</p>	0
<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY.               <ul style="list-style-type: none"> <li>o If 100 % of the water projects are implemented in the targeted S/Cs:                   <ul style="list-style-type: none"> <li>Score 15</li> </ul> </li> <li>o If 80-99%: Score 10</li> <li>o If 60-79: Score 5</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<p>There was evidence that the Local Government Water department implemented the budgeted water projects in the targeted sub counties during the FY 2017/2018. Out of the four boreholes that were budgeted for in the financial year 2017/2018, two of them were implemented in targeted sub counties to completion.</p> <p>The four boreholes were Toloro-Onigo in Moyo Sub-county, Odonga Central in Aliba Sub-county, Lionga South in Gimara Sub-county, and Ramogi South in Dufile Sub-county.</p>	15
Monitoring and Supervision			



<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> <li>• If more than 95% of the WSS facilities monitored: score 15</li> <li>• 80% - 95% of the WSS facilities - monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60% - 69% monitored: score 5</li> <li>• 50% - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored: score 0</li> </ul>	<p>93% of project investments were monitored and supervised. Some of the projects supervised and monitored were under construction whereas others were already in operation. Examples of projects monitored and supervised include among others;</p> <p>1) Drilling of Borehole in Pachuawi Village in Moyo Sub County, reported on the 22nd June 2017.</p> <p>2) Construction of 06 kiosks in Moyo Sub County for Moyo piped water scheme reported on 20th April 2018 and 11th July 2018.</p> <p>3) And Re-construction of Ojho Gravity Flow System in Metu Sub County reported on 20th April 2018 and 11th April 2018.</p>	<p>10</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district has submitted accurate/consistent data for the current FY: Score 5</li> <li>• List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Progress reports for financial year 2017/2018 were submitted on the following dates;</p> <ul style="list-style-type: none"> <li>• Quarter one report on 05th October 2017</li> <li>• Quarter two report on 11th January 2018</li> <li>• Quarter three report on 10th April 2018</li> <li>• Quarter four report on 03rd August 2018</li> </ul> <p>The information in reports submitted was found not to be consistent with the information that was contained in the sector MIS reports.</p>	<p>0</p>

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Only one water source, Odonga Central in Aliba sub county (DWD 56468), was found to be consistent on both the MIS reports and quarterly reports submitted.</p> <p>One other water source was reported as Lionga south yet on the MIS reports was recorded as Lionga central (DWD 56469)</p> <p>Two other water sources, Toloro Onigo in Moyo sub county and Ramogi in Dufile sub county were not reflected anywhere in the sector MIS reports.</p>	<p>5</p>
<p>Procurement and contract management</p>			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>The sector submitted input for the district procurement plan to the PDU that covered all investment items in the approved sector annual work plan and budget on 03rd April 2018. Among the projects submitted were;</p> <ul style="list-style-type: none"> <li>i) Reconstruction of Ojho Gravity Flow System estimated at UGX 47,893,530</li> <li>ii) Hydro-geophysical survey of 4 boreholes estimated at UGX 10,000,000</li> <li>iii) Drilling, installation and construction of 4 boreholes estimated at UGX 76,120,160</li> </ul>	<p>4</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<p>Water supply and sanitation projects had clauses for contract management in their specifications and forms of contract.</p> <p>Among the clauses was a requirement that the contractor made daily logs of the activities that the contractor did, details of the different soil strata encountered, and a detailed section of the drilled borehole drilled highlighting if there were any variations from the design.</p> <p>There was also a clause in the specifications and general conditions with respect to detailed laboratory analysis of the water source. A physio-chemical analysis on the water source for the different boreholes was conducted with respect to the above clause.</p> <p>There was however no record of site meetings highlighting any items of contract management discussed between the contract manager and the contractor.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<p>Five projects that were constructed in the financial year 2017/2018 were visited including a borehole in Toloro Village (Ref: DWD 56467) and Kiosks Number 2, 4, 5 and 6 all in Moyo sub county. Reference was made to the design specifications and these were found to comply.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If contractor handed over all completed WSS facilities: score 2</li> </ul>	<p>There was evidence on record that contractors handed over completed Water supply and sanitation projects. i) On 16th June 2018, Nyongos and sons limited submitted a project completion and hand over report for the reconstruction of Ojho gravity flow scheme. ii) On 23rd June 2018, Nyongos and sons limited submitted a project completion and hand over report for the construction of 6 kiosks for Moyo piped water scheme</p>	<p>2</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	<p>There was evidence on record that the District Water Officer certified all completed Water supply and Sanitation projects. For instance on the 26th June 2018, the District water officer made a project hand over report and certificate of completion for the six kiosks constructed by Nyongos and Sons Ltd.</p>	<p>2</p>
<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	<p>The LG Water departments timely (as per contract) certified and recommended suppliers for payment:</p> <p>Example: Nyongo and Sons as contractor for construction of Ojho GFS.</p> <p>Payment request was done on 10th April, 2018; certified on 19th April, 2018 and payment was effected on 11th May, 2018 for shs 31,500,729.</p> <p>All other payments sampled indicated that on average there is timely certification and payment of contractors in adherence with the prescribed terms.</p>	<p>3</p>
<p>Financial management and reporting</p>			
<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>The Water Department did not submit their annual performance reports on time to the planner for consolidation by 15th of July. A copy of an email from the administrator of the Programme Budgeting System (head of Department validation) indicated an overdue submission by Wednesday 01st August 2018</p>	<p>0</p>

<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> <li>o If sector has no audit query score 5</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> </ul> </li> <li>If queries are not responded to score 0</li> </ul>	<p>All queries raised by the Internal Audit in respect of the LG Health Department for FY 2017/2018 were responded to and cleared.</p>	<p>5</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>There was evidence that council committee met and discussed issues related to service delivery among others. In total 5 meetings were held in the previous Financial year 2017/2018 among which included ;</p> <p>On 07th and 8th of May /2018 the district water sector Committee held an ordinary Works Engineering, Natural resources and Production committee meeting and among the Items discussed included;</p> <ul style="list-style-type: none"> <li>o Presentation and discussion of work plan 2017/2018 under minute MIN/13/MAY/2017/2018.</li> <li>o One of the recommendation was installation of water testing kit in the water department page 4 of the minutes.</li> </ul> <p>There was also issues of inadequate water supplies especially with sub counties with bigger population on page 4 of the minutes</p>	<p>3</p>

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>There was evidence that the water sector committee presented issues that required approval to Council for instance:</p> <p>On 7th- 8th May 2018 the Local Council Committee of social Services and Community based had held a meeting at LCV Boardroom under minute MIN/13/MAY/2017/2018 the committee presented and discussed Departmental work plan on page 4 to be recommended for approval by council on 29th/May/2018 (Approval of District Annual Work Plan and Budget for FY 2018/2019 under minute (MIN/COUNCIL/49/2017/2018).</p>	<p>3</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<p>Annual work plan and budget for 2018/2019 was clearly displayed on the Notice boards.</p> <p>Quarterly release allocations for the year 2017/2018 were clearly displayed on the Notice boards in the Water office and the details of the releases were as follows.</p> <p>i) Quarter one, UGX 92,736,645 was released on the 3rd August 2017.</p> <p>ii) Quarter two, UGX 71,850,192 was released on 13th October 2017</p> <p>iii) Quarter three, UGX 113,623,096 was released on 31st January 2018</p> <p>iv) Quarter four, UGX 9,190,835 was released on 29th April 2018</p> <p>However the quarterly release allocations were dated and signed but not stamped.</p>	<p>0</p>

The district Water department has shared information widely to the public to enhance transparency

Maximum 6 points for this performance measure

- All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2

Five projects constructed in the financial year 2017/2018 visited included a borehole in Toloro Village (Ref: DWD 56467) and Kiosks number 2, 4, 5 and 6 all in Moyo sub county. All the five projects had clear labels indicating the names of the projects, dates of construction, contractor names and sources of funding.

For example on display on the bore hole were the following information;

Date: 20th February 2018

DWD NO: 56467

SLW: 21.17m

DWL: 28.7m

Funded: DWSCG

FY: 2017/2018

Contractor: Galaxy Agro Technologies Ltd

For the six kiosks;

Project: Construction of 6 kiosks for Moyo Piped water scheme

Contractor: Nyongos and Sons Ltd

Source of fund: DWSCG FY 2017/2018

Completion date: 25 June 2018

The district Water department has shared information widely to the public to enhance transparency

Maximum 6 points for this performance measure

- Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2

Displayed information on the notice boards was an invitation to bid for supply of various goods and services including some in the water department that was published on the 13th September 2017. In the water sector, projects published for bids;

i) Hydro-geophysical survey for 4 boreholes under ref. No: MOYO/539/17-18/00046

ii) Drilling and installation of four bore holes under ref. No: MOYO 539/SRVS/17-18/00048

Also on display were contracts awarded and these included;

i) An award for drilling and installation of 4 deep hand pump boreholes, under the District Water and Sanitation Conditional Grant, to Galaxy Agro Technologies Ltd on 11/12/2017 for a contract sum of UGX 96,151,640 (Ref: MOYO/539/17-18/00046)

ii) An award for the hydro-geophysical design and supervision of the above 4 boreholes to Geobot Water Engineering Services Limited for a contract sum of UGX 9,817,600 (Ref: MOYO 539/SRVS/17-18/00048)



<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<p>There were records of community application letters and community meetings on file. Among the application letters contained were as follows;</p> <p>i) On 15th February 2018, the community of Logoba Secondary School applied to the office of the District Water Officer for consideration for a borehole at their school in the financial year 2018/19 (Letter not referenced).</p> <p>ii) On 1st March 2018, the community of Pamoti C village applied to the District Local Government for consideration for a new Borehole in the financial year 2018/2019 (Letter not referenced).</p> <p>All the application letters received at the Water office were not stamped and signed by the office. Acknowledging their receipt.</p>	<p>1</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<p>Five water supply facilities were visited including facilities in Toloro village (Ref: DWD 56467), West Parego village (Ref: CD 3585), Onyire village (Ref: DWD 42037), Drazibar borehole (No reference number) and Madulu village (Ref: DWD 31758) all in Moyo sub county.</p> <p>All the facilities visited were fenced and were well taken care of. Some facilities like Toloro, and West Parego had records of members contributions. Particularly the committee for Toloro had a total collection of about UGX 1,800,000 in their borehole SACCO.</p> <p>The committee members of all the facilities held monthly meetings. For Onyire village, committee members conducted meetings on the 8th of every month, while the committee members of Madulu village water held theirs on 30th day of every month among others.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			

<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<p>There was no evidence on record of environmental screening for any of the water supply and sanitation projects implemented for the financial year 2017/2018 because this activity was not undertaken.</p> <p>There was no correspondence from the District Environment Office.</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<p>There was no evidence on record for follow up support provided to unacceptable environmental concerns 2017 / 2018.</p> <p>There was no correspondence from the District Environment Officer.</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<p>There was no evidence of environmental protection clauses in and of the construction and supervision contracts.</p> <p>There was no correspondence from the District Environment Officer</p>	<p>0</p>

<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<p>Five water supply facilities were visited including water supply facilities in Toloro village (Ref: DWD 56467), West Parego (Ref: CD 3585), Onyire village (Ref: DWD 42037), Drazibar borehole (No reference number) and Madulu village (Ref: DWD 31758) all in Moyo sub county.</p> <p>Toloro village had 5 women out of the 9 committee members, West Parego 3 out of 9, Onyire 7 out of 9, Drazibar 8 out of 9 and Madulu 5 out of 9. The average percentage of women on the committees for all water points visited stood at 62%.</p> <p>Also each of the water committees visited had at least one female member in key for example at Draziba borehole, we interviewed a one Lulua Grace who was the Treasurer of their water point committee.</p>	<p>3</p>
<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<p>Three public sanitation facilities were visited, These included facilities at Eremi Health Center III and Eremu primary school both in Metu Sub county, and Moyo girls primary school in Moyo sub county. All the facilities visited had separate facilities for both males/boys and females/girls.</p> <p>All the facilities had ramps for access for disabled personnel and some facilities like Eremi Health Center III had hand rails on the walls.</p> <p>Some of the facilities like those at Moyo girls' primary school were in a sorry state and this posed a health and sanitation risk especially to the female pupils.</p>	<p>3</p>